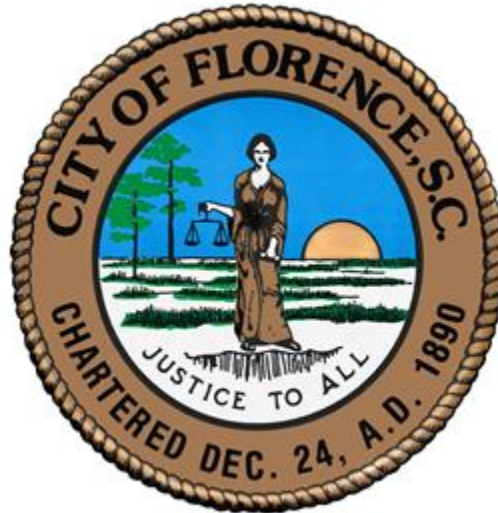


**REGULAR MEETING
OF
FLORENCE CITY COUNCIL**



**COUNCIL CHAMBERS
324 W. EVANS STREET
FLORENCE, SOUTH CAROLINA**

**MONDAY
DECEMBER 11, 2023
1:00 P.M.**



**REGULAR MEETING OF FLORENCE CITY COUNCIL
MONDAY, DECEMBER 11, 2023 – 1:00PM
CITY CENTER – COUNCIL CHAMBERS
324 WEST EVANS STREET
FLORENCE, SOUTH CAROLINA**

I. CALL TO ORDER

II. INVOCATION

Pledge of Allegiance to the American Flag

III. APPROVAL OF MINUTES

November 13, 2023 – Regular Meeting

November 27, 2023 – Special Meeting

IV. APPEARANCES BEFORE COUNCIL

Note: Each person who gives notice to speak may be limited to a five (5) minute presentation at the discretion of the presiding officer, City of Florence Code of Ordinances, Section 2-24(h).

a. Geoff Akins – Team Director/Coach, Florence Composite “Magic City Rollers” Youth Mountain Bike Team

To recognize the student athletes for their finish in the 2023 fall race season.

b. Montele Burton

To speak to Council regarding the Florence Housing Authority.

V. ORDINANCES IN POSITION

a. Bill No. 2023-34 – Second Reading

An Ordinance to amend the budget for the City of Florence, South Carolina, for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024.

b. Bill No. 2023-39 – Second Reading

An Ordinance to update Appendix A and Appendix B of the City’s current Business License Ordinance as required by section 6-1-400 to -420 of the South Carolina Code of Laws.

c. Bill No. 2023-40 – Second Reading

An Ordinance to update Section 20-22(a) to align the date of taxicab inspections with business license renewals.

d. Bill No. 2023-41 – Second Reading

An Ordinance to annex and zone CG 700 South Parker Drive, identified as Florence County Tax Map Number 90004-01-018.

VI. INTRODUCTION OF ORDINANCES

a. Bill No. 2023-42 – First Reading

An Ordinance to rezone 1110 Oakland Avenue from NC-6.1 to NC-6.3, identified as Florence County Tax Map Number 90114-08-004.

b. Bill No. 2023-43 – First Reading

An Ordinance to approve text amendments to the Jeffries Creek Overlay District and Flood Prevention sections of the City of Florence Unified Development Ordinance.

VII. INTRODUCTION OF RESOLUTIONS

a. Resolution No. 2023-50

A Resolution of recognition for the contributions of the Northwest Park Men’s Club in the community.

VIII. REPORTS TO COUNCIL

a. Appointments to Boards and Commissions

b. Accommodations Tax Advisory Committee

IX. MAYORAL REPORT

X. COMMITTEE REPORTS

a. Business Development Committee

b. Community Development Committee

c. Marketing and Public Relations Committee

d. Finance, Audit and Budget Committee

(Note: Action may be taken during Committee Reports.)

XI. EXECUTIVE SESSION

- a. For an update on Economic Development Projects [30-4-70(a)(5)].**
- b. Personnel Matter [30-4-70(a)(1)].**
- c. Personnel Matter to discuss the selection of the Interim City Manager [30-4-70(a)(1)].**

After returning to open session, Council may take action on matters discussed in Executive Session.

XII. ADJOURN



**REGULAR MEETING OF FLORENCE CITY COUNCIL
MONDAY, NOVEMBER 13, 2023 – 1:00 P.M.
CITY CENTER – COUNCIL CHAMBERS
324 WEST EVANS STREET
FLORENCE, SOUTH CAROLINA**

MEMBERS PRESENT

Mayor Teresa Myers Ervin, Mayor Pro Tempore George Jebaily, Councilwoman Lethonia Barnes, Councilman Chaquez T. McCall, Councilman Bryan A. Braddock, Councilwoman LaShonda NeSmith-Jackson and Councilman J. Lawrence Smith, II

ALSO PRESENT

Mr. Randall S. Osterman, City Manager; Mr. Scotty Davis, Deputy City Manager; Mr. Benjamin T. Zeigler, City Attorney; Mrs. Casey Moore, Municipal Clerk; Mr. Clint Moore, Assistant City Manager of Development; Chief Allen Heidler, Florence Police Department; Mr. Michael Hemingway, Director of Utility Planning and Economic Development; Mr. Jerry Dudley, Director of Utilities; Mrs. Jennifer Krawiec, Director of Human Resources; Mrs. Amanda Pope, Director of Marketing/Communications and Municipal Services; Mr. Adam Swindler, Director of Public Works and Mr. Kevin Rawlinson, Chief Financial Officer

MEDIA PRESENT

Mr. Christian Smith with the Florence Morning News, Mr. Seth Taylor with the Post and Courier, and Mrs. Tonya Brown with WPDE NewsChannel 15 were present for the meeting.

Notices of this regular meeting of City Council were provided to the media and individuals requesting a copy of the agenda informing them of the date, location and time of the meeting.

CALL TO ORDER

Mayor Ervin called the November 13, 2023 regular meeting of Florence City Council to order at 1:00 p.m.

INVOCATION

Mayor Ervin gave the invocation for the meeting. The pledge of allegiance to the American Flag followed the invocation.

APPROVAL OF MINUTES

Councilwoman NeSmith-Jackson made a motion to adopt the minutes of the October 9, 2023 Regular Meeting and Councilwoman Barnes seconded the motion. The minutes were unanimously adopted.



FALL 2023 CITY UNIVERSTIY GRADUATION

Mrs. Amanda Pope, Director of Marketing, Communications and Municipal Services, introduced the graduates of the fall 2023 CityU class. Due to public interest in the program, CityU will continue in the spring of next year. Mayor Ervin presented certificates to the individuals who completed the City’s CityU fall session.

SPECIAL RECOGNITION

Mayor Ervin said the City of Florence, South Carolina has been designated as a regional site for the observance of Veterans Day, 2023 by the Veterans Day National Committee. Mayor Ervin thanked the Veterans Park Committee and Mr. Barry Wingard, Chairman, for their work and commitment to the Veterans Park.

APPEARANCES BEFORE COUNCIL

Scott Garner

Mr. Scott Garner appeared before Council to speak on fentanyl. He said he has learned that the way deaths associated with fentanyl are reported are not consistent and are often not correct, and this needs to be addressed. Mr. Garner spoke of number of deaths caused by fentanyl. He expressed frustration that fentanyl is not mentioned within the City’s website or on its social media. Mr. Garner ended by asking Council what they are going to do about the fentanyl epidemic.

Mayor Ervin thanked Mr. Garner for being a voice to make change. She said there are many organizations in Florence that work with addiction and Florence has some of the best health care facilities in the state that provide treatment services. Mayor Ervin said, as a governing body, Council is doing all they can do and it will take support from the community and family members to make change.

Councilman McCall spoke of how the City is helping to fight, as well as spread awareness on, the opioid crisis. He explained that the City has just allocated funding from the opioid settlement to organizations fighting the opioid addiction.

Councilman Braddock said the City can utilize the website and social media to spread awareness on fentanyl and its dangers and he encouraged families to keep fentanyl test strips and Narcan in their homes.

ORDINANCES IN POSITION

Bill No. 2023-35 – Second Reading

An Ordinance to name the pocket park next to 218 North Dargan Street, identified as a portion of Florence County Tax Map Number 90170-04-002.

Councilwoman NeSmith-Jackson made a motion to adopt Bill No. 2023-35 on second reading and Councilwoman Barnes seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-35 was adopted.



**FLORENCE CITY COUNCIL
REGULAR MEETING – NOVEMBER 13, 2023**

Bill No. 2023-36 – Second Reading

An Ordinance to rezone a portion of 2000 Marsh Avenue, identified as Florence County Tax Map Number 90043-02-001, from CA to NC-15.

Pro tem Jebaily made a motion to adopt Bill No. 2023-36 on second reading and Councilwoman NeSmith-Jackson seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-36 was adopted.

Bill No. 2023-37 – First Reading

An Ordinance to amend Chapter 12 of the City of Florence Code of Ordinances to provide for the creation and administration of a Round Up program that would apply to a utility customer's monthly bill.

Mayor Ervin made a motion to make an amendment to the ordinance to allow customers that wish to opt-in to the program can do so in writing. The motion failed due to a lack of a second.

Councilman McCall made a motion to adopt Bill No. 2023-37 on second reading and Councilwoman Barnes seconded the motion.

Mayor Ervin said she was contacted by many residents that would prefer to have the ability to opt-in to the program instead of being automatically enrolled in it. She said this is the reason she made the motion to amend and is the reason she will be voting against the ordinance.

Pro tem Jebaily referenced a recent article in the Morning News by Cameron Campbell, President of the United Way. The United Ways of South Carolina recently unveiled its first statewide ALICE Report. ALICE households are asset limited, income constrained, employed and are individuals that earn above the federal poverty level but less than the amount required to afford basic necessities. According to the Florence County ALICE Report, the top request for assistance was electric payment assistance, followed by rent payment assistance. Pro tem Jebaily said providing water service is one of the most basic services needed by the community. The round-up program is a way to provide assistance to those living paycheck to paycheck and he is proud to vote in favor of the Ordinance.

Councilman Braddock spoke of a recent water bill situation with a local retired teacher who had no means to address the financial situation with her bill. He said he feels that more situations will arise due to the economy and inflation in which people need help. The most anyone would contribute to program over the course of a year is \$11.88. The program is also only able to help those enrolled in the program. Councilman Braddock said opting out of the program will be made simple and customers will have six months to do so.

Councilwoman Barnes said this program will allow a customer to be eligible for up to \$300 per year in assistance on their water bills. This program will help alleviate a burden for some and it is about helping those in need.

Councilman McCall said he has attended several community meetings since first reading of the Ordinance and this program was well received. He said the success of this program depends on the marketing of it and the word needs to get out to more people. The program will not go into effect for six months allowing time for people to opt-out.

Mayor Ervin agreed that it is a wonderful program, her only issue is not giving people the right to choose.



FLORENCE CITY COUNCIL
REGULAR MEETING – NOVEMBER 13, 2023

Council voted 6-1 in favor of the motion, with Mayor Ervin voting against. Bill No. 2023-37 was adopted.

INTRODUCTION OF ORDINANCES

Bill No. 2023-34 – First Reading

An Ordinance to amend the budget for the City of Florence, South Carolina, for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024.

Councilman McCall made a motion to pass Bill No. 2023-34 on first reading and Councilman Braddock seconded the motion.

Mr. Kevin Rawlinson, Chief Financial Officer, reported the funds are being re-appropriated from fiscal year 2022-23 to complete projects and purchases which were not finalized at the end of the fiscal year.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-34 was passed on first reading.

Bill No. 2023-38 – First Reading

An Ordinance to amend Article II of Chapter 2 of the Code of Ordinances of the City of Florence to add provisions relating to committees of City Council.

Mayor Ervin made a motion to pass Bill No. 2023-38.

Councilman McCall raised a point of order and asked who sponsored this Ordinance. Mayor Ervin said this Ordinance has been in process since the establishment of the Committees in 2021. She said the former City Attorney was working on the Ordinance and she asked the new City Attorney, Ben Zeigler, to proceed with the Ordinance when he came on board. Mayor Ervin said she isn't necessarily sponsoring the Ordinance, but the Committees need guidelines in order to know how to operate.

Mayor Ervin asked if there was a second to the motion. The motion failed due to a lack of a second.

Councilwoman Barnes raised a point of information and asked if having Council Committees is new. Mr. Zeiger said a point of information is only valid if there is something pending, but he would be glad to answer the question if the Mayor will allow it. Mayor Ervin said this information was shared with Council prior to the meeting. She asked Mr. Zeigler to clarify how long ago it was sent it and he responded several months ago. She said this information is not new to Council and Mr. Zeigler has actually met with some of the members to discuss this.

Pro tem Jebaily raised a point of order. He said the rules of procedure Council has adopted is Robert's Rule of Order. He asked if the Mayor, as a member of Council, is equal to every other member of Council Under Robert's Rules of Order. Mr. Zeigler said Robert's Rules of Order handles conduct and meeting procedure, but under the City's form of government, the Mayor is the default Chair of the meeting. Mr. Zeigler further clarified, that unless Council decides otherwise, under the Council-Manager form of government, the Mayor presides over the meetings. Pro tem Jebaily spoke of a point of order, asking if a point of order is raised, is it not addressed to the attorney. Mr. Zeigler clarified that a point of order is addressed to the Chair when it is raised. The Chair then rules on the point of order; however, the member seeking the ruling may appeal from the Chair to the body and the decision will be made by the whole Council. Pro tem Jebaily asked if it is correct that when a point of order is raised, it takes precedence, no matter who is speaking, and should be addressed immediately and Mr. Zeigler said that is correct.



FLORENCE CITY COUNCIL
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Councilwoman Barnes asked for an appeal so that Mr. Zeigler can address her question raised earlier regarding the Committees. Mr. Zeigler said there has to be a procedural determination by the chair in order to make an appeal. Mr. Zeigler clarified the situation that occurred. A motion was made and there shouldn't have been any discussion prior to a second being made. Once anyone began speaking without a second, that would have been the time to raise a point of order.

Councilman Smith raised a point of order. He said since there should have been no discussion without a second, technically the statements that were made should not be part of the record. Mr. Zeigler said there is an argument for that but once draft minutes are presented, Council may strike any discussion from the record.

Bill No. 2023-38 failed due to a lack of a second.

Bill No. 2023-39 – First Reading

An Ordinance to update Appendix A and Appendix B of the City's current Business License Ordinance as required by section 6-1-400 to -420 of the South Carolina Code of Laws.

Pro tem Jebaily made a motion to pass Bill No. 2023-39 and Councilwoman Barnes seconded the motion.

Mr. Rawlinson reported every two years, the City is required adopt, by Ordinance, the latest standardized business license class schedule.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-39 was passed on first reading.

Bill No. 2023-40 – First Reading

An Ordinance to update Section 20-22(a) to align the date of taxicab inspections with business license renewals.

Councilman McCall made a motion to pass Bill No. 2023-40 on first reading and Councilwoman Barnes seconded the motion.

Mr. Rawlinson reported this Ordinance is to align taxicab inspections in conjunction with the business license renewal and conform to the renewal date established by the standardization act in city code. Inspections will be conducted in April and October of each year.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-40 was passed on first reading.

Bill No. 2023-41 – First Reading

An Ordinance to annex and zone CG 700 South Parker Drive, identified as Florence County Tax Map Number 90004-01-018.

Councilwoman Barnes made a motion to pass Bill No. 2023-41 on first reading and Pro tem Jebaily seconded the motion.

Mr. Clint Moore, Assistant City Manager of Development, reported this property is adjacent to the parking lot of the Housing Authority. Planning Commission held a public hearing on this matter and recommended the zoning request of CG, Commercial General. City water service is currently available. City sewer service is unavailable, and the property is served by a lift station that is owned and operated by a private party. The property owner has signed an agreement and release regarding responsibility for the sewer service.



**FLORENCE CITY COUNCIL
REGULAR MEETING – NOVEMBER 13, 2023**

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-41 was passed on first reading.

INTRODUCTION OF RESOLUTIONS

Resolution No. 2023-47

A Resolution to proclaim Friday, December 1, 2023 as Arbor Day in the City of Florence.

Pro tem Jebaily made a motion to adopt Resolution No. 2023-47 and Councilwoman NeSmith-Jackson seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Resolution No. 2023-47 was adopted.

Resolution No. 2023-48

A Resolution to honor the contributions of Top Hat Special-Teas to the efforts to revitalize Downtown Florence.

Councilman McCall made a motion to adopt Resolution No. 2023-48 and Pro tem Jebaily seconded the motion.

Mayor Ervin presented the Resolution to Ms. Laurie Crouse, owner of Top Hat Special-Teas.

Council voted unanimously (7-0) in favor of the motion. Resolution No. 2023-48 was adopted.

Resolution No. 2023-49

A Resolution approving an amendment to the Conditional Grant and Development Agreement dated November 10, 2022 between the City of Florence and 127 West Evans Historic, LLC.

Mayor Ervin said this item is to be discussed in Executive Session. Without objection, this item will be discussed in Executive Session.

REPORTS TO COUNCIL

Appointments to Boards and Commissions

Mr. Davis presented the packet of appointments to Boards and Commissions to Council.

Design Review Board

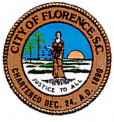
Councilwoman NeSmith-Jackson deferred her nomination to the Board.

Public Safety Citizen's Review Board

Mayor Ervin deferred her nomination to the Board.

Planning Commission

Councilman Smith deferred his nomination to the Board.



**FLORENCE CITY COUNCIL
REGULAR MEETING – NOVEMBER 13, 2023**

Accommodations Tax Advisory Committee

Mr. Chad Patterson, Chairman, presented on behalf of the Accommodations Tax Advisory Committee and provided the recommendation of the Committee for distribution of Accommodations Tax funds for FY 2023-24. The Committee is tasked with the responsibility of recommending the expenditure of the 65% of the Accommodations Tax funds that are received by the state. This year, the funds are estimated to be \$999,600 and are available to be distributed for tourism promotion. Based on state laws and City guidelines, the Committee reviewed proposals from 21 organizations and events based on their past, present, and future abilities to bring tourists to the community. The Committee was able to fund approximately 80% of the \$1,253,000 in requests and the Committee is confident that the allocations recommended are fiscally responsible investments back into the community.

Pro tem Jebaily made a motion to send the Accommodations Tax Advisory Committee's recommendation of the FY 2023-24 distribution of Accommodations Tax funds to the Finance, Audit and Budget Committee for review and Councilwoman Barnes seconded the motion.

Council voted unanimously (7-0) in favor of the motion. The motion passed.

MAYORAL REPORT

Mayor Ervin acknowledged the Veterans Park and the national recognition it continues to receive. Mayor Ervin thanked everyone that attended the Veterans Day Ceremony this year. The Pecan Festival was also a success and she recognized former City Councilwoman Pat Gibson-Hye Moore, who was a founder of the Pecan Festival. She thanked everyone that has been and is currently involved in the festival to make it a success.

COMMITTEE REPORTS

Business Development Committee, Chaired by Pro tem Jebaily

Pro tem Jebaily thanked everyone that helped make the Pecan Festival a successful event. He reported that the Business Development Committee received an update on the stormwater masterplan, as well as an update on Urban Square. The parking garage is currently being constructed and land clearing is occurring for the apartment building. Also discussed were the corridor enhancement projects, specifically the East Palmetto Corridor. Pro tem Jebaily referenced an article in Diversity Works. A copy of this article is attached to and made part of these minutes.

Mr. Hemingway provided an update on stormwater projects. Currently out to bid is the Pennsylvania and the Cedar/McQueen projects. The Masterplan is currently on schedule and will be before Council in June, 2024. The City has \$18,000,000 in stormwater projects with \$7,000,000 coming from the bond monies and \$11,000,000 in grants.

Pro tem Jebaily thanked City staff for being diligent in securing \$11,000,000 in grant funding for additional stormwater projects.

Community Development Committee, Chaired by Councilwoman Barnes

Councilwoman Barnes congratulated Pro tem Jebaily on a successful Pecan Festival. Other than Pro tem Jebaily, she said she is the only other member currently on Council that worked with the Pecan Festival when it first started, having served on the Downtown Revitalization Board. She thanked Pat Gibson-Hye



**FLORENCE CITY COUNCIL
REGULAR MEETING – NOVEMBER 13, 2023**

Moore, Jeanne Downing and Pro tem George Jebaily for making the Pecan Festival come to fruition and for their continued hard work over the years to make it a success.

Councilwoman Barnes reported the Committee discussed the need for a study on housing. She said there is a need for affordable housing and the desire is to make it attainable housing. Councilwoman Barnes acknowledged that the study cannot be budgeted in this fiscal year but the Committee will go before Council to ask that the study be included in next fiscal year's budget.

Mayor Ervin spoke of the Pecan Festival. She said, as a matter of clarification, Pat Gibson-Hye Moore had the idea for the Pecan Festival and took her idea to Jeanne Downing, and she is recognized by the state as being the founder of the Pecan Festival. She further said nothing of the caliber like the Pecan Festival can be done without a team. Pro tem Jebaily raised a point of order. He said Councilwoman Barnes gave her report on her Committee and it is not appropriate for independent discussion unless there is a question about the report. Mayor Ervin thanked Councilwoman Barnes for her report.

Marketing and Public Relations Committee, Chaired by Councilwoman NeSmith-Jackson

Councilwoman NeSmith-Jackson reported the Committee received an update on the new bot and more information should be released soon. Councilwoman NeSmith-Jackson said she has been serving on Council for a year and she thanked Council for their support and expertise and she looks forward for more years to impact the community.

Finance, Audit and Budget Committee, Chaired by Councilman McCall

Councilman McCall reported the Committee discussed the monthly financial packet. Also discussed was the round-up program and how to ensure proper notice is given to the customers. Lastly, the Committee discussed the Accommodations Tax and having a representative from the Accommodations Tax Advisory Committee attend their meeting to discuss their recommendations.

EXECUTIVE SESSION

Mayor Ervin said Council will be entering into Executive Session for a discussion related to a proposed Economic Development project, for a discussion related to a proposed Economic Development project, for legal advice, for legal advice, and for a personnel matter.

Councilwoman Barnes made a motion to enter into Executive Session and Councilwoman NeSmith-Jackson seconded the motion. Council voted unanimously (7-0) to enter into Executive Session at 2:30 p.m.

Council resumed open session at 4:00 p.m. and took action on the following items:

Resolution No. 2023-49

A Resolution approving an amendment to the Conditional Grant and Development Agreement dated November 10, 2022 between the City of Florence and 127 West Evans Historic, LLC.

Councilwoman NeSmith-Jackson made a motion to adopt Resolution No. 2023-49 and Councilman McCall seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Resolution No. 2023-49 was adopted.



**FLORENCE CITY COUNCIL
REGULAR MEETING – NOVEMBER 13, 2023**

Legal Advice

Councilman Braddock made a motion for the City of Florence to opt-out of the multi-district litigation lawsuit and for Council to make the decision on legal representation and Councilwoman NeSmith-Jackson seconded the motion.

Pro tem Jebaily said there is already an evaluation process underway with the City Attorney working with the City Manager. He said there is a deadline to opt-in or opt-out of the lawsuit and asked for clarification on the process to choose the attorney. Councilman Braddock said it will be similar to how they choose a City Attorney and the Interim City Manager. Councilman Braddock said a decision that is going to affect the City's water customers should be made by Council as opposed to an outgoing City Manager that wouldn't be left of the ramifications of the decision.

Mr. Zeigler clarified the situation before Council. The issue is that the City will either need to opt-in or opt-out of the PFAS forever chemical multi-district litigation lawsuit settlement. The first part of the motion indicates that the City wishes to opt-out of the multi-district litigation lawsuit. The City will need to retain counsel to pursue its own action against the defendants who are currently in the PFAS settlement. The second part of the motion indicates that Council would like to make the decision on the attorney itself in lieu of the City Manager. Councilman Braddock said that is correct.

Pro tem Jebaily said he understands a process to review attorney applications is underway. He asked if Council is agreeable to receiving recommendations from staff on qualified applicants and then choosing representation based off staff recommendations. Councilman Braddock indicated that he is agreeable to that process.

Councilman McCall inquired on the applicant pool and the request for proposals from the applicants. Mr. Zeigler said they identified twelve firms initially and found six that were interested and qualified. Request letters were sent to the six firms and three proposals were received.

Councilwoman NeSmith-Jackson inquired on the qualifications in the proposal. Mr. Zeigler said they asked each entity to provide who will be involved both regionally and locally, how costs will be handled and funded, their experience in PFAS litigation and any public clients they have represented.

Council voted unanimously (7-0) in favor of the motion. The motion passed.

Legal Advice

Councilwoman NeSmith-Jackson made a motion to designate the City Manager as the hearing officer for the hearings and appeals according to Sections 13-15 and 13-16 of City Code for the remainder of this calendar year and Councilman Smith seconded the motion.

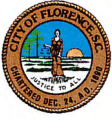
Council voted unanimously (7-0) in favor of the motion. The motion passed.

Personnel Matter

Mayor Ervin said a personnel matter was also discussed, but no action is needed.

ADJOURN

Without objection, the November 13, 2023 Regular meeting of City Council was adjourned at 4:08 p.m.



**FLORENCE CITY COUNCIL
REGULAR MEETING – NOVEMBER 13, 2023**

Dated this 11th day of December 2023.

Casey C. Moore, Municipal Clerk

Teresa Myers Ervin, Mayor

MOVING FLORENCE FORWARD *By Les Echols*



A big part of moving Florence, South Carolina forward for the past 20 years has been public and private investment in downtown redevelopment. With more jobs, people and activities coming to the area, community development has been addressed as an equally important item to work on. Two City of Florence Councilmen, Mayor pro-tem George Jebaily and Lawrence “Chippa” Smith, began to investigate a way to use the same redevelopment strategies to help develop one underserved community in Florence.

With a 60 percent poverty rate and several dilapidated areas, the US 76 corridor of East Palmetto Street is an area that has needed redevelopment for years. One of the biggest issues, according to Jebaily, was figuring out where to begin. “There was a dilapidated motel with all sorts of illicit activities taking place, which was immediately next to a park with children, that had not been addressed for decades. As a community, we all knew that something needed to be done to solve this problem. The first step was to get partner funding to purchase the motel and tear it down, which would then allow for the redevelopment of Levy Park.” Utilizing grants from multiple partnership sources provided the initial funding needed for the purchase of the motel and to clear the site.

“McLeod Health and the Drs. Bruce and Lee Foundation became big supporters and partners in the project with their purchase of the motel and subsequent donation of the land to the city to expand Levy Park. With a commitment by the city of utilizing Federal grant money, along with a commitment by the County to assist with the demolition of

the abandoned motel, the property was cleaned and properly abated,” said Jebaily. The next step was a redesign process to beautify and reimagine the park, making it safe for children and bystanders. “Safety for one, was a huge factor in the redesign,” states Smith, whose constituents live in the Levy Park community. “The Pine Street extension, which currently cuts through the middle of the park, will curve behind the park, so children would not be in danger from vehicles,” continued Smith. He added that ideally, this same model of

accessing grants and partnerships can be used in the redevelopment of other parks and communities in the city.

According to Jebaily, the opportunity for redevelopment funding was spurred on through an outreach conversation. “I spoke with Holly Beaumier of The Florence Convention Visitors Bureau, and she directed us to the U.S. Parks Service Legacy Program for a grant that might be able to assist. The threshold of the grant had been dropped so that a city with a population of 30,000 could apply, this making Florence eligible,” said Jebaily. “Because it is a 1:1 matching grant, with an estimated \$18 million total cost of

construction, we needed to raise an additional \$9 million dollars through our community partners to be in a position to submit the grant application,” Jebaily continued.

The next step was to try and secure the additional funding needed to bring the project to fruition. Both Smith and Jebaily spoke about the critical support of the partners who are involved in the project. “County Council members Schofield, Mumford, Bradley and Moore combined to commit half a million dollars from Florence County towards the project. With a major contribution of \$2.75 million from the State of SC through the efforts of State Representatives Alexander and Lowe, an additional commitment from McLeod Health, along with commitments from Duke Energy and Francis Marion University, and an anonymous private commitment of \$3 million dollars, the local match of \$9 million dollars was finally achieved in a race against the clock putting the city in a position to finally submit the application.”

“The Levy Park Reimagination Project, as it is called, could change the face and image of our entire community,” Smith states. “Amenities such as interactive activities, a dog park and an inclusive park area will make sure everyone can enjoy themselves regardless of physical ability,” Smith continued.

Both Jebaily and Smith also acknowledged that they were moved by the outpouring of support from the entire Florence community. “This is a transformative project, and aside from continued input from the Florence community, the one thing we are asking for is prayers for this project to become a reality,” concluded Jebaily. As of October 2023, approval of the U.S. Parks Service Legacy grant is still pending.





**SPECIAL MEETING OF FLORENCE CITY COUNCIL
MONDAY, NOVEMBER 27, 2023 – 4:00PM
CITY CENTER – COUNCIL CHAMBERS
324 WEST EVANS STREET
FLORENCE, SOUTH CAROLINA**

MEMBERS PRESENT

Mayor Teresa Myers Ervin, Mayor Pro Tempore George Jebaily, Councilwoman Lethonia Barnes, Councilman Chaquez T. McCall, Councilman Bryan A. Braddock, Councilwoman LaShonda NeSmith-Jackson, and Councilman J. Lawrence Smith, II

ALSO PRESENT

Mr. Randall S. Osterman, City Manager; Mr. Scotty Davis, Deputy City Manager; Mrs. Casey C. Moore, Municipal Clerk; Mr. Benjamin T. Zeigler, City Attorney; and Mrs. Amanda Pope, Director of Marketing, Communications and Municipal Services

MEDIA PRESENT

Mr. Seth Taylor with the Post and Courier was present for the meeting.

Notices of this special meeting of City Council were provided to the media and individuals requesting a copy of the agenda informing them of the date, location and time of the meeting.

CALL TO ORDER

Mayor Ervin called the November 27, 2023 special meeting of Florence City Council to order at 4:00 p.m.

INVOCATION

Mayor Ervin gave the invocation for the meeting. The pledge of allegiance to the American Flag followed the invocation.

SELECTION OF LEGAL REPRESENTATION IN THE PFAS LITIGATION

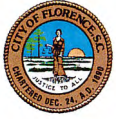
Mayor Ervin said Council will be entering into Executive Session in order to receive legal advice on this item. Without objection, this item will be discussed in Executive Session.

EXECUTIVE SESSION

Pro tem Jebaily made a motion to enter Executive Session in order to receive legal advice and Councilwoman NeSmith-Jackson seconded the motion. Council voted unanimously in favor of the motion. Council entered into Executive Session at 4:01 p.m.

Council returned to open session at 4:30 p.m. and took action on the following item:

SELECTION OF LEGAL REPRESENTATION IN THE PFAS LITIGATION



**FLORENCE CITY COUNCIL
SPECIAL MEETING – NOVEMBER 27, 2023**

Councilman Braddock made a motion to select the collaboration of John B. White Jr. P.A. and Cory Watson P.C. and the Law Office of Wallace Jordan, Whetstone Perkins and Fulda to represent the City in PFAS litigation subject to negotiations by the City Manager and Councilwoman Barnes seconded the motion.

Council voted unanimously (7-0) in favor of the motion. The motion passed.

ADJOURN

Without objection, the November 27, 2023 special meeting of City Council was adjourned at 4:31 p.m.

Dated this 11th day of December 2023.

Casey C. Moore, Municipal Clerk

Teresa Myers Ervin, Mayor

FLORENCE CITY COUNCIL MEETING

V. a.
Bill No. 2023-34
Second Reading

DATE: October 9, 2023
AGENDA ITEM: An ordinance amending the FY 2023-24 budget
DEPARTMENT/DIVISION: Finance

I. ISSUE UNDER CONSIDERATION

For City Council consideration is an ordinance to amend the FY 2023-24 City of Florence Budget.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN

No previous action has been taken on this ordinance.

III. POINTS TO CONSIDER

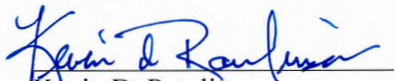
1. The objective of the proposed ordinance is to align budgeted amounts more closely with actual revenues and expenditures thereby eliminating or reducing significant variances between budgeted and actual amounts in both revenue and expenditure categories.
2. Funds are being re-appropriated from fiscal year 2022-23 to provide funding from Unappropriated Reserves for FY 2023-24 in the General Fund, the Water & Sewer Utilities Fund, the Hospitality Fund, the Water & Sewer Equipment Replacement Fund, Water & Sewer Construction Fund, and the Stormwater Equipment Replacement Fund to complete projects and purchases which were not finalized at the end of fiscal year 2022-23.

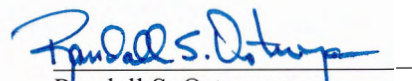
IV. STAFF RECOMMENDATION

Approve and adopt the proposed ordinance.

V. ATTACHMENTS

A copy of the proposed ordinance is attached.


Kevin D. Rawlinson
Chief Financial Officer


Randall S. Osterman
City Manager

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE BUDGET FOR THE CITY OF FLORENCE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024

BE IT ORDAINED by the City Council of the City of Florence, South Carolina, in a meeting duly assembled and by the authority thereof that the budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2023, and ending June 30, 2024, is hereby amended as follows:

Section 1. That the category of revenues of the General Fund in said budget is hereby amended by the additional appropriations as follows:

100375-435010 From Unappropriated Reserve is increased in the amount of \$2,311,000 from Assigned Fund Balance to re-appropriate monies for the completion of projects and purchases which were not finalized at the end of FY 2022-23.

Section 2. That the category of expenditures of the General Fund in said budget is hereby amended by the additional appropriations as follows:

10041501-58006 Other Equipment (Finance) is funded in the amount of \$5,000 to pay for ½ of the cost for additional cubical space in the licensing/permitting office. There has been a delay in getting the cubical segments. This cost for this project is shared with the Building Department.

10042100-537000 Vehicle Equipment & Maintenance (Police) is increased in the amount of \$18,000 to repair damages to vehicles damaged in FY 2023 but the insurance funds were received in FY 2024.

10042200-537000 Vehicle Equipment & Maintenance (Fire) is increased \$14,400 to pay for major engine work on an aerial ladder apparatus that began but not completed by the end of FY 2022-23.

10042200-550280 Personal Protective Equipment (Fire) is increased in the amount of \$7,500 for PPE on order but the delivery was delayed and not received until FY 2024.

10042200-560020 Uniform & Clothing (Fire) is increased in the amount of \$5,500 to purchase uniforms that are on order, but the delivery was delayed and not received until FY 2024.

10042200-580060 Other Equipment (Fire) is funded in the amount of \$80,000 to purchase a self-contained breathing apparatus compressor which is currently on order and has not been received.

10043020-531000 Professional Services (Beautification & Facilities) is increased in the amount of \$27,000 to purchase equipment and services from ExecuTime Payroll/Munis Management, which is an ongoing project.

10043020-534000 Facility Maintenance (Beautification & Facilities) is funded in the amount of \$4,500 for repairs to the roof of the Soccer Complex's maintenance shed. This repair is required due to storm damage

FY 2023-2024 Budget Amendment Ordinance (continued)

but has been delayed due to the lack of contractor interest. The project will be rebid in FY 2024.

- 10043020-580040 Auto Equipment (Beautification & Facilities) is funded in the amount of \$153,900 to purchase the replacement of four (4) pickup trucks (\$118,900) and the purchase of a new van (\$35,000). The original orders were cancelled by the dealer and the orders will need to be renewed in FY 2024.
- 10043020-580050 Facility Improvements (Beautification & Facilities) is increased in the amount of \$13,000 to provide for the refurbishment of gravel parking at the Rail Trail. Due to project delays this project has been pushed to FY 2024.
- 10043022-531000 Professional Services (Sanitation) is increased in the amount of \$6,500 for payments relating to ExecuTime, which is an ongoing project.
- 10043022-538900 Other Maintenance & Repairs (Sanitation) is increased in the amount of \$30,000 to provide funding for the repairs of a vehicle involved in an accident that occurred in FY 2023, but the repairs were not completed and billed until FY 2024.
- 10043022-580040 Auto Equipment (Sanitation) is increased in the amount of \$160,000 to provide for the replacement of four (4) vehicles which have been ordered but are delayed by the manufacturer.
- 10043022-580060 Other Equipment (Sanitation) is funded in the amount of \$23,300 to provide for the purchase of a recycling trailer (\$12,800) and the purchase of dumpsters (\$10,500). These items were rebid in FY 2024 because of difficulty finding a reliable vendor.
- 10043023-580050 Facility Improvements (Equipment Maintenance) is funded in the amount of \$38,000 to replace shop auto lift with a 4-post lift which was ordered in FY 2023 and not received or billed until FY 2024.
- 10043023-580060 Other Equipment (Equipment Maintenance) is funded in the amount of \$10,500 to replace the shop pressure washer, which was not purchased due to time constraints.
- 10043024-580010 Building & Fixed Equipment (Recreation) is funded in the amount of \$39,000 to provide for improvements to the Barnes Street facility. A portion of the project has been completed, but the remaining portion of the project is being bid and/or under construction.
- 10043025-560070 Marketing and Promotions (Athletic Programs) is increased in the amount of \$75,500 to provide for Florence Tennis Center McLeod Pro Event (\$8,000) funding for the tournament held in October, Sports Complex concert series (\$65,000) that was budgeted in FY 2023 with the final payment due following the concert in September (FY 2024), and LL district expenses

FY 2023-2024 Budget Amendment Ordinance (continued)

(\$2,500) to cover the final expenses for the tournament held in July 2023.

- 10043025-574030 Tournament Expenditures (Athletic Programs) is increased in the amount of \$7,000 to provide for youth sports tournament travel expenses. This money was left over from FY 2023 and will be used to fund travel needs more teams reaching state finals or out of state travel in FY 2024.
- 10043025-580010 Building & Fixed Equipment (Athletic Programs) is funded in the amount of \$10,000 to provide for the soccer cabin improvements. The Bruce & Lee Foundation has promised to donate the cabin to the City, but this has not occurred, and the renovations can not begin until the transfer is complete.
- 10043025-580020 Office Furniture (Athletic Programs) is funded in the amount of \$2,500 to purchase a new desk to be placed at the Soccer Complex. Before the desk is purchased, the space will require some reconfiguration that was not able to be done if FY 2023.
- 10043025-580050 Facility Improvements (Athletic Programs) is increased in the amount of \$885,500 to provide for spraying a stormwater pond (\$10,000) to cover the rolling contract to include the addition of 3 ponds at the sports complex, the turf maintenance program (\$33,500) to cover the contract costs to maintain the City's fields. Part of the increase is due to the loss of an employee who maintained some of the smaller venues, Gymnastics BARD HVAC unit, lobby tile (\$45,000) for a project that was put out for bid before the end of FY 2023, Tennis Center courts 5/6 reconstruction (\$52,000) for a project that has been completed and we are still awaiting on the final invoice, Tennis Center floor replacement (\$13,000) began received bid before the end of FY2023 with the work being done in FY 2024, remodeling the ball storage room (\$5,000) for construction not completed in FY2023, Refurbish gravel drive (\$10,000) was not completed due to time constraints, Sports Complex construction (\$240,000) for construction costs billed in FY 2024, constructing a maintenance building (\$12,000) for a project that began in FY 2023 and completed in FY 2024, and Florence Soccer Complex construction of 4 additional game fields (\$465,000) for ongoing construction.
- 10043025-580060 Other Equipment (Athletics) is increased in the amount of \$30,000 for the purpose of purchasing an additional mower for the Soccer Complex. The purchase has been delayed until the construction of the 4 additional game fields have been completed in FY 2024.
- 10046300-531000 Professional Services (Planning) is increased in the amount of \$167,500 for developing design guidelines (\$100,000) and to rewrite the City's sign ordinance (\$67,500). These projects were delayed awaiting the completion of the Comp Plan.

FY 2023-2024 Budget Amendment Ordinance (continued)

- 10046300-561010 Membership & Dues (Planning) is increased in the amount of \$1,200 to allow for increased membership costs for a conference registered for in FY 2023 and not billed until FY 2024.
- 10046300-561020 Conference & Training (Planning) is increased in the amount of \$1,200 for additional training for a conference registered for in FY 2023 and not billed until FY 2024.
- 10046400-580060 Other Equipment (Building) is increased in the amount of \$5,000 to pay for ½ of the cost for additional cubical space in the licensing/permitting office. There has been a delay in getting the cubical segments. The cost of this project is shared with the Finance Department.
- 10049300-594070 IT Hardware/Software Support (Non-Departmental) is increased in the amount of \$69,000 to provide funding for Munis, Execu-Time, and ClearGov licensing which are ongoing projects.
- 10049300-594101 Recreation Facilities (Non-Departmental) is funded in the amount of \$22,000 to provide for existing recreation facilities improvements and upgrades.
- 10049300-594103 High Hill Creek Bike/Run Park (Non-Departmental) is funded in the amount of \$10,000 to provide for the expansion of the High Hill Creek Bike/Run Park. This was a grant from Naturally Outdoors.
- 10049300-594165 Lawton Chase House (Non-Departmental) is funded in the amount of \$105,000 to provide for the final improvement/renovations to the former Florence Museum building.
- 10049300-594168 Children's Museum (Non-Departmental) is funded in the amount of \$275,000 to provide for a children's museum that was planned for last year and has been delayed.
- 10049300-598040 Downtown Promotions (Non-Departmental) is increased in the amount of \$8,500 to provide carry-over funding the purchase of a sleigh used as a Christmas decoration. The sleigh was out of stock when attempting to place the order.

Section 3. That the category of revenues of the Water and Sewer Enterprise Fund in said budget is hereby amended by the additional appropriations as follows:

- 200375-435010 From Unappropriated Reserve is funded in the amount of \$573,900 from unrestricted net assets.

Section 4. That the category of expenses of the Water and Sewer Enterprise Fund in said budget is hereby amended as follows:

FY 2023-2024 Budget Amendment Ordinance (continued)

- 20044040-531000 Professional Services (Engineering) is increased in the amount of \$10,500 to provide for surveying and platting the Wick Jackson property, which was help up due to a court case.
- 20044040-561020 Conference & Training (Engineering) is increased in the amount of \$4,500 to provide for additional training for a conference register in FY2023 but not billed until FY 2024.
- 20044041-534070 Building Maintenance (Wastewater Operations) is increased in the amount of \$70,000 to provide for a utility shed to store the vac truck. We are awaiting the final design for the shed.
- 20049300-594070 IT Hardware/Software Support (Non-Departmental) is increased in the amount of \$88,900 to provide for the Water and Sewer Enterprise Fund portion of IT hardware and software upgrades. This related to ExecuTime which is an ongoing project.
- 20049300-598084 2016 Special Obligation Bonds (Non-Departmental) is increase in the amount of \$400,000 to provide additional funding, if needed, to service the TIF debt.

Section 5. That the category of revenues of the Water and Sewer Equipment Replacement Fund in said budget is hereby amended by the additional appropriations as follows:

- 210375-435010 From Unappropriated Reserve is funded in the amount of \$1,110,000 from unrestricted net assets.

Section 6. That the category of expenses of the Water and Sewer Equipment Replacement Fund in said budget is hereby amended by the additional appropriations as follows:

- 21044041-580040 Auto Equipment (Wastewater Equipment Replacement) is increased in the amount of \$365,000 to provide funding for the replacement of utility truck #4815 (\$35,000), sweeper boom attachment #1733 (\$25,000), emergency generator (\$130,000), dump truck w/ radio #2071(\$135,000), and a full-size pickup truck (\$40,000). These items have been delayed due to supply chain issues.
- 21044041-580060 Other Equipment (Wastewater Equipment Replacement) is increased in the amount of \$250,000 to provide for the replacement of two (2) generators #2920 & #2919. The purchase has been delayed while the department is evaluating the potential for new technology (pump v. generator) and which option gives the City the best cost benefit.
- 21044042-580060 Other Equipment (Surface Water Equipment Replacement) is increased in the amount of \$325,000 for the computer operating system upgrade. The department is currently waiting on the engineering opinion regarding integrating with the planned future upgrades of the plant.

FY 2023-2024 Budget Amendment Ordinance (continued)

21044045-580040 Auto Equipment (Collection Operations Equipment Replacement) is increased in the amount of \$125,000 to provide for the replacement of a sewer rod truck #4517 which has been delayed by the manufacturer.

21044045-580060 Other Equipment (Collection Operations Equipment Replacement) is funded in the amount of \$45,000 to provide for the replacement of a trailer with sewer rod machine (\$15,000) and a trailer mounted air compressor (\$30,000) which have been delayed by the manufacturer.

Section 7. That the category of revenues of the Water and Sewer Construction Fund in said budget is hereby amended by the additional appropriations as follows:

220375-435010 From Unappropriated Reserve is funded in the amount of \$380,000 from unrestricted net assets.

Section 8. That the category of expenses of the Water and Sewer Construction Fund in said budget is hereby amended by the additional appropriations as follows:

22049900-586010 W0067 Hoffmeyer Rd. Sewer Ext. (Water and Sewer Construction Fund) is increased in the amount of \$100,000 to provide for and improve utility service.

22049900-586010 W0142 E. Howe Springs Rd. Water Line Replacement (Water and Sewer Construction Fund) is increased in the amount of \$136,000 to provide for and improve utility service.

22049900-586010 W0153 John Paul Jones Water Line (Water and Sewer Construction Fund) is funded in the amount of \$17,000 to provide for and improve utility service.

22049900-586010 W0161 S. Wallace Rd. Water Line Ext. (Water and Sewer Construction Fund) is increased in the amount of \$30,000 to provide for and improve utility service.

22049900-586010 WT012 Airport Elevated Water Tank Repair/Repaint (Water and Sewer Construction Fund) is funded in the amount of \$97,000 to provide for the preventive maintenance for one elevated water tank.

Section 8. That the category of revenues of the Stormwater Equipment Replacement Fund in said budget is hereby amended by the additional appropriations as follows:

310375-435010 From Unappropriated Reserve is funded in the amount of \$50,000 from unrestricted net assets.

Section 9. That the category of expenses of the Stormwater Equipment Replacement Fund in said budget is hereby amended by the additional appropriations as follows:

31044060-580040 Auto Equipment (Stormwater Operations Equipment Replacement) is increased in the amount of \$50,000 to provide

FY 2023-2024 Budget Amendment Ordinance (continued)

for the replacement of utility truck # 2620 which has been ordered but delayed by the manufacturer.

Section 10. That the category of revenues of the Hospitality Fund in said budget is hereby amended by the additional appropriations as follows:

400375-435010 From Unappropriated Reserve is funded in the amount of \$41,000 from fund balance.

Section 11. That the category of expenditures of the Hospitality Fund in said budget is hereby amended by the additional appropriations as follows:

40049900-594020 Contingency Fund (Hospitality Fund General Expenditures) is increased in the amount of \$20,000 for unexpected costs that may arise.

40049900-598020 Florence Museum (Hospitality Fund General Expenditures) is increased in the amount of \$8,000 to provide the escalation outlined in the MOU with Florence County.

40049900-598130 Florence Center (Hospitality Fund General Expenditures) is increased in the amount of \$13,000 to provide for additional costs for the Florence Center.

Section 12. That all ordinances or parts of ordinances in conflict or inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency or conflict.

This Ordinance shall become effective immediately upon its approval and adoption by the City Council of the City of Florence.

ADOPTED THIS _____ DAY OF _____, 2023.

Approved as to form:

Benjamin T. Zeigler
City Attorney

Teresa Myers Ervin
Mayor

Attest:

Casey C. Moore
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: November 13, 2023
AGENDA ITEM: An ordinance to update business license classifications
DEPARTMENT/DIVISION: Finance

I. ISSUE UNDER CONSIDERATION

For City Council's consideration is an ordinance to update Appendix A and Appendix B of the City's current Business License Ordinance as required by section 6-1-400 to -420 of the South Carolina Code of Laws.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN

No previous action has been taken on this ordinance.

III. POINTS TO CONSIDER


1. Act No. 176 of 2020, known as the South Carolina Business License Tax Standardization Act and codified at S.C. Code Sections 6-1-400 to -420 (the "Standardization Act"), the South Carolina General Assembly imposed additional requirements and conditions on the administration of business license taxes.
2. The Standardization Act requires that by December thirty-first of every odd year, each municipality levying a business license tax must adopt, by ordinance, the latest Standardized Business License Class Schedule as recommended by the Municipal Association of South Carolina and adopted by the Director of the Revenue and Fiscal Affairs Office.
3. Failure to adopt the attached ordinance would result in the City in non-compliance with South Carolina law.

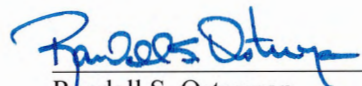
IV. STAFF RECOMMENDATION

Approve and adopt the proposed ordinance.

V. ATTACHMENTS

A copy of the proposed ordinance is attached.


Kevin D. Rawlinson
Chief Financial Officer


Randall S. Osterman
City Manager

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE BUSINESS LICENSE ORDINANCE OF THE CITY OF FLORENCE, SOUTH CAROLINA TO UPDATE THE CLASS SCHEDULE AS REQUIRED BY ACT 176 OF 2020.

WHEREAS, the City of Florence (the “Municipality”) is authorized by S.C. Code Section 5-7-30 and Title 6, Chapter 1, Article 3 to impose a business license tax on gross income;

WHEREAS, by Act No. 176 of 2020, known as the South Carolina Business License Tax Standardization Act and codified at S.C. Code Sections 6-1-400 to -420 (the “Standardization Act”), the South Carolina General Assembly imposed additional requirements and conditions on the administration of business license taxes;

WHEREAS, the Standardization Act requires that by December thirty-first of every odd year, each municipality levying a business license tax must adopt, by ordinance, the latest Standardized Business License Class Schedule as recommended by the Municipal Association of South Carolina (the “Association”) and adopted by the Director of the Revenue and Fiscal Affairs Office;

WHEREAS, following the enactment of the Standardization Act, the Municipality enacted Ordinance No. 2021-04 on Mach 8, 2021, in order to comply with the requirements of the Standardization Act (the “Current Business License Ordinance”);

WHEREAS, the City Council of the Municipality (the “Council”) now wishes to amend the Current Business License Ordinance to adopt the latest Standardized Business License Class Schedule, as required by the Standardization Act, and to make other minor amendments as recommended by the Association;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Florence, South Carolina, as follows:

SECTION 1 Appendix A to the Current Business License Ordinance, the “Business License Rate Schedule,” is hereby amended as follows:

- (a) Class 8.3 is hereby amended by deleting the NAICS Codes and replacing them with NAICS 517111, 517112, 517122 – Telephone Companies.
- (b) Class 8.6 is hereby amended and restated in its entirety to read as follows: “**8.6 NAICS Code Varies – Billiard or Pool Tables**. A business that offers the use of billiard or pool tables shall be subject to business license taxation under its natural class for all gross income of the business excluding the gross income attributable to the billiard or pool tables. In addition, the billiard or pool tables shall require their own separate business licenses pursuant to SC Code § 12-21-2746 and shall be subject to a license tax of \$5.00 per table measuring less than 3½ feet wide and 7 feet long, and \$12.50 per table longer than that.”
- (c) The NAICS codes corresponding to Classes 9.41 and 9.42 have been eliminated. Businesses that were previously classified into 9.41 or 9.42 shall be required to apply and pay for a business license in their natural class.

Business License Update to Class Schedule (continued)

SECTION 2. Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” is hereby amended as follows:

- (a) Classes 1 through 8 in Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” are hereby amended and restated as set forth on the attached Exhibit A.
- (b) Class 9 in Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” shall remain in full force and effect as set forth in the Current Business License Ordinance.
- (c) The NAICS codes corresponding to Classes 9.41 and 9.42 have been eliminated. Businesses that were previously classified into 9.41 or 9.42 shall be required to apply and pay for a business license in their natural class.

Section 3. That all ordinances or parts of ordinances in conflict or inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency or conflict.

This Ordinance shall become effective February 1, 2024, following its approval and adoption by the City Council of the City of Florence.

ADOPTED THIS _____ DAY OF _____, 2023.

Approved as to form:

Benjamin T. Zeigler
City Attorney

Teresa Myers Ervin
Mayor

Attest:

Casey C. Moore
Municipal Clerk

Business License Update to Class Schedule (continued)

Exhibit A: Amendment to Classes 1 – 8 in Appendix B of the Current Business License Ordinance

APPENDIX B Classes 1 – 8: Business License Class Schedule by NAICS Codes

NAICS Sector/Subsector	Industry Sector	Class
11	Agriculture, forestry, hunting and fishing	1
21	Mining	2
22	Utilities	1
31 - 33	Manufacturing	3
42	Wholesale trade	1
44 - 45	Retail trade	1
48 - 49	Transportation and warehousing	1
51	Information	4
52	Finance and insurance	7
53	Real estate and rental and leasing	7
54	Professional, scientific, and technical services	5
55	Management of companies	7
56	Administrative and support and waste management and remediation services	3
61	Educational services	3
62	Health care and social assistance	4
71	Arts, entertainment, and recreation	3
721	Accommodation	1
722	Food services and drinking places	2
81	Other services	4
Class 8	Subclasses	
23	Construction	8.1
482	Rail Transportation	8.2
517111	Wired Telecommunications Carriers	8.3
517112	Wireless Telecommunications Carriers (except Satellite)	8.3
517122	Agents for Wireless Telecommunications Services	8.3
5241	Insurance Carriers	8.4
5242	Insurance Brokers for non-admitted Insurance Carriers	8.4
713120	Amusement Parks and Arcades	8.51
713290	Nonpayout Amusement Machines	8.52
713990	All Other Amusement and Recreational Industries (pool tables)	8.6

2023 Class Schedule is based on a three-year average (2017 - 2019) of IRS statistical data.

FLORENCE CITY COUNCIL MEETING

V. c.
Bill No. 2023-40
Second Reading

DATE: November 13, 2023
AGENDA ITEM: An ordinance to update taxicab inspection dates
DEPARTMENT/DIVISION: Finance

I. ISSUE UNDER CONSIDERATION

For City Council's consideration is an ordinance to update Section 20-22(a) to align the date of taxicab inspections with business license renewals.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN

No previous action has been taken on this ordinance.

III. POINTS TO CONSIDER


1. Act No. 176 of 2020, known as the South Carolina Business License Tax Standardization Act and codified at S.C. Code Sections 6-1-400 to -420 (the "Standardization Act"), one component of which is that business licenses will expire on April 30th of each year, and the new license will be effective on May 1st of each year.
2. Taxicabs are required to be inspected semiannually in conjunction with the business license renewal. To conform to the renewal date established by the Standardization Act Section 20-22 of the City's Code of ordinance needs to be updated for inspections to be conducted in April and October of each year.

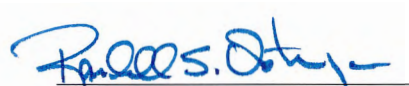
IV. STAFF RECOMMENDATION

Approve and adopt the proposed ordinance.

V. ATTACHMENTS

A copy of the proposed ordinance is attached.


Kevin D. Rawlinson
Chief Financial Officer


Randall S. Osterman
City Manager

ORDINANCE NO. _____

AN ORDINANCE TO AMEND SECTION 20-22(a) OF THE CITY OF FLORENCE, SOUTH CAROLINA CODE OF ORDINANCES TO CHANGE THE MONTHS IN WHICH TAXICABS WILL BE REQUIRED TO BE INSPECTED.

WHEREAS, the City of Florence (the “Municipality”) is authorized by S.C. Code Section 5-7-30 and Title 6, Chapter 1, Article 3 to impose a business license tax on gross income;

WHEREAS, by Act No. 176 of 2020, known as the South Carolina Business License Tax Standardization Act and codified at S.C. Code Sections 6-1-400 to -420 (the “Standardization Act”), the South Carolina General Assembly imposed additional requirements and conditions on the administration of business license taxes;

WHEREAS, the Standardization Act requires that business licenses expire on April 30th of each year and must be renewed before May 1st of each year;

WHEREAS, Section 20-22 of the City of Florence Code of Ordinances require taxicabs to be inspected before their business license renewal and again in six months;

WHEREAS, the dates for taxicab inspections as defined in Section 20-22(a) of the Code of Ordinances were not updated when the City’s current business license ordinance was adopted to comply with the Standardization Act;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Florence, South Carolina, as follows:

Section 1 Section 20-22 be updated as follows:

- (a) All taxicabs licensed under this chapter shall be subject to inspection as to mechanical condition, cleanliness, and general appearance by approved representatives of the police department. Inspections shall be conducted semiannually in April and October of each year. For new applicants, taxicabs must be inspected at the time of application, regardless of the application date, with subsequent inspections made semiannually as required above.
- (b) Failure to provide the license division with a current, completed, and signed vehicle inspection form obtained from the police department in April and October of each year will result in a thirty-day suspension of taxicab privileges during which time such taxicab shall remain parked. The license will be revoked if such vehicle inspection form is not provided before expiration of the suspension period.

Section 2 That all ordinances or parts of ordinances in conflict or inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency or conflict.

Business License Update to Class Schedule (continued)

This Ordinance shall become effective February 1, 2024, following its approval and adoption by the City Council of the City of Florence.

ADOPTED THIS _____ DAY OF _____, 2023.

Approved as to form:

Benjamin T. Zeigler
City Attorney

Teresa Myers Ervin
Mayor

Attest:

Casey C. Moore
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: November 13, 2023

AGENDA ITEM: Ordinance to Annex and Zone CG 700 South Parker Drive, TMN 90004-01-018

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Request to annex property located at 700 South Parker Drive, Tax Map Number 90004-01-018, into the City of Florence and zone it CG, Commercial General. The request is being made by the property owner.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

On October 10, 2023, Planning Commission held a public hearing on this matter, and voted unanimously, 5-0, to recommend the zoning request of CG, Commercial General.

III. POINTS TO CONSIDER:

- (1) City water service is currently available.
- (2) City sewer service is not available to the property.
- (3) The property currently receives sewer service by a lift station that is owned and operated by a private party.
- (4) City of Florence engineering staff has reviewed the feasibility of extending sewer to the parcel, and due to the lack of access, distance, and economic viability, the city is unable to serve the property.
- (5) The property owner has signed an agreement and release regarding responsibility for the sewer service.
- (6) City staff concurs with Planning Commission's recommendation to zone the property CG Commercial General.

IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance
- (2) Location Map
- (3) Annexation Petition
- (4) Sewer Release Form



Clint Moore

Assistant City Manager



Randall S. Osterman

City Manager

ORDINANCE NO. 2023 - _____

AN ORDINANCE TO ANNEX AND ZONE CG 700 SOUTH PARKER DRIVE, TMN 90004-01-018.

WHEREAS, a Public Hearing was held in the Council Chambers on October 10, 2023 at 6:00 P.M. before the City of Florence Planning Commission, and notice of said hearing was duly given;

WHEREAS, application by Kip Hinson, owner of TMN 90004-01-018, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated into the City limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and given the zoning district classification of CG:

The property requesting annexation is shown more specifically on Florence County Tax Map 90004, block 01, parcel 018 (0.842818 acre).

Any portions of public rights-of-way abutting the property described above will be included in the annexation.

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classification.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

ADOPTED THIS _____ DAY OF _____, 2023

Approved as to form:

Benjamin T. Zeigler
City Attorney

Teresa Myers Ervin,
Mayor

Attest:

Casey C. Moore
Municipal Clerk

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

- 1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
- 2. That the petitioner(s) desires to annex the property more particularly described below:
 Florence County Tax Map Number: 90004-01-018
- 3. Annexation is being sought for the following purposes:
- better services, police, fire, trash
- 4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents Race
 Total 18 and Over Total Registered to Vote

APPLICANT (S) (Please print or type):

Name(s): KIP HINSON

Address: 3052 Drake Shore Dr

Telephone Numbers: 843-617-1678 [work] [home]

Email Address: WKHinson@aol.com

Signature Kip Hinson Date 6 Sept 23

Certification as to ownership on the date of petition:	FOR OFFICAL USE ONLY
Date <u>9/6/23</u>	<u> </u>



Planning, Research, and Development
324 W. Evans Street
Florence, SC 29501
phone 843.665.2047
fax 843.292.4911

Petitioner's Sewer Extension Release Form

I, the undersigned petitioner, understand that sewer service is not available to the property at 700 S. Parker Dr., identified by Florence County Tax Map Number 90004-01-018, and that the City of Florence will not provide sewer service to the property as a consequence of this annexation. I understand that I will be solely responsible for the provision, operation, and maintenance of a private system to serve any development on the property, to include future subdivision of the parcel(s). I agree that the City will not be obligated to extend sewer service to this parcel at any time in the future.

Date: 28 Sept 23

Petitioner: *Will K...*

Date: _____

Petitioner: _____

FLORENCE CITY COUNCIL MEETING

DATE: December 11, 2023

AGENDA ITEM: An Ordinance to rezone from NC-6.1 to NC-6.3 the lot located at 1110 Oakland Avenue, TMN 90114-08-004.

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

A request to rezone from NC-6.1 to NC-6.3 the lot located at 1110 Oakland Avenue, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90114-08-004. The request is being made by the property owners.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

On November 14, 2023, the City of Florence Planning Commission held a public hearing on this matter and voted 7-0 to recommend that 1110 Oakland Avenue be rezoned from NC-6.1 to NC-6.3.

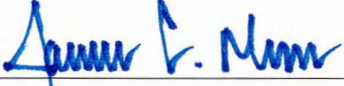
III. POINTS TO CONSIDER:

- (1) City water and sewer are available to the parcels.
- (2) The property is approximately 50 foot wide by 250 foot in length.
- (3) The property is currently zoned NC-6.1, Neighborhood Conservation-6.1.
- (4) The applicant requests the zoning designation of NC-6.3, Neighborhood Conservation-6.3 District.
- (5) The uses that may be developed under the proposed zoning, per the City of Florence *Unified Development Ordinance*, are those permitted in the NC-6.3 district. This includes single-family detached, single family attached (townhomes), multi-plex, and multi-family residential uses.
- (6) All development is subject to the City of Florence codes and regulations, including lot and design standards which are specific to the residential type. Townhomes are subject to specific design standards including orientation, setbacks, landscaping, and parking.
- (7) The property owners intend to develop four townhouse units on the parcel.

IV. PERSONAL NOTES:

V. ATTACHMENTS:

- A) Ordinance
- B) Location Map
- C) Zoning Map
- D) Future Land Use Map
- E) Site Photos



Clint Moore
Assistant City Manager



Randall S. Osterman
City Manager

ORDINANCE NO. 2024-_____

AN ORDINANCE TO REZONE PROPERTY IDENTIFIED AS 1110 OAKLAND AVENUE, TAX MAP NUMBER 90114-08-004, FROM NC-6.1 TO NC-6.3:

WHEREAS, a Public Hearing was held in City Council Chambers on November 14, 2023 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

WHEREAS, Gina Tanner made application to rezone the parcel from NC-6.1 - Neighborhood Conservation-6.1 to NC-6.3 - Neighborhood Conservation-6.3 District;

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That an Ordinance is hereby adopted by amending the Zoning Atlas of the City of Florence for the aforesaid property to NC-6.3;

2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

ADOPTED THIS _____ DAY OF _____, 2024

Approved as to form:

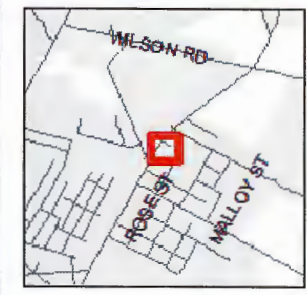
Benjamin T. Zeigler
City Attorney

Teresa Myers Ervin
Mayor



Attest:

Casey C. Moore
Municipal Clerk

PC 2023-32 Location Map - 1110 Oakland Avenue

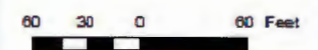


Legend

-  Parcels
-  Proposed Parcel

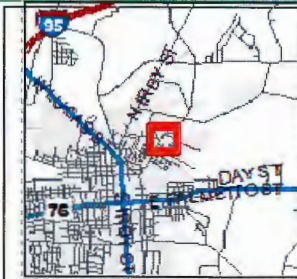


DISCLAIMER:
The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Date: 10/30/2023

PC 2023-32 Zoning Map - 1110 Oakland Avenue



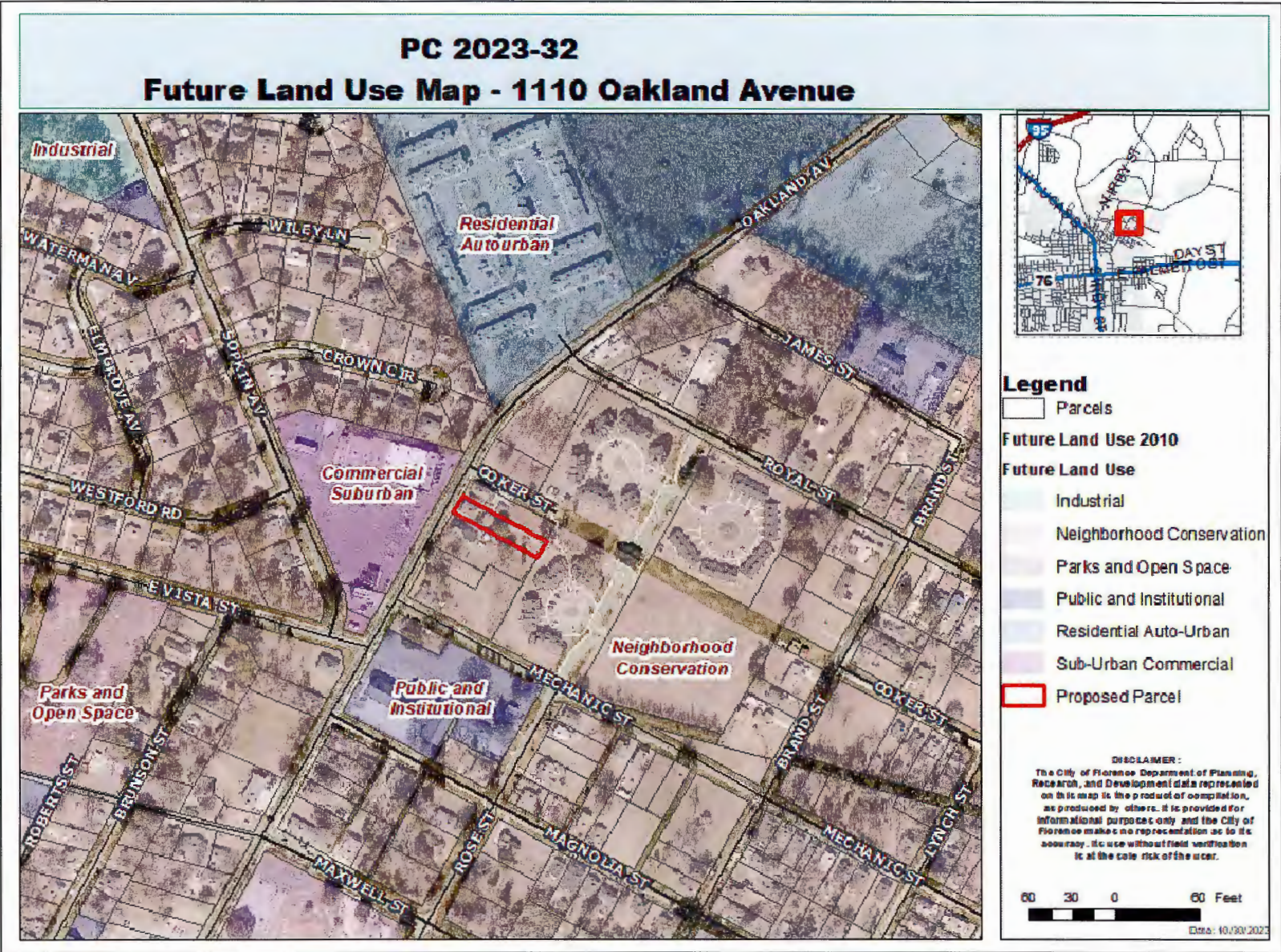
Legend

- Parcels
- Zoning District**
- Agricultural and Open Space Districts**
- OSR
- Neighborhood Conservation Sub-Districts**
- NC-6.1
- NC-6.2
- NC-6.3
- NC-4
- Business and Commercial Districts**
- CR
- CA
- CG
- Mixed-Use Districts**
- AC
- Proposed Parcel

DISCLAIMER:
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0 30 60 Feet

Date: 10/30/2023



Attachment E: Site Photos



FLORENCE CITY COUNCIL MEETING

DATE: December 11, 2023

AGENDA ITEM: An ordinance to approve text amendments to the Jeffries Creek Overlay District and Flood Prevention sections of the City of Florence Unified Development Ordinance.

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

The proposed text amendments to Section 4-12.5.1 Riparian Buffer Requirements and Section 4-12.6 Flood Prevention are recommended after the City of Florence conducted its annual review of the Community Rating System, to ensure compliance with the South Carolina Flood Damage Prevention Ordinance, and to protect the health and functionality of the City's waterways.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

On November 14, 2023, the City of Florence Planning Commission held a public hearing on this matter and voted 7-0 to recommend the proposed amendments.

III. POINTS TO CONSIDER:

- (1) The Community Rating System, established by FEMA, is a voluntary incentive program that recognizes and encourages community floodplain management practices that exceed the minimum requirements of the National Flood Insurance Program (NFIP).
- (2) To comply with the South Carolina Model Flood Damage Prevention Ordinance city staff is proposing the recommended changes within the Flood Prevention section of the Unified Development Ordinance.
- (3) To provide further clarification and assist in the administration of the riparian buffer requirements of the Unified Development Ordinance city staff is proposing the recommended changes.
- (4) City staff has conferred with the State Flood Plain office on the changes and the alignment with the Model ordinance. Additionally, city staff has confirmed that the recommended changes will not have an adverse effect on health and functionality of the City's waterways.

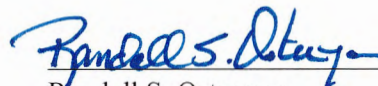
IV. PERSONAL NOTES:

V. ATTACHMENTS:

- A) Ordinance



Clint Moore
Assistant City Manager



Randall S. Osterman
City Manager

ORDINANCE NO. 2024-_____

AN ORDINANCE TO APPROVE TEXT AMENDMENTS TO THE JEFFRIES CREEK OVERLAY DISTRICT AND FLOOD PREVENTION SECTIONS OF THE CITY OF FLORENCE UNIFIED DEVELOPMENT ORDINANCE:

WHEREAS, a Public Hearing was held in City Council Chambers on November 14, 2023 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

WHEREAS, the City of Florence strives to provide its residents with a strong Community Rating System, as established with FEMA;

WHEREAS, the City of Florence wishes to protect the functionality and health of the waterways within its jurisdiction;

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That the provisions of the Unified Development Ordinance applicable to the City of Florence be, and the same are hereby amending Division 4-12.5.1 and Division 4-12.6, et seq., which will read in whole as follows;

Division 4-12.5 Riparian Buffers

Sec. 4-12.5.1 Riparian Buffer Requirements

A. **Application.** The requirements for riparian buffers apply in all zoning districts and to all portions of the water bodies within the City as set out in this Section. Riparian buffer requirements do not apply to wet ponds used as structural best management practices. However, ponds which intersect with stream channels shall meet the buffer requirements of this Section.

B. **Boundaries and Specifications.** The riparian buffer requirements associated with each type of water body are as follows:

1. Level I Water Bodies. Level I water bodies include Black Creek, Jeffries Creek, and Middle Swamp.

- a. The Jeffries Creek riparian buffer is a non-development overlay district.

- b. A buffer shall be maintained within the floodway, and 20 feet outside of the floodway, as delineated on the Flood Insurance Rate Map (FIRM), dated December 16, 2014, as amended from time to time.

- c. Improvements or other activities that are recognized to disturb land or degrade water quality are not permitted, increase the impervious area, or degrade water quality are not permitted unless demonstrated that said impacts provide for a net reduction of impervious area, contribute to an increased improvement in water quality, preservation of the overall scenic beauty and wildlife habit and floodplain functionality.
 - d. Exceptions may be granted for water access (e.g. boardwalks, docks, etc.) or permitted by the Director of Utilities when disturbance is necessary to facilitate drainage in unusual circumstances.
 - e. The riparian buffer for Level I water bodies are divided into the following zones:
 - 1. Zone 1. A riparian buffer of at least 20 feet is required on each (outer) side of the floodway. This 20- foot offset area shall consist of forest, small trees/shrubs, grassed areas, walking paths, and/or other passive recreational areas.
 - 2. Zone 2. A riparian buffer of at least 20 feet is also required on each (inner) side of the floodway, if available. Clear-cutting is not permitted within the 20-foot offset area. It shall consist of naturally landscaped areas including canopy trees and small trees/shrubs.
 - 3. Zone 3. All remaining areas within the established floodway shall be left undisturbed in perpetuity.
2. Level II Water Bodies. Level II water bodies include, but are not limited to, High Hill Creek, Beaver Dam Creek, Alligator Branch, Gully Branch from Cherokee to Jeffries Creek, Forest Lake, and Pyle Branch, which are natural creek or drainage features with permanent flows.
- a. A buffer of at least 30 feet on each side is required, measured from the edge of bank.
 - b. Improvements or other activities that are recognized to disturb land or degrade water quality are not permitted.
 - c. Exceptions may be permitted by the Director of Utilities when disturbance is necessary to facilitate drainage in unusual circumstances.
 - d. The riparian buffer for Level II water bodies are divided into the following zones:
 - 1. Zone 1. The outer 20 feet shall consist of forest, small trees/shrubs, walking paths, and/or other passive recreational uses.
 - 2. The inner 10 feet shall not be clear-cut and shall be left undisturbed in perpetuity.
3. Level III Water Bodies. Level III water bodies include other tributaries, outfalls, and open drainage conveyances.
- a. A buffer of at least 10 feet is required on each side, measured from the top edge of the existing bank.
 - b. Improvements or other activities that are recognized to disturb land or degrade water quality are not permitted.
 - c. Exceptions may be permitted by the Director of Utilities when disturbance is necessary to facilitate drainage in unusual circumstances.
- C. Credits toward Bufferyard and Open Space Requirements.** Riparian buffers may count toward the bufferyard and open space requirements of this Unified Development Ordinance.

D. **Exemptions.** Exemptions may be permitted by the City when disturbance is necessary to facilitate drainage in unusual circumstances or where encroachment is necessary for water access. Exemption requests shall be submitted to the City in accordance with *Section 4-12.1.2, Sediment and Erosion Control, Subsection B., Requirements* of this Article.

E. **Validity.** The riparian buffer requirements of this Article are not superseded or invalidated by the issuance of any other permit(s).

Division 4-12.6 Flood Prevention

Section 4-12.6.1 Adoption of Flood Hazard Area Maps

1. This ordinance shall apply to all areas of special flood hazard within the jurisdiction of the City of Florence as identified by the Federal Emergency Management Agency (FEMA) in its Flood Insurance Study, dated December 16, 2014 with accompanying maps and other supporting data that are hereby adopted by reference and declared to be a part of this ordinance.
2. Upon annexation, any special flood hazard areas identified by the Federal Emergency Management Agency (FEMA) in its Flood Insurance Study for the unincorporated areas of Florence County, with accompanying map and other data are adopted by reference and declared part of this ordinance.

Section 4-12.6.2 Administration

1. Development Permit and Certification Requirements.

- a. **Development Permit:** - Application for a development permit shall be made to the local floodplain administrator on forms furnished by him or her prior to any development activities. The development permit may include, but not be limited to, plans in duplicate drawn to scale showing: the nature, location, dimensions, and elevations of the area in question; existing or proposed structures; and the location of fill materials, storage areas, and drainage facilities. Specifically, the following information is required:
 - i. A plot plan that shows the 100-year floodplain contour or a statement that the entire lot is within the floodplain must be provided by the development permit applicant when the lot is within or appears to be within the floodplain as mapped by the Federal Emergency Management Agency or the floodplain identified pursuant to either the Duties and Responsibilities of the local floodplain administrator of Section 4-12.6.2.2.k or the Standards for Subdivision Proposals of Section 4-12.6.3.2 and the Standards for streams without Estimated Base Flood Elevations and Floodways of Section 4-12.6.3.3. The plot plan must be prepared by or under the direct supervision of a registered land surveyor or professional engineer and certified by it. The plot plan must show the floodway, if any, as identified by the Federal Emergency Management Agency or the floodway identified pursuant to either the duties or responsibilities of the local floodplain administrator of Section 4-12.6.2.2.k or the standards for subdivision proposals of Section 4-12.6.3.2.l and the standards for streams without estimated base flood elevations and floodways of Section 4-12.6.3.3.

- ii. Where base flood elevation data **is** provided as set forth in Section 4-12.6.1 or the duties and responsibilities of the local floodplain administrator of Section 4-12.6.2 the application for a development permit within the flood hazard area shall show:
 - (1) the elevation (in relation to mean sea level) of the lowest floor of all new and substantially improved structures, and
 - (2) if the structure will be floodproofed in accordance with the Non-Residential Construction requirements of Section 4-12.6.2.2.b the elevation (in relation to mean sea level) to which the structure will be floodproofed.
- iii. Where base flood elevation data is **not** provided as set forth in Section 4-12.6.1 or the duties and responsibilities of the local floodplain administrator of Section 4-12.6.2.2.k, then the provisions in the standards for streams without estimated base flood elevations and floodways of Section 4-12.6.3.3 must be met.
- iv. Alteration of Watercourse: Where any watercourse will be altered or relocated as a result of proposed development, the application for a development permit shall include a description of the extent of watercourse alteration or relocation, an engineering study to demonstrate that the flood-carrying capacity of the altered or relocated watercourse is maintained and a map showing the location of the proposed watercourse alteration or relocation.

b. Certifications

- i. Floodproofing Certification - When a structure is floodproofed, the applicant shall provide certification from a registered, professional engineer or architect that the non-residential, floodproofed structure meets the floodproofing criteria in the non-residential construction requirements of Section 4-12.6.3.2.b and Section 4-12.6.3.5.b.ii.
- ii. Certification During Construction – A lowest floor elevation or floodproofing certification is required after the lowest floor is completed. As soon as possible after completion of the lowest floor and before any further vertical construction commences, or floodproofing by whatever construction means, whichever is applicable, it shall be the duty of the permit holder to submit to the local floodplain administrator a certification of the elevation of the lowest floor, or floodproofed elevation, whichever is applicable, as built, in relation to mean sea level. Said certification shall be prepared by or under the direct supervision of a registered land surveyor or professional engineer and certified by it. Any work done prior to submission of the certification shall be at the permit holder's risk. The local floodplain administrator shall review the floor elevation survey data submitted. The permit holder immediately and prior to further progressive work being permitted to proceed shall correct deficiencies detected by such review. Failure to submit the survey or failure to make said corrections required hereby shall be cause to issue a stop-work order for the project.

- iii. As-built Certification - Upon completion of the development a registered professional engineer, land surveyor or architect, in accordance with SC law, shall certify according to the requirements of Section 4-12.6.2.b.i and ii that the development is built in accordance with the submitted plans and previous pre-development certifications.

2. Duties and Responsibilities of the Local Floodplain Administrator - shall include, but not be limited to:

- a. **Permit Review** - Review all development permits to assure that the requirements of this ordinance have been satisfied.
- b. **Requirement of Federal and/or state permits** - Review proposed development to assure that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law, including section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C 1334.
- c. **Watercourse alterations** –
 - i. Notify adjacent communities and the South Carolina Department of Natural Resources, Land, Water, and Conservation Division, State Coordinator for the National Flood Insurance Program, prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Emergency Management Agency.
 - ii. In addition to the notifications required watercourse alterations per Section 4-12.6.2.2.c.i, written reports of maintenance records must be maintained to show that maintenance has been provided within the altered or relocated portion of said watercourse so that the flood-carrying capacity is maintained. This maintenance must consist of a comprehensive program of periodic inspections, and routine channel clearing and dredging, or other related functions. The assurance shall consist of a description of maintenance activities, frequency of performance, and the local official responsible for maintenance performance. Records shall be kept on file for FEMA inspection.
 - iii. If the proposed project will modify the configuration of the watercourse, floodway, or base flood elevation for which a detailed Flood Insurance Study has been developed, the applicant shall apply for and must receive approval for a Conditional Letter of Map Revision with the Federal Emergency Management Agency prior to the start of construction.
 - iv. Within 60 days of completion of an alteration of a watercourse, referenced in the certification requirements of Section 4-12.6.2.1.b.iv, the applicant shall submit as-built certification, by a registered professional engineer, to the Federal Emergency Management Agency.
- d. **Floodway encroachments** - Prevent encroachments within floodways unless the

certification and flood hazard reduction provisions of Section 4-12.6.3.2.e are met.

- e. **Adjoining Floodplains** - Cooperate with neighboring communities with respect to the management of adjoining floodplains and/or flood-related erosion areas in order to prevent aggravation of existing hazards.
- f. **Notifying Adjacent Communities** – Notify adjacent communities prior to permitting substantial commercial developments and large subdivisions to be undertaken in areas of special flood hazard and/or flood-related erosion hazards.
- g. **Certification requirements** –
 - i. Obtain and review actual elevation (in relation to mean sea level) of the lowest floor of all new or substantially improved structures, in accordance with administrative procedures outlined in Section 4-12.6.2.1.b.ii.
 - ii. Obtain the actual elevation (in relation to mean sea level) to which the new or substantially improved structures have been floodproofed, in accordance with the floodproofing certification outlined in Section 4-12.6.2.1.b.i.
 - iii. When floodproofing is utilized for a particular structure, obtain certifications from a registered professional engineer or architect in accordance with the non-residential construction requirements outlined in Section 4-12.6.3.2.b.
- h. **Map Interpretation** - Where interpretation is needed as to the exact location of boundaries of the areas of special flood hazard (for example, where there appears to be a conflict between a mapped boundary and actual field conditions), make the necessary interpretation. The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in this article.
- i. **Prevailing Authority** – Where a map boundary showing an area of special flood hazard and field elevations disagree, the base flood elevations for flood protection elevations (as found on an elevation profile, floodway data table, etc.) shall prevail. The correct information should be submitted to FEMA as per the map maintenance activity requirements outlined in Section 4-12.6.3.2.g.ii.
- j. **Use Of Best Available Data** - When base flood elevation data and floodway data has not been provided in accordance with Section 4-12.6.1, obtain, review, and reasonably utilize best available base flood elevation data and floodway data available from a federal, state, or other source, including data developed pursuant to the standards for subdivision proposals outlined in Section 4-12.6.3.2.1, in order to administer the provisions of this ordinance. Data from preliminary, draft, and final Flood Insurance Studies constitutes best available data from a federal, state, or other source. Data must be developed using hydraulic models meeting the minimum requirement of NFIP approved model. If an appeal is pending on the study in accordance with 44 CFR Ch. 1, Part 67.5 and 67.6, the data does not have to be used.
- k. **Special Flood hazard Area/topographic Boundaries Conflict** - When the exact location of boundaries of the areas special flood hazards conflict with the current, natural topography information at the site; the site information takes precedence when the lowest adjacent grade is at or above the BFE, the property owner may apply

and be approved for a Letter of Map Amendment (LOMA) by FEMA. The local floodplain administrator in the permit file will maintain a copy of the Letter of Map Amendment issued from FEMA.

- l. **On-Site inspections** - Make on-site inspections of projects in accordance with the administrative procedures outlined in Section 4-12.6.2.3.
- m. **Administrative Notices** - Serve notices of violations, issue stop-work orders, revoke permits and take corrective actions in accordance with the administrative procedures in 4-12.6.2.3.
- n. **Records Maintenance** - Maintain all records pertaining to the administration of this ordinance and make these records available for public inspection.
- o. **Annexations and Detachments** - Notify the South Carolina Department of Natural Resources Land, Water and Conservation Division, State Coordinator for the National Flood Insurance Program within six (6) months, of any annexations or detachments that include special flood hazard areas.
- p. **Federally Funded Development** - The President issued *Executive Order 11988, Floodplain Management May 1977*. E.O. 11988 directs federal agencies to assert a leadership role in reducing flood losses and losses to environmental values served by floodplains. Proposed developments must go through an eight-step review process. Evidence of compliance with the executive order must be submitted as part of the permit review process.
- q. **Substantial Damage Determination** – Perform an assessment of damage from any origin to the structure using FEMA’s Residential Substantial Damage Estimator (RSDE) software to determine if the damage equals or exceeds 50 percent of the market value of the structure before the damage occurred.
- r. **Substantial Improvement Determination** – Perform an assessment of permit applications for improvements or repairs to be made to a building or structure that equals or exceeds 50 percent of the market value of the structure before the start of construction. Cost of work counted for determining if and when substantial improvement to a structure occurs shall be cumulative for a period of five years. If the improvement project is conducted in phases, the total of all costs associated with each phase, beginning with the issuance of the first permit, shall be utilized to determine whether “substantial improvement” will occur.

The market values shall be determined by one of the following methods:

- i. the current assessed building value as determined by the county’s assessor’s office or the value of an appraisal performed by a licensed appraiser at the expense of the owner within the past 6 months.
- ii. one or more certified appraisals from a registered professional licensed appraiser in accordance with the laws of South Carolina. The appraisal shall indicate actual replacement value of the building or structure in its pre-improvement condition, *less the cost of site improvements and depreciation*

for functionality and obsolescence.

- iii. Real Estate purchase contract within 6 months prior to the date of the application for a permit.

3. Administrative Procedures

- a. **Inspections of Work in Progress** - As the work pursuant to a permit progresses, the local floodplain administrator shall make as many inspections of the work as may be necessary to ensure that the work is being done according to the provisions of the local ordinance and the terms of the permit. In exercising this power, the floodplain administrator has a right, upon presentation of proper credentials, to enter on any premises within the territorial jurisdiction at any reasonable hour for the purposes of inspection or other enforcement action.
- b. **Stop-Work Orders** - Whenever a building or part thereof is being constructed, reconstructed, altered, or repaired in violation of this ordinance, the floodplain administrator may order the work to be immediately stopped. The stop-work order shall be in writing and directed to the person doing the work. The stop-work order shall state the specific work to be stopped, the specific reasons for the stoppage, and the conditions under which the work may be resumed. Violation of a stop-work order constitutes a misdemeanor.
- c. **Revocation of Permits** - The local floodplain administrator may revoke and require the return of the development permit by notifying the permit holder in writing, stating the reason for the revocation. Permits shall be revoked for any substantial departure from the approved application, plans, or specifications; for refusal or failure to comply with the requirements of state or local laws; or for false statements or misrepresentations made in securing the permit. Any permit mistakenly issued in violation of an applicable state or local law may also be revoked.
- d. **Periodic Inspections** - The local floodplain administrator and each member of his/her inspections department shall have a right, upon presentation of proper credentials, to enter on any premises within the territorial jurisdiction of the department at any reasonable hour for the purposes of inspection or other enforcement action.
- e. **Violations to be Corrected** - When the local floodplain administrator finds violations of applicable state and local laws, it shall be his/her duty to notify the owner or occupant of the building of the violation. The owner or occupant shall immediately remedy each of the violations of law on the property he owns.
- f. **Actions in Event of Failure to Take Corrective Action:** If the owner of a building or property shall fail to take prompt corrective action, the floodplain administrator shall give him written notice, by certified or registered mail to his last known address or by personal service, that:
 - i. the building or property is in violation of the Flood Damage Prevention Ordinance,

- ii. a hearing will be held before the local floodplain administrator at a designated place and time, not later than 10 days after the date of the notice, at which time the owner shall be entitled to be heard in person or by counsel and to present arguments and evidence pertaining to the matter; and,
 - iii. following the hearing, the local floodplain administrator may issue such order to alter, vacate, or demolish the building; or to remove fill as appears appropriate.
- g. **Order to Take Corrective Action:** If, upon a hearing held pursuant to the notice prescribed above, the floodplain administrator shall find that the building or development is in violation of the Flood Damage Prevention Ordinance, he/she shall make an order in writing to the owner, requiring the owner to remedy the violation within such period, not less than 60 days, the floodplain administrator may prescribe; provided that where the floodplain administrator finds that there is imminent danger to life or other property, he may order that corrective action be taken in such lesser period as may be feasible.
- h. **Appeal:** Any owner who has received an order to take corrective action may appeal from the order to the local elected governing body by giving notice of appeal in writing to the floodplain administrator and the clerk within 10 days following issuance of the final order. In the absence of an appeal, the order of the floodplain administrator shall be final. The local governing body shall hear an appeal within a reasonable time and may affirm, modify and affirm, or revoke the order.
- i. **Failure to Comply with Order:** If the owner of a building or property fails to comply with an order to take corrective action from which no appeal has been taken, or fails to comply with an order of the governing body following an appeal, he shall be guilty of a misdemeanor and shall be punished in the discretion of the court.
- j. **Denial of Flood Insurance under the NFIP:** If a structure is declared in violation of this ordinance and after all other penalties are exhausted to achieve compliance with this ordinance then the local floodplain administrator shall notify the Federal Emergency Management Agency (FEMA) to initiate a Section 1316 of the National Flood insurance Act of 1968 action against the structure upon the finding that the violator refuses to bring the violation into compliance with the ordinance. Once a violation has been remedied the local floodplain administrator shall notify FEMA of the remedy and ask that the Section 1316 be rescinded.
- k. The following **documents** are incorporated by reference and may be used by the local floodplain administrator to provide further guidance and interpretation of this ordinance as found on FEMA's website at www.fema.gov:
 - i. All FEMA Technical Bulletins
 - ii. All FEMA Floodplain Management Bulletins
 - iii. FEMA 348 Protecting Building Utilities from Flood Damage

Section 4-12.6.3 Provisions for Flood Hazard Reduction

1. General Standards

Development may not occur in the Special Flood Hazard Area (SFHA) where alternative locations exist due to the inherent hazards and risks involved. Before a permit is issued, the applicant shall demonstrate that new structures cannot be located out of the SFHA and that encroachments onto the SFHA are minimized. In all areas of special flood hazard the following provisions are required:

- a. **Anchoring** - All new construction and substantial improvements shall be anchored to prevent flotation, collapse, and lateral movement of the structure.
- b. **Flood Resistant Materials and Equipment** - All new construction and substantial improvements shall be constructed with flood resistant materials and utility equipment resistant to flood damage in accordance with Technical Bulletin 2, *Flood Damage-Resistant Materials Requirements*, dated 8/08, and available from the Federal Emergency Management Agency.
- c. **Minimize Flood Damage** - All new construction and substantial improvements shall be constructed by methods and practices that minimize flood damages,
- d. **Critical Development** - shall be elevated to the 500 year flood elevation or be elevated to the highest known historical flood elevation (where records are available), whichever is greater. If no data exists establishing the 500 year flood elevation or the highest known historical flood elevation, the applicant shall provide a hydrologic and hydraulic engineering analysis that generates 500 year flood elevation data,
- e. **Utilities** - Electrical, ventilation, plumbing, heating and air conditioning equipment (including ductwork), and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of the base flood plus one foot (freeboard).
- f. **Water Supply Systems** - All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system,
- g. **Sanitary Sewage Systems** – New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharges from the systems into floodwaters. On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding,
- h. **Gas Or Liquid Storage Tanks** – All gas or liquid storage tanks, either located above ground or buried, shall be anchored to prevent flotation and lateral movement resulting from hydrodynamic and hydrostatic loads.
- i. **Alteration, Repair, Reconstruction, Or Improvements** - Any alteration, repair, reconstruction, or improvement to a structure that is in compliance with the provisions of this ordinance, shall meet the requirements of "new construction" as

contained in this ordinance. This includes post-FIRM development and structures.

- j. **Non-Conforming Buildings or Uses** - Non-conforming buildings or uses may not be enlarged, replaced, or rebuilt unless such enlargement or reconstruction is accomplished in conformance with the provisions of this ordinance. Provided, however, nothing in this ordinance shall prevent the repair, reconstruction, or replacement of an existing building or structure located totally or partially within the floodway, provided that the bulk of the building or structure below base flood elevation in the floodway is not increased and provided that such repair, reconstruction, or replacement meets all of the other requirements of this ordinance,
- k. **American with Disabilities Act (ADA)** - A building must meet the specific standards for floodplain construction outlined in Section 4-12.6.3, as well as any applicable ADA requirements. The ADA is not justification for issuing a variance or otherwise waiving these requirements. Also, the cost of improvements required to meet the ADA provisions shall be included in the costs of the improvements for calculating substantial improvement.

2. Specific Standards

In all areas of special flood hazard (Zones A and AE) where base flood elevation data has been provided, as set forth in Section 4-12.6.1 or outlined in the Duties and Responsibilities of the local floodplain administrator Section 4-12.6.2, the following provisions are required:

- a. **Residential Construction** – All new construction and substantial improvement of any residential structure (including manufactured homes) shall have the lowest floor elevated no lower than one foot above the base flood elevation. No basements are permitted. Should solid foundation perimeter walls be used to elevate a structure, flood openings sufficient to automatically equalize hydrostatic flood forces, shall be provided in accordance with the elevated buildings requirements in Section 4-12.6.3.2.d.
- b. **Non-Residential Construction**
 - i. All new construction and substantial improvement of any commercial, industrial, or non-residential structure (including manufactured homes) shall have the lowest floor elevated no lower than one foot above the level of the base flood elevation. Should solid foundation perimeter walls be used to elevate a structure, flood openings sufficient to automatically equalize hydrostatic flood forces, shall be provided in accordance with the elevated buildings requirements in Section 4-12.6.3.2.d. No basements are permitted. Structures located in A-zones may be floodproofed in lieu of elevation provided that all areas of the structure below the required elevation are watertight with walls substantially impermeable to the passage of water, using structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effect of buoyancy.
 - ii. A registered, professional engineer or architect shall certify that the standards of this subsection are satisfied. Such certifications shall be provided to the official as set forth in the floodproofing certification requirements in Section

4-12.6.2.1.b.i. A variance may be considered for wet-floodproofing agricultural structures in accordance with the criteria outlined in Article 9 of this ordinance. Agricultural structures not meeting the criteria of Article 9 must meet the non-residential construction standards and all other applicable provisions of this ordinance. Structures that are floodproofed are required to have an approved maintenance plan with an annual exercise. The local floodplain administrator must approve the maintenance plan and notification of the annual exercise shall be provided to it.

c. Manufactured Homes

- i. Manufactured homes that are placed or substantially improved on sites outside a manufactured home park or subdivision, in a new manufactured home park or sub-division, in an expansion to an existing manufactured home park or subdivision, or in an existing manufactured home park or subdivision on which a manufactured home has incurred "substantial damage" as the result of a flood, must be elevated on a permanent foundation such that the lowest floor of the manufactured home is elevated no lower than one foot above the base flood elevation and be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.
- ii. Manufactured homes that are to be placed or substantially improved on sites in an existing manufactured home park or subdivision that are not subject to the provisions for residential construction in Section 4-12.6.3.2.a of this ordinance must be elevated so that the lowest floor of the manufactured home is elevated no lower one foot than above the base flood elevation, and be securely anchored to an adequately anchored foundation to resist flotation, collapse, and lateral movement.
- iii. Manufactured homes shall be anchored to prevent flotation, collapse, and lateral movement. For the purpose of this requirement, manufactured homes must be anchored to resist flotation, collapse, and lateral movement in accordance with Section 40-29-10 of the *South Carolina Manufactured Housing Board Regulations*, as amended. Additionally, when the elevation requirement would be met by an elevation of the chassis 36 inches or less above the grade at the site, the chassis shall be supported by reinforced piers or engineered foundation. When the elevation of the chassis is above 36 inches in height an engineering certification is required.
- iv. An evacuation plan must be developed for evacuation of all residents of all new, substantially improved or substantially damaged manufactured home parks or subdivisions located within flood-prone areas. This plan shall be filed with and approved by the local floodplain administrator and the local Emergency Preparedness Coordinator.

- d. Elevated Buildings** - New construction and substantial improvements of elevated buildings that include fully enclosed areas below the lowest floor that are usable solely for the parking of vehicles, building access, or limited storage in an area other than a basement, and which are subject to flooding shall be designed to preclude

finished space and be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters.

- i. Designs for complying with this requirement must either be certified by a professional engineer or architect or meet or exceed all of the following minimum criteria:
 - (1) Provide a minimum of two openings on different walls having a *total net area* of not less than one square inch for every square foot of enclosed area subject to flooding.
 - (2) The bottom of each opening must be no more than 1 foot above the higher of the interior or exterior grade immediately under the opening,
 - (3) Only the portions of openings that are below the base flood elevation (BFE) can be counted towards the required net open area.
 - (4) Openings may be equipped with screens, louvers, valves, or other coverings or devices provided they permit the automatic flow of floodwaters in both directions.
 - (5) Fill placed around foundation walls must be graded so that the grade inside the enclosed area is equal to or higher than the adjacent grade outside the building on at least one side of the building.
- ii. Hazardous Velocities - Hydrodynamic pressure must be considered in the design of any foundation system where velocity waters or the potential for debris flow exists. If flood velocities are excessive (greater than 5 feet per second), foundation systems other than solid foundation walls should be considered so that obstructions to damaging flood flows are minimized.
- iii. *Enclosures Below Lowest Floor*
 - (1) Access to the enclosed area shall be the minimum necessary to allow for parking of vehicles (garage door) or limited storage of maintenance equipment used in connection with the premises (standard exterior door) or entry to the living area (stairway or elevator).
 - (2) The interior portion of such enclosed area shall not be finished or partitioned into separate rooms, must be void of utilities except for essential lighting as required for safety, and cannot be temperature controlled.
 - (3) One wet location switch and/or outlet connected to a ground fault interrupt breaker may be installed below the required lowest floor elevation specified in the specific standards outlined in Section 4-12.6.3.2.a, b, and c.

- (4) All construction materials below the required lowest floor elevation specified in the specific standards outlined in Section 4-12.6.3.2.a, b, c, and d should be of flood resistant materials.
- e. **Floodways** - Located within areas of special flood hazard established in Section 1.4, are areas designated as floodways. The floodway is an extremely hazardous area due to the velocity of floodwaters that carry debris and potential projectiles and has erosion potential. The following provisions shall apply within such areas:
- i. No encroachments, including fill, new construction, substantial improvements, additions, and other developments shall be permitted unless:
 - (1) It has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase impact in the flood levels during the occurrence of the base flood. Such certification and technical data shall be presented to the local floodplain administrator, or;
 - (2) A Conditional Letter of Map revision (CLOMR) has been approved by FEMA. A Letter of Map Revision must be obtained upon completion of the proposed development.
 - ii. If Section 4-12.6.3.2.ed.i is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of Section 4-12.6.3.
 - iii. No manufactured homes shall be permitted, except in an existing manufactured home park or subdivision. A replacement manufactured home may be placed on a lot in an existing manufactured home park or subdivision provided the anchoring and the elevation standards of Section 4-12.6.3.2.c and the encroachment standards of Section 4-12.6.3.2.e.i are met.
 - iv. Permissible uses within floodways may include: general farming, pasture, outdoor plant nurseries, horticulture, forestry, wildlife sanctuary, game farm, and other similar agricultural, wildlife, and related uses. Also, lawns, gardens, play areas, picnic grounds, and hiking and horseback riding trails are acceptable uses, provided that they do not employ structures or fill. Substantial development of a permissible use may require a no-impact certification. The uses listed in this subsection are permissible only if and to the extent that they do not cause any increase in base flood elevations or changes to the floodway configuration.
- f. **Recreational Vehicles**
- i. A recreational vehicle is ready for highway use if it is:
 - (1) on wheels or jacking system
 - (2) attached to the site only by quick-disconnect type utilities and security devices; and

(3) has no permanently attached additions

ii. Recreational vehicles placed on sites shall either be:

- (1) on site for fewer than 180 consecutive days; or
- (2) be fully licensed and ready for highway use, or
- (3) meet the development permit and certification requirements of Section 4-12.6.2.2, general standards outlined in Section 4-12.6.3.1, and manufactured homes standards in Section 4-12.6.2.2.c and d.

g. **Map Maintenance Activities** – The National Flood Insurance Program (NFIP) requires flood data to be reviewed and approved by FEMA. This ensures that flood maps, studies and other data identified in Section 4-12.6.1 accurately represent flooding conditions so appropriate floodplain management criteria are based on current data. The following map maintenance activities are identified:

i. Requirement to Submit New Technical Data

- (1) For all development proposals that impact floodway/floodplain delineations or base flood elevations, the community shall ensure that a Letter of Map Revision technical or scientific data reflecting the impacts such changes be submitted to FEMA as soon as practicable, but no later than six months of the date such information becomes available. These development proposals include; but not limited to:
 - (a) Floodway encroachments that increase or decrease base flood elevations or alter floodway boundaries;
 - (b) Fill sites to be used for the placement of proposed structures where the applicant desires to remove the site from the special flood hazard area;
 - (c) Alteration of watercourses that result in a relocation or elimination of the special flood hazard area, including stream restoration and the placement of culverts; and
 - (d) Subdivision or large scale development proposals requiring the establishment of base flood elevations in accordance with Section 4-12.6.3.3.a.
- (2) It is the responsibility of the applicant to have technical data, required in accordance with Section 4-12.6.3.2.g, prepared in a format required for a Conditional Letter of Map Revision or Letter of Map Revision, and submitted to FEMA. Submittal and processing fees for these map revisions shall also be the responsibility of the applicant.
- (3) The local floodplain administrator shall require a Conditional Letter of Map Revision prior to the issuance of a floodplain development permit for:

- (a) Proposed floodway encroachments that increase the base flood elevation; ~~and~~ **or**
 - (b) Proposed development which increases the base flood elevation by more than one foot in areas where FEMA has provided base flood elevations but no floodway.
- (4) Floodplain development permits issued by the local floodplain administrator shall be conditioned upon the applicant obtaining a Letter of Map Revision from FEMA for any development proposal subject to Section 4-12.6.3.2.g.
- ii. Right to Submit New Technical Data - The floodplain administrator may request changes to any of the information shown on an effective map that does not impact floodplain or floodway delineations or base flood elevations, such as labeling or planimetric details. Such a submission shall include appropriate supporting documentation made in writing by the local jurisdiction and may be submitted at any time.

h. Accessory Structures

- i. A detached accessory structure or garage, the cost of which is greater than \$3,000, must comply with the requirements as outlined in FEMA's Technical Bulletin 7-93 *Wet Floodproofing Requirements or be elevated in accordance with Section 4-12.6.3.2.a and d or dry floodproofed in accordance with Section 4-12.6.3.2.b.*
- ii. If accessory structures of \$3,000 or less are to be placed in the floodplain, the following criteria shall be met:
 - (1) Accessory structures shall not be used for any uses other than the parking of vehicles and storage,
 - (2) Accessory structures shall be designed to have low flood damage potential,
 - (3) Accessory structures shall be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters,
 - (4) Accessory structures shall be firmly anchored to prevent flotation, collapse and lateral movement of the structure,
 - (5) Service facilities such as electrical and heating equipment shall be installed in accordance with Article IV.A.5,
 - (6) Openings to relieve hydrostatic pressure during a flood shall be provided below base flood elevation in conformance with Section 4-12.6.3.2.d.i, and
 - (7) Accessory structures shall be built with flood resistance materials in

accordance with Technical Bulletin 2, *Flood Damage-Resistant Materials Requirements*, dated 8/08, and available from the Federal Emergency Management Agency. Class 4 and 5 materials, referenced therein, are acceptable flood-resistant materials.

- i. **Swimming Pool Utility Equipment Rooms** - If the building cannot be built at or above the BFE, because of functionality of the equipment then a structure to house the utilities for the pool may be built below the BFE with the following provisions:
 - i. Meet the requirements for accessory structures in Section 4-12.6.3.2.h.
 - ii. The utilities must be anchored to prevent flotation and shall be designed to prevent water from entering or accumulating within the components during conditions of the base flood.
- j. **Elevators**
 - i. Install a float switch system or another system that provides the same level of safety necessary for all elevators where there is a potential for the elevator cab to descend below the BFE during a flood per FEMA's Technical Bulletin 4-93 Elevator Installation for Buildings Located in Special Flood Hazard Areas.
 - ii. All equipment that may have to be installed below the BFE such as counter weight roller guides, compensation cable and pulleys, and oil buffers for traction elevators and the jack assembly for a hydraulic elevator must be constructed using flood-resistant materials where possible per FEMA's Technical Bulletin 4-93 Elevator Installation for Buildings Located in Special Flood Hazard Areas.
- k. **Fill** - An applicant shall demonstrate that fill is the only alternative to raising the building to meet the residential and non-residential construction requirements of Section 4-12.6.3.2.a or b and that the amount of fill used will not affect the flood storage capacity or adversely affect adjacent properties. The following provisions shall apply to all fill placed in the special flood hazard area:
 - a) Fill may not be placed in the floodway unless it is in accordance with the requirements in Section 4-12.6.3.2.e.i.
 - b) Fill may not be placed in wetlands without the required state and federal permits.
 - c) Fill must consist of soil and rock materials only. A registered professional geotechnical engineer may use dredged material as fill only upon certification of suitability. Landfills, rubble fills, dumps, and sanitary fills are not permitted in the floodplain.
 - d) Fill used to support structures must comply with ASTM Standard D-698, and its suitability to support structures certified by a registered, professional engineer.

- e) Fill slopes shall be no greater than two horizontal to one vertical. Flatter slopes may be required where velocities may result in erosion.
- f) The use of fill shall not increase flooding or cause drainage problems on neighboring properties.
- g) ~~Will~~ **Shall** meet the requirements of FEMA Technical Bulletin 10-01, *Ensuring That Structures Built On Fill In or Near Special Flood Hazard Areas Are Reasonable Safe from Flooding*.

l. Standards for Subdivision Proposals and other development

- a) All subdivision proposals and other proposed new development shall be consistent with the need to minimize flood damage and are subject to all applicable standards in these regulations.
- b) All subdivision proposals and other proposed new development shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage.
- c) All subdivision proposals and other proposed new development shall have adequate drainage provided to reduce exposure to flood damage.
- d) The applicant shall meet the requirement to submit technical data to FEMA in Section 4-12.6.3.2.g when a hydrologic and hydraulic analysis is completed that generates base flood elevations.

3. Standards for Streams without Established Base Flood Elevations and Floodways - Located within the areas of special flood hazard (Zones A and AE) established in Section 4-12.6.1, are small streams where no base flood data has been provided and where no floodways have been identified. The following provisions apply within such areas:

- a. In all areas of special flood hazard where base flood elevation data are not available, the applicant shall provide a hydrologic and hydraulic engineering analysis that generates base flood elevations for all subdivision proposals and other proposed developments containing at least 50 lots or 5 acres, whichever is less.
- b. No encroachments, including fill, new construction, substantial improvements and new development shall be permitted within 100 feet of the stream bank unless certification with supporting technical data by a registered professional engineer is provided demonstrating that such encroachments shall not result in any increase in flood levels during the occurrence of the base flood discharge.
- c. If Section 4-12.6.3.3.a is satisfied and base flood elevation data is available from other sources, all new construction and substantial improvements within such areas shall comply with all applicable flood hazard ordinance provisions of Section 4-12.6.3 and shall be elevated or floodproofed in accordance with elevations established in accordance with Section 4-12.6.2.3.k.

- d. Data from preliminary, draft, and final Flood Insurance Studies constitutes best available data. Refer to FEMA Floodplain Management Technical Bulletin 1-98 *Use of Flood Insurance Study (FIS) Data as Available Data*. If an appeal is pending on the study in accordance with 44 CFR Ch. 1, Part 67.5 and 67.6, the data does not have to be used.
- e. When base flood elevation (BFE) data is not available from a federal, state, or other source one of the following methods may be used to determine a BFE For further information regarding the methods for determining BFEs listed below, refer to FEMA's manual *Managing Floodplain Development in Approximate Zone A Areas*:

- i. Contour Interpolation

- (1) Superimpose approximate Zone A boundaries onto a topographic map and estimate a BFE.
- (2) Add one-half of the contour interval of the topographic map that is used to the BFE.

- ii. Data Extrapolation - A BFE can be determined if a site within 500 feet upstream of a reach of a stream reach for which a 100-year profile has been computed by detailed methods, and the floodplain and channel bottom slope characteristics are relatively similar to the downstream reaches. No hydraulic structures shall be present.
- iii. Hydrologic and Hydraulic Calculations- Perform hydrologic and hydraulic calculations to determine BFEs using FEMA approved methods and software.

4. Standards for Streams with Established Base Flood Elevations but without Floodways -

Along rivers and streams where Base Flood Elevation (BFE) data is provided but no floodway is identified for a Special Flood Hazard Area on the FIRM or in the FIS.

- a. No encroachments including fill, new construction, substantial improvements, or other development shall be permitted unless certification with supporting technical data by a registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

5. Standards for Areas of Shallow Flooding (AO Zones) - Located within the areas of special flood hazard established in Section 1.4, are areas designated as shallow flooding. The following provisions shall apply within such areas:

- a. All new construction and substantial improvements of residential structures shall have the lowest floor elevated to at least as high as the depth number specified on the Flood Insurance Rate Map, in feet, above the highest adjacent grade. If no depth number is specified, the lowest floor shall be elevated at least three (3) feet above the highest adjacent grade.

- b. All new construction and substantial improvements of non-residential structures shall:
 - i. Have the lowest floor elevated to at least as high as the depth number specified on the Flood Insurance Rate Map, in feet, above the highest adjacent grade. If no depth number is specified, the lowest floor shall be elevated at least three (3) feet above the highest adjacent grade; or,
 - ii. Be completely flood-proofed together with attendant utility and sanitary facilities to or above that level so that any space below that level is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. Certification is required as stated in Section 4-12.6.2.2.

- c. All structures on slopes must have drainage paths around them to guide water away from the structures.

Sec. 4-12.6.4 Warning and Disclaimer of Liability

The degree of flood protection required by this Unified Development Ordinance is based on scientific and engineering considerations. However, larger floods can and will occur on rare occasions. Therefore, this Unified Development Ordinance shall not create liability on the part of the participating governments of by any officer or employee for any flood damages that result from reliance on this *Unified Development Ordinance* or any administrative decision lawfully made hereunder.

EXECUTED ON ONE (1) ADDITIONAL PAGE

ADOPTED THIS _____ DAY OF _____, 2024

Approved as to form:

Benjamin T. Zeigler
City Attorney

Teresa Myers Ervin
Mayor

Attest:

Casey C. Moore
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: December 11, 2023
AGENDA ITEM: Resolution
DEPARTMENT/DIVISION: City Council
Sponsored by Mayor Teresa Myers Ervin

I. ISSUE UNDER CONSIDERATION:

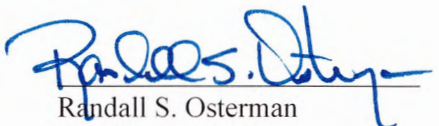
A Resolution of Recognition for the contributions of the Northwest Men's Club in the community.

II. POINTS TO CONSIDER:

1. The Northwest Men's Club was created in 2005 by six friends that saw a need to help men in the community.
2. The Northwest Men's Club has a vision to provide men with a space where they can get the support they need as well as a place to mentor and educate young men.
3. The Northwest Men's Club has developed a collaborative relationship with the City of Florence's Northwest Community Center that has positively impacted the northwest community.

III. ATTACHMENTS:

1. Proposed Resolution


Randall S. Osterman
City Manager

(STATE OF SOUTH CAROLINA)
()
(CITY OF FLORENCE)

Resolution No. 2023-50

**A RESOLUTION OF RECOGNITION FOR THE CONTRIBUTIONS OF THE
NORTHWEST PARK MEN’S CLUB IN THE COMMUNITY.**

- WHEREAS,** the Northwest Men’s Club is a group of volunteers committed to improving and helping the community; and
- WHEREAS,** the mission of the Northwest Men’s Club is to provide men in the community who feel alienated, unheard and helpless with an opportunity and a place where they can find help and build meaningful, respectful and accountable relationships with others; and
- WHEREAS,** the goal of the Northwest Men’s Club is to assist in building community pride and engagement by helping men feel accepted, encouraging men to seek professional and financial assistance if needed, mentoring young men and encouraging men to continue their education so that they become responsible, productive and caring community citizens; and
- WHEREAS,** the Northwest Men’s Club supports the work and programs offered at the Northwest Community Center and they work collaboratively to positively impact the northwest community by: mentoring students and the youth with homework assistance and tutoring, providing community support such as free meals, sharing local medical and financial resources and promoting pride in the community; and
- WHEREAS,** the Northwest Men’s Club volunteers work tirelessly and selflessly for the benefit of Florence and are true champions of the community.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Florence, does hereby recognize the Northwest Men’s Club for their engagement, dedication, service, and contributions to the residents of Florence and for their selfless efforts for the betterment of the Florence community.

RESOLVED THIS 11th DAY OF DECEMBER 2023.

Approved as to form:

BENJAMIN T. ZEIGLER
CITY ATTORNEY

TERESA MYERS ERVIN
MAYOR

ATTEST:

CASEY C. MOORE
MUNICIPAL CLERK

FLORENCE CITY COUNCIL MEETING

DATE: December 11, 2023
AGENDA ITEM: Report to Council
DEPARTMENT/DIVISION: City Council

I. ISSUE UNDER CONSIDERATION:

Council will consider nominations for City Boards and/or Commissions.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

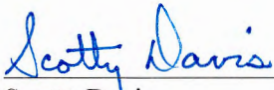
1. There are four (4) Boards or Commissions that have either a vacancy and/or expired term.

III. POINTS TO CONSIDER:


1. Each member of a City of Florence Board or Commission shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.
2. Members of the boards and commissions shall be appointed in consideration of their professional expertise, knowledge of the community, and concern for the future welfare of the total community and its citizens.

IV. ATTACHMENTS:

1. Spreadsheet of Council Nominations to Boards and Commissions.
2. Nomination Packet.



Scotty Davis
Deputy City Manager



Randall S. Osterman
City Manager

SCHEDULE OF COUNCIL NOMINATIONS TO BOARDS AND COMMISSIONS - DECEMBER 2023

	District 1	District 2	District 3	At-Large 1	At-Large 2	At-Large-3	Mayor
	Jackson	Smith	Braddock	Jebaily	Barnes	McCall	Ervin
City of Florence Design Review Board	X						
Public Safety Citizen's Review Board							X
Planning Commission		X					
Housing Authority			X				

DESIGN REVIEW BOARD

I. NOMINATIONS:

There is one (1) expired term on the Design Review Board.

II. APPOINTMENT REQUIREMENTS:

- Each member shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.

- Applicable membership requirements:
 - Commercial general contractor licensed by the State of South Carolina

III. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Councilwoman NeSmith-Jackson

IV. SEEKING REAPPOINTMENT:

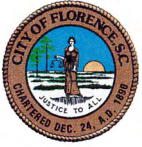
- Kyle Gunter – Commercial General Contractor

V. NEW APPLICANT(S):

There are currently no qualified applicants on file

VI. ATTACHMENTS:

- Letters of interest from current board members



FULL LIFE. FULL FORWARD.
FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Kyle Gunter
3301 Tennyson Drive
Florence, SC 29501

Dear Mr. Gunter,

Our records indicate that your term on the City of Florence Design Review Board will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Design Review Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Design Review Board.

I do not want to be considered for reappointment to the Design Review Board.

Signature

PUBLIC SAFETY CITIZEN'S REVIEW BOARD

I. NOMINATIONS:

There is one (1) vacancy* on the Public Safety Citizen's Review Board.

* Marion McDowell has indicated that he would not like to be considered for reappointment.

II. APPOINTMENT REQUIREMENTS:

- Must be a city resident
- At least 21 years of age

III. COUNCILMEMBER(S) TO MAKE NOMINATION:

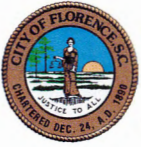
- Mayor Ervin

IV. NEW APPLICANT(S):

- Meyah Turner

V. ATTACHMENTS

- Letters of interest from current serving members
- Applications received



FULL LIFE. FULL FORWARD.
FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Marion McDowell
1120 N. Elmgrove Av.
Florence, SC 29506

Dear Mr. McDowell,

Our records indicate that your term on the City of Florence Public Safety Citizen's Review Board will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Public Safety Citizen's Review Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Public Safety Citizen's Review Board.

I do not want to be considered for reappointment to the Public Safety Citizen's Review Board.

Signature

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Public Safety Citizen's Review Board

Council District County

District 1

Florence

Your Name

Turner, Meyah Monae

Email Address

meyah.turner@yahoo.com

Residential Address

1173-G Waxwing Dr., Florence, South Carolina
29505

Mailing Address

P. O. Box 528, Kingstree, South Carolina 29556

Your Occupation - Title

Unemployed

Business Phone

Residence Phone

(843) 496-8131

Employer Name

Employer Address

City

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

10

Why would you like to serve?

I would like to serve to help bring positive, beneficial changes to the residents of the city of Florence.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

My goal is to dedicate much time and effort toward bringing positive changes to the City of Florence through acts of service and leadership, as well as advocacy. I desire to be a prominent voice for change and contribute to maintaining a safe environment while protecting the wellbeing of all residents of the City of Florence.

CITY OF FLORENCE PLANNING COMMISSION

I. NOMINATIONS:

There is one (1) vacancy* on Planning Commission.

*Vanessa Murray has resigned from her position on the Commission. The unexpired term of Ms. Murray will expire on June 30, 2024.

II. APPOINTMENT REQUIREMENTS

Each member shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.

III. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Councilman Smith

IV. APPLICANT(S):

- Michael Abbott
- Deona Adams
- Eric Douglas
- Merrette Dowdell
- Angela Foster
- Tabitha Hanna
- Wesley Snow

V. ATTACHMENTS:

- Letter of resignation
- Applications received

Casey Moore

From: Casey Moore
Sent: Wednesday, November 1, 2023 11:18 AM
To: Casey Moore
Subject: RE: Vanessa Murray Resignation letter

From: Vanessa Murray-Weldon <scentitoff@hotmail.com>
Sent: Saturday, October 28, 2023 10:08 PM
To: Alane Zlotnicki <azlotnicki@cityofflorence.com>
Subject: RE: Resignation letter

CAUTION: This email originated from outside the City of Florence. Maintain caution when opening external links/attachments.

CAUTION: This email originated from outside the City of Florence. Maintain caution when opening external links/attachments.

I Vanessa Murray official withdraw as Planning Commissioner for the City of Florence. Thanks for the opportunity.

Sent from [Mail](#) for Windows

From: [Alane Zlotnicki](#)
Sent: Thursday, October 26, 2023 8:44 AM
To: [Vanessa Murray](#)
Subject: Resignation letter

Good morning,

I hope you're doing well. Can you please shoot me an email officially withdrawing from the BZA as soon as possible? We need something in writing from you.

Thank you,

Alane Zlotnicki, AICP
Senior Planner
City of Florence, SC
843.665.2047 Ext. 1101



City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

City of Florence Planning Commission

Council District County

District 1 Florence

Your Name

Abbott, Michael, Charles

Email Address

cabbott@carolinabank.net

Residential Address

2304 Windsor Forest Drive, Florence, South Carolina 29501

Mailing Address

2304 Windsor Forest Drive, Florence, South Carolina 29501

Your Occupation - Title

Vice President - Business Development Officer

Business Phone

Residence Phone

(843) 992-7469

Employer Name

Carolina Bank

Employer Address

185 W. Evans Street

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

5

Why would you like to serve?

I grew up in Florence and I am now raising my family here, so I would like to do my part in helping make sure Florence continues to prosper and grow for generations to come. I believe our growth and prosperity will come by adhering to the planning program to make sure that all projects presented are in the best interest of our constituents.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date:

Are you involved in any Community Activities?

Yes

If so, please list:

Central UMC Council Member; Rotarian; McLeod Health Foundation; Lighthouse Ministries Good Neighbor Club

What are your goals and objectives if appointed to the Commission/Board?

My goal is to quickly get up to speed on the innerworkings of the Planning Commission by learning from the existing staff and members so that I can have a positive impact on our continuous efforts of making the City of Florence a great place to live and work. I grew up here and moved away after high school and college. I decided to come back here to start my family because I love this city and everything it has to offer. I want to do whatever I can to make sure my children and our future generations feel the same way when they grow up and are deciding where they want to live and work.

I certify that the information above is true and correct.

Today's Date

7/6/2023

A handwritten signature in black ink, appearing to be 'M. Jones', written in a cursive style.

Information on this form will be considered public.

Today's Date

7/6/2023

A handwritten signature in black ink, appearing to be 'M. Jones', written in a cursive style.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

City of Florence Planning Commission

Council District County

District 1

Florence

Your Name

Deona

Email Address

deona@adams-coop.com

Residential Address

2230 Oakwood Lane Unit A, Florence, South Carolina 29501

Mailing Address

2230 Oakwood Lane Unit A, Florence, South Carolina 29501

Your Occupation - Title

Realtor

Business Phone

(843) 230-0302

Residence Phone

(843) 230-0302

Employer Name

Carolina Coast and Country, LLC

Employer Address

817-C Second Loop Rd

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

5

Why would you like to serve?

I would like to serve the community by bringing a fresh perspective to the development of the community.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

I would like to positively impact the discussion by inserting a new perspective and bringing in ideas from the community. I aim to promote a future Florence that is socially and economically better for the citizens of this area.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

City of Florence Planning Commission

Council District County

District 1

Florence

Your Name

Eric Douglas

Email Address

equeteam5@aol.com

Residential Address

3448 Ross Morgan Dr, Florence, South Carolina
29501

Mailing Address

3448 Ross Morgan Dr, Florence, South Carolina
29501

Your Occupation - Title

Area Manager

Business Phone

(843) 676-2600

Residence Phone

(919) 800-7606

Employer Name

Harbor Freight Tools
Distribution

Employer Address

224 Harbor Freight Rd

City

Dillon

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

4

Why would you like to serve?

I lived here for most of my adolescent years and moved back here 4 years ago. I have been on planning teams throughout my years in Corporate America and would like to contribute to my hometown growth.

Do you presently serve on any Commissions/ Boards of the City/ If so, please list:

County/ State?

No

Have you formerly served on any Commissions/ Boards of the If so, please list:

City/ County/ State?

No

**Are you currently in a position of responsibility with an organization or board Yes/No
that has received or is seeking funding from the City of Florence?**

No

If so, list the position and date: Are you involved in any Community If so, please list:

Activities?

No

What are your goals and objectives if appointed to the Commission/Board?

My goal is to contribute and give positive input to the board as we continue to make Florence a top destination in SC. The number one objective for me would be to see our growth with companies, residents, and tourism grow year over year for the foreseeable future. Being a part of the City University Program has really help me move in this direction.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

City of Florence Planning Commission

Council District County

District 1 Florence

Your Name

Merrette Lane Dowdell

Email Address

dowdellm@musc.edu

Residential Address

✓ 700 Greenway Drive, Florence, South Carolina
29501

Mailing Address

700 Greenway Drive, Florence, South Carolina
29501

Your Occupation - Title

MUSC Health Pee Dee Division External Affairs and
Strategic Engagement

Business Phone

Residence Phone

(843) 992-8539

Employer Name

MUSC Health

Employer Address

805 Pamplico Highway

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

6

Why would you like to serve?

I grew up in Florence and returned after starting a family of my own. I believe Florence is a wonderful place to live due to its affordability, ecological diversity, access to larger cities, and workforce opportunities. I would like to be part a support structure that creates a viable economy for new employers, industry leaders, healthcare, and attractable entertainment. I do not believe in progress over perfection but I believe having invested community members serving on boards, like the planning commission, then together we can strike a balance that supports Florence's legacy of hospitality and growth.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date: **Are you involved in any Community Activities?**
Yes

If so, please list:
a. Boys and Girls Club Board Member (2023)
b. Deacon at First Presbyterian Church (2022)
c. Florence Wine and Food Planning Committee (2021-2022)

What are your goals and objectives if appointed to the Commission/Board?

My goal is to support sustainable practices that inevitably advance growth in accordance to the strategic plan of the City of Florence. My objective would be to review policies and aid in planning that promotes better quality of life that accurately depicts the demographics and health needs of our residents.

I certify that the information above is true and correct.

Todays Date
7/10/2023

Information on this form will be considered public.

Todays Date
7/10/2023

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

City of Florence Planning Commission

Council District County

District 1

Florence

Your Name

Angela Foster

Email Address

Queenangie642@gmail.com

Residential Address

✓ 3217 Strada Angelo, Florence, South Carolina
29501

Mailing Address

3217 Strada Angelo, Florenxe, South Carolina
29501

Your Occupation - Title

Fiscal Technician

Business Phone

(843) 868-2176

Residence Phone

(843) 496-5153

Employer Name

Department of Health &
Human Service

Employer Address

2701 Alex Lee Blvd

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

Why would you like to serve?

I want to be involved in my community to
serve and make my community a better
place

Do you presently serve on any Commissions/ Boards of the City/ If so, please list:

County/ State?

No

Have you formerly served on any Commissions/ Boards of the If so, please list:

City/ County/ State?

No

Are you currently in a position of responsibility with an organization or board Yes/No

that has received or is seeking funding from the City of Florence?

No

If so, list the position and date:

Are you involved in any Community
Activities?

If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

My goals are to become more involved with Florence County. I love to serve and make things better for
people. I Wouk's love to see more from my county. I want to be involved in the decisions of my community

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

City of Florence Planning Commission

Council District County

District 1

Florence

Your Name

Tabitha Hanna

Email Address

hannaflr@aol.com

Residential Address

964 Veranda Way, Florence, SC 29501, Florence, South Carolina 29501

Mailing Address

964 Veranda Way, Florence, SC 29501, Florence, South Carolina 29501

Your Occupation - Title

Planning and Zoning Director Clarendon County Planning Commission

Business Phone

Residence Phone

(843) 250-7047

Employer Name

Clarendon County

Employer Address

411 Sunset Dr

City

Manning

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

18

Why would you like to serve?

I would like to have the opportunity to incorporate my knowledge and skills in serving the citizens of the City of Florence

Do you presently serve on any Commissions/ Boards of the City/ County/ State?

No

If so, please list:

Clarendon County

Have you formerly served on any Commissions/ Boards of the City/ County/ State?

No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?

Yes/No
No

If so, list the position and date:

Are you involved in any Community Activities?

No

If so, please list:

What are your goals and objectives if appointed to the Commission/Board?

I would like to have the opportunity to have a voice in decision-making, apply my knowledge, skills and abilities in serving the community,

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

City of Florence Planning Commission

Council District County

District 3 Florence

Your Name

Wesley Snow

Email Address

Swsnow@peedeelawyers.com

Residential Address

861 Park Ave., Florence, South Carolina 29501

Mailing Address

861 Park Ave., Florence, South Carolina 29501

Your Occupation - Title

Attorney

Business Phone

(843) 669-6481

Residence Phone

(843) 229-1104

Employer Name

Snow & Bailey Law Firm, 900 W. Evans St.
PA

Employer Address

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

34

Why would you like to serve?

I want to serve by assisting with the planning for the physical, social, and economic growth, development, and redevelopment of my community.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

I want to lend insight as a lifelong Florentine and city resident. Promoting the growth and development of Florence.

HOUSING AUTHORITY

I. NOMINATIONS:

There is one (1) vacancy* on the Housing Authority.

*Mr. Douglas Hawkins has resigned from his position on the Housing Authority. The unexpired term of Mr. Hawkins will expire on 6/30/2025.

II. APPOINTMENT REQUIREMENTS:

- Each member shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.

III. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Councilman Braddock

IV. APPLICANT(S):

- Vanietta Armstrong
- Michelle Barr
- Diamond Boatwright
- Connie Covington
- Elizabeth Ellis
- Dalphanie Gamble
- Cassandra Jackson
- Anjennette James
- Tatyana Lance
- Vanessa Murray
- Wanda Vereen

V. ATTACHMENTS:

- Letter of resignation
- Applications received

R. Douglas Hawkins
663 Malclay Lane
Florence, South Carolina 29505

November 27, 2023

Casey Moore
Clerk of Council of Florence
324 W. Evans Street
Florence, SC 29501

Dear Ms. Moore,

I hereby give my resignation from the Board of Commissioners of the Housing Authority of Florence, effective December 8, 2023.

It has been a honor to serve on the Board of Commissioners. Thank you for the opportunity and your support over the years.

Sincerely



R. Douglas Hawkins

Cc: Members of City Council

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

vanietta armstrong

Email Address

Vanweb108@hotmail.com

Residential Address

✓ 1888 Sloane Lane, FLORENCE, SC, South Carolina
29501

Mailing Address

1888 Sloane Lane, FLORENCE, SC, South Carolina
29501

Your Occupation - Title

Supervisory Grants Management Specialist

Business Phone

(240) 505-2823

Residence Phone

(240) 505-2823

Employer Name

Veterans Administration

Employer Address

1888 Sloane Lane

City

FLORENCE
, SC

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

2

Why would you like to serve?

I think my experience as a manager and degrees in social sciences and business will be of benefit. Also, want to contribute positively to our community.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date:

Are you involved in any Community Activities?

Yes

If so, please list:

Member of my HOA
landscaping committee

What are your goals and objectives if appointed to the Commission/Board?

I manage and lead in the development of my agency strategic planning framework to ensure compatibility of systems and processes that provide a seamless delivery of adaptive services for veterans, stakeholders and other partners with access/awareness of current programs and projects. In addition, as director I appraise prospective grant applications responding to Notice of Funding Opportunities. Moreover, I conduct case audits to ensure the individual program managers individual portfolios are in compliance. As a result, I am confident that the technical skills and applied knowledge I have gained from previous

experience renders me an ideal candidate so serve on the board.

I certify that the information above is true and correct.

Today's Date
9/16/2023

Vanietta Armstrong

Information on this form will be considered public.

Today's Date
9/16/2023

VA

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District

District 1

County

Florence

Your Name

Dr. Michelle Barr

Email Address

michellebarr41@gmail.com

Residential Address

3328 Ballpark Rd, Effingham, South Carolina 29541

Mailing Address

3328 BALLPARK RD, Effingham, South Carolina 29541

Your Occupation - Title

Management

Business Phone

(843) 519-5200

Residence Phone

(843) 617-5848

Employer Name

Staybridge

Employer Address

150 Westpark Dr

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

No

If so, how Long?

Why would you like to serve?

I want to put Love into Action. Galations 5:14 You shall love your neighbor as yourself. My main focus is to "reach" and "show" Godly Love to everyone. Improvement and community building.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

Change is my number one force. It's time to look out for the people needs, it's time to put our words to work. Doing small things with Godly love is my main objectives.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

Boatwright, Diamond

Email Address

hol@safe4families.com

Residential Address

201 HONEYSUCKLE LN, FLORENCE, South
Carolina 29506

Mailing Address

201 HONEYSUCKLE LN, FLORENCE, South
Carolina 29506

Your Occupation - Title

Business Service Consultant

Business Phone

(843) 799-7079

Residence Phone

(843) 799-7039

Employer Name

✓ SC Works (Eckerd)

Employer Address

1558 W Evans St

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

No

If so, how Long?

Why would you like to serve?

To serve the Florence community and build
connections to support the residents.

Do you presently serve on any Commissions/ Boards of the City/
County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the
City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board
that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date: Are you involved in any Community
Activities? If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

To help provide any needed assistance and equality housing to the Florence Community.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

Connie Covington

Email Address

connie_covington2000@yahoo.com

Residential Address

✓ 1155 Annelle Dr Florence SC 29505, Florence, South Carolina 29505

Mailing Address

1155 Annelle Dr Florence SC 29505, Florence, South Carolina 29505

Your Occupation - Title

State Government (SCDSS Retired 2016)

Business Phone

Residence Phone

(843) 992-3802

Employer Name

Employer Address

City

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

47

Why would you like to serve?

I have the desire to study, learn and interact with all to improve the Housing situation in Florence.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

I have always been in a position of helping others nearly all my life. I review the vacancies once a year and this year I decided to apply for Housing Authority due to the deteriorating and delapidating homes which have increased in some neighborhoods.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

Elizabeth Ann Ellis

Email Address

elizabeth.ellis433@gmail.com

Residential Address

✓ 1216 Waverly Ave, Florence, South Carolina 29501

Mailing Address

1216 Waverly Ave, Florence, South Carolina 29501

Your Occupation - Title

RN-Retired

Business Phone

Residence Phone

(843) 468-6805

Employer Name

Employer Address

City

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

38

Why would you like to serve?

I believe a safe and stable home is the right of every American family and when this is not possible the family suffers additional complex challenges such as, interruption of education of children and breakdowns of relationships. I lived in Housing Authority apartments when in nursing school and rented apartments and houses in Florence until I was able to purchase my current home. I have experienced low income, lack of transportation, brought up my children alone after divorce and experienced the uncertainty and anxiety when dealing with agencies meant to help the poor. I am fair, objective, willing to listen to others and to speak up if policies or actions are not in the best interest of citizens who are in need of housing. I have empathy for those facing financial problems and know human beings can improve their lives when support agencies, such as the Housing Authority treat them with respect and honesty. As a retired professional I have the time to learn the responsibilities of being a Florence Housing Authority Council Member and have years of experience living and working in Florence and Darlington Countities. I am also familiar with surrounding counties of Marlboro, Chesterfield, Dillion, Lee and

Marion. I think I would be a valuable addition to the Council.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No
No

If so, list the position and date:	Are you involved in any Community Activities? Yes	If so, please list: Service on the Mayors Youth Initiative, Member of the Support Team for the Community Empowerment Center, 1113 Oakland Ave, established a Junior Youth Empowerment Program group and a Baha'i Children's Class on Waverly Ave and hosted neighborhood interfaith prayer gatherings.
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What are your goals and objectives if appointed to the Commission/Board?

1. To understand the operational mandate of the Housing Authority.
2. To learn what policies and procedures ensure meeting the specific elements of the governing mandate.
3. To learn about the quality assurance program.
4. To learn how well the quality assurance program is implemented and what the results are over the last 5 years
5. To ensure decisions are clear, transparent and documented for public knowledge.
6. To ensure the well being of residents of Housing Authority is assessed regularly and documented in resident surveys.
7. To learn what the maintenance plan is for all Housing Authority complexes and if the maintenance is being completed effectively.
8. To review complaints, to learn how complaints are handled and to learn how long it is taking to effectively address each complaint.
9. To learn the financial status and budget of Housing Authority.
10. To meet the full time managers and employees and to understand each employee's job or role.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

Dalphanie Gamble

Email Address

dalphaniegamblerealtor@gmail.com

Residential Address

✓ 1603 Bellevue Drive, Florence, South Carolina
29501

Mailing Address

1603 Bellevue Drive, Florence, South Carolina
29501

Your Occupation - Title

Realtor

Business Phone

Residence Phone

(843) 615-6375

Employer Name

Self Employed

Employer Address

2011 Second Loop Road
Suite C

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

14

Why would you like to serve?

My desire to become a board member comes from my passion of helping and positively impacting others. I have worked as Paralegal over the past 14 years, as a local Realtor for past 6 years and I am currently finishing up my Bachelors of Psychology degree. I am a person of integrity and I know that the skills, knowledge and expertise that I possess will be an asset to the Board.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:

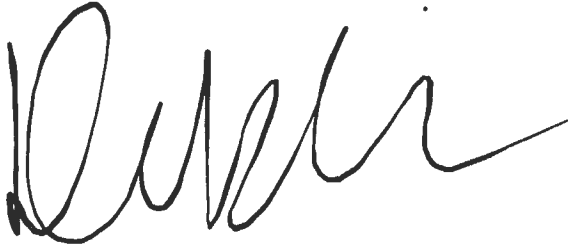
No

What are your goals and objectives if appointed to the Commission/Board?

My goal as a board member will be to strengthen professional skills, collaborate with others and contribute to the organizations strategic direction.

I certify that the information above is true and correct.

Today's Date
7/11/2023

A handwritten signature in black ink, appearing to read "Dustin". The signature is fluid and cursive, with a prominent initial "D" and a trailing flourish.

Information on this form will be considered public.

Today's Date
7/11/2023

A handwritten signature in black ink, appearing to read "W. J. ...". The signature is fluid and cursive, with a prominent initial "W" and a trailing flourish.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

Cassandra R. Jackson

Email Address

caseyjackson127@gmail.com

Residential Address

1772 Williamsburg Circle, Florence, South Carolina
29506

Mailing Address

1772 Williamsburg Circle, Florence, South Carolina
29506

Your Occupation - Title

Senior Accountant/Fiscal Analyst

Business Phone

(843) 664-2741

Residence Phone

(843) 615-6726

Employer Name

✓ SCDDSN

Employer Address

714 National Cemetery Rd

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

No

If so, how Long?

Why would you like to serve?

Having once lived in public housing, I would like to give back by using my education, knowledge and skills to help my community.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

Yes

If so, list the position and date:

Treasurer of WHSAA 2018 -
current

Are you involved in any Community Activities?

Yes

If so, please list:

Active member of Alpha Kappa Alpha, Inc., Order of Eastern Star, NCNW, WHSAA and various organizations that serve the Florence community as a whole.

What are your goals and objectives if appointed to the Commission/Board?

To help ensure the residents of Florence have safe, affordable, accessible and adequate public housing that would be beneficial to them becoming productive citizens of their community.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District **County**
District 1 Florence

Your Name
James, Anjennette Moses

Email Address
Qmoses@sc.rr.com

Residential Address
✓ 3670 West Pointe Dr, Florence, South Carolina
29501

Mailing Address
3670 West Pointe Dr, Florence, South Carolina
29501

Your Occupation - Title
Director of School Counseling

Business Phone
(803) 420-4010

Residence Phone
(843) 495-6811

Employer Name
Lee County School
District

Employer Address
310 Roland St

City **State**
Bishopville South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
1985

Why would you like to serve?
I was once a resident and used the housing authority system until I no longer needed them. I moved from subsidized housing to paying full rent in a house. My thoughts then lead me to gain the confidence to no longer want to pay rent but choose to own. I am still residing in the same home I purchased. I have been a home owner for 15 years. I want to model my example for others so they can gain the same confidence.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? **Yes/No**
No

If so, list the position and date:

Are you involved in any Community Activities?
No

If so, please list:
Not directly. I have a great friend who is actively involved and I try

to support her in all of her endeavors involving the community.

What are your goals and objectives if appointed to the Commission/Board?

My goal is to listen, help, and advocate for the residence that are part of the Housing Authority system. If possible, I would like to help initiate some initiatives that can help those that have a desire to progress to homeownership. This can be in the form of Budget workshops, Explaining the importance of maintaining Good Credit, etc.

I certify that the information above is true and correct.

Today's Date
6/22/2023

Anjennette Moses James

Information on this form will be considered public.

Today's Date
6/22/2023

Anjennette Moses James

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 3

Florence

Your Name

Lance, Tatyana G

Email Address

lancetatyana@hotmail.com

Residential Address

3815 Ervin Thomas Rd, Effingham, South Carolina
29541

Mailing Address

3815 Ervin Thomas Rd, Effingham, South Carolina
29541

Your Occupation - Title

Early Intervention Specialist

Business Phone

(843) 667-9414

Residence Phone

(843) 687-5438

✓ Employer Name

HopeHealth Inc

Employer Address

360 N Irby St

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

Why would you like to serve?

I will like to serve the citizens of Florence in this capacity because I can be a voice for the people. Through my professional experience, I have had the pleasure of meeting people who are housing authority tenants and hearing their compliments and concerns. By serving I will be able to make sure their voices are heard.

Do you presently serve on any Commissions/ Boards of the City/ If so, please list:

County/ State?

No

Have you formerly served on any Commissions/ Boards of the If so, please list:

City/ County/ State?

No

Are you currently in a position of responsibility with an organization or board Yes/No

that has received or is seeking funding from the City of Florence?

No

If so, list the position and date:

Are you involved in any Community Activities?

Yes

If so, please list:

Junior League of Florence

What are your goals and objectives if appointed to the Commission/Board?

My goal if appointed is to use my educational and professional experience to help improve the quality of assisted housing and increase tenant's satisfaction. Also, help provide ways for self-sufficiency and create more ways to strengthen partnerships.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

Vamessa Murray

Email Address

vanessa.murray@coker.edu

Residential Address

✓ 713 c Oakland ave, Florence, South Carolina 29506

Mailing Address

713 c Oakland ave, Florence, South Carolina 29506

Your Occupation - Title

Weldon Community Unity Foundation

Business Phone

(843) 206-2572

Residence Phone

(843) 206-2572

Employer Name

Employer Address

713 APT C OAKLAND AV,e

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

Why would you like to serve?

I am a Resident of Housing Authority and would like to offer my experience in serving residents.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?

Yes

If so, please list:

Planning Commission

Have you formerly served on any Commissions/ Boards of the City/ County/ State?

Yes

If so, please list:

Housing Authority

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date:

Are you involved in any Community Activities?

Yes

If so, please list:

What are your goals and objectives if appointed to the Commission/Board?

As a resident of Housing Authority, I am able to offer insight and resources that are essential to all residents.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District **County**
District 1 Florence

Your Name
Vereen, Wanda L

Email Address
wvereen@hofh.org

Residential Address
1011 S Hanover Road, Florence, South Carolina
29501

Mailing Address
1011 S Hanover Road, Florence, South Carolina
29501

Your Occupation - Title
VP Client Services

Business Phone
(843) 667-9000 x442

Residence Phone
(843) 245-0315

✓ **Employer Name** **Employer Address** **City** **State**
House of Hope of the 1020 W Darlington Street Florence South Carolina
Pee Dee

General Qualifications

Are you a resident of the City?
No

If so, how Long?

Why would you like to serve?

I currently work in Florence County. I want to be a part of insuring affordable housing opportunities to those who meet the criteria.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?
No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? **Yes/No**
Yes

If so, list the position and date: **Are you involved in any Community Activities?** **If so, please list:**
No One Unsheltered (NOU) Board for 2 years No

What are your goals and objectives if appointed to the Commission/Board?
I want to be a part of insuring affordable housing opportunities to those who meet the criteria.

FLORENCE CITY COUNCIL MEETING

DATE: December 11, 2023
AGENDA ITEM: Accommodations Tax
DEPARTMENT/DIVISION: Finance

I. ISSUE UNDER CONSIDERATION

Appropriation of Accommodations Tax funds for FY 2023-24.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN

Council referred the appropriation of the Accommodations Tax funds to the Audit, Budget, and Finance Committee.

III. POINTS TO CONSIDER

The recommendations of the Accommodations Tax Advisory Committee are attached.

III. POINTS TO CONSIDER

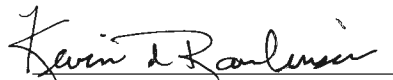
- A. Approve the recommendation of the Advisory Committee.
- B. Adjust appropriations.


IV. STAFF RECOMMENDATION

Accept the recommendation of the Accommodations Tax Advisory Committee.

V. ATTACHMENTS

A memo and related information from Accommodations Tax Advisory Committee is attached for City Council review.


Kevin D. Rawlinson
Chief Financial Officer


Randall S. Osterman
City Manager

**CITY OF FLORENCE, SC
ACCOMMODATIONS TAX REQUESTS, RECOMMENDATIONS AND APPROPRIATIONS REPORT
FISCAL YEAR 2023-24**

ORGANIZATION	Appropriated 2022-23	Requested 2023-24	Committee Recommended ¹	Appropriated 2022-23
A. 30% Funds for Tourism Promotion				
1. Florence Convention & Visitors Bureau	<u>\$300,000</u>	<u>\$385,000</u>	<u>\$385,000</u>	
B. 65% Funds				
1. Florence Regional Arts Alliance & Pee Dee Arts	\$16,600	\$18,000	\$14,300	
2. The Masterworks Choir, Inc.	\$0	\$0		
3. Florence Little Theatre	\$0	\$20,000	\$13,800	
4. Florence Symphony Orchestra	\$8,400	\$10,000	\$8,400	
5. Arts International Festival	\$0	\$25,000	\$19,300	
6. Sankofa Festival	\$7,400	\$10,000	\$6,500	
7. SC Dance Theatre	\$0	\$0		
8. Lucky Shamrock Festival	\$0	\$1,000		
9. Kickin' Chicken Wing and Chili Cookoff	\$4,300	\$10,000	\$8,500	
10. Florence Museum	\$42,200	\$75,000	\$70,000	
11. Carolina Classic Basketball Tournament - Boys & C	\$13,500	\$25,000	\$15,200	
12. Freedom Florence, FTC, Soccer Complex & Gym	\$62,200	\$70,000	\$89,200	
13. Florence Convention & Visitors Bureau	\$242,000	\$300,000	\$303,900	
14. Florence Tennis Association	\$19,200	\$20,000	\$27,200	
15. South Carolina Pecan Festival	\$27,000	\$45,000	\$34,300	
16. Florence Center	\$148,700	\$175,000	\$177,300	
17. Florence International Basketball Tournament	\$24,400	\$35,000	\$22,000	
18. Car Haulers Parade	\$8,600	\$0		
19. Florence Area Sports Council	\$23,600	\$25,000	\$27,200	
20. Pee Dee Tourism Commission	\$19,200	\$20,000	\$20,200	
21. SC Senior Sports Classic	\$4,100	\$0		
22. Hwy 52 Frontage Road Beautification	\$43,600	\$67,000	\$40,800	

**CITY OF FLORENCE, SC
ACCOMMODATIONS TAX REQUESTS, RECOMMENDATIONS AND APPROPRIATIONS REPORT
FISCAL YEAR 2023-24**

ORGANIZATION	Appropriated 2022-23	Requested 2023-24	Committee Recommended ¹	Appropriated 2022-23
23. Wilson High Alumni Assn Homecoming Event	\$66,600	\$125,000	\$68,300	
24. Eastern South Carolina Mustang Club	\$4,800	\$5,000	\$4,700	
25. Florence County Parks & Recreation	\$13,600	\$20,000	\$25,200	
26. Nickelson Media	\$0	\$27,000	\$3,300	
25. PDRTA - Shuttle Bus	\$0	\$125,000		
Total - 65% Funds	<u>\$800,000</u>	<u>\$1,253,000</u>	<u>\$999,600</u>	<u>\$0</u>

Note 1: Including carryover funds from FY 2022-23 it is anticipated that the amount available for distribution to the requesting agencies of "65% funds" will be approximately \$999,567.43. The "30% funds" for tourism promotion is estimated to be approximately \$385,000.

Note 2: The "30% funds" appropriation to the Florence Convention & Visitors Bureau includes \$15,000 designated specifically to the Florence Center for tourism marketing and promotion expenses, and an additional \$9,000 for a Business Development Fund to help promote the Florence Center for educational, religious, and other conferences.