

**REGULAR MEETING  
OF  
FLORENCE CITY COUNCIL**



**COUNCIL CHAMBERS  
324 W. EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MONDAY  
December 12, 2022  
1:00 P.M.**



**REGULAR MEETING OF FLORENCE CITY COUNCIL  
MONDAY, DECEMBER 12, 2022 – 1:00PM  
CITY CENTER – COUNCIL CHAMBERS  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**I. CALL TO ORDER**

**II. INVOCATION**

Pledge of Allegiance to the American Flag

**III. APPROVAL OF MINUTES**

November 14, 2022 – Regular Meeting  
November 21, 2022 – Investiture Ceremony  
November 28, 2022 – Special Meeting

**IV. PUBLIC HEARING**

A public hearing will be held to receive input on the amendment of the FY 2022-23 City of Florence Budget.

**V. ELECTION OF MAYOR PRO TEMPORE**

**VI. APPEARANCES BEFORE COUNCIL**

*Note: Each person who gives notice to speak may be limited to a five (5) minute presentation at the discretion of the presiding officer, City of Florence Code of Ordinances, Section 2-24(h).*

- a. Ms. Connie Anderson, Director – Florence Regional Airport**  
To provide an update on current plans and activities at the airport.

**VII. ORDINANCES IN POSITION**

**a. Bill No. 2022-35 – Second Reading**

An Ordinance to annex and zone RG-3 approximately 325 acres identified as Florence County Tax Map Numbers 00072-01-007, 00072-01-020, 00072-01-022, 00072-01-024, 00072-01-025, 00072-01-026, 00072-01-030; and Darlington County Tax Map Numbers 169-00-01-026, 169-00-01-027, and 169-00-01-029.

**b. Bill No. 2022-36 – Second Reading**

An Ordinance to amend the City of Florence budget for Fiscal Year 2022-23.

**VIII. INTRODUCTION OF ORDINANCES**

**a. Bill No. 2022-01 – First Reading**

An Ordinance adopting a redistricting plan for three single member districts of the City of Florence, South Carolina in accordance with the Federal Decennial Census of 2020.

*(Note: May be discussed in Executive Session.)*

**b. Bill No. 2022-37 – First Reading**

An Ordinance to amend the Design Guidelines for Downtown Florence, South Carolina and the Unified Development Ordinance.

**c. Bill No. 2022-38 – First Reading**

An Ordinance to annex and zone Commercial General three parcels located at 401, 409, and 411 Pamplico Highway, identified as Florence County Tax Map Parcels 90109-01-002, 90109-01-003 and a portion of 90108-05-001.

**d. Bill No. 2022-39 – First Reading**

An Ordinance to annex and zone General Residential, RG-2, the former Palms Golf Course identified as a portion of Florence County Tax Map Parcel 00751-01-049.

**e. Bill No. 2022-40 – First Reading**

An Ordinance to declare a portion of Florence County Tax Map Parcel 90078-01-006, specifically a thirty foot by three hundred and thirty-nine foot portion along the southern property line, as surplus and authorize the transfer of land to Joseph and Molly Roberts for the purposes of combining with Florence County Tax Map Parcel 90078-01-005.

**IX. INTRODUCTION OF RESOLUTIONS**

**a. Resolution No. 2022-34**

A Resolution to establish a multi-year budget to designate and authorize the use of E-911 funds for Fiscal Years beginning July 1, 2022 and ending June 30, 2029.

**b. Resolution No. 2022-35**

A Resolution and Conditional Grant and Development Agreement to provide an incentive for the development of new housing within east Florence as part of the ongoing Neighborhood Redevelopment Project.

*(Note: May be discussed in Executive Session.)*

**X. REPORTS TO COUNCIL**

**a. Appointments to Boards and Commissions**

**b. Report from Mayor Teresa Myers Ervin**

**XI. COMMITTEE REPORTS**

**a. Business Development Committee**

**b. Community Development Committee**

**c. Marketing and Public Relations Committee**

**d. Finance, Audit and Budget Committee**

*(Note: Action may be taken during Committee Reports.)*

**XII. REAPPOINTMENT OF CHAIR & MEMBERS OF COUNCIL COMMITTEES**

**a. Business Development Committee**

**b. Community Development Committee**

**c. Marketing and Public Relations Committee**

**d. Finance, Audit and Budget Committee**

**XIII. MAYORAL APPOINTMENT TO CITY-COUNTY CONFERENCE COMMITTEE**

**XIV. APPOINTMENTS TO EAST FLORENCE GATEWAY STUDY COMMITTEE**

**XV. EXECUTIVE SESSION**

**a. To receive legal advice on the redistricting plan [30-4-70(a)(2)].**

**b. For negotiations incident to proposed contractual matters [30-4-70(a)(2)].**

**c. To receive an update on legal matters [30-4-70(a)(2)].**

**d. Personnel Matter [30-4-70(a)(1)].**

*After returning to open session, Council may take action on matters discussed in Executive Session.*

**XVI. ADJOURN**



**REGULAR MEETING OF FLORENCE CITY COUNCIL  
MONDAY, NOVEMBER 14, 2022 – 1:00 P.M.  
CITY CENTER – COUNCIL CHAMBERS  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MEMBERS PRESENT**

Mayor Teresa Myers Ervin, Mayor Pro Tempore George Jebaily, Councilwoman Lethonia Barnes, Councilman Chaquez T. McCall, Councilman Bryan A. Braddock, Councilwoman Pat Gibson-Hye Moore and Councilman C. William Schofield.

**ALSO PRESENT**

Mr. Randall S. Osterman, City Manager; Mr. Scotty Davis, Deputy City Manager; Mr. James W. Peterson, Jr., City Attorney; Mrs. Casey Moore, Municipal Clerk; Mr. Clint Moore, Assistant City Manager of Development; Mr. Kevin Yokim, Assistant City Manager of Administration/Finance; Chief Allen Heidler, Florence Police Department; Chief Shannon Tanner, Florence Fire Department; Mrs. Jennifer Krawiec, Director of Human Resources; Mr. Jerry Dudley, Director of Planning; Mr. Michael Hemingway, Director of Utilities; Mrs. Amanda Pope, Director of Marketing/Communications and Municipal Services; and Mr. Chuck Pope, Director of Public Works.

**MEDIA PRESENT**

Mr. Chris Day of the Florence Morning News and Mrs. Tonya Brown of WPDE News Channel 15 were present for the meeting.

Notices of this regular meeting of City Council were provided to the media and individuals requesting a copy of the agenda informing them of the date, location and time of the meeting.

**CALL TO ORDER**

Mayor Ervin called the November 14, 2022 regular meeting of Florence City Council to order at 1:00 p.m.

**INVOCATION**

Mayor Ervin gave the invocation for the meeting. The pledge of allegiance to the American Flag followed the invocation.

**APPROVAL OF MINUTES**

Councilwoman Barnes made a motion to adopt the minutes of the October 10, 2022 regular meeting and Councilman Braddock seconded the motion. The minutes were unanimously adopted.

**APPEARANCES BEFORE COUNCIL**



**FLORENCE CITY COUNCIL  
REGULAR MEETING – NOVEMBER 14, 2022**

**Mayor Teresa Myers Ervin**

Mayor Ervin presented a Proclamation to Councilwoman Moore acknowledging her profound impact to the community and notable contributions to the City of Florence. Mayor Ervin also presented a Key to the City to Councilwoman Moore for all that she has done, all she is doing, and all she will continue to do for the residents of Florence and for her efforts as founder of the SC Pecan Music and Food Festival. Mayor Ervin then presented Councilwoman Moore with a service award for her years of service on City Council representing District Two from August 1, 2016 to November 21, 2022.

Mayor Ervin also presented Councilman Schofield with a service award for his years of service on City Council representing District One from May 8, 2021 to November 21, 2022.

**Ms. Clamentine Elmore, Executive Director – Housing Authority**

Ms. Clamentine Elmore appeared before Council and presented Councilwoman Moore with an award of appreciation for her nine years of dedicated service on the Housing Authority Board of Commissioners from 1996 to 2005.

Ms. Elmore also provided an update on the Housing Authority and the Pine Street location. She said the Housing Authority aims to provide affordable housing and promote homeownership in the City. Ms. Elmore said a developer is with her today to discuss plans for the Pine Street location which will allow for more affordable housing opportunities for residents.

Pro tem Jebaily asked how many units are proposed. The developer responded approximately seventy units, configured of one, two and three bedrooms. Florence County caps at seventy units to qualify for the 9% program in South Carolina.

Councilman McCall inquired on the total investment amount for the project and the developer responded the costs for construction and development will be approximately \$17-18 million with the balance coming from tax credits and mortgage.

Councilwoman Moore asked if there will be rent to own opportunities and the developer said they have discussed this as an option. South Carolina does incentivize for homeownership with the tax credit program and they have been looking at this option for some of the Housing Authority's larger sites; however, this site will be all rental due to the site's size. Ms. Elmore clarified that more information on the rent to own and potential homeownership sites will be forthcoming.

**ORDINANCES IN POSITION**

**Bill No. 2022-34 – Second Reading**

**An Ordinance to correct clerical errors made in the assignment of zoning designations during the adoption of the Unified Development Ordinance by correcting the City of Florence zoning atlas to reflect the correct zoning designations on affected parcels.**

Councilwoman Barnes made a motion to adopt Bill No. 2022-34 on second reading and Pro tem Jebaily seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2022-34 was adopted on second reading.



## INTRODUCTION OF ORDINANCES

### Bill No. 2022-35 – First Reading

**An Ordinance to annex and zone RG-3 approximately 325 acres identified as Florence County Tax Map Numbers 00072-01-007, 00072-01-020, 00072-01-022, 00072-01-024, 00072-01-025, 00072-01-026, 00072-01-030; and Darlington County Tax Map Numbers 169-00-01-026, 169-00-01-027, and 169-00-01-029.**

Pro tem Jebaily made a motion to pass Bill No. 2022-35 on first reading and Councilman Braddock seconded the motion.

Councilman McCall made a motion to amend the motion to move Bill No. 2022-35 to Executive Session to receive legal advice and Councilwoman Moore seconded the motion. Council voted unanimously on the motion, as amended. Bill No. 2022-35 was moved to Executive Session for legal advice.

## INTRODUCTION OF RESOLUTIONS

### Resolution No. 2022-32

**A Resolution to proclaim Friday, December 2, 2022 as Arbor Day in the City of Florence.**

Councilman McCall made a motion to adopt Resolution No. 2022-32 and Councilwoman Moore seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Resolution No. 2022-32 was adopted.

### Resolution No. 2022-33

**A Resolution to recognize November as Acts of Kindness Month in the City of Florence.**

Councilman McCall made a motion to adopt Resolution No. 2022-33 and Councilwoman Moore seconded the motion.

Resolution 2022-33 was read into record by Councilwoman Barnes.

Council voted unanimously (7-0) in favor of the motion. Resolution No. 2022-33 was adopted.

### Resolution No. 2022-34

**A Resolution to establish a multi-year budget to designate and authorize the use of E-911 funds for Fiscal Years beginning July 1, 2022 and ending June 30, 2029.**

Mayor Ervin said staff has requested that this item be deferred. Without objection, this item was deferred.

### Resolution No. 2022-35

**A Resolution authorizing the execution of an Incentive Agreement with an economic development project; authorizing the execution of an Intergovernmental Agreement with Florence County regarding the acquisition of land pertaining to the economic development project; and other matters related thereto.**

Mayor Ervin said this item is to be discussed in Executive Session. Without objection, this item will be discussed in Executive Session.





**REPORTS TO COUNCIL**

**Appointments to Boards and Commissions**

Mr. Scotty Davis, Deputy City Manager, presented the packet of appointments to Boards and Commissions to Council.

**Parks and Beautification Commission**

Pro tem Jebaily made a motion to appoint Josiellia Williams. Without objection, Josiellia Williams was appointed to the Parks and Beautification Commission for a term to begin immediately and expire on June 30, 2027.

Councilwoman Barnes made a motion to appoint Itisa Harley-Williams. Without objection, Itisa Harley-Williams was appointed to the Parks and Beautification Commission for a term to begin immediately and expire on June 30, 2024.

**City-County Memorial Stadium Commission**

Councilman McCall deferred his nomination for the Commission.

**Public Safety Citizen's Review Board**

Mayor Ervin deferred her nomination for the Board.

**Appointment of Aesthetics Advisory Committee Chairperson**

Mr. Davis said the initial chairperson for this committee must be appointed by Council. The Committee met and has recommended Ms. Leigh King as chair of the committee.

Councilman McCall made a motion to appoint Leigh King as chair of the Aesthetics Advisory Committee and Councilwoman Barnes seconded the motion. Council voted unanimously (7-0) in favor of the motion.

**Appropriation of Accommodations Tax funds for FY2022/23**

Mr. Yokim reported this matter was referred to the Finance, Audit and Budget Committee for additional review at last month's Council meeting. The Committee met and reviewed the recommendations and voted to recommend these appropriations be approved

Councilwoman Moore made a motion to approve the appropriation of Accommodations Tax funds for FY2022/23 as recommended and Councilman McCall seconded the motion.

Council voted unanimously (7-0) in favor of the motion. The list of recommendations is attached and made part of these minutes.

**COMMITTEE REPORTS**

**Business Development Committee, Chaired by Pro tem Jebaily**



**FLORENCE CITY COUNCIL  
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Pro tem Jebaily reported that Project Urban Square is underway with demolition by the city and the developer and preliminary streetscape work is being completed for Coit Street. The Nofal building project is moving forward and will include a downstairs retail/office and the upper two floors will be housing. The Lost Cajun is expected to open soon at 95% completion. The Committee received a review of the third penny projects and the story map for the projects will be available on the city website soon. Discussion was continued on stormwater projects as well as utility construction projects. There was recommendation from the Committee to decrease the 10-year time frame to complete the asset management study; however, due to various limitations the time frame to complete the study cannot be decreased. Pro tem Jebaily said discussion regarding the old hotel site and expansion of the east Florence corridor continued. The Committee made a recommendation to form an ad hoc committee that would specifically look at the east Florence corridor.

Councilman Schofield made a motion that Council approve the formation of the ad hoc East Florence Gateway Study Committee to operate under the Business Development Committee with Pro tem Jebaily serving as its chair and Councilman McCall serving as its co-chair, whose purpose will be to study the east Florence corridor and provide ideas and recommendations for the redevelopment of that corridor. Further, the Business Development Committee will make recommendations regarding the makeup of the ad hoc committee and the nomination of its members, to be appointed by City Council. Councilwoman Barnes seconded the motion.

Councilwoman Moore spoke in opposition of the formation of an ad hoc committee prior to the new Councilmembers beginning their term. She also said the east Florence community organization should have a say in the committee.

Councilman McCall asked the City Attorney, Jim Peterson, what the process will be for all the city's ad hoc committees once the new Councilmembers are on board. He questioned if appointments to the ad hoc committee are made today, will they need to be redone once the new Council members take office at next month's meeting. Mr. Peterson said his understanding is that appointments to the committee are not being made today, only establishing the committee. The new Councilmembers will be on board by the time recommendations are considered. Mr. Peterson clarified that as the Council composition changes, ad hoc committee membership would need to be addressed. Mayor Ervin said Pro tem Jebaily and Councilman McCall were named to be chair and co-chair in the motion, making them part of the membership of the ad hoc committee. She inquired if these appointments would need to be considered at the next meeting also. Mr. Peterson said if the motion passes, those two names will be on the list for appointment recommendation at the next meeting. To clarify, Mayor Ervin said, if the motion passes, these two names will be on the committee until the committees are vacated and appointments are made next month when the new members are on board and Mr. Peterson said that is correct.

Councilwoman Moore said Council-elect Smith will be the representative for District Two and he should automatically be the chair of the ad hoc committee. Further, Mr. Kermit Moore is the president of the East Florence Community Organization and he should automatically be a member of the committee as well. She reiterated that she strongly opposed the formation of the ad hoc committee at this time.

Councilman McCall said he wants to see the corridor enhanced and the city moving forward, but he does not want this to be complicated. Councilman McCall then made a motion to amend the motion to remove himself from being named co-chair of the committee and Pro tem Jebaily seconded the motion.

Mayor Ervin asked the motion maker to consider withdrawing their motion until December. She said there is already the 76 Corridor Study Committee that has been in place since 2018 and already has plans laid out for the 76 gateway.



**FLORENCE CITY COUNCIL  
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Pro tem Jebaily called the question and Mayor Ervin continued discussion. She said there are potential economic development funds identified for the east corridor improvements for this corridor and the community should have input.

Council voted unanimously (7-0) in favor of the motion to amend the motion and remove Councilman McCall as co-chair of the East Florence Gateway Study Committee.

Mayor Ervin opened the floor to public comment. Mr. Kermit Moore, President of the East Florence Community Organization, came forward. He said the community would like to have a say in what is done.

Pastor Henry Badie also came forward and suggested this be pushed back to next month to allow the new Councilmembers to begin and give opportunity to speak with and update the community with what is going on. The east Florence community should have a say in what is happening in east Florence.

Mayor Ervin stated it would be best to wait until next month when appointments are being made to committees. If a chair is approved today, who would also be a committee member, the appointment would have to be reconsidered again in December once the new Councilmembers are on board. She expressed concern with the attempt to push this through before the new members begin their terms. Mayor Ervin requested that this item be placed on the agenda again next month for consideration. The new members of Council should have the opportunity to be voted upon as chair of the committee.

Pro tem Jebaily called the question and Mayor Ervin continued discussion. She said this ad hoc committee does not need to be placed under another committee. The committee should report to the whole of Council. There is no need to rush the establishment of this committee today, it can be done at next month's meeting. Pro tem Jebaily called the question again.

Mayor Ervin said the question has been called but other members have requested to speak. She asked Mr. Peterson to clarify parliamentary procedure. Mr. Peterson said once the question has been called, the chair then calls for a vote on the pending motion and the pending motion has been amended. Mr. Peterson clarified that a call for the question terminates discussion from members that have already spoken, but still allows for discussion from members that haven't had the opportunity to speak. Having not had the opportunity to speak, Councilman Braddock made a motion to amend the current motion, as amended, to appoint Mr. Kermit Moore as co-chair of the East Florence Gateway Study Committee and Pro tem Jebaily seconded the motion. Council voted unanimously (7-0) on the motion to amend the current motion, as amended, to name Mr. Kermit Moore as the co-chair of the committee.

Council voted 5-2 on the motion, as amended, to approve the formation of the ad hoc East Florence Gateway Study Committee to operate under the Business Development Committee with Pro tem Jebaily serving as its chair and Mr. Kermit Moore serving as its co-chair, whose purpose will be to study the east Florence corridor and provide ideas and recommendations for the redevelopment of that corridor. Voting against the motion were Councilwoman Moore and Mayor Ervin.

**Community Development Committee, Chaired by Councilwoman Barnes**

Councilwoman Barnes said there is nothing to report at this time.

**Marketing and Public Relations Committee, Chaired by Councilman Braddock**



**FLORENCE CITY COUNCIL  
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Councilman Braddock reported the committee received a report on an annexation and marketing strategy at the last meeting. Current growth and trajectories indicate the city will get the goal of 50,000 residents. The committee also decided not to pursue the All-America City designation at this time as their theme for this year was not a good fit for the city. Councilman Braddock said the November committee meeting will be deferred until new Councilmembers are on board.

**Finance, Audit and Budget Committee, Chaired by Councilman McCall**

Councilman McCall said the committee reviewed the monthly financial report and had discussion regarding the opioid settlement. They also reviewed the Accommodations Tax Committee's recommendations that Council voted on earlier in this meeting.

**EXECUTIVE SESSION**

Mayor Ervin said Council will be entering into Executive Session to receive legal advice regarding an annexation request, for a discussion of a proposed Economic Development Project and to receive legal advice related to an intergovernmental agreement, to receive an update on legal matters, and a personnel matter.

Without objection, Council entered into Executive Session at 2:20 p.m.

Council resumed open session at 3:23 p.m. and took action on the following items:

**Bill No. 2022-35 – First Reading**

**An Ordinance to annex and zone RG-3 approximately 325 acres identified as Florence County Tax Map Numbers 00072-01-007, 00072-01-020, 00072-01-022, 00072-01-024, 00072-01-025, 00072-01-026, 00072-01-030; and Darlington County Tax Map Numbers 169-00-01-026, 169-00-01-027, and 169-00-01-029.**

Pro tem Jebaily made a motion to pass Bill No. 2022-35 on first reading and Councilman Braddock seconded the motion.

Mr. Clint Moore, Assistant City Manager of Development, reported this annexation includes approximately 245 acres in Florence County and 57 acres in Darlington County. The proposed zoning of these parcels is RG-3 with approximately 6,000 square foot lots. Once developed, these properties will receive all city services, to include fire, police and sanitation; however, EMS service, tax collection and voter registration will be addressed later as the property develops.

Councilman McCall inquired on the proposed phases of development. Mr. Moore said this development will be approximately 800-900 homes built out over 14 phases.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2022-35 was passed on first reading.

**Resolution No. 2022-35**

**A Resolution authorizing the execution of an Incentive Agreement with an economic development project; authorizing the execution of an Intergovernmental Agreement with Florence County regarding the acquisition of land pertaining to the economic development project; and other matters related thereto.**



**FLORENCE CITY COUNCIL  
REGULAR MEETING – NOVEMBER 14, 2022**

Councilwoman Moore made a motion to approve Resolution No. 2022-35 as discussed in Executive Session and Councilman Schofield seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Resolution No. 2022-35 was adopted.

**COMMENTS**

Councilmembers each expressed their gratitude towards Councilwoman Moore and Councilman Schofield for their service to the City of Florence.

**ADJOURN**

Without objection, the November 14, 2022 Regular meeting of City Council was adjourned at 3:38 p.m.

Dated this 12<sup>th</sup> day of December 2022.

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Casey C. Moore, Municipal Clerk

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Teresa Myers Ervin, Mayor

**CITY OF FLORENCE, SC  
ACCOMMODATIONS TAX REQUESTS, RECOMMENDATIONS AND APPROPRIATIONS REPORT  
FISCAL YEAR 2022-23**

<b>ORGANIZATION</b>	<b>Appropriated 2021-22</b>	<b>Requested 2022-23</b>	<b>Committee Recommended <sup>1</sup></b>	<b>Appropriated 2022-23</b>
<b>A. 30% Funds for Tourism Promotion</b>				
1. Florence Convention & Visitors Bureau	<u>\$273,000</u>	<u>\$300,000</u>	<u>\$300,000</u>	
<b>B. 65% Funds</b>				
1. Florence Regional Arts Alliance & Pee Dee Arts	\$11,300	\$18,000	\$16,600	
2. The Masterworks Choir, Inc.	\$3,600	\$0	\$0	
3. Florence Little Theatre	\$12,100	\$0	\$0	
4. Florence Symphony Orchestra	\$4,100	\$10,000	\$8,400	
5. Arts International Festival	\$10,900	\$0	\$0	
6. Sankofa Festival	\$4,000	\$10,000	\$7,400	
7. SC Dance Theatre	\$5,400	\$0	\$0	
8. Lucky Shamrock Festival	\$600	\$0	\$0	
9. Kickin' Chicken Wing and Chili Cookoff	\$1,900	\$5,000	\$4,300	
10. Florence Museum	\$27,800	\$45,000	\$42,200	
11. Carolina Classic Basketball Tournament	\$7,200	\$15,400	\$13,500	
12. Freedom Florence, FTC, Soccer Complex & Gym	\$58,500	\$65,000	\$62,200	
13. Florence Convention & Visitors Bureau	\$191,500	\$250,000	\$242,000	
14. Florence Tennis Association	\$16,200	\$20,000	\$19,200	
15. South Carolina Pecan Festival	\$21,800	\$30,000	\$27,000	
16. Florence Center	\$117,600	\$150,000	\$148,700	
17. Florence International Basketball Tournament	\$12,000	\$30,000	\$24,400	
18. Car Haulers Parade	\$7,100	\$10,000	\$8,600	
19. Florence Area Sports Council	\$19,500	\$25,000	\$23,600	
20. Pee Dee Tourism Commission	\$16,900	\$20,000	\$19,200	
21. SC Senior Sports Classic	\$3,400	\$4,000	\$4,100	
22. Hwy 52 Frontage Road Beautification	\$14,000	\$60,000	\$43,600	

**CITY OF FLORENCE, SC  
ACCOMMODATIONS TAX REQUESTS, RECOMMENDATIONS AND APPROPRIATIONS REPORT  
FISCAL YEAR 2022-23**

ORGANIZATION	Appropriated 2021-22	Requested 2022-23	Committee Recommended <sup>1</sup>	Appropriated 2022-23
23. Wilson High Alumni Assn Homecoming Event	\$51,100	\$120,000	\$66,600	
24. Eastern South Carolina Mustang Club	\$3,500	\$5,000	\$4,800	
25. Florence County Parks & Recreation	\$0	\$15,000	\$13,600	
<b>Total - 65% Funds</b>	<b><u>\$622,000</u></b>	<b><u>\$907,400</u></b>	<b><u>\$800,000</u></b>	<b><u>\$0</u></b>

**Note 1:** Including carryover funds from FY 2021-22, it is anticipated that the amount available for distribution to the requesting agencies of "65% funds" will be approximately \$800,000. The "30% funds" for tourism promotion is estimated to be approximately \$300,000.00.

**Note 2:** The "30% funds" appropriation to the Florence Convention & Visitors Bureau includes \$15,000 designated specifically to the Florence Center for tourism marketing and promotion expenses, and an additional \$9,000 for a Business Development Fund to help promote the Florence Center for educational, religious, and other conferences.



**INVESTITURE CEREMONY  
NOVEMBER 21, 2022 – 6:00 P.M.  
CITY CENTER – COUNCIL CHAMBERS  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

The Honorable Rangeley Bailey presided over the November 21, 2022 Investiture Ceremony for LaShonda NeSmith-Jackson, J. Lawrence Smith, II, Bryan A. Braddock, and George D. Jebaily. Reverend Calvin Robinson, Jr. provided the Opening Prayer for the ceremony. The Pledge of Allegiance followed the prayer.

LaShonda NeSmith-Jackson was sworn in as a Councilwoman representing District One on November 21, 2022 in Council Chambers of the City Center. The Honorable Linward Edwards administered the oath of office to Councilwoman LaShonda NeSmith-Jackson. Assisting with the swearing in was Mr. Dre'Shon Jackson and Mr. Marcus Jackson.

J. Lawrence Smith, II was sworn in as a Councilman representing District Two on November 21, 2022 in Council Chambers of the City Center. The Honorable Linward Edwards administered the oath of office to Councilman J. Lawrence Smith, II. Assisting with the swearing in was Mrs. Alyssia Smith, Alyse Journi Smith and J. Lawrence Smith, III.

Councilman Bryan A. Braddock was sworn in as a Councilman representing District Three on November 21, 2022 in Council Chambers of the City Center. Mrs. Ann Hobson, notary public, administered the oath of office to Councilman Bryan A. Braddock. Assisting with the swearing in was Mrs. Tracey Daniel Braddock, Hannah Braddock, Haley Braddock, Hayden Braddock, Holly Braddock and in memory of Hope C. Braddock.

Councilman George D. Jebaily was sworn in as a Councilman representing At-Large on November 21, 2022 in Council Chambers of the City Center. The Honorable Rangeley Bailey administered the oath of office to Councilman George D. Jebaily. Assisting with the swearing in was Mr. Deborah Jebaily.

Dated this 12<sup>th</sup> day of December 2022.

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Casey C. Moore, Municipal Clerk

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Teresa Myers Ervin, Mayor





**SPECIAL MEETING OF FLORENCE CITY COUNCIL  
MONDAY, NOVEMBER 28, 2022 – 4:00 P.M.  
CITY CENTER – COUNCIL CHAMBERS  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MEMBERS PRESENT**

Mayor Teresa Myers Ervin, Mayor Pro Tempore George Jebaily, Councilwoman Lethonia Barnes, Councilman Chaquez T. McCall, Councilman Bryan A. Braddock, Councilwoman LaShonda NeSmith-Jackson, and Councilman J. Lawrence Smith, II

**ALSO PRESENT**

Mr. Randall S. Osterman, City Manager; Mr. James W. Peterson, Jr., City Attorney; Mrs. Casey Moore, Municipal Clerk; Mr. Scotty Davis, Deputy City Manager; and Mr. Kevin Yokim, Assistant City Manager of Finance/Administration

**MEDIA PRESENT**

Notices of this special meeting of City Council were provided to the media and individuals requesting a copy of the agenda informing them of the date, location and time of the meeting.

**CALL TO ORDER**

Mayor Ervin called the November 28, 2022 special meeting of Florence City Council to order at 4:00 p.m.

**INVOCATION**

Mayor Ervin gave the invocation for the meeting. The pledge of allegiance to the American Flag followed the invocation.

**INTRODUCTION OF ORDINANCES**

**Bill No. 2022-36 – First Reading**

**An Ordinance to amend the City of Florence budget for Fiscal Year 2022-23.**

Councilman McCall made a motion to pass Bill No. 2022-36 of first reading and Councilwoman Barnes seconded the motion.

Mr. Kevin Yokim, Assistant City Manager of Finance and Administration, reported the proposed ordinance will appropriate funds for a potential future economic development.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2022-36 was passed on first reading.

**ADJOURN**



**FLORENCE CITY COUNCIL  
SPECIAL MEETING – NOVEMBER 28, 2022**

Without objection, the November 28, 2022 Special meeting of City Council was adjourned at 4:04 p.m.

Dated this 12<sup>th</sup> day of December 2022.

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Casey C. Moore, Municipal Clerk

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Teresa Myers Ervin, Mayor

**FLORENCE CITY COUNCIL MEETING**

**DATE:** November 14, 2022

**AGENDA ITEM:** An ordinance to annex Magnolia Farms, located on Hoffineyer Road and Anderson Farm Road and identified as Florence County Tax Map Numbers 00072-01-007, 00072-01-020, 00072-01-022, 00072-01-024, 00072-01-025, 00072-01-026, 00072-01-030; and Darlington County Tax Map Numbers 169-00-01-026, 169-00-01-027, and 169-00-01-029.

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

**I. ISSUE UNDER CONSIDERATION:**

Request to annex 301 acres on Hoffineyer Road at Anderson Farm Road identified by the Tax Map Numbers listed below into the City of Florence to develop the Magnolia Farms subdivision. The request is being made on behalf of the property owners.

**n. PROPERTY LIST**

<b>Tax Map Number</b>	<b>County</b>	<b>Acres</b>	<b>Owner</b>
00072-01-007	Florence	17.97	David Grant
00072-01-020	Florence	44.62	MAIB Development
00072-01-022	Florence	91.81	MAIB Development
00072-01-024	Florence	1.295	MAIB Development
00072-01-025	Florence	70.63	MAIB Development
00072-01-026	Florence	0.67	MAIB Development
00072-01-030	Florence	17.73	MAIB Development
169-00-01-026	Darlington	2.19	MAIB Development
169-00-01-027	Darlington	35.81	MAIB Development
169-00-01-029	Darlington	18.78	David Grant
Total Acres		301.5	

**m. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

On October 11, 2022, the City of Florence Planning Commission held a public hearing on this matter, and voted unanimously, 6-0, to assign the zoning designation of RG-3 to the parcels.

**IV. POINTS TO CONSIDER:**

- (1) The request for annexation is being considered for first reading.
- (2) The parcels are currently vacant and undeveloped.
- (3) The intended development of the parcels is a single-family residential subdivision to be constructed in multiple phases.
- (4) The developer will submit a development agreement to the City for approval before any permits are issued.
- (5) Water service is currently available to the parcels along Hoffineyer Road. The developer will extend the sewer service.

**V. PERSONAL NOTES:**

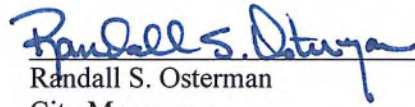
**VI. ATTACHMENTS:**

- (1) Ordinance
- (2) Vicinity Map
- (3) Parcel Map
- (4) Annexation Petitions



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James C. Moore  
Assistant City Manager



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Randall S. Osterman  
City Manager

ORDINANCE NO. 2022 - \_\_\_\_\_

**AN ORDINANCE TO ANNEX MAGNOLIA FARMS, LOCATED ON HOFFMEYER ROAD AND ANDERSON FARM ROAD AND IDENTIFIED AS FLORENCE COUNTY TAX MAP NUMBERS 00072-01-007, 00072-01-020, 00072-01-022, 00072-01-024, 00072-01-025, 00072-01-026, 00072-01-030; AND DARLINGTON COUNTY TAX MAP NUMBERS 169-00-01-026, 169-00-01-027, AND 169-00-01-029.**

**WHEREAS,** a Public Hearing was held in Council Chambers on October 11, 2022 at 6:00 P.M. before the City of Florence Planning Commission, and notice of said hearing was duly given;

**WHEREAS,** application by David and Lynda Grant, owners of TMNs 00072-01-007 and 169-00-01-029, and MAIB Development, owner of TMNs 00072-01-020, 00072-01-022, 00072-01-024, 00072-01-025, 00072-01-026, 00072-01-030, 169-00-01-026, and 169-00-01-027, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid properties be incorporated into the City limits of the City of Florence under the provisions of Section 5-3-150(3) of the 1976 Code of Laws of South Carolina and given the zoning district classification of **RG-3** upon annexation;

**The properties requesting annexation are shown more specifically on Florence County Tax Map 00072, block 01, parcel 007 (17.970438 acres); 00072, block 01, parcel 020 (44.623768 acres); 00072, block 01, parcel 022 (91.81001 acres); 00072, block 01, parcel 024 (1.295506 acres); 00072, block 01, parcel 025 (70.638104 acres); 00072, block 01, parcel 026 (0.670745 acre); 00072, block 01, parcel 030 (17.731368 acres); and Darlington County Tax Map 169-00, block 01, parcel 026 (2.1999 acres); 169-00, block 01, parcel 027 (35.8090 acres); and 169-00, block 01, parcel 029 (18.7850 acres).**

**Any portions of public rights-of-way abutting the property described above will also be included in the annexation.**

**WHEREAS,** Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

EXECUTED ON ONE (1) ADDITIONAL PAGE

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

Approved as to form:

\_\_\_\_\_  
**James W. Peterson, Jr.**  
City Attorney

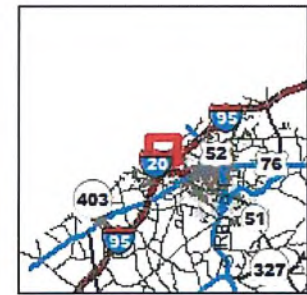
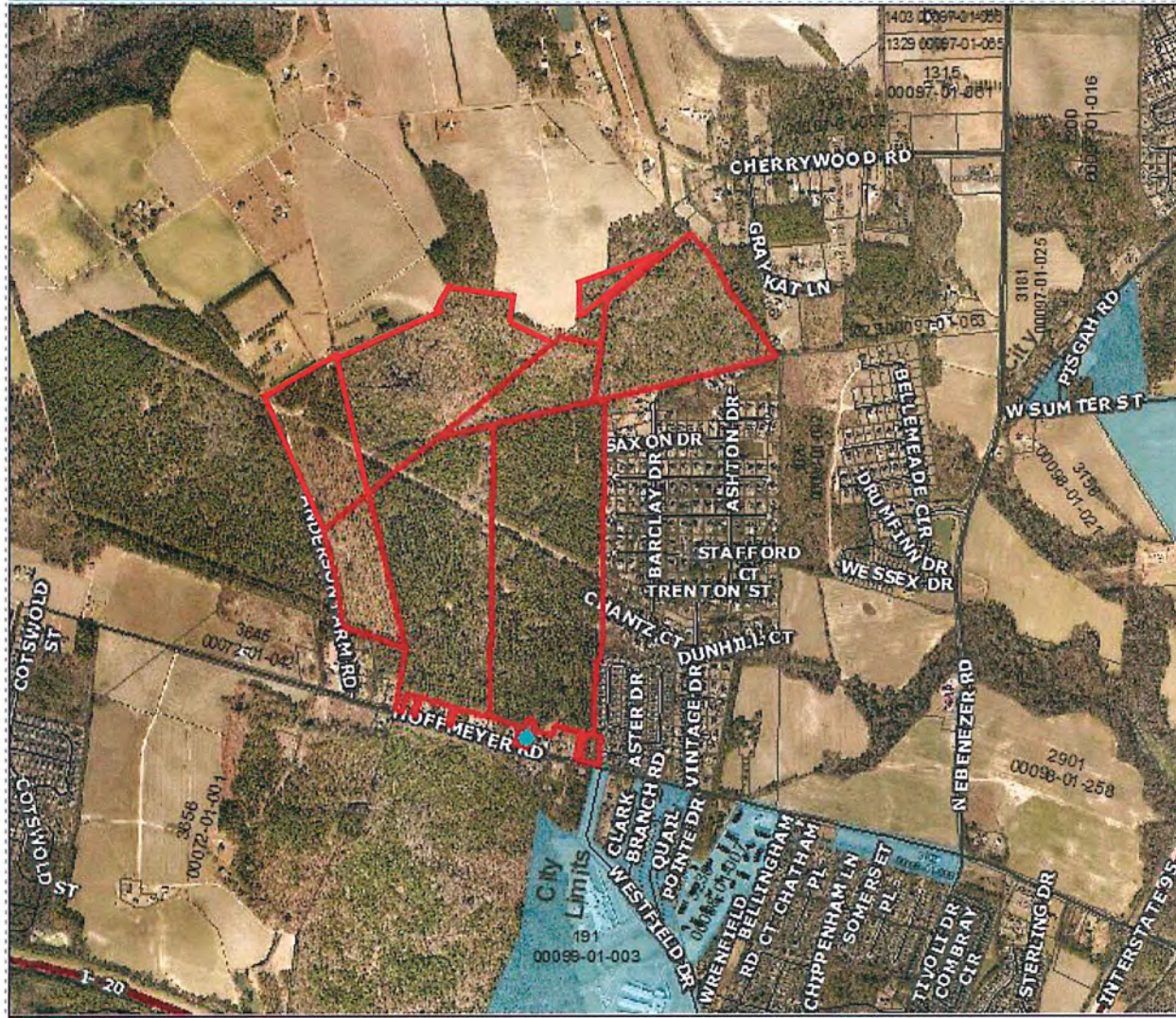
\_\_\_\_\_  
**Teresa Myers Ervin,**  
Mayor

**Attest:**

\_\_\_\_\_  
**Casey C. Moore**  
Municipal Clerk

# PC 2022-32

## Vicinity Map - Ingram Tracts



- Legend**
- City Limits
  - Parcels
  - Proposed Parcel





**DISCLAIMER:**  
 The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



# Ingram Tract/Magnolia Farm Subdivision Parcel Map



**Legend**

-  Darlington County Parcels
-  Florence County Parcels



STATE OF SOUTH CAROLINA)  
COUNTY OF FLORENCE)

PETITION FOR ANNEXATION



Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:  
Florence County Tax Map Number: 00072-01-007, 169-00-01-029
3. Annexation is being sought for the following purposes:  
Ingram Tract Subdivision
4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	<u>0</u>
Race	<u>0</u>
Total 18 and Over	<u>0</u>
Total Registered to Vote	<u>0</u>

Date: 4/29/22 Petitioner Signature:   
Date: 4/29/22 Petitioner Signature: 

APPLICANT(S) (Please print or type): Name(s): Grant David S & Grant Lynda T  
Address: 2637 Anderson Farm Rd Florence SC, 29501  
Telephone Number: \_\_\_\_\_ [cell] \_\_\_\_\_ [home]  
Email Address: \_\_\_\_\_

Certification as to ownership on the date of petition: Date: <u>7/18/22</u>	FOR OFFICIAL USE ONLY <u>Az</u>
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STATE OF SOUTH CAROLINA)  
COUNTY OF FLORENCE)

PETITION FOR ANNEXATION

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.

2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map Number: 00072-01-025, 00072-01-022, 00072-01-020, 00072-01-030, 169-00-01-026, 169-00-01-027

3. Annexation is being sought for the following purposes:

Ingram Tract Subdivision

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	<u>0</u>
Race	<u>0</u>
Total 18 and Over	<u>0</u>
Total Registered to Vote	<u>0</u>

Date: 6/27/2022 Petitioner Signature: James L. Anderson

Date: \_\_\_\_\_ Petitioner Signature: \_\_\_\_\_

APPLICANT(S) (Please print or type): Name(s): MAIB Development Properties LLC,  
Address: P.O. Box 61105 Columbia SC, 29260, 4930 Planer Rd Effingham SC, 29541, P.O. Box 1109 Florence SC, 29503,  
Telephone Number: 843-687-0958 [cell] 843-687-0958 [home]  
Email Address: jca@cilumber.com

Certification as to ownership on the date of petition:	FOR OFFICIAL USE ONLY
Date: <u>7/18/22</u>	<u>.93</u>

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

- 1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
- 2. That the petitioner(s) desires to annex the property more particularly described below:  
 Florence County Tax Map Number: 00072-01-024 & 00072-01-026
- 3. Annexation is being sought for the following purposes:  
Ingram Tract Subdivision
- 4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	<u>0</u>
Race	<u>0</u>
Total 18 and Over	<u>0</u>
Total Registered to Vote	<u>0</u>

Date: 9/1/2022 Petitioner Signature: [Signature]

Date: \_\_\_\_\_ Petitioner Signature: Maras

APPLICANT(S) (Please print or type): Name(s): MAIB Development Properties LLC,

Address: P.O. Box 61105 Columbia SC, 29260, 4930 Planer Rd Effingham SC, 29541, P.O. Box 1109 Florence SC, 29503,

Telephone Number: (843) 687-0958 \_\_\_\_\_ [cell] (843) 687-0958 \_\_\_\_\_ [home]

Email Address: jca@citumber.com \_\_\_\_\_

Certification as to ownership on the date of petition:	<b>FOR OFFICIAL USE ONLY</b>
Date: _____	_____

**FLORENCE CITY COUNCIL MEETING**

VII. a.  
Bill No. 2022-36  
Second Reading

**DATE:** December 12, 2022  
**AGENDA ITEM:** An ordinance amending the FY 2022-23 budget  
**DEPARTMENT/DIVISION:** Finance

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**I. ISSUE UNDER CONSIDERATION**

For City Council consideration is an ordinance to amend the FY 2022-23 City of Florence Budget.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN**

This will be second reading of this proposed ordinance.

**III. POINTS TO CONSIDER**


1. The objective of the proposed ordinance is to appropriate funds for potential future economic development needs.
2. Funds are being appropriated from Fund 200, the Water & Sewer Utility Fund.

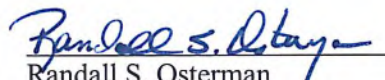
**IV. STAFF RECOMMENDATION**

Approve and adopt the proposed ordinance.

**V. ATTACHMENTS**

A copy of the proposed ordinance is attached.

  
\_\_\_\_\_  
Kevin V. Yokim  
Assistant City Manager

  
\_\_\_\_\_  
Randall S. Osterman  
City Manager

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO AMEND THE BUDGET FOR THE CITY OF FLORENCE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023**

**BE IT ORDAINED** by the City Council of the City of Florence, South Carolina, in a meeting duly assembled and by the authority thereof that the budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2022, and ending June 30, 2023, is hereby amended as follows:

**Section 1.** That the category of revenues of the Utility Capital Construction Reserve Fund in said budget is hereby amended by the additional appropriations as follows:

200375-435010 From Unappropriated Reserve is increased in the amount of \$20,000,000 from Assigned Fund Balance to appropriate monies for future potential economic development needs.

**Section 2.** That the category of expenditures of the Utility Capital Construction Reserve Fund in said budget is hereby amended by the additional appropriations as follows:

20049300-594125 Economic Development (Non-Departmental) is funded in the amount of \$20,000,000 to fund future potential economic development needs.

**Section 3.** That all ordinances or parts of ordinances in conflict or inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency or conflict.

This Ordinance shall become effective immediately upon its approval and adoption by the City Council of the City of Florence.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

Approved as to form:

\_\_\_\_\_  
James W. Peterson, Jr.  
City Attorney

\_\_\_\_\_  
Teresa Myers Ervin  
Mayor

Attest:

\_\_\_\_\_  
Casey C. Moore  
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: December 12, 2022  
AGENDA ITEM: Ordinance  
DEPARTMENT/DIVISION: City Manager and City Attorney

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I. ISSUE UNDER CONSIDERATION:

An Ordinance adopting a redistricting plan for the three single member districts of City of Florence, South Carolina in accordance with the Federal Decennial Census of 2020.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

1. At the Council meeting on January 10, 2022, Council voted to defer consideration of redistricting until the first meeting of City Council following the 2022 General Election to avoid rushing through the process and causing confusion regarding the districts since the 2022 Election Calendar would have required completion of the redistricting process by no later than March 1, 2022, approximately two weeks prior to the opening of the filing period for candidates.
2. The City of Florence, since 1977, has been governed by a City Council composed of seven members, one of whom is the mayor, with the mayor and three council members elected at large, and three council members elected from single member districts.
3. The most recent change to the district lines occurred by the passage of Ordinance No. 2014-06 in order to realign the districts in accordance with the data from the 2010 Census.
4. The U.S. Constitution, the South Carolina Code of Laws, §2-20 of the Florence Code of Ordinances, and the Voting Rights Act of 1965 all require that the city make sure that its three districts continue to comply with the Voting Rights Act of 1965 upon receipt and study of the new census data.
5. The data from the 2020 Census indicates that the growth trends in the three districts since the 2010 Census have not resulted in population deviation between the districts that exceeds the standards allowed. The districts remain in compliance with all standards, the boundaries of the districts require adjustment.
6. City Staff has analyzed the Census data, discussed the data with all council members individually, and, with the help of the South Carolina Revenue and Fiscal Affairs Office, has developed several plans for review with council and the public. Numerous neighborhood meetings will be held throughout each of the districts in order to discuss plans and receive public input prior to second reading.

7. Based upon input from council members and the public, the redistricting plan set forth in this ordinance was submitted to Council for first reading on January 10, 2022 for council to choose which of three (3) options it desires to approve on first reading. The first option is the Benchmark, which makes no changes to the present district lines. The other two (2) options do propose some changes to the district lines. The option chosen, plus the other two options, will be presented and discussed during the scheduled public hearings. Each of the three 3 options have population deviation among the districts in full compliance.
8. Notice will be given for three public neighborhood meetings, one in each district, and notice will be given that, prior to second reading, Council will hold a Public Hearing prior to second reading in order to receive any additional input or comments from the public on the proposed plan.

### **III. POINTS TO CONSIDER:**

1. This Ordinance will either leave the district lines as they are presently (Benchmark Plan) or adopt changes to the boundaries of the districts. Each of the three (3) options have population deviation among the districts in full compliance.
2. At the Council meeting on January 10, 2022, Council voted to defer consideration of redistricting until the first meeting of City Council following the 2022 General Election to avoid rushing through the process and causing confusion regarding the districts since the 2022 Election Calendar would have required completion of the redistricting process by no later than March 1, 2022, approximately two weeks prior to the opening of the filing period for candidates.
3. Since the next general election impacting districts is not scheduled until 2026, there is now time to complete the process well before that election.

### **IV. OPTIONS:**

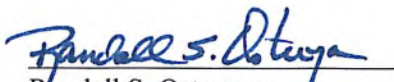
City Council may (1) adopt the Ordinance choosing one of the three (3) options on first reading as presented based on information submitted; (2) amend the Ordinance and accomplish first reading; (3) defer action should additional information be needed; or (4) suggest other alternatives.

### **V. RECOMMENDATION:**

City Manager and City Attorney recommend adoption of the Ordinance.

### **VI. ATTACHMENTS:**

1. The proposed Ordinance with exhibits.

  
Randall S. Osterman  
City Manager

## **ORDINANCE NO. 2022-\_\_\_\_\_**

### **AN ORDINANCE ADOPTING A REDISTRICTING PLAN FOR THE THREE SINGLE MEMBER DISTRICTS OF CITY OF FLORENCE, SOUTH CAROLINA IN ACCORDANCE WITH THE FEDERAL DECENNIAL CENSUS OF 2020.**

**WHEREAS**, in compliance with the United States Constitution, the South Carolina Code of Laws, 1976, as amended, §2-20 of the Code of Ordinances of the City of Florence, South Carolina, and the United States Voting Rights Act of 1965, as amended, the City Council of Florence, South Carolina, has determined to realign the three (3) electoral districts for the election of three (3) members of City Council in accordance with the Federal Decennial Census of 2020;

**WHEREAS**, there presently exists three (3) single-member districts for the election of City Council members for Florence, South Carolina;

**WHEREAS**, this Ordinance is for the purpose of re-defining the boundaries of the three (3) single-member districts based upon the 2020 census data in order that the population of such districts shall comply with the requirements set forth in the Voting Rights Act of 1965;

**NOW, THEREFORE**, be it ordained by the City Council of the City of Florence, in meeting duly assembled and by the authority thereof, as follows:

1. The pertinent demographic data in reference to the proposed districts is attached to this Ordinance as Exhibit “A” and is incorporated herein by reference as if fully set forth herein verbatim.

2. The three (3) single-member election districts for the election of City Council members for Florence, South Carolina, are hereby redistricted to be as depicted on the map of the City of Florence which is attached to this Ordinance as Exhibit “A” and incorporated herein by



reference as if fully set forth herein verbatim.

3. The City Manager is hereby authorized and directed to take such administrative actions as might be necessary to promulgate and execute such procedures and policies as may be necessary or desirable to carry into effect and implement the redistricted single-member election districts provided for in this Ordinance in accordance with any directions, suggestions, or objections from the Civil Rights Division, U. S. Department of Justice, after submittal of this Ordinance to the Department of Justice.

4. That this Ordinance shall become effective immediately upon its approval and adoption by the City Council of the City of Florence.

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

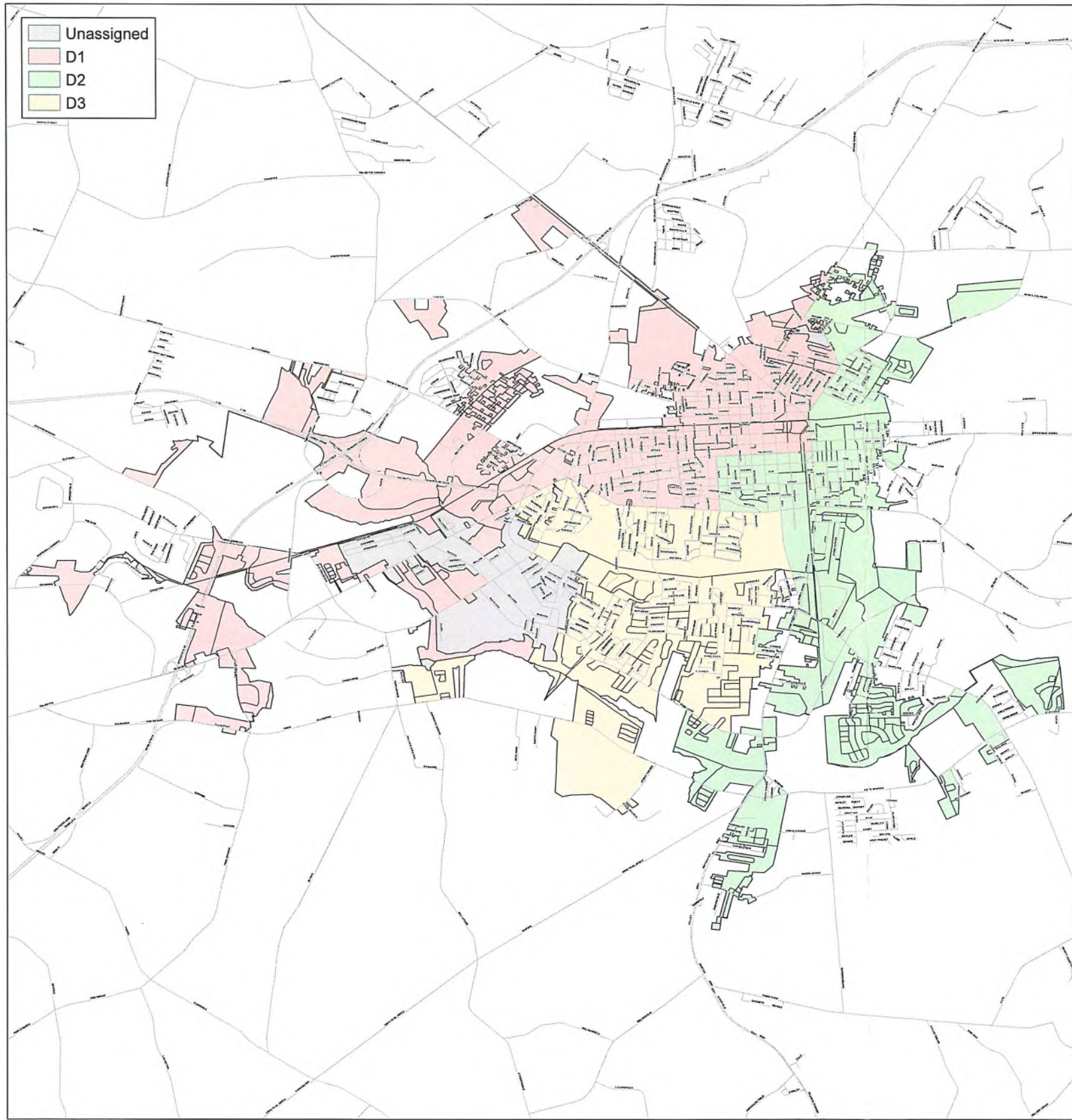
**Approved as to form:**

\_\_\_\_\_  
**JAMES W. PETERSON, JR.**  
City Attorney

\_\_\_\_\_  
**TERESA MYERS ERVIN**  
Mayor

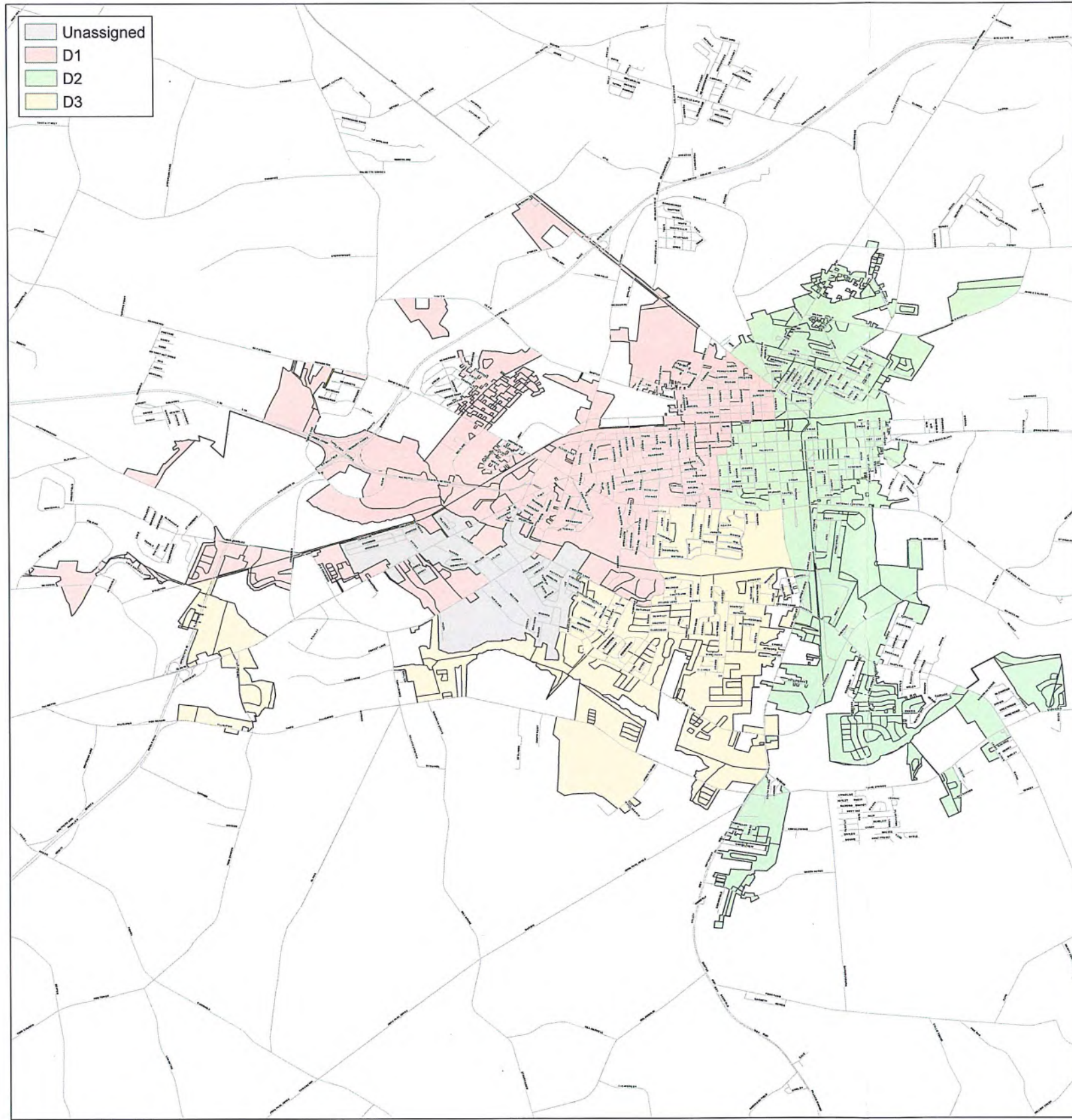
**Attest:**

\_\_\_\_\_  
**CASEY C. MOORE**  
Municipal Clerk



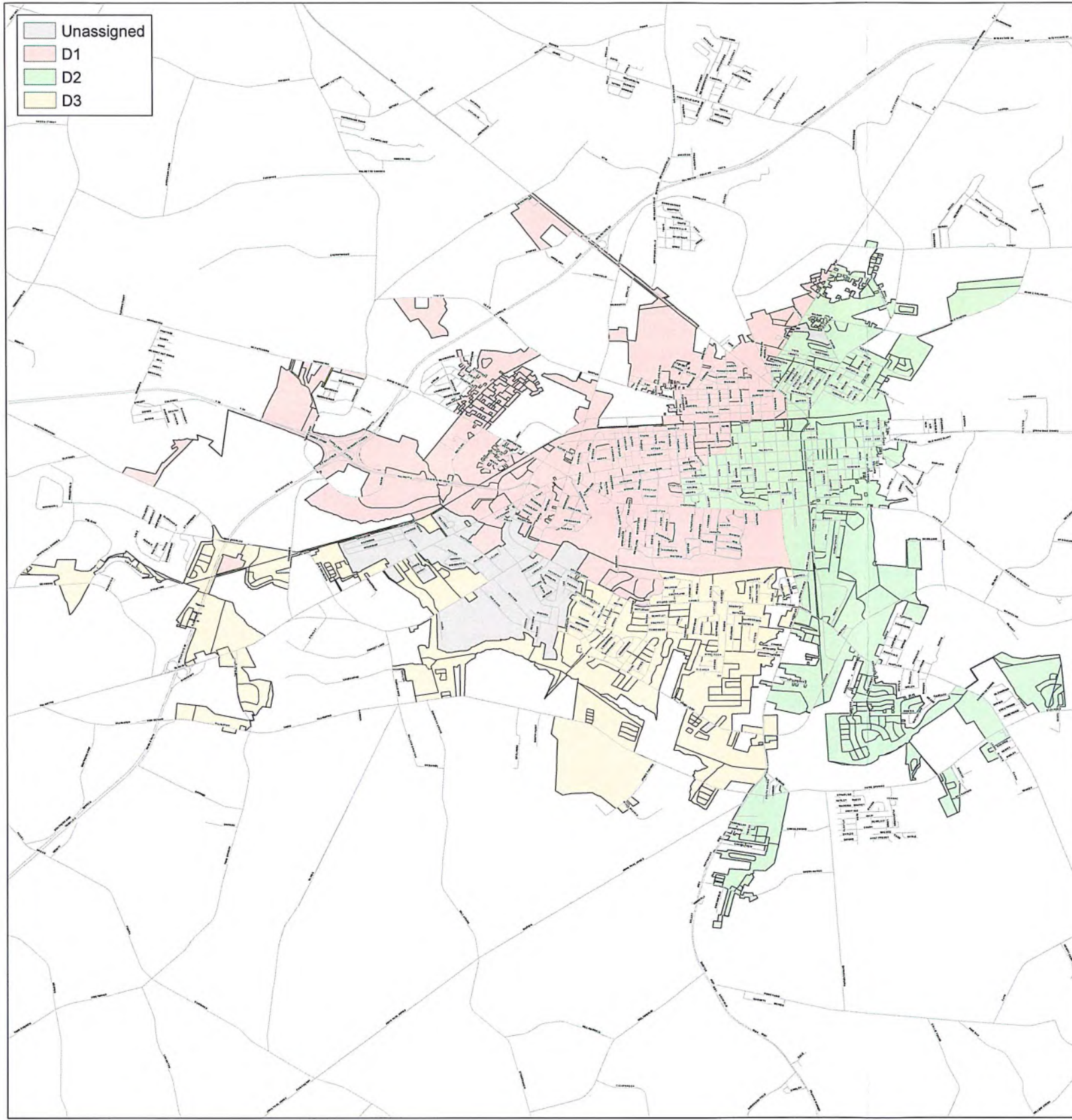
## Exhibit A Option 1 (Benchmark)

	District One		District Two		District Three	
	Count	Percent	Count	Percent	Count	Percent
Population Total	13,506		12,944		13,449	
Population Deviation	206	1.55	-356	-2.68	149	1.12
	Count	Percent	Count	Percent	Count	Percent
White	4,912	36.37	3,919	30.28	9,112	67.75
Black	7,424	54.97	8,307	64.18	3,312	24.63
Other Multiple Race	755	5.59	379	2.93	674	5.01
Hispanic	415	3.07	339	2.62	351	2.61
	Count	Percent	Count	Percent	Count	Percent
VAP: Total	10,416	77.12	9,842	76.04	10,451	77.71
VAP: White	4,079	30.2	3,293	25.44	7,369	54.79
VAP: Black	5,521	40.88	6,050	46.74	2,381	17.7
VAP: Other Multiple Race	552	4.09	273	2.11	480	3.57
VAP: Hispanic	264	1.95	226	1.75	221	1.64



## Exhibit A Option 2

	District One		District Two		District Three	
	Count	Percent	Count	Percent	Count	Percent
Population Total	13,358		13,326		13,215	
Population Deviation	58	0.44	26	0.2	-85	-0.64
	Count	Percent	Count	Percent	Count	Percent
White	6,122	45.83	3,412	25.6	8,409	63.63
Black	6,003	44.94	9,219	69.18	3,821	28.91
Other Multiple Race	798	5.97	371	2.78	639	4.84
Hispanic	435	3.26	324	2.43	346	2.62
	Count	Percent	Count	Percent	Count	Percent
VAP: Total	10,218	76.5	10,184	76.22	10,307	77.99
VAP: White	4,945	37.02	2,883	21.63	6,913	52.31
VAP: Black	4,406	33	6,824	51.21	2,722	20.6
VAP: Other Multiple Race	587	4.39	259	1.94	459	3.47
VAP: Hispanic	280	2.1	218	1.64	213	1.61



### Exhibit A Option 3

	District One		District Two		District Three	
	Count	Percent	Count	Percent	Count	Percent
Population Total	13,112		13,321		13,466	
Population Deviation	-188	-1.41	21	0.16	166	1.25
	Count	Percent	Count	Percent	Count	Percent
White	6,106	46.57	3,776	28.35	8,061	59.86
Black	6,032	46	8,837	66.34	4,174	31
Other Multiple Race	596	4.55	377	2.83	835	6.2
Hispanic	378	2.88	331	2.48	396	2.94
	Count	Percent	Count	Percent	Count	Percent
VAP: Total	10,011	76.35	10,215	76.68	10,483	77.85
VAP: White	4,885	37.3	3,204	24.05	6,652	49.4
VAP: Black	4,463	34.04	6,520	48.95	2,969	22.05
VAP: Other Multiple Race	419	3.2	271	2.03	615	4.57
VAP: Hispanic	244	1.86	220	1.65	247	1.83

**FLORENCE CITY COUNCIL MEETING**

**DATE:** December 12, 2022

**AGENDA ITEM:** An Ordinance to amend the *Unified Development Ordinance* and the *Design Guidelines for Downtown Florence, South Carolina*.

**DEPARTMENT/DIVISION:** Planning, Research, & Development

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**I. ISSUE UNDER CONSIDERATION:**

Updates to the *Unified Development Ordinance* and the *Design Guidelines for Downtown Florence, SC* have been proposed to address the fee structure, approval thresholds, and security requirements for activity in the City's overlay districts. The request is being made by the Design Review Board and City staff.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

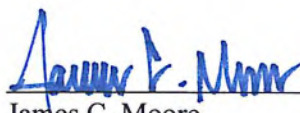
1. On October 12, 2022 the Design Review Board held a public hearing on this matter and voted unanimously, 6-0, to amend the *Unified Development Ordinance* and the *Design Guidelines for Downtown Florence, SC* as indicated in the attachments below.
2. On November 8, 2022 the Planning Commission held a public hearing on this matter and voted unanimously, 8-0, to amend the *Unified Development Ordinance* and the *Design Guidelines for Downtown Florence, SC* as indicated in the attachments below.

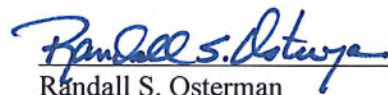
**III. POINTS TO CONSIDER:**

1. The request is being considered for first reading.
2. Under the proposed amendments, the application fee is adjusted to encourage property owners to obtain necessary permits before work is done in the overlay districts; the threshold for which staff can issue administrative permits is increased to reflect current construction costs; and permissible security measures are clarified.
3. City staff concurs with the Design Review Board and Planning Commission's recommendations for amendments to the *Unified Development Ordinance* and the *Design Guidelines for Downtown Florence, SC*.

**IV. ATTACHMENTS:**

1. Ordinance
2. Section 6-20.3.2 5 i from the *Unified Development Ordinance*
3. Proposed Amendments to the *Design Guidelines for Downtown Florence, South Carolina*

  
\_\_\_\_\_  
James C. Moore  
Assistant City Manager

  
\_\_\_\_\_  
Randall S. Osterman  
City Manager

ORDINANCE NO. 2022-\_\_\_\_\_

**AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE  
AND THE DESIGN GUIDELINES FOR DOWNTOWN FLORENCE, SC**

**WHEREAS,** a public hearing was held in the City Center Council Chambers on October 12, 2022 at 10:00 a.m. before the City of Florence Design Review Board and notice of said hearing was duly given;

**WHEREAS,** a public hearing was held in the City Center Council Chambers on November 8, 2022 at 6:00 p.m. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS,** updates to the *Unified Development Ordinance* and the *Design Guidelines for Downtown Florence, SC* were recommended to address the fee structure, approval thresholds, and security requirements for activity in the City's overlay districts;

**THEREFORE,** Section 6-20.3.2.5 I of the City of Florence *Unified Development Ordinance* and the *Design Guidelines for Downtown Florence, SC* shall read as follows below;

**WHEREAS,** Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

1. That an Ordinance is hereby adopted amending the *Unified Development Ordinance* as shown below.
2. That an Ordinance is hereby adopted amending the *Design Guidelines for Downtown Florence, SC* as shown below.
3. That this Ordinance shall become effective immediately.

EXECUTED ON ONE (1) ADDITIONAL PAGE

Ordinance No. 2022 - \_\_\_\_\_  
Page 2

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

Approved as to form:

\_\_\_\_\_  
**James W. Peterson, Jr.**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin,**  
Mayor

**Attest:**

\_\_\_\_\_  
**Casey C. Moore**  
Municipal Clerk

**Attachment 2: Section 6-20.3.2 5 i from the *Unified Development Ordinance***

Deletions are struck through; additions are in red.

- i. Certificate of Appropriateness, provided the Director, acting as the Downtown Planning Coordinator, determines that the materials, paint color, design, architectural features, or style of the project or signage conforms to the application design district in the following situations:
  - Any project or signage for which the total cost does not exceed ~~\$5,000~~ **\$15,000** in which a specific determination is made by the Director, acting as the Downtown Planning Coordinator, that the subject project is not a part of a larger project.

**Attachment 3: Amendments to the *Design Guidelines for Downtown Florence, South Carolina***

Deletions are struck through and highlighted; additions are in red.

**1. Chapter 1: Design Principles for Successful Downtowns:**

**Under “Architectural Design Principles”:**

**7. Articulate the ground floor of buildings to respond to the pedestrian. Require ground floor architecture in commercial and retail areas to be “open” to the street.** The traditional “storefront” in retail areas increases activity and adds to civic life through the display of goods and services. Even where the activities are not strictly retail, such as the ground floor of a restaurant or office, transparency can still be employed to provide enhanced entry areas or views to attractive lobby spaces, atriums, or displays. Where large buildings with few windows must face the street, such areas can be used to create outdoor seating areas or gardens. Consideration of safety must be taken into account, but ~~whenever possible the use of open security grates or grilles or special thick glass rather than roll-down solid metal shutters is recommended in order to make the street attractive even when stores are closed.~~ **in order to avoid the implication of blight, roll-down solid or mesh window and door covers are not allowed in the overlay districts. Instead, it is recommended that thicker security glass be installed at the ground level combined with alarm systems if needed. Lighting of the display windows in the evening hours also serves to deter crime. Interior security measures in windows and doors do not require Board review. Decorative Metal security grilles finished in dark colors are allowed on windows to the side and rear of buildings in this district. may be permitted with Board approval on rear windows and doors only.**

**2. Chapter 2: D-1 Design Guidelines and Requirements:**

**Certificate of Appropriateness: Application Fee**

Upon presentation of a signed application, the owner/agent must pay any required fees as determined and approved by the Florence City Council. Once received by the City of Florence the application fee is not refundable. An application fee is not required of any local, state, or federal governmental body. Also, an application fee is not required of any owner or developer for a project which is submitted to the Downtown Planning Coordinator for administrative approval and does not exceed ~~\$5,000~~, **\$15,000** in cost.

**The standard application fee for the Design Review Board is \$100 prior to the work being done. If the work has already been started or completed without a Certificate of Appropriateness, the project must be**



reviewed by the Design Review Board and the application fee is \$200. Any completed work not approved by the Board will be subject to removal, replacement, or correction to meet the intent of the *Design Guidelines for Downtown Florence, South Carolina*.

**Certificate of Appropriateness: Approval by the City Planner**

For any project or signage which does not exceed \$5,000, \$15,000 the Downtown Planning Coordinator has the authority to administratively approve a Certificate of Appropriateness if it is determined that materials, paint color, design, architectural feature, or style conforms to the applicable District and is not considered to be part of a larger project.

**3. Add the following paragraph to each of the indicated chapters and amend in Chapter 3:**

- 2: Redevelopment District (D-1) Design Guidelines & Requirements
- 3: Florence Historic District (H-1) Design Guidelines
- 4: Downtown Central District (D-2) Design Guidelines
- 5: Arts and Cultural District (D-3) Design Guidelines
- 6: Timrod Park Residential District (D-4) Design Guidelines
- 7: Food, Artisan, and Warehouse District (W-1) Design Guidelines
- 8: Irby Street Corridor Overlay District (IS-COD) Design Guidelines

**Storefront Security**

In order to avoid the implication of blight, roll-down solid or mesh window and door covers are not allowed in the Florence Historic District overlay districts. Instead, it is recommended that thicker security glass be installed at the ground level combined with alarm systems if needed. Lighting of the display windows in the evening hours also serves to deter crime. Interior security measures in windows and doors do not require Board review. Decorative Metal security grilles finished in dark colors are allowed on windows to the side and rear of buildings in this district. may be permitted with Board approval on rear windows and doors only.

FLORENCE CITY COUNCIL MEETING

**DATE:** December 12, 2022

**AGENDA ITEM:** Ordinance to Annex and Zone 401, 409, and 411 Pamplico Highway, TMNs 90108-05-001 (portion), 90109-01-002, and 90109-01-003

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

Request to annex property located at 401, 409, and 411 Pamplico Highway, Tax Map Numbers 90108-05-001 (portion), 90109-01-002, and 90109-01-003, into the City of Florence and zone to CG Commercial General. The request is being made by the property owner.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

On November 8, 2022, Planning Commission held a public hearing on this matter, and voted unanimously, 8-0, to recommend the zoning designation of CG Commercial General.

**III. POINTS TO CONSIDER:**

- (1) Request is being considered for first reading.
- (2) City water and sewer services are currently available.
- (3) The intent is to combine the parcels for commercial development.
- (4) City staff concurs with Planning Commission's recommendation to zone the property CG Commercial General.

**IV. PERSONAL NOTES:**

**V. ATTACHMENTS:**

- (1) Ordinance
- (2) Vicinity Map
- (3) Annexation Petitions



Clint Moore  
Assistant City Manager



Randall S. Osterman  
City Manager

ORDINANCE NO. 2022-\_\_\_\_\_

**AN ORDINANCE TO ANNEX AND ZONE 401 (PORTION), 409, AND 411 PAMPLICO HIGHWAY, TMNs 90108-05-001 (PORTION), 90109-01-002, AND 90109-01-003.**

**WHEREAS,** a Public Hearing was held in the Council Chambers on November 8, 2022 at 6:00 P.M. before the City of Florence Planning Commission, and notice of said hearing was duly given;

**WHEREAS,** application by Southbound Florence, LLC, owner of TMNs 90108-05-001 (portion), 90109-01-002, and 90109-01-003, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated into the City limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and given the zoning district classification of CG:

**The properties requesting annexation are shown more specifically on Florence County Tax Map 90108, block 05, parcel 001 (0.90 acre); Map 90109, block 01, parcel 002 (0.482141 acre); and Map 90109, block 01, parcel 003 (0.128969 acre).**

**Any portions of public rights-of-way abutting the property described above will also be included in the annexation.**

**WHEREAS,** Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid properties and amending the Zoning Atlas to the aforesaid zoning classification.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

EXECUTED ON ONE (1) ADDITIONAL PAGE

Ordinance No. 2022 - \_\_\_\_\_  
Page 2

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

Approved as to form:

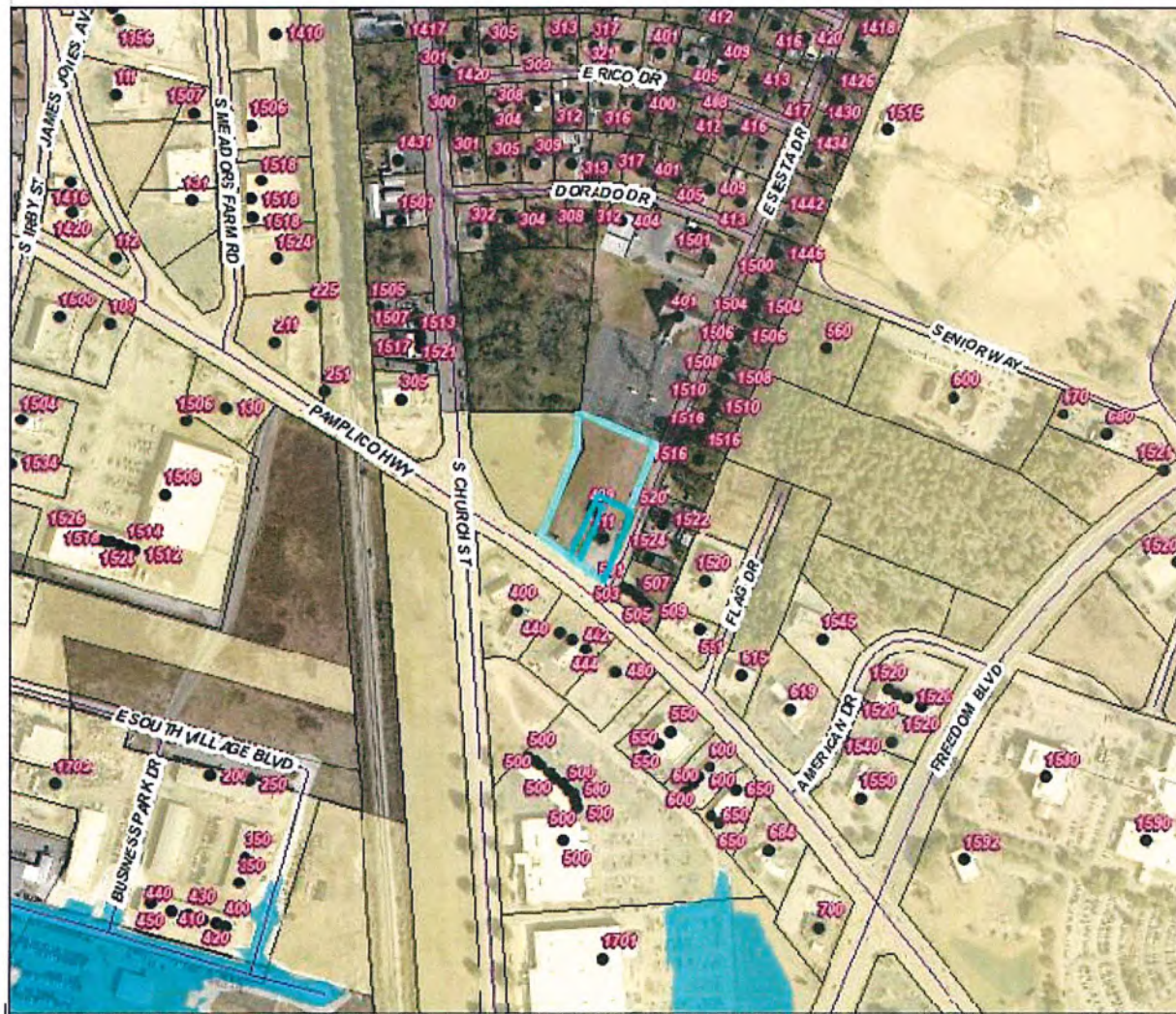
\_\_\_\_\_  
**James W. Peterson, Jr.**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin,**  
Mayor

**Attest:**

\_\_\_\_\_  
**Casey C. Moore**  
Municipal Clerk

PC-2022-35  
Vicinity Map 409 & 411 Pamplico Highway



- Legend**
- County address points
  - Streets
  - ▭ Parcels
  - ▭ City Limits
  - ▭ Parcels to be annexed



STATE OF SOUTH CAROLINA)  
COUNTY OF FLORENCE)

PETITION FOR ANNEXATION

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.

2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map Number: Portion of 90108-05-001

3. Annexation is being sought for the following purposes:

New commercial development. Adjacent property that is part of this project is already in City of Florence

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	<u>0</u>
Race	<u>0</u>
Total 18 and Over	<u>0</u>
Total Registered to Vote	<u>0</u>

Date: 10-18-22 Petitioner Signature: *Mike Seal (property owner)*

Date: \_\_\_\_\_ Petitioner Signature: \_\_\_\_\_

APPLICANT(S) (Please print or type): Name(s): Southbound Florence, LLC

Address: 2569 Green Meadows Lane NE, Atlanta GA 30319

Telephone Number: 404-987-2402 [cell] \_\_\_\_\_ [home]

Email Address: mike@southbounddevelopment.com

Certification as to ownership on the date of petition: Date: <u>10/19/22</u>	FOR OFFICIAL USE ONLY <u><i>AS</i></u>
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STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.

2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map Number: 90109-02-002, 90109-01-003

3. Annexation is being sought for the following purposes:

New commercial development. Adjacent property that is part of this project is already in City of Florence

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	0
Race	0
Total 18 and Over	0
Total Registered to Vote	0

Date: 10/18/22 Petitioner Signature: Michael Birnbrey

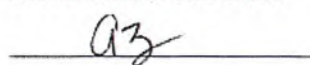
Date: Petitioner Signature:

APPLICANT(S) (Please print or type): Name(s): Southbound Florence, LLC

Address: 2569 Green Meadows Lane NE, Atlanta GA 30319

Telephone Number: 404-987-2402 [cell] [home]

Email Address: mike@southbounddevelopment.com

Certification as to ownership on the date of petition:	FOR OFFICIAL USE ONLY
Date: 10/19/22	

FLORENCE CITY COUNCIL MEETING

**DATE:** December 12, 2022

**AGENDA ITEM:** Ordinance to Annex and Zone Lake Oakdale and the Palms Golf Course, a portion of TMN 00751-01-049.

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

A request to annex portions of Tax Map Number 00751-01-049 which include the northern half of Lake Oakdale and the northwest portion of the former Palms Golf Course into the City of Florence. The lake will receive the zoning designation of OSR (Open Space and Recreation). The northwest portion of the golf course is to receive the zoning designation of RG-2 (Residential General-2). The request is being made by the property owner.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

On April 13, 2021, the Planning Commission held a public hearing regarding the annexation of the north side of Lake Oakdale and voted unanimously, 7-0, to recommend the zoning request of OSR, Open Space and Recreation.

On November 8, 2022, the Planning Commission held a public hearing regarding the annexation of the northwest portion of the golf course, and voted unanimously, 8-0, to recommend the zoning designation of RG-2.

**III. POINTS TO CONSIDER:**

- (1) This request is being considered for first reading.
- (2) The proposed zoning of OSR for the north side of Lake Oakdale and the associated dam is in agreement with the existing use of the property.
- (3) The portion of the golf course to be zoned RG-2 is intended to be developed as a single family residential subdivision.
- (4) The land is currently vacant.
- (5) City water and sewer services will be installed by the developer.
- (6) The developer will submit a development agreement to the City for approval before any permits are issued.

**IV. PERSONAL NOTES:**

**V. ATTACHMENTS:**

- (1) Ordinance
- (2) Location Map
- (3) Annexation Petitions



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James C. Moore  
Assistant City Manager



---

Randall S. Osterman  
City Manager



ORDINANCE NO. 2022 \_\_\_\_\_

**AN ORDINANCE TO ANNEX AND ZONE THE NORTH SIDE OF LAKE OAKDALE, THE LAKE OAKDALE DAM, AND A PORTION OF THE PALMS GOLF COURSE, CONSTITUTING A PORTION OF TMN 00751-01-049.**

**WHEREAS,** Public Hearings were held in the Council Chambers on April 13, 2021 and November 8, 2022 at 6:00 P.M. before the City of Florence Planning Commission, and notice of said hearings was duly given;

**WHEREAS,** application by Claussen Developers, LLC, owner of TMN 00751-01-049, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated into the City limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and given the zoning district classifications of OSR and RG-2:

**The property requesting annexation is shown more specifically on Florence County Tax Map 00751, block 01, parcel 049.**

**Any portions of public rights-of-way abutting the above described property will be also included in the annexation.**

**WHEREAS,** Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

Approved as to form:

\_\_\_\_\_  
**James W. Peterson, Jr.**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin,**  
Mayor

**Attest:**

\_\_\_\_\_  
**Casey C. Moore**  
Municipal Clerk

# PC 2022-33

## Location Map - Palms Golf Course

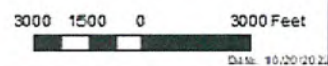


### Legend

- Light blue box: Lake Oakdale Annexation 2021
- Pink box: Palms Golf Course Annexation 2022
- Black dot: County address points
- Black line: Streets
- White box: Parcels
- Yellow box: City Limits



**DISCLAIMER:**  
The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Date: 10/20/2022

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:  
SEE ATTACHED SCHEDULE A  
Florence County Tax Map Number: portion of 00751-01-049
3. Annexation is being sought for the following purposes: Access to City services
4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents \_\_\_\_\_ Race \_\_\_\_\_  
 Total 18 and Over \_\_\_\_\_ Total Registered to Vote \_\_\_\_\_

APPLICANT (S) (Please print or type):

Name(s): Claussen Developers, LLC (B. Kendall Hiller, Attorney)

Address: P.O. Box 1461, Florence, SC 29501

Telephone Numbers: 843-669-6395 [work] \_\_\_\_\_ [home]

Email Address: khillier@mcgowanlaw.com

Signature BK Hiller, attorney Date March 4, 2021

Certification as to ownership on the date of petition:	FOR OFFICIAL USE ONLY
Date <u>3/4/2021</u>	<u>[Signature]</u>

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

- 1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
- 2. That the petitioner(s) desires to annex the property more particularly described below:  
 Florence County Tax Map Number: 00751-01-049
- 3. Annexation is being sought for the following purposes:

- 4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents \_\_\_\_\_  
 Race \_\_\_\_\_  
 Total 18 and Over \_\_\_\_\_  
 Total Registered to Vote \_\_\_\_\_

Date: 10/11/22 Petitioner Signature: Stoney Moore

Date: 10/11/22 Petitioner Signature: Stoney C Moore

APPLICANT(S) (Please print or type): Name(s): Stoney Moore Stoney C Moore

Address: 4516 Justine Rd Flor SC 29506

Telephone Number: 843-319-3703 [cell] 843-319-3704 [home]-

Email Address: Tmbuilders@aol.com

Certification as to ownership on the date of petition:	FOR OFFICIAL USE ONLY
Date: <u>10/11/22</u>	<u>AS</u>

**FLORENCE CITY COUNCIL MEETING**

**DATE:** December 12, 2022

**AGENDA ITEM:** An Ordinance to declare a portion of tax parcel 90078-01-006, specifically a thirty foot by three hundred and thirty-nine foot portion along the southern property line, as surplus and authorize the transfer of land to Joseph and Molly Roberts for the purposes of combining with Florence County tax parcel 90078-01-005.

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

To declare as surplus and authorize the conveyance of land designated as the portion of Florence County tax parcel 90078-01-006 that is a rectangular shaped parcel approximately 30 foot by 339.92 foot shown on the plat attached hereto as Exhibit "A" is surplus land to the City, and sale of said property to Joseph and Molly Roberts at fair market value is in the best interest and to the benefit of the citizens of the City of Florence.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

(1) This item is being considered for first reading.

**III. POINTS TO CONSIDER:**

- (1) Request is being considered for first reading.
- (2) Joseph and Molly Roberts have made this request due to the location of improvements having been made, prior to their ownership, that serves their residence but is located on City owned property. Such improvements include the driveway, retaining wall, and other landscape features.
- (3) The portion of tax map 90078-01-006 to be conveyed has been surveyed and is identified on Exhibit A.
- (4) The City of Florence has a sewer line located on this parcel, however, conveyance of the portion of property has no impact on the maintenance and operation.
- (5) Compensation for the property will be established in accordance with an appraisal to be conducted upon approval of this ordinance.

**IV. PERSONAL NOTES:**

**V. ATTACHMENTS:**

- (1) Ordinance
- (2) Exhibit A



Clint Moore  
Assistant City Manager



Randall S. Osterman  
City Manager

**ORDINANCE NO. 2023-\_\_\_\_\_**

**AN ORDINANCE TO DECLARE A PORTION OF TAX PARCEL 90078-01-006, SPECIFICALLY A THIRTY FOOT BY THREE HUNDRED AND THIRTY-NINE FOOT PORTION ALONG THE SOUTHERN PROPERTY LINE, AS SURPLUS AND AUTHORIZE THE TRANSFER OF LAND TO JOSEPH AND MOLLY ROBERTS FOR THE PURPOSES OF COMBINING WITH FLORENCE COUNTY TAX PARCEL 90078-01-005:**

**WHEREAS**, after due consideration, the City has concluded that the land designated as the portion of Florence County tax parcel 90078-01-006 that is a rectangular shaped parcel measuring 30.0 foot by 339.92 foot shown on the plat attached hereto as Exhibit “A” is surplus land to the City, and sale of said property to Joseph and Molly Roberts at fair market value is in the best interest and to the benefit of the citizens of the City of Florence and;

**WHEREAS**, said portion of Florence County tax parcel 90078-01-006 is to be combined with Florence County tax parcel 90078-01-005;

**NOW, THEREFORE**, be it ordained by the City Council of the City of Florence in meeting duly assembled and by the authority thereof:

1. That pursuant to §5-7-260(6) of the South Carolina Code of Laws, as amended, and §2-26(8) of the Code of Ordinances of the City of Florence, the City Manager of the City of Florence is hereby authorized to execute the necessary Deed and other documentation in order to convey title to the property described above to Barth, Ballenger and Lewis Holdings, LLC..
2. This Ordinance shall become effective immediately upon its approval and adoption by the City Council of the City of Florence.

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023**

**Approved as to form:**

\_\_\_\_\_  
James W. Peterson, Jr.  
**City Attorney**

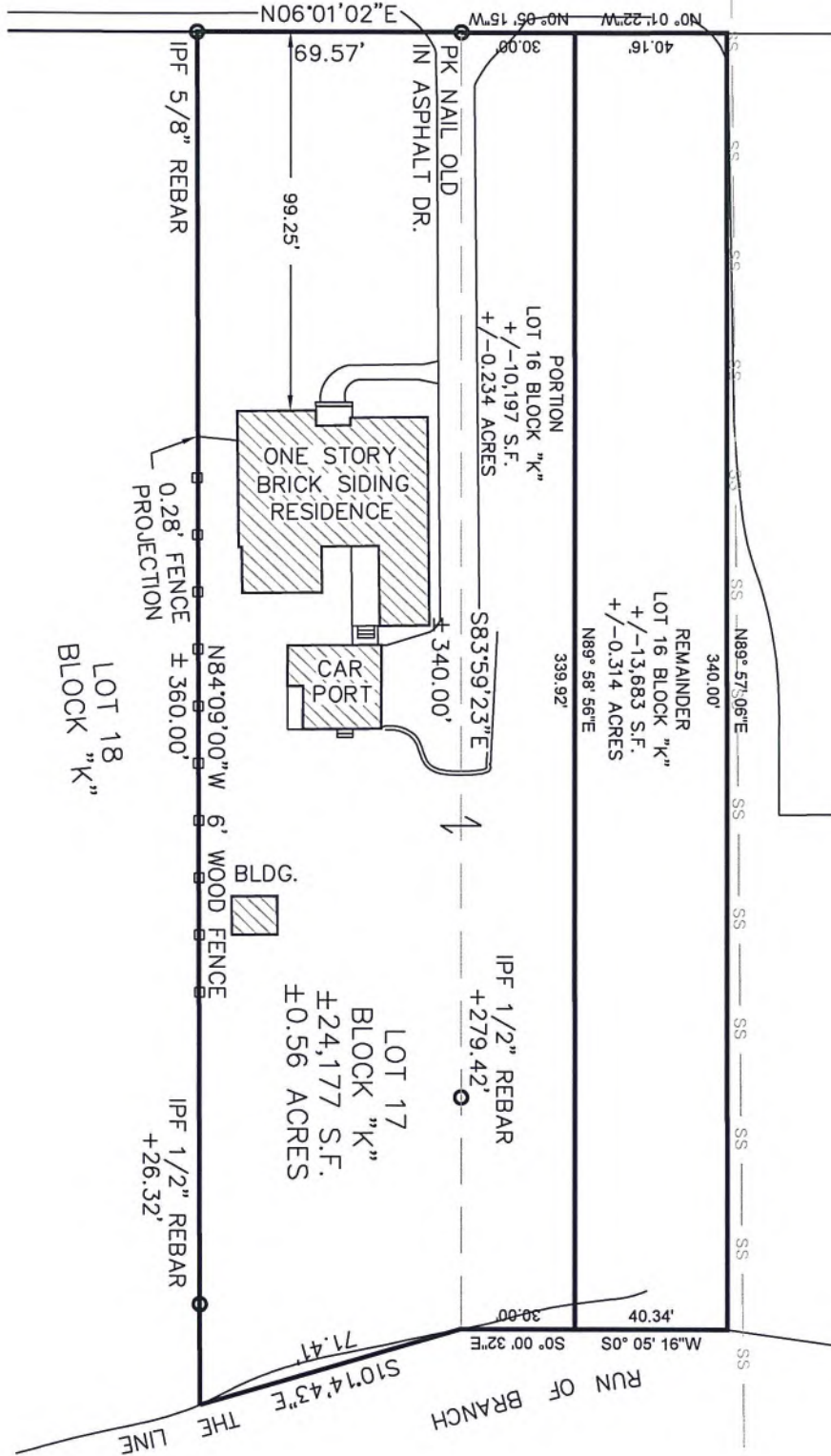
\_\_\_\_\_  
Theresa Myers Ervin  
**Mayor**

**Attest:**

\_\_\_\_\_  
Casey C. Moore  
**Municipal Clerk**

OLEANDER DR.

1018 SANTEE DRIVE 80' R/W





FLORENCE CITY COUNCIL MEETING

**DATE:** December 12, 2022

**AGENDA ITEM:** A Resolution establishing a multi-year budget to designate and authorize the use of E-911 funds for Fiscal Years beginning July 1, 2022 and ending June 30, 2029.

**DEPARTMENT/DIVISION:** Planning

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**I. ISSUE UNDER CONSIDERATION**

For City Council consideration is a resolution establishing a multi-year budget to designate and authorize the use of E-911 funds for Fiscal Years beginning July 1, 2022 and ending June 30, 2029.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN**

On May 12, 1997 City Council approved an ordinance to provide funding for the Enhanced 911 system as authorized by state law in the amount of \$0.77 for each local exchange access in the area served by the City of Florence. E-911 fees collected have since been used to fund the five-year lease-purchase acquisition of 800 MHz radio equipment for the Police and Fire departments, for the acquisition of additional 800 MHz radio equipment, and as a multi-year reimbursement to Florence County for a proportionate share of the construction of a communications tower to serve northern Florence County, including a significant section of the City of Florence.

**III. POINTS TO CONSIDER**


- A. To maintain the City's current addressing system, which is a vital component of the E-911 response system, these E-911 funds need to be used to fund the City's annual software fees for the addressing system and to offset a portion of the personnel costs for GIS/Addressing positions.
- B. These expenditures, identified in **Attachment 1**, are recommended to be funded over a period of seven fiscal years at an approximate cost of \$100,000 per year for a total cost estimated at \$700,000.

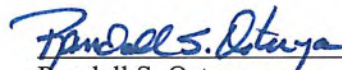
**IV. STAFF RECOMMENDATION**

Adopt the attached resolution which authorizes the appropriation and continued use of the current E-911 fee as established by ordinance in 1997 for the funding of software and personnel expenditures necessary to maintain the City's current addressing system in the approximate amount of \$700,000, over a period of seven fiscal years.

**V. ATTACHMENTS**

Planning Department addressing and personnel costs budgets, FY2023 Through FY2029.

  
\_\_\_\_\_  
Kevin V. Yokim  
Assistant City Manager

  
\_\_\_\_\_  
Randall S. Osterman  
City Manager

**RESOLUTION NO. 2022-xx**

**A RESOLUTION TO DESIGNATE AND AUTHORIZE THE USE OF E-911 FEES COLLECTED BY THE CITY OF FLORENCE EFFECTIVE JULY 1, 2022 THROUGH JUNE 30, 2029**

**WHEREAS**, the City of Florence Code of Ordinances, as amended by Ordinance No. 97-12 in May 1997, provides funding for the Enhanced 911 system pursuant to § 23-47-40 (A) of the South Carolina Code of Laws, as amended, in the amount of \$0.77 for each local exchange access in the area served by the City, and

**WHEREAS**, the City of Florence Code of Ordinances, as amended, further provides that the E-911 service fee shall include charges as may be required by the service supplied and agreed upon by the City and such charges for support, planning, operation and current or future enhancements as required by the City and outlined in SC Code Sections 23-47-10 through 23-47-80, and

**WHEREAS**, since 1997 these fees have been used to fund five-year financing for the lease-purchase acquisition of 800 MHz radio equipment for the Police and Fire departments; to fund a multi-year reimbursement to Florence County for a proportionate share of the construction of a communications tower to serve a significant portion of the City of Florence; and to fund the multi-year acquisition of other emergency communications equipment to include portable and mobile radios, and mobile data terminals, and

**WHEREAS**, the City of Florence must maintain its current addressing system, which is a vital component of the E-911 response system, which may be acquired pursuant to § 23-47-40 (B) of the South Carolina Code of Laws, as amended, and funded with E-911 fees adopted by the City in Ordinance No. 97-12

**NOW, THEREFORE, BASED UPON THE FINDINGS OF FACT REFERENCED AND SET OUT ABOVE, IT IS HEREBY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF FLORENCE, SOUTH CAROLINA AS FOLLOWS:**

- a. Effective July 1, 2022, E-911 fees collected by the City of Florence shall be used to fund a total of approximately \$700,000 for the funding of software and personnel expenditures necessary to maintain the City's current addressing system in compliance with § 23-47-40 (B) of the South Carolina Code of Laws, as amended. Said funding shall be appropriated and allocated over a seven-year period, from fiscal year beginning July 1, 2022 through fiscal year ending June 30, 2029, as provided in **Attachment 1**, which by reference, shall become a permanent part of this resolution.

**AND IT IS SO RESOLVED THIS 12<sup>TH</sup> DAY OF DECEMBER, 2022.**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**JAMES W. PETERSON, JR.**  
City Attorney

\_\_\_\_\_  
**TERESA MYERS ERVIN**  
Mayor

**ATTEST:**

\_\_\_\_\_  
**CASEY C. MOORE**  
Municipal Clerk

**City of Florence, SC  
E911 Addressing Budget  
FY2023 Through FY2029**

**PLANNING DEPARTMENT**

Item	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	FY2028-29
Portion of Personnel Costs	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Annual Software Licensing Fees	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
<b>Fire Subtotal</b>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>
<b>TOTAL</b>	<u><u>\$ 100,000</u></u>	<u><u>\$ 100,000</u></u>	<u><u>\$ 100,000</u></u>	<u><u>\$ 100,000</u></u>	<u><u>\$ 100,000</u></u>	<u><u>\$ 100,000</u></u>	<u><u>\$ 100,000</u></u>

**ATTACHMENT 1**

FLORENCE CITY COUNCIL MEETING

X. a.  
Appts. to  
Boards & Comms.

**DATE:** December 12, 2022

**AGENDA ITEM:** Report to Council

**DEPARTMENT/DIVISION:** City Council

---

**I. ISSUE UNDER CONSIDERATION:**

Council will consider nominations for City Boards and/or Commissions.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**


1. There are three (3) Boards or Commissions that have either a vacancy and/or expired term.

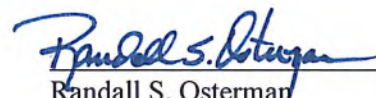
**III. POINTS TO CONSIDER:**

1. Each member of a City of Florence Board or Commission shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.
2. Members of the boards and commissions shall be appointed in consideration of their professional expertise, knowledge of the community, and concern for the future welfare of the total community and its citizens.

**IV. ATTACHMENTS:**

1. Spreadsheet of Council Nominations to Boards and Commissions.
2. Nomination Packet.

  
\_\_\_\_\_  
Scotty Davis  
Deputy City Manager

  
\_\_\_\_\_  
Randall S. Osterman  
City Manager

SCHEDULE OF COUNCIL NOMINATIONS TO BOARDS AND COMMISSIONS - DECEMBER 2022							
	District 1	District 2	District 3	At-Large 1	At-Large 2	At-Large-3	Mayor
	Jackson	Smith	Braddock	Jebaily	Barnes	McCall	Ervin
City-County Memorial Stadium Commission						x	
Public Safety Citizen's Review Board							x
Housing Authority	x						

## MEMORIAL STADIUM COMMISSION

### **I. NOMINATIONS:**

There is one (1) vacancy\* on the Stadium Commission. Commission members shall be appointed by Florence County Council upon the recommendation of City Council.

\*Chappell Jones has resigned his position on the Commission. The unexpired term of Mr. Jones will expire on 11/30/2025.

### **II. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilman McCall

### **III. APPLICANT(S):**

- Robert Pridgen

### **IV. ATTACHMENTS:**

Letter of resignation  
Applications received

October 30, 2022

Gerald D. Holley, Chairman  
Florence City-County Stadium Commission  
Post Office Box 13863  
Florence, SC 29504

Dear Mr Holley:

I hereby submit my resignation for my seat on the Florence City-County Stadium Commission for personal reasons. I hold Seat #1 on the Commission which is allocated to the City of Florence.

I have enjoyed my years of service on the Commission.

Sincerely,  
  
Chappell Jones

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**  
City-County Memorial Stadium Commission

**Council District**   **County**  
District 1   Florence

**Your Name**  
Pridgen, Robert Lee

**Email Address**  
robert.pridgen@gmail.com

**Residential Address**  
3155 McCracken Dr, Florence, South Carolina  
29505

**Mailing Address**  
3155 McCracken Dr, Florence, South Carolina  
29505

**Your Occupation - Title**  
Teacher

**Business Phone**  
(843) 662-0454

**Residence Phone**  
(843) 309-1926

**Employer Name**  
Florence Christian  
School

**Employer Address**  
101 Frank Monroe Dr

**City**   **State**  
Florence   South Carolina

## General Qualifications

**Are you a resident of the City?**  
Yes

**If so, how Long?**  
13

**Why would you like to serve?**  
To Serve the community of Florence

**Do you presently serve on any Commissions/ Boards of the City/ County/ State?**  
No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State?**  
No

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?**   **Yes/No**  
No

**If so, list the position and date:**   **Are you involved in any Community Activities?**   **If so, please list:**  
No

**What are your goals and objectives if appointed to the Commission/Board?**  
To make the baseball field a better place



## PUBLIC SAFETY CITIZEN'S REVIEW BOARD

### **I. NOMINATIONS:**

There is one (1) vacancy\* on the Public Safety Citizen's Review Board.

\* Victor Webster has resigned from his position on the Board. Mr. Webster's unexpired term will expire on 6/30/2024.

### **II. APPOINTMENT REQUIREMENTS:**

- Must be a city resident
- At least 21 years of age

### **III. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Mayor Ervin

### **IV. NEW APPLICANT(S):**

- David Jones
- William Matthews Jr.

### **V. ATTACHMENTS**

- Letter of resignation
- Applications received

## Casey Moore

---

**From:** Jennifer Krawiec  
**Sent:** Monday, November 7, 2022 2:38 PM  
**To:** Casey Moore  
**Cc:** Randy Osterman  
**Subject:** Resignation--Public Safety Citizen Review Board

Casey,  
Good afternoon! Please see below.

<JLK>

---

**From:** Victor Webster <[victor@sweetgrassvodka.com](mailto:victor@sweetgrassvodka.com)>  
**Sent:** Monday, November 7, 2022 2:37 PM  
**To:** Jennifer Krawiec <[jkrawiec@cityofflorence.com](mailto:jkrawiec@cityofflorence.com)>  
**Subject:** Re: Public Safety Citizen Review Board Agenda, 11/17 Training

**CAUTION: This email originated from outside the City of Florence. Maintain caution when opening external links/attachments.**

**CAUTION: This email originated from outside the City of Florence. Maintain caution when opening external links/attachments.**

Ok. Sounds good. I'll go ahead and resign. :(

**Victor Nance Webster**  
Owner  
Sweetgrass Vodka  
Charleston, S. Carolina  
843-453-2792  
[victor@sweetgrassvodka.com](mailto:victor@sweetgrassvodka.com)

On Nov 7, 2022, at 2:35 PM, Jennifer Krawiec <[jkrawiec@cityofflorence.com](mailto:jkrawiec@cityofflorence.com)> wrote:

Hi, Victor. It might be best to resign since you are not able to attend the trainings and meetings. Once you get settled back in Florence, you could reapply when there is a vacancy. Please let me know what you decide to do.

Best regards,  
Jennifer

<JLK>

---

**From:** Victor Webster <[victor@sweetgrassvodka.com](mailto:victor@sweetgrassvodka.com)>  
**Sent:** Monday, November 7, 2022 2:08 PM

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

Public Safety Citizen's Review Board

**Council District County**

District 3 Florence

**Your Name**

Jones, Jr. Roy Davidson (David)

**Email Address**

david@themasterschoice.org

**Residential Address**

1200 Rutledge Ave, Florence, South Carolina 29505

**Mailing Address**

PO BOX 12446, FLORENCE, South Carolina 29504

**Your Occupation - Title**

CEO

**Business Phone**

(843) 942-0447

**Residence Phone**

(843) 618-6440

**Employer Name**

The Master's Choice, Inc. 2217 W Driftwood Ave

**Employer Address**

**City**

Florence

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

14

**Why would you like to serve?**

I have served in emergency services since 1981. I currently still volunteer as a Paramedic with Timmons ville Rescue Squad. I feel it is my duty to continue to give back to the profession I love and seek to keep it both controlled and progressive in the care delivered.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State?**

No

**If so, please list:**

NA

**Have you formerly served on any Commissions/ Boards of the City/ County/ State?**

No

**If so, please list:**

In the 1990's I served as a member of the NC Association of EMT's and I chaired the Paramedic Committee.

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?**

**Yes/No**

No

**If so, list the position and date:**

NA

**Are you involved in any Community Activities?**

Yes

**If so, please list:**

I serve as a volunteer Paramedic and advisor for Timmons ville Rescue Squad. I coordinate with and sponsor numerous events with the Senior Citizens Association

(Leatherman Senior Center).

**What are your goals and objectives if appointed to the Commission/Board?**

I want to help direct the oversight and funding of emergency services. While every wish and whim cannot be funded, emergency services should not be starved either. Common sense and fiscal responsibility is key.

**I certify that the information above is true and correct.**

**Today's Date**  
5/11/2022

A handwritten signature in black ink, appearing to be 'A. J. ...' with a stylized flourish at the end.

**Information on this form will be considered public.**

**Today's Date**  
5/11/2022

A handwritten signature in black ink, appearing to be 'A. J. ...' with a stylized flourish at the end.

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

Public Safety Citizen's Review Board

**Council District County**

District 1

SC

**Your Name**

William Matthews Jr

**Email Address**

williammatthewsjr56@gmail.com

**Residential Address**

2113 Loquat Drive, Florence, South Carolina 29505

**Mailing Address**

2113 Loquat Drive, Florence, South Carolina 29505

**Your Occupation - Title**

Retired S.C.Hwy Patrol ( Sergeant )

**Business Phone**

(843) 601-6310

**Residence Phone**

(843) 601-6310

**Employer Name**

Retired in 2004 from the  
S.C. Dept. of Public  
Safety

**Employer Address**

**City**

Florence

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

13

**Why would you like to serve?**

I would like to give back and serve the community that serves me well. Public Safety is the area I believe I would be most helpful.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No**

No

**If so, list the position and date: Are you involved in any Community Activities? If so, please list:**

No

**What are your goals and objectives if appointed to the Commission/Board?**

My goals and objectives would be to help the City of Florence provide the best public safety services our city resources could provide for our citizens and visitors.

## HOUSING AUTHORITY

### **I. NOMINATIONS:**

There is one (1) vacancy\* on the Housing Authority.

\* Councilman J. Lawrence Smith, II has resigned his position from the Authority having been elected to serve on City Council. The unexpired term will expire on June 30, 2024.

### **II. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilwoman NeSmith-Jackson

### **III. APPLICANT(S):**

- Courtney Brockington
- Thomas Porter
- Calvin Robinson, Jr.
- Glynn Furman Willis

### **IV. ATTACHMENTS:**

- Resignation letter
- Applications received

---

**J. Lawrence Smith, II**

305 Johns Street  
Florence, SC 29506  
(8430-601-8534  
chippa.smith@gmail.com

19th November 2022

**City of Florence**

City Manager  
324 W, Evans Street  
Florence, SC 29501

Dear City Manager,

I regret to inform you of my resignation as a Commissioner of the Florence Housing Authority effective immediately.

I wish the Florence Housing Authority, the commissioners and staff my best wish as they move forward in the future endeavors for the Florence Housing Authority.

Sincerely,



J. Lawrence Smith, II

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**  
Housing Authority

**Council District**   **County**  
District 1   Florence

**Your Name**  
Brockington, Courtney

**Email Address**  
c\_brock\_00@yahoo.com

**Residential Address**  
542 Third Loop Road Apt. E, Florence, South Carolina 29505

**Mailing Address**  
3301 Bennett Drive, Florence, South Carolina 29506

**Your Occupation - Title**  
Director of Perkins Program

**Business Phone**  
(843) 661-8056

**Residence Phone**  
(843) 617-9464

**Employer Name**  
Florence-Darlington  
Technical College

**Employer Address**

**City**  
Florence

**State**  
South Carolina

## General Qualifications

**Are you a resident of the City?**  
Yes

**If so, how Long?**  
39

**Why would you like to serve?**  
I would like the opportunity to serve on the Housing Authority Board to assist with addressing some of the identified needs by using appropriate resources to maintain/upgrade/replace existing stock. I would like to assist with providing housing assistance to meet the housing needs throughout our jurisdiction through rental of public housing and housing choice vouchers. I would also like to collaborate with local partners to try to meet these identified needs. Being able to serve on the board will allow me to work with other board members to continue exploring opportunities to expand leveraging private or other public funds to create additional housing opportunities.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State?**  
No

**If so, please list:**  
n/a

**Have you formerly served on any Commissions/ Boards of the City/ County/ State?**  
No

**If so, please list:**  
n/a

**Are you currently in a position of responsibility with an organization or board**   Yes/No



that has received or is seeking funding from the City of Florence?

No

If so, list the position and date:  
n/a

Are you involved in any Community Activities?  
Yes

If so, please list:

**What are your goals and objectives if appointed to the Commission/Board?**

Some goals and objectives if appointed to the Commission/Board:

1. Continue and/or provide staff training (professional development) to improve the quality of Assisted Housing.
2. Strengthen relations with the people we serve by increasing mutual accountability and by improving our ability to connect them to vital services in the community that will foster economic self-sufficiency and quality of life opportunities.
3. Expand our collaborative partnerships with county and citywide efforts to reduce families at risk of experiencing homelessness or at risk of losing housing
4. Create opportunities for residents and program participants through the coordination of homebuyer education, resources and activities that increase homeownership opportunities.

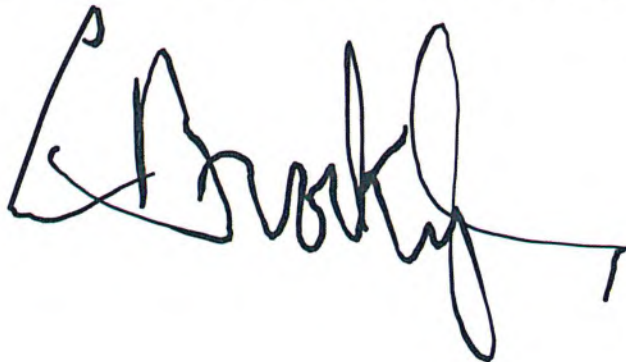
I certify that the information above is true and correct.

**Today's Date**  
10/13/2022

A handwritten signature in black ink, appearing to be 'A. B. Smith', written in a cursive style.

Information on this form will be considered public.

**Today's Date**  
10/13/2022

A handwritten signature in black ink, appearing to be 'A. B. Smith', written in a cursive style.

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

Housing Authority

**Council District County**

District 3

Florence

**Your Name**

Porter

**Email Address**

Thomas@qcmasolutions.com

**Residential Address**

525 Woodland Drive, Florence, South Carolina  
29501

**Mailing Address**

525 Woodland Drive, Florence, South Carolina  
29501

**Your Occupation - Title**

**Business Phone**

**Residence Phone**  
(929) 615-9961

**Employer Name**

**Employer Address**

**City**

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

10

**Why would you like to serve?**

I am concerned with the quality of housing in our city. I want to make sure that we properly use our resources to maximize our efforts to provide adequate housing to the citizens that we serve.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No**

No

**If so, list the position and date:**

**Are you involved in any Community Activities?**

**If so, please list:**

No

**What are your goals and objectives if appointed to the Commission/Board?**

My goal is to learn the board's objectives and policies, and work within those guidelines to best serve our clients.

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**  
Housing Authority

**Council District** District 3  
**County** District 8

**Your Name**  
Robinson Calvin E Jr

**Email Address**  
pastorcerjr@gmail.com

**Residential Address**  
1906 Brigadoone Ln, Florence, South Carolina  
29505

**Mailing Address**  
1906 Brigadoone Ln, Florence, South Carolina  
29505

**Your Occupation - Title**  
Pastor

**Business Phone**  
(843) 662-2971

**Residence Phone**  
(843) 407-7028

**Employer Name** Trinity Baptist Church  
**Employer Address** 124 W Darlington St

**City** Florence  
**State** South Carolina

## General Qualifications

**Are you a resident of the City?**  
Yes

**If so, how Long?**  
5

**Why would you like to serve?**  
Finding affordable housing is a great concern in the Pee Dee and I would like to help those in need find suitable and affordable places to call home.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State?**  
No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State?**  
No

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?** Yes/No  
No

**If so, list the position and date:**

**Are you involved in any Community Activities?**  
Yes

**If so, please list:**  
Board Member- Florence Chapter NAACP  
Board Member -Florence Boys and Girls Club  
Board Member- Helping Florence Flourish  
Board Member- My Brother's Keeper Shelter Ministry

**What are your goals and objectives if appointed to the Commission/Board?**

Without any inside knowledge of the goals and objectives of the current board I do not have information on the exact needs. However, if appointed, I will endeavor to help make the FHA one of the most effective and efficient boards in the state. I would utilize my skills and knowledge in contract negotiations, budgeting, and construction, coupled with my gifts in ministry to help the FHA reach higher heights in service to the Pee Dee.

**I certify that the information above is true and correct.**

**Today's Date**  
12/1/2022

A handwritten signature in black ink, appearing to be the initials 'LJR'.

**Information on this form will be considered public.**

**Today's Date**  
12/1/2022

A handwritten signature in black ink, appearing to be the initials 'LJR'.

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

Housing Authority

**Council District County**

District 3

Florence

**Your Name**

Willis, Glynn Furman

**Email Address**

gwillis@adamsoutdoor.com

**Residential Address**

1709 Damon Drive, Florence, South Carolina 29505

**Mailing Address**

1709 Damon Drive, Florence, South Carolina 29505

**Your Occupation - Title**

Realtor/Real Estate Manager

**Business Phone**

(843) 662-4514

**Residence Phone**

(843) 992-7500

**Employer Name**

Adams Outdoor

Advertising

**Employer Address**

1385 Alice Drive

**City**

Florence

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

33

**Why would you like to serve?**

To continue to give back to the community through service to others.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State?**

Yes

**If so, please list:**

Florence Co. Planning Commission, Dist. 8

**Have you formerly served on any Commissions/ Boards of the City/ County/ State?**

Yes

**If so, please list:**

Flor. Co./Municipal Planning Com.,  
Flor. City Planning Com.,  
Accommodations Advisory Com.,  
SC State Scenic Highways Com.,,  
SC State Disabilities Board of  
Florence Co.

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?**

**Yes/No**

No

**If so, list the position and date:**

**Are you involved in any Community Activities?**

Yes

**If so, please list:**

Salvation Army Board,  
Camp Pee Dee Pride Board

**What are your goals and objectives if appointed to the Commission/Board?**

I desire to work with the board and the city to continue to focus on low income and affordable housing opportunities for the citizens of Florence and the Florence community.