

**REGULAR MEETING  
OF  
FLORENCE CITY COUNCIL**



**COUNCIL CHAMBERS  
324 W. EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MONDAY  
July 12, 2021  
1:00 P.M.**



**REGULAR MEETING OF FLORENCE CITY COUNCIL  
MONDAY, JULY 12, 2021 – 1:00PM  
CITY CENTER – COUNCIL CHAMBERS  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**I. CALL TO ORDER**

**II. INVOCATION**

Pledge of Allegiance to the American Flag

**III. APPROVAL OF MINUTES**

June 14, 2021 – Regular Meeting

June 21, 2021 – Special Meeting

**IV. PUBLIC HEARING**

- a. A public hearing will be held regarding the proposed issuance by the Housing Authority of the City of Florence of its Multifamily Housing Revenue Bonds (Dillon Grade School Apartments), in an initial aggregate principal amount not to exceed \$8,000,000.**

**V. SPECIAL PRESENTATION**

Main Street South Carolina Inspiration Award Presentation.

**VI. APPEARANCES BEFORE COUNCIL**

**a. Mr. Gary Finklea**

To speak to Council on the Business License Ordinance.

**b. Mr. Sam Malik**

To speak to Council on an issue of public interest in regard to water and sanitation.

**c. Mr. Mark Williams**

To speak to Council on traffic concerns on Bellevue Drive and Third Loop Road.

## VII. ORDINANCES IN POSITION

**a. Bill No. 2021-14 – Second Reading**

An Ordinance to annex and zone the parcel located at 2495 Hoffmeyer Road, identified as Florence County Tax Map Parcel 01221-01-109.

**b. Bill No. 2021-15 – Second Reading**

An Ordinance to annex and zone 2504 Abbey Way, 2513 Abbey Way, 2485 Parsons Gate, and 2502 Parsons Gate, identified as Florence County Tax Map Parcels 01221-01-254, 01221-01-261, 01221-01-305, and 01221-01-283.

**c. Bill No. 2021-16 – Second Reading**

An Ordinance to annex and zone the parcel located at 3136 Pisgah Road, identified as Florence County Tax Map Parcel 00097-01-029.

**d. Bill No. 2021-17 – Second Reading**

An Ordinance to rezone from NC-6.2 to CBD the lots at 113 and 115 East Pine Street and 319 and 321 Railroad Avenue, identified as Florence County Tax Map Parcels 90087-06-001, 90087-06-002, 90087-06-005, and 90087-06-006.

**e. Bill No. 2021-18 – Second Reading**

An Ordinance to declare Florence County Tax Map Parcels 90060-05-014 and 90060-06-008 as surplus and authorize the transfer of land to the Desolate Development Group.

**f. Bill No. 2021-21 – Second Reading**

An Ordinance to amend Chapter 2 of the City of Florence Code of Ordinances by adding additional sections to Article III to establish the Aesthetics Advisory Committee.

**g. Bill No. 2021-22 – Second Reading**

An Ordinance to amend Chapter 2 of the City of Florence Code of Ordinances by adding additional sections to Article III to establish the Resilience and Sustainability Advisory Committee.

**h. Bill No. 2021-23 – Second Reading**

An Ordinance to amend Chapter 2 of the City of Florence Code of Ordinances by adding additional sections to Article III to establish the Public Safety Citizen's Review Board.

**i. Bill No. 2021-24 – Second Reading**

An Ordinance to amend the City of Florence Code of Ordinances Section 12-272(a)(1) and 12-272(a)(2) to add \$0.50 per equivalent residential unit to the rate charged for stormwater utility service charges.

**VIII. INTRODUCTION OF ORDINANCES**

**a. Bill No. 2021-12 – First Reading**

An Ordinance to annex and zone a portion of Lake Oakdale and the Lake Oakdale dam, identified as a portion of Florence County Tax Map Parcel 00751-01-049.

*(Note: The applicant has requested that this item be deferred.)*

**b. Bill No. 2021-25 – First Reading**

An ordinance authorizing the conveyance of the real estate described in detail on the list attached hereto as exhibit “A”, said properties being acquired by the city as part of the Neighborhood Redevelopment efforts to be utilized by facilitating the construction/rehabilitation of homes which will be marketed for sale at prices based on fair market value in order to help revitalize neighborhood areas within the city.

**c. Bill No. 2021-26 – First Reading**

An ordinance to annex and zone the parcel located at 2924 West Palmetto Street, identified as Florence County Tax Map Parcel 00100-01-030.

**IX. INTRODUCTION OF RESOLUTIONS**

**a. Resolution No. 2021-19**

A Resolution and Conditional Grant and Development Agreement to provide an incentive for the development of a project located within an Overlay District.

*(Note: To be discussed in Executive Session.)*

**b. Resolution No. 2021-20**

An amended Resolution to designate ten (10) on-street parking spaces on the north side of the 400 block of West Evans Street as “U.S. Marshals Parking Only” along the frontage of the McMillan Federal Building, Monday through Friday, 6:00 AM until 7:00 PM.

**c. Resolution No. 2021-22**

A Resolution to amend the Conditional Grant and Development Agreement dated March 25, 2020 between the City of Florence and Styx Florence Land, LLC.

*(Note: To be discussed in Executive Session.)*

**d. Resolution No. 2021-23**

A Resolution authorizing the expenditure of American Rescue Plan Act funds by the City of Florence.

**e. Resolution No. 2021-24**

A Resolution approving the issuance by the Housing Authority of the City of Florence of its Multifamily Housing Revenue Bonds (Dillon Grade School Apartments), as required by section 147(f) of the Internal Revenue Code, in the aggregate principal amount of not to exceed \$8,000,000.

**f. Resolution No. 2021-25**

A Resolution formally commending Helping Florence Flourish for their dedicated efforts during the June 26, 2021 community clean-up event.

**X. REPORTS TO COUNCIL**

**a. Appointments to Boards and Commissions**

**XI. COMMITTEE REPORTS**

**a. Business Development Committee**

**b. Community Redevelopment Committee**

**c. Marketing and Public Relations Committee**

**XII. EXECUTIVE SESSION**

**a. Discussion of matters relating to a proposed economic development project located within an Overlay District [30-4-70(a)(5)].**

**b. Discussion of matters relating to a proposed economic development project [30-4-70(a)(5)].**

*After returning to open session, Council may take action on items discussed in Executive Session.*

**XIII. ADJOURN**



**REGULAR MEETING OF FLORENCE CITY COUNCIL  
MONDAY, JUNE 14, 2021 – 1:00 P.M.  
CITY CENTER – COUNCIL CHAMBERS  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MEMBERS PRESENT**

Mayor Teresa Myers Ervin, Mayor Pro Tempore George Jebaily, Councilwoman Pat Gibson-Hye Moore, Councilwoman Lethonia Barnes, Councilman Chaquez T. McCall, Councilman Bryan A. Braddock and Councilman C. William Schofield.

**ALSO PRESENT**

Mr. Randall S. Osterman, City Manager; Mr. James W. Peterson, Jr., City Attorney; Mrs. Casey Moore, Municipal Clerk; Mr. Scotty Davis, Deputy City Manager; Mr. Clint Moore, Assistant City Manager of Development; Mr. Kevin Yokim, Assistant City Manager of Administration/Finance; Chief Allen Heidler, Florence Police Department; Chief Shannon Tanner, Florence Fire Department; Mr. Jerry Dudley, Director of Planning; Mr. Michael Hemingway, Director of Utilities; Mrs. Jennifer Krawiec, Director of Human Resources; Mrs. Amanda P. Pope, Director of Marketing/Communications and Municipal Services; Mr. Chuck Pope, Director of Public Works; and Mr. Charlton deSaussure, Bond Attorney.

**MEDIA PRESENT**

Notices of this regular meeting of City Council were provided to the media and individuals requesting a copy of the agenda informing them of the date, location and time of the meeting.

Mr. Matthew Christian with the Florence Morning News was present for the meeting.

**CALL TO ORDER**

Mayor Ervin called the June 14, 2021 regular meeting of Florence City Council to order at 1:05 p.m.

**INVOCATION**

Mayor Ervin gave the invocation for the meeting. The pledge of allegiance to the American Flag followed the invocation.

**APPROVAL OF MINUTES**

Councilman Schofield made a motion to adopt the minutes of the April 23, 2021 Planning Retreat, the May 10, 2021 Regular Meeting, the May 13, 2021 Special Meeting, and the May 18, 2021 Work Session and Councilwoman Barnes seconded the motion. The minutes were unanimously adopted.



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**PUBLIC HEARING**

**A public hearing will be held to receive input on the City of Florence Fiscal Year Budget 2021-2022.**

Mayor Ervin opened the public hearing at 1:07 p.m. Being no public comment on the City of Florence FY 2021-2022 budget, Mayor Ervin closed the public hearing at 1:07 p.m.

**A public hearing will be held to receive input on adoption of an ordinance titled “a second supplemental ordinance providing for the issuance and sale of City of Florence, South Carolina, stormwater system revenue bonds, Series 2021, in the principal amount of not exceeding \$7,000,000; and other matters relating thereto.”**

Mayor Ervin opened the public hearing at 1:08 p.m. Being no public comment, Mayor Ervin closed the public hearing at 1:08 p.m.

**APPEARANCE BEFORE COUNCIL**

**Reverend Leo Woodberry**

Reverend Woodberry and Anthony Hall with the New Alpha Community Development Corporation appeared before Council to share information regarding federal policy and funding opportunities around the issues of climate change, infrastructure, and the environment. Mr. Hall said members of their organization have been working on these issues for years and have partnerships with international, national, regional, and state organizations. In 2019, they were funded to work with several organizations in the southeast to put together a Southern Communities Green New Deal platform with policy recommendations. They are currently working with the Biden Administration initiative called the Justice 40, which will direct grants, resources, and support to community-based organizations. Mr. Hall announced that New Alpha Community Development Corporation, The Whitney M Slater Foundation, Kingdom Living Temple, along with its partners from the South Carolina Environmental Justice Network, will be forming community-based organizations stakeholder groups and will be establishing one in the City of Florence and across the Pee Dee. He said they have appeared before Council to ask the city to position itself to receive potential funding from both the federal and state governments. He said the city can do this with a four-prong framework that includes a minority business development agreement, community benefits agreement, a fair share agreement and a commission or board to work on sustainability and resilience issues from a litigation and adaptation approach. He also asked that the city establish ongoing meetings with New Alpha CDC, its partners and community-based shareholder groups.

Mr. Woodberry said the Justice 40 initiative has been released by the White House and it is his desire for the city to take action so they are well positioned to receive some of this funding to help with climate, infrastructure and environmental issues.

**Addendum to the Agenda**

**Councilman Frank J. “Buddy” Brand, Florence County Council**

Pro tem Jebaily made a motion to add this Appearance Before Council to the June 14, 2021 Regular Meeting agenda and Councilwoman Moore seconded the motion, which carried unanimously.

Councilman Brand briefly spoke and said he was present today to increase communications between the city the county. Historically, the city and county have not worked together enough. He said the city and



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county need to work together from an economic development viewpoint, school district viewpoint, medical hospital viewpoint, quality of life viewpoint and communication viewpoint. The city and county must work together and communicate in order to succeed.

Mayor Ervin thanked Councilman Brand and said he is a great bridge between the city and county. Having been on City Council for so many years will allow him to be a great resource.

**ORDINANCES IN POSITION**

**Bill No. 2021-11 – Second Reading**

**An Ordinance to annex and zone the parcel located at 2499 Rainford Road, identified as Florence County Tax Map Parcel 01221-01-158.**

Councilman Schofield made a motion to adopt Bill No. 2021-11 on second reading and Councilwoman Barnes seconded the motion.

Council voted unanimously (7-0) to adopt Bill No. 2021-11.

**Bill No. 2021-13 – Second Reading**

**An Ordinance to amend the Planned Development District for The Grove at Ebenezer.**

Councilwoman Moore made a motion to adopt Bill No. 2021-13 on second reading and Councilman Schofield seconded the motion.

Council voted unanimously (7-0) to adopt Bill No. 2021-13.

**INTRODUCTION OF ORDINANCES**

**Bill No. 2021-12 – First Reading**

**An Ordinance to annex and zone a portion of Lake Oakdale and the Lake Oakdale dam, identified as a portion of Florence County Tax Map Parcel 00751-01-049.**

Mr. Dudley said the applicants have requested that this item be deferred. Without objection, this item was deferred.

**Bill No. 2021-14 – First Reading**

**An Ordinance to annex and zone the parcel located at 2495 Hoffmeyer Road, identified as Florence County Tax Map Parcel 01221-01-109.**

Councilwoman Moore made a motion to pass Bill No. 2021-14 on first reading and Councilwoman Barnes seconded the motion.

Mr. Jerry Dudley, Planning Director, reported this is the site of a single-family residential structure and is currently unzoned in the county. Planning Commission held a public hearing on this matter and voted unanimously to recommend the zoning request.

Council voted unanimously (7-0) to pass Bill No. 2021-14.

**Bill No. 2021-15 – First Reading**





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**An Ordinance to annex and zone 2504 Abbey Way, 2513 Abbey Way, 2485 Parsons Gate, and 2502 Parsons Gate, identified as Florence County Tax Map Parcels 01221-01-254, 01221-01-261, 01221-01-305, and 01221-01-283.**

Pro tem Jebaily made a motion to pass Bill No. 2021-15 on first reading and Councilman Schofield seconded the motion.

Mr. Dudley reported these properties are single-family detached homes located in the rear of Windsor Forest Subdivision and water and sewer services are currently available.

Planning Commission held a public hearing on this matter and voted unanimously to recommend the zoning of NC-15.

Council voted unanimously (7-0) to pass Bill No. 2021-15.

**Bill No. 2021-16 – First Reading**

**An Ordinance to annex and zone the parcel located at 3136 Pisgah Road, identified as Florence County Tax Map Parcel 00097-01-029.**

Councilwoman Barnes made a motion to pass Bill No. 2021-16 on first reading and Councilwoman Moore seconded the motion.

Mr. Dudley reported the proposed zoning for this parcel is RG-3, General Residential. This parcel is adjacent to the recent annexation for the future Pisgah Point Subdivision, which was zoned RG-3 upon annexation. City water service is currently available. City sewer service is currently unavailable and the applicant has signed a sewer release form; however, there is potential for sewer availability with the development of Pisgah Point Subdivision. If/when sewer becomes available, the homeowner will have five years to connect by city ordinance.

Planning Commission held a public hearing on this matter and voted unanimously to recommend the zoning request of RG-3.

Council voted unanimously (7-0) to pass Bill No. 2021-16.

**Bill No. 2021-17 – First Reading**

**An Ordinance to rezone from NC-6.2 to CBD the lots at 113 and 115 East Pine Street and 319 and 321 Railroad Avenue, identified as Florence County Tax Map Parcels 90087-06-001, 90087-06-002, 90087-06-005, and 90087-06-006.**

Councilwoman Moore made a motion to pass Bill No. 2021-17 on first reading and Councilman McCall seconded the motion.

Mr. Dudley reported the parcels are currently zoned NC-6.2, Neighborhood Conservation-6.2. The proposed zoning is CBD, Central Business District. These lots are currently owned by the city and the city is working toward a conditional agreement with a private developer to construct townhomes intended for homeownership as part of the Neighborhood Revitalization effort.



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CBD zoning is in agreement with surrounding zoning and Planning Commission voted unanimously to recommend the rezoning request. The design concept for development has also been before the Design Review Board and was approved.

Council voted unanimously (7-0) to pass Bill No. 2021-17.

**Bill No. 2021-18 – First Reading**

**An Ordinance to declare Florence County Tax Map Parcels 90060-05-014 and 90060-06-008 as surplus and authorize the transfer of land to the Desolate Development Group.**

Councilwoman Moore made a motion to pass Bill No. 2021-18 on first reading and Councilman McCall seconded the motion.

Mr. Dudley reported the properties in question are 708 Gladstone Street and 806 Gladstone Street. The city was approached by the Desolate Development Group to acquire these properties for the purpose of constructing detached single-family homes intended for homeownership and fits within the city's Neighborhood Revitalization strategy to entice private developers. The Desolate Development Group has recently constructed two new homes on Gladstone Street and is currently constructing a third home. One parcel is currently vacant, and one has a dilapidated structure which will be demolished by the buyer. Compensation for the properties has been established through a letter of intent.

Councilman Braddock inquired on the purchase price for the properties and Mr. Dudley replied 708 Gladstone Street is \$6,400 and 806 Gladstone Street is \$4,000.

Council voted unanimously (7-0) to pass Bill No. 2021-18.

**Bill No. 2021-19 – First Reading**

**An Ordinance to raise revenue and adopt a budget for the City of Florence, South Carolina, for the Fiscal Year beginning July 1, 2021, and ending June 30, 2022.**

Pro tem Jebaily made a motion to pass Bill No. 2021-19 on first reading and Councilwoman Moore seconded the motion.

Mr. Kevin Yokim, Assistant City Manager of Finance/Administration, reported before Council is the ordinance to approve the budget that was presented at the May 18, 2021 Work Session.

Pro tem Jebaily noted it has been a challenging year financially with shortfalls in revenues and took a moment to commend staff on their work to present a balanced budget.

Council voted unanimously (7-0) to pass Bill No. 2021-19.

**Bill No. 2021-20 – First Reading**

**A second supplemental Ordinance providing for the issuance and sale of City of Florence, South Carolina, stormwater system revenue bonds, Series 2021, in the principal amount of not exceeding \$7,000,000; and other matters relating thereto.**

Councilman Schofield made a motion to pass Bill No. 2021-20 on first reading and Councilman Braddock seconded the motion.



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Mr. Randy Osterman, City Manager, said during the May 18<sup>th</sup> Work Session, Pro tem Jebaily made a recommendation for the city to conduct a city-wide stormwater system study. The potential study will take approximately three years and cost approximately \$550,000. He said staff is confident the first year's expenses associated with the study will be covered in the presented budget.

Mr. Yokim said a list of projects for the 15-year bond issuance was presented to Council several months ago that amounted to \$6.6 million. He said Council discussed the projects and the amount of bond and whether or not to increase the storm water fee at the Work Session meeting. He further explained that the bond was set to the amount of not exceeding \$7 million in the ordinance for the purpose of the public hearing being held. Council may reduce the amount of the bond to \$4 million if they choose. Staff recommends the issuance of \$4 million in bonds for stormwater projects, which will allow the debt service on these bonds to be covered by the existing stormwater fee. To fund the cost of all the proposed projects would require the issuance of a \$7 million bond and an increase of \$0.50 in the stormwater fee and the budget ordinance that just passed on first reading does not include this stormwater fee increase.

Pro tem Jebaily inquired on a potential discrepancy with how the ordinance is worded, since staff is recommending the \$4 million bond issuance when the ordinance states \$7 million.

Mr. Yokim said in preparation, staff asked the financial advisor to submit a request for proposals to various financial institutions for both the issuance of bonds not exceeding \$7 million as well as not exceeding \$4.5 million.

Councilwoman Moore said the public needs to know that the stormwater fee will remain the same for a \$4 million bond, but it will increase for the \$7 million bond. She said the \$7 million is for specific projects and will cause an increase in stormwater fees but will not fix everyone's stormwater issues.

Pro tem Jebaily asked if the language would need to be amended in the ordinance to go along with the \$4 million proposal. Mr. Charlton deSassure, the city's bond attorney, said the ordinance states that the Mayor is authorized to determine the aggregate principal amount of the bond and that amount would be set forth in a certificate and signed by the Mayor. The discussion for the bond is in a range with the upper part of the range authorized, but the ordinance would require the exact number to be certified by the Mayor.

Mr. Yokim clarified that the staff recommendation is the \$4 million, plus the cost of issuance, which will not necessitate an increase in stormwater fees. The projects included on the list will not address all the stormwater issues across the city.

Council voted unanimously (7-0) to pass Bill No. 2021-20.

**Bill No. 2021-21 – First Reading**

**An Ordinance to amend Chapter 2 of the City of Florence Code of Ordinances by adding additional sections to Article III to establish the Aesthetics Advisory Committee.**

Mayor Ervin made a motion to pass Bill No. 2021-21 on first reading and Councilman McCall seconded the motion.

Mr. Scotty Davis, Deputy City Manager, said this Bill is sponsored by Mayor Ervin. The advisory committee will research, investigate, recommend, and support a culture of stewardship, striving to develop and enhance an aesthetic environment where every neighborhood will be a place that is attractive and inviting.



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Councilman Braddock said the vision of this advisory committee seemingly duplicates the purpose of the Community Redevelopment Committee recently established by City Council. He said the Community Redevelopment Committee was a product from the two-day Planning Retreat session with Council and members of staff. He said he feels establishing this committee would be a shift by Council of their responsibilities to the citizens to this advisory committee. He said this advisory committee is granted several powers that are not typically granted to committees, one being the ability for this committee to create its own ad hoc committees. He said his concern that these ad hoc committees would have no input from City Council, which creates more confusion and duplicates the current efforts of Council with the Community Redevelopment Committee. He said he cannot support taking the responsibilities encumbered to him as a Councilmember and shifting them to an advisory committee and he cannot move forward with this ordinance as written.

Councilman McCall said the Community Redevelopment Committee chaired by Councilwoman Barnes is an ad hoc committee comprised of members of Council; whereas, the Aesthetics Committee is an advisory committee to Council comprised of city residents. He suggested adding language to the ordinance in order to accomplish the Mayor's goals with the Aesthetics Committee and to clear up Councilman Braddock's concerns of the committee having too much leeway and to help eliminate duplication and confusion. Councilman McCall made a motion to amend Section 2-133 (c) and (d) to add language to the ordinance that states the advisory committee will work with and through the Community Redevelopment Committee of Council as well as the City Manager, and to amend Section 2-134 (e) to add language to the ordinance to state the ad hoc committees can be formed with the consent of City Council and upon recommendation of the Community Redevelopment Committee. Councilwoman Moore seconded the motion.

Councilwoman Moore asked Mr. Davis to explain the difference between this Aesthetics Advisory Committee and the Community Redevelopment Committee. Mr. Davis said the Community Redevelopment Committee is a committee comprised of three Councilmembers that will be working with staff liaisons. This committee is charged with bringing forth policies, ideas and information before Council for Council to vote and for staff to execute plans. The Aesthetics Committee will be comprised of citizens appointed by Council. This will be an advisory committee to Council and would work in conjunction with other committees. Councilwoman Moore asked if the Aesthetics Committee would have any voting rights and Mr. Davis responded no, they are an advisory committee and would only have the ability to make recommendations to Council.

Mayor Ervin clarified the three Council committees do not have any voting authority. Council committees can work with the advisory committees and can make reports to Council.

Pro tem Jebaily said three Council Committees were established from the Planning Retreat meeting, each of these committees is comprised of three members of Council. He said it is his understanding that anything these committees come up with will only be in the form of a recommendation to Council. Three members of Council cannot make a decision on anything.

Council voted unanimously (7-0) to approve the amendment.

Councilman McCall made a motion to pass Bill No. 2021-21 on first reading, as amended and Councilwoman Barnes seconded the motion.

Council voted unanimously (7-0) to pass Bill No. 2021-21, as amended.

**Bill No. 2021-22 – First Reading**



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**An Ordinance to amend Chapter 2 of the City of Florence Code of Ordinances by adding additional sections to Article III to establish the Resilience and Sustainability Advisory Committee.**

Councilwoman Moore made a motion to pass Bill No. 2021-22 on first reading and Councilman McCall seconded the motion.

Councilman McCall made a motion to amend Section 2-126 (b) and (c) to add language to the ordinance that states the advisory committee will work with and through the Community Redevelopment Committee of Council as well as the City Manager, and to amend Section 2-127 (e) to add language to the ordinance to state the ad hoc committees can be formed with the consent of City Council and upon recommendation of the Community Redevelopment Committee. Councilwoman Moore seconded the motion.

Councilman Braddock said the three Council committees will require reestablishment after the next election in two years and asked what effect it will have on the ordinance if the committees are not reestablished. Councilwoman Barnes also asked if this would make the Council Committees permanent or if they would remain ad hoc. Mr. Peterson approached the podium and said action taken on these ordinances will not change the formation of the Council committees established at the last meeting.

Council voted unanimously (7-0) to approve the amendment.

Councilwoman Moore made a motion to pass Bill No. 2021-22 on first reading, as amended and Councilman McCall seconded the motion.

Council voted unanimously (7-0) to pass Bill No. 2021-22, as amended.

**Bill No. 2021-23 – First Reading**

**An Ordinance to amend Chapter 2 of the City of Florence Code of Ordinances by adding additional sections to Article III to establish the Public Safety Citizen’s Review Board.**

Councilwoman Moore made a motion to pass Bill No. 2021-23 on first reading and Councilman Schofield seconded the motion.

Mr. Davis reported this ordinance establishes an independent Public Safety Review Board that will be empowered to consider larger policy issues relative to the public safety departments and to hear specific concerns from the public. This Bill is sponsored by Councilman McCall.

Mayor Ervin said there is a citizen present to discuss this matter and recognized Ms. Brenda Dutcher. Ms. Dutcher expressed some concerns on the formation of this committee and asked what warranted the development of such a committee, how much input will civilians have on policies and procedures and will the grievances filed and their outcomes become public knowledge.

Councilman Braddock spoke, saying this committee will give the public a platform to address an issue and have their voice heard in the event something bad happens, potentially mitigating a negative reaction in the community.

Councilman McCall said he has been working on the establishment of this committee since he was elected in November and he has met with Chief Heidler on several occasions since its inception. He spoke on trust between minorities and law enforcement and said this is a step in the right direction to



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build trust between the two. He said the independent review board is non-intrusive and serves to give the community a voice.

Ms. Dutcher asked again if the grievances and names of parties involved would become public information. She also asked what the criteria is to serve on the Board.

Mr. Davis said the meetings will be made public, but there is an executive session portion to the meetings in which no information will be made public. Mr. Davis said it is not the city's intent to publicize an officer's name. The review the board will present findings, along with any recommendations, to the city manager.

Mr. Osterman said this Board will benefit the city by providing him access to internal information, as well as external information, which will allow him to make a more informed decision. He said the Board does not have the ability to mandate punishment or exoneration, that authority lies with himself and Chief Heidler; however, the Board does allow the public to have their case heard by their peers.

Mayor Ervin thanked Ms. Dutcher for her appearance.

Council voted unanimously (7-0) to pass Bill No. 2021-23.

### **INTRODUCTION OF RESOLUTIONS**

#### **Resolution No. 2021-16**

**A Resolution authorizing the Mayor and City Council to execute a Community Development Block Grant-Mitigation (CDBG-MIT) subrecipient agreement between the City of Florence and the South Carolina Disaster Recovery Office to fund an infrastructure improvement project that will mitigate the impact of future disasters.**

Councilwoman Moore made a motion to adopt Resolution No. 2021-16 and Councilman McCall seconded the motion.

Mr. Dudley reported city staff made application for CDBG-Mitigation grant funds for three projects through the South Carolina Office of Resilience, Disaster Recovery Division and was awarded funds for two stormwater infrastructure projects, totaling \$4,048,811. The two projects that were awarded funding are the McQueen Street Infrastructure Project and the Cedar Street Infrastructure Project.

The scope of work for the McQueen Street Project involves the upgrade of stormwater infrastructure (pipe, inlets, and junction boxes) in the vicinity of McQueen Street to include stream restoration (daylighting) of a portion of Doe Branch. The project extends from the 400 block of North McQueen south to Timrod Park and includes infrastructure throughout the stormwater capture area for the McQueen Street trunk line. The scope of the Cedar Street Project involves the upgrade of stormwater infrastructure (pipe, inlets, and junction boxes) in the vicinity of West Cedar Street, which includes a commercial corridor (South Irby Street) and sections of the Timrod Park Neighborhood. The two projects work synergistically to improve drainage and upgrade failing infrastructure throughout the catch basin associated with Doe Branch and the McQueen Street trunk line.

Pro tem Jebaily asked if these projects are in addition to the projects to be completed with the stormwater bond to which Mr. Dudley said that is correct, these grants are a great opportunity to get extra projects completed.



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Council voted unanimously (7-0) to adopt Resolution No. 2021-16.

**Resolution No. 2021-17**

**A Resolution to proclaim the month of June as Homeownership Month in the City of Florence.**

Councilwoman Moore made a motion to adopt Resolution No. 2021-17 and Councilman McCall seconded the motion.

Mr. Dudley reported on June 1, 2021, the President proclaimed the month of June as National Homeownership month. Homeownership month provides an opportunity for all citizens to recognize that homeownership is becoming more difficult to realize and sustain.

Council voted unanimously (7-0) to adopt Resolution No. 2021-17.

**Resolution No. 2021-18**

**A Resolution to amend a Conditional Grant Agreement dated November 22, 2013 between the City of Florence and New Florence Investment, LLC.**

Councilman Schofield made a motion to adopt Resolution No. 2021-18 and Councilman McCall seconded the motion.

Mr. Yokim reported the original capital investment from this project was expected to be \$10-11 million; however, the tax value of the new investment is approximately \$3 million. When the grant agreement was initially formatted, it was in the amount of \$850,000, which was the amount equal to the estimated total of 85% of the property taxes paid by the developer over the first seven years following the completion of the project. The total investment was not as much as originally anticipated. As a result, the payback period will need to be increased from seven years to eighteen years to make the grant work. The investor has agreed not to appeal the assessment by the County Assessor during the remaining life of the current TIF in exchange for this amendment.

Council voted 6-0 to adopt Resolution No. 2021-18 (Councilwoman Moore was not present for the vote).

**Resolution No. 2021-19**

**A Resolution and Conditional Grant and Development Agreement to provide an incentive for the development of a project located within an Overlay District.**

Mayor Ervin said staff has requested that this item be deferred. Without objection, this item was deferred.

**Resolution No. 2021-20**

**A Resolution to designate ten (10) on-street parking spaces located on the north side of the 400 block of West Evans Street along the frontage of the McMillan Federal Building as “U.S. Marshals Parking Only”.**

Councilman Schofield made a motion to adopt Resolution No. 2021-20 and Councilman McCall seconded the motion.

Mr. Clint Moore, Assistant City Manager of Development, reported the U.S. Marshals Florence, SC office made a request to designate 10 of the newly constructed parking spaces associated with the West



**FLORENCE CITY COUNCIL  
REGULAR MEETING – JUNE 14, 2021**

Evans Streetscape project as “U.S. Marshals Parking Only.” The West Evans Streetscape Project designated a total of 20 spaces in front of the McMillan Federal Building along West Evans Street, with 10 spaces along the north of West Evans and 10 spaces along the south. The 10 in question are the parking spaces on the north of West Evans, directly in front of the Federal Building. Mr. Moore further elaborated that a separate Resolution will need to be considered by Council to establish the parking regulations for the additional spaces along the south side of West Evans. By ordinance, 2-hour parking was established for the 100 and 200 blocks of West Evans Street, as well as the 100 blocks of North and South Dargan Street. CDM Smith recently conducted a parking study for downtown Florence in 2016 which recommended establishing on-street parking to facilitate the development and growth of downtown.

Councilwoman Moore spoke on limited parking downtown and said there is not enough handicap spaces. Mr. Moore said on-street handicap spaces are difficult to accommodate due to the age of the street, grading, etc., but they are typically offered on-site.

Councilwoman Barnes said she has similar concerns on limited parking downtown. She asked if the spaces would be limited to a specific timeframe or if there would never be any public parking there. Mr. Moore responded the request is to fully limit the parking to U.S. Marshals Only.

Pro tem Jebailly said downtown parking is precious and he does not think these spaces should be turned over. He said the city has worked hard over many years to develop a comprehensive, thoughtful approach to parking. These spaces will essentially become a no parking zone, the Marshal service will not even be utilizing the spaces. He said he respects the request, but he has a duty to the citizens, and he encourages staff to explore the potential for these spaces to be handicap. Mr. Moore did note that the sidewalks and sidewalk access within the corridor have all been built to ADA standards but it is difficult to meet ADA standards for on-street parking which is why they are typically established off the street. Currently downtown handicap parking is offered in all the surface lots and parking decks and there are some located in the 200 block of West Evans Street. Mr. Moore said staff can investigate ways to accommodate more.

Councilman Braddock said the Marshals have asked the city to designate the parking, but what will happen when they are told no. Mr. Osterman approached the podium to respond. He said the Marshals’ request is based on security concerns for the Federal Building. He said he can continue conversations with them with the concerns that have been brought up and try to resolve all issues and go from there. Councilman Braddock questioned the use of eminent domain or any actions they can take. Mr. Peterson spoke, saying he’s never seen a situation in which the federal government has used eminent domain for this sort of request but that does not mean it doesn’t exist. He said their request is not because the Marshals need parking, it is because they view it as a security risk to allow parking that close to a federal court building.

Councilman Schofield said he understands the city needs more parking spaces and more handicap spaces downtown, but he sides with the Marshals on this matter. He said it is not a good idea to allow people to park in front of the building that could potentially have a lethal threat to the building.

Councilman McCall proposed only restricting the parking Monday through Friday, from 9am-5pm. He made a motion to defer this matter so that may take the suggestion to the Marshals for consideration and Councilwoman Moore seconded the motion.

Council voted unanimously to defer Resolution No. 2021-20.





**FLORENCE CITY COUNCIL  
REGULAR MEETING – JUNE 14, 2021**

**Resolution No. 2021-21**

**A Resolution to honor basketball legend Pearl Moore on her induction into the Naismith Memorial Basketball Hall of Fame.**

Councilman McCall made a motion to adopt Resolution No. 2021-21 and Councilwoman Barnes seconded the motion.

Mr. Scotty Davis reported that Pearl Moore is a four-time All American and the all-time career-scoring leader for women's college basketball. When at Francis Marion University, she averaged 30.6 points per game. She is a Florence native and graduate of Wilson High School.

Pro tem Jebaily and Councilwoman Barnes both expressed their enthusiasm towards this Resolution.

Councilwoman Moore said Pearl Moore is only the third South Carolinian to be inducted into the Naismith Hall of Fame.

Mayor Ervin said she was part of Council when the Pearl Moore Basketball Gymnasium came to fruition. She said Pearl Moore has made history with her accomplishments and with the induction to the hall of fame, but she also made history by being the only government building in the city named after a female.

Council voted unanimously (7-0) to adopt Resolution No. 2021-21.

**REPORTS TO COUNCIL**

**Mr. Jerry Dudley, Planning Director**

Mr. Dudley gave an update on an amendment to the Unified Development Ordinance regarding the Commercial Reuse District. He said at the April City Council meeting, Council deferred a rezoning request for property located on Oakland Avenue and Maxwell Street. At the request of Council, Planning Commission studied sections of the Unified Development Ordinance in regard to the Commercial Reuse District. During this time staff also began researching and putting together some suggestions for potential amendments to the Unified Development Ordinance and these suggestions were presented as a draft amendment at the June Planning Commission meeting in which Planning Commission ultimately decided to defer. There were concerns among Planning Commission members on protection among surrounding residential uses and unintended consequence with putting rules into place. The amendment will go before Planning Commission again next month.

Councilwoman Moore expressed frustration with all the amendments to the Unified Development Ordinance. Mr. Dudley said any zoning code is going to evolve over time and will require amendments.

Councilman McCall said he was under the impression that the intent was to find a way for this existing nonconformity to comply with code. Mr. Dudley said spot zoning or zoning for one property is not allowed. Once amendments are adopted, the code would apply to any similar situation moving forward.

**Appointments to Boards and Commissions**

**Judicial Review Ad Hoc Committee**



**FLORENCE CITY COUNCIL  
REGULAR MEETING – JUNE 14, 2021**

Mr. Davis reported Council traditionally appoints a Judicial Review Ad Hoc Committee to make recommendations on the appointments of city judges. He said the Mayor typically appoints members of Council to this committee. Current serving judges have all indicated their desire to continue serving.

Without objection, Mayor Ervin appointed Councilman McCall, Councilman Schofield, and Councilwoman Moore to the Judicial Review Ad Hoc Committee.

**Community Redevelopment Committee**

The Community Redevelopment Committee is chaired by Councilwoman Barnes. Without objection, Councilwoman Barnes appointed Councilman McCall and Councilwoman Moore to the committee.

**Marketing and Public Relations Committee**

The Marketing and Public Relations Committee is chaired by Councilman McCall. Without objection, Councilman McCall appointed Councilman Braddock and Pro tem Jebaily to the committee.

**Business Development Committee**

The Business Development Committee is chaired by Pro tem Jebaily. Without objection, Pro tem Jebaily appointed Councilwoman Barnes and Councilman Schofield to the committee.

Councilwoman Barnes made an announcement on an upcoming event. On June 26, 2021 there will be a community clean-up. The event will begin at First Baptist Church at 7:00 a.m. and any volunteers are welcome.

**ADJOURN**

Without objection, the June 14, 2021 Regular meeting of City Council was adjourned at 3:22 p.m.

Dated this 12<sup>th</sup> day of July 2021.

\_\_\_\_\_  
Casey C. Moore, Municipal Clerk

\_\_\_\_\_  
Teresa Myers Ervin, Mayor



**SPECIAL MEETING OF FLORENCE CITY COUNCIL  
MONDAY, JUNE 21, 2021 – 4:00 P.M.  
CITY CENTER – COUNCIL CHAMBERS  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MEMBERS PRESENT**

Mayor Teresa Myers Ervin, Mayor Pro Tempore George Jebaily, Councilwoman Pat Gibson-Hye Moore, Councilwoman Lethonia Barnes, Councilman Chaquez T. McCall, Councilman Bryan A. Braddock and Councilman C. William Schofield.

**ALSO PRESENT**

Mr. Randall S. Osterman, City Manager; Mr. James W. Peterson, Jr., City Attorney; Mrs. Casey Moore, Municipal Clerk; Mr. Scotty Davis, Deputy City Manager; Mr. Clint Moore, Assistant City Manager of Development; Mr. Kevin Yokim, Assistant City Manager of Administration/Finance; Chief Allen Heidler, Florence Police Department; Chief Shannon Tanner, Florence Fire Department; Mr. Michael Hemingway, Director of Utilities; Mrs. Jennifer Krawiec, Director of Human Resources; Mrs. Amanda P. Pope, Director of Marketing/Communications and Municipal Services; Mr. Chuck Pope, Director of Public Works

**MEDIA PRESENT**

Notices of this regular meeting of City Council were provided to the media and individuals requesting a copy of the agenda informing them of the date, location and time of the meeting.

Mr. Cameron Crowe with WMBF News was present for the meeting.

**CALL TO ORDER**

Mayor Ervin called the June 21, 2021 special meeting of Florence City Council to order at 4:06 p.m.

**INVOCATION**

Mayor Ervin gave the invocation for the meeting. The pledge of allegiance to the American Flag followed the invocation.

**ORDINANCES IN POSITION**

**Bill No. 2021-19 – Second Reading**

**An Ordinance to raise revenue and adopt a budget for the City of Florence, South Carolina, for the Fiscal Year beginning July 1, 2021, and ending June 30, 2022.**

Councilman McCall made a motion to adopt Bill No. 2021-19 on second reading and Councilwoman Moore seconded the motion.



**FLORENCE CITY COUNCIL  
SPECIAL MEETING – JUNE 21, 2021**

Councilman Schofield made a motion to amend Section 1(d) of Bill No. 2021-19 to increase the budget for the stormwater utility enterprise fund to \$1,663,000 and to amend Section 12-272(a)(2) of the City of Florence, SC Code of Ordinances to increase the stormwater fee for each residential unit by \$0.50 per month to \$3.84 per month. Councilwoman Barnes seconded the motion.

Councilwoman Moore said she is opposed to the increase because the city already increased water and roll-cart fees and residents do not need more increases at this time. Further, when residents are paying more in stormwater fees, they do not expect their streets to be flooded.

Pro tem Jebaily asked for clarity on the amendments. Councilman Schofield said both amendments will allow the city to increase the stormwater fee in order to obtain the \$7 million bond issuance. Mr. Kevin Yokim, Assistant City Manager of Finance/Administration, said the current stormwater utility enterprise fund for next fiscal year is \$1,460,500. The revenue generated in that fund from the \$0.50 per month increase will be approximately \$200,000 per year, plus the debt service on the \$7 million bond; therefore, in order to account for the \$0.50 increase, the budget fund needs to be increased.

Councilwoman Barnes said she has been asking people in the community their opinion on the city's stormwater issues and a potential increase and fee. The feedback she received was that it would be irresponsible if there was no attempt to fix the issues.

Councilman Braddock spoke in favor of the increase. He said one of the top complaints he hears from residents is of stormwater issues and Council has the ability to start addressing these issues.

Councilwoman Moore spoke again, saying increasing the stormwater fee is not going to solve everyone's stormwater issues; the city needs to look at other solutions. She said it was previously estimated that it would cost approximately \$200 million to upgrade stormwater infrastructure throughout the city.

Councilman McCall spoke in favor of the increase, saying \$0.50 is a reasonable increase and contributes to the purpose of the fee. Other municipalities are doubling their stormwater fees and Florence has not had an increase since its inception in 2006. The problem will continue to get worse if it is not addressed. He acknowledged that the increase will not fix everything, but it allows more projects to be completed.

Mayor Ervin asked for clarity on the motion before Council. Mr. Jim Peterson, City Attorney, approached the podium and said there was a motion and a second on the original budget ordinance as presented. Then, there was a motion and a second to amend the budget ordinance. Once discussion is over on the amendment, Council will vote on the amendment. If the amendment passes, Council will then vote on the budget ordinance, as amended. Mr. Peterson said there is a complication. The portion of the amendment that deals with the increase in fee in Section 12-272(a)(2) of city code is not currently an item before Council. He further said the two amendments need to have two separate motions. Council can consider amending the budget ordinance on second reading today, but they cannot make an amendment to city code with only one reading. The amendment to city code can be considered for a first reading today, with second reading occurring on a later date. Mr. Peterson said the motion to amend Section 1(d) of the budget ordinance is on the table. Once that is addressed, Council can then make a motion to have first reading to amend Section 12-272(a)(2) of City Code to increase the stormwater fee.

Councilwoman Barnes inquired on the stormwater comprehensive study. Mr. Peterson said staff has already indicated they are moving forward with the study and the first year of it is already included in the budget. No action today will affect the study.



**FLORENCE CITY COUNCIL  
SPECIAL MEETING – JUNE 21, 2021**

Councilwoman Moore asked if they are voting on an increase in fees. Mr. Peterson replied yes and no. The motion on the table is to amend the budget ordinance to increase the stormwater enterprise fund to \$1,663,000; however, in order to have a balanced budget, an increase in the stormwater fee will need to occur to increase the fund. Councilwoman Moore asked how many years it will be before another list of projects will come before Council. Mr. Randy Osterman, City Manager, said it will depend on the results of the comprehensive study. The study will identify the future needs and ways to fund the needs into the future. Councilwoman Moore asked how long the study will take, to which Mr. Osterman replied three years. He said the list of projects that were proposed to Council were identified by engineering staff as the worst.

Mayor Ervin asked Mr. Osterman if it is correct that when this bill was originally presented, Council could authorize a \$4 million bond for stormwater projects and could come back at a later time to complete the additional projects with another bond. Mr. Osterman said that is correct. He said Council could elect to do the \$4 million worth of projects now and another bond could be issued once the results of the study came back.

Pro tem Jebaily said the question before Council is the budget ordinance, and asked Mr. Yokim if the bond is imbedded within the ordinance. Mr. Yokim replied the original budget ordinance before Council includes a stormwater utility enterprise fund of \$1,460,500 that includes approximately \$325,000 of annual debt service on a \$4 million bond. The amendment on the floor would raise the annual debt service to approximately \$525,000, allowing the city to issue a \$7 million bond. In order to finance the additional debt service, the stormwater fee would need to increase by \$0.50 per month. Pro tem Jebaily said the city has been applying for grants to potentially fund infrastructure improvements. He asked what happens under the circumstance the city receives grant funding and how will it affect the project list, and have additional projects already been identified. Mr. Yokim replied the city's bond attorney, Mr. Charlton deSassure, proposed an amendment to the project description within the bond ordinance. The amendment to the project description does not limit projects the city can complete to those outlined on the list, allowing flexibility. Mr. Peterson said if the city receives grants for projects on the list, it will free up money for the city to complete additional projects staff has identified.

Councilwoman Moore said she wants citizens to know that projects will still be completed without the increase. Also, the grants the city received will also be used to complete additional projects. She asked Mr. Osterman to read the list of projects that will be completed without an increase. Mr. Osterman replied the Cheves Street Underpass, Malden Drive, Dargan and Elm Street, Cannon Street Outfall, Pennsylvania Street Outfall, St Anthony/College Park, Waccamaw Drive and Rutledge Avenue, and the Thomas Road Outfall.

Councilman Braddock asked Mr. Osterman to read the list of projects that will not be completed if the fee is not increased. Mr. Osterman said Oakland Avenue, Sandhurst West, Rebecca Street Outfall, and Wisteria.

Pro tem Jebaily said he has concerns with raising fees at this time, even though \$0.50 is not a significant amount. He said he is leaning towards approving the increase because he knows the city is applying for grants and the bond does not limit the scope of work to the project list. If the city is successful in getting the grant money, it will free up money for other projects that have been identified and move them further up the timetable.

Councilman Schofield said infrastructure drives the economy and allows for businesses to come into Florence and the city needs to address the problem now before it becomes a bigger issue. He said they



**FLORENCE CITY COUNCIL  
SPECIAL MEETING – JUNE 21, 2021**

cannot continue to argue over pennies on a dollar when there are residents that cannot wait three or fifteen years for improvements.

Mayor Ervin summarized the options before Council. She said they can go ahead and proceed with the \$4 million bond as outlined from the last meeting and wait for the results from the study, or they can elect to amend the budget ordinance which will in effect necessitate an increase in the fee. She said either choice will not resolve all the drainage issues in Florence, it will simply start a process.

Mr. Yokim provided a reminder on the debt service millage. In August of 2020, City Council passed a General Obligation Bond Ordinance to construct the two new fire stations and for the purchase of equipment. After consulting with the bond attorney, the city's debt service millage will increase from 2.7 to 4 mils, a 1.3 mil increase.

Mayor Ervin said Councilman Schofield will need to amend his motion in order for them to be taken up separately. Councilman Schofield made a motion to amend Section 1(d) of Bill No. 2021-19 to increase the budget for the stormwater utility enterprise fund to \$1,663,000 and Councilwoman Barnes seconded the motion. Council voted 5-2 in favor of the amendment, with Mayor Ervin and Councilwoman Moore voting nay.

Council voted 5-2 to adopt Bill No. 2021-19, as amended, with Mayor Ervin and Councilwoman Moore voting Nay.

Councilman Schofield made a motion to amend Section 12-272(a)(2) of the City of Florence, SC Code of Ordinances to increase the stormwater fee for each residential unit by \$0.50 per month to \$3.84 per month on first reading and Councilman Braddock seconded the motion. Mr. Peterson said this is first reading before Council.

Council voted 5-2 to pass an amendment to Section 12-272(a)(2) of the City of Florence, SC Code of Ordinances to increase the stormwater fee for each residential unit by \$0.50 per month to \$3.84 per month on first reading, with Mayor Ervin and Councilwoman Moore voting nay.

**Bill No. 2021-20 – Second Reading**

**A second supplemental Ordinance providing for the issuance and sale of City of Florence, South Carolina, stormwater system revenue bonds, Series 2021, in the principal amount of not exceeding \$7,000,000; and other matters relating thereto.**

Pro tem Jebaily made a motion to adopt Bill No. 2021-20 on second reading and Councilman McCall seconded the motion.

Mayor Ervin made a motion to amend Bill No. 2021-20 to substitute Exhibit "A" of the ordinance for the following language: Description of Project – "The Project consists of the construction, repair and renovation of the Stormwater Management System of the City as determined by City Council and City Staff." Councilwoman Moore seconded the motion to amend, which passed unanimously.

Council voted unanimously (7-0) to adopt Bill No. 2021-20, as amended.

**ADJOURN**

Without objection, the June 14, 2021 Regular meeting of City Council was adjourned at 4:57 p.m.



**FLORENCE CITY COUNCIL  
SPECIAL MEETING – JUNE 21, 2021**

Dated this 12<sup>th</sup> day of July 2021.

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Casey C. Moore, Municipal Clerk

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Teresa Myers Ervin, Mayor

FLORENCE CITY COUNCIL MEETING

**DATE:** June 14, 2021

**AGENDA ITEM:** Ordinance To Annex and Zone 2495 Hoffmeyer Road, TMN 01221-01-109.

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

Request to annex property located at 2495 Hoffmeyer Road, Tax Map Number 01221-01-109, into the City of Florence and zone to NC-15, Neighborhood Conservation 15. The request is being made by the property owner.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

On March 11, 2021, Planning Commission held a public hearing on this matter, and voted unanimously, 7-0, to recommend the zoning request of NC-15, Neighborhood Conservation 15.

**III. POINTS TO CONSIDER:**

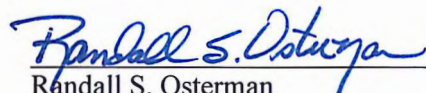
- (1) Request is being considered for first reading.
- (2) City water and sewer services are currently available; there is no cost to extend utility services.
- (3) A Public Hearing for zoning was held at the May 11, 2021 Planning Commission meeting.
- (4) City staff recommends annexation and concurs with Planning Commission's recommendation to zone the property NC-15 Neighborhood Conservation 15.

**IV. PERSONAL NOTES:**

**V. ATTACHMENTS:**

- (1) Ordinance
- (2) Vicinity Map
- (3) Annexation Petition

  
\_\_\_\_\_  
Jerry B. Dudley  
Planning Director

  
\_\_\_\_\_  
Randall S. Osterman  
City Manager



ORDINANCE NO. 2021\_\_\_\_\_

**AN ORDINANCE TO ANNEX AND ZONE 2495 HOFFMEYER ROAD, TMN 01221-01-109.**

**WHEREAS,** a Public Hearing was held in the Council Chambers on May 11, 2021 at 6:00 P.M. before the City of Florence Planning Commission via Zoom, and notice of said hearing was duly given;

**WHEREAS,** application by James and Barbara Lewis, owners of TMN 01221-01-109, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated into the City limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and given the zoning district classification of NC-15:

**The property requesting annexation is shown more specifically on Florence County Tax Map 01221, block 01, parcel 109 (0.598393 acre).**

**Any portions of public rights-of-way abutting the above described property will be also included in the annexation.**

**WHEREAS,** Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021

Approved as to form:

\_\_\_\_\_  
**James W. Peterson, Jr.**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin,**  
Mayor

Attest:

\_\_\_\_\_  
**Casey C. Moore**  
Municipal Clerk

# Location Map – 2495 Hoffmeyer Road

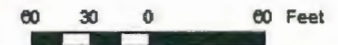


## Legend

- County address points
- Streets
- ▭ Parcels
- ▭ City Limits



**DISCLAIMER:**  
 The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Date: 4/6/2021

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map Number: 01221-01-109

3. Annexation is being sought for the following purposes:

Fire protection, police + city services

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	<u>3</u>	Race	<u>W</u>
Total 18 and Over	<u>3</u>	Total Registered to Vote	<u>3</u>

APPLICANT (S) (Please print or type):

Name(s): \_\_\_\_\_

Address: 2495 Hoffmeyer Rd

Telephone Numbers: 843-468-1271 [work] 843-468-1271 [home]

Email Address: grammy31155@gmail.com

Signature: James A. Lewis Date: 4-3-2021

Barbara A. Lewis

Certification as to ownership on the date of petition:	FOR OFFICAL USE ONLY
Date <u>4-6-21</u>	<u>AB</u>

FLORENCE CITY COUNCIL MEETING

**DATE:** June 14, 2021

**AGENDA ITEM:** Ordinance to Annex and Zone 2504 Abbey Way, 2513 Abbey Way, 2485 Parsons Gate, and 2502 Parsons Gate, specifically identified as Florence County Tax Map Numbers 01221-01-254, 01221-01-261, 01221-01-305, and 01221-01-283.

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

Request to annex properties located at 2504 Abbey Way, 2513 Abbey Way, 2485 Parsons Gate, and 2502 Parsons Gate, specifically identified as Florence County Tax Map Numbers 01221-01-254, 01221-01-261, 01221-01-305, and 01221-01-283, into the City of Florence and zone to NC-15, Neighborhood Conservation. The request is being made by the property owners.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

On May 11, 2021, Planning Commission held a public hearing on this matter, and voted unanimously, 7-0, to recommend the zoning request of NC-15, Neighborhood Conservation.

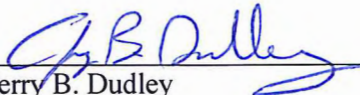
**III. POINTS TO CONSIDER:**

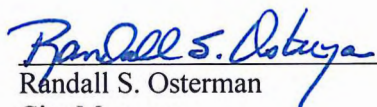
- (1) Request is being considered for first reading.
- (2) City water and sewer services are currently available; there is no cost to extend utility services.
- (3) A Public Hearing for zoning was held at the May 11, 2021 Planning Commission meeting.
- (4) City staff recommends annexation and concurs with Planning Commission's recommendation to zone the property NC-15, Neighborhood Conservation.

**IV. PERSONAL NOTES:**

**V. ATTACHMENTS:**

- (1) Ordinance
- (2) Vicinity Map
- (3) Annexation Petitions

  
Jerry B. Dudley  
Planning Director

  
Randall S. Osterman  
City Manager

ORDINANCE NO. 2021 \_\_\_\_\_

**AN ORDINANCE TO ANNEX AND ZONE 2504 ABBEY WAY, TMN 01221-01-254; 2513 ABBEY WAY, TMN 01221-01-261; 2485 PARSONS GATE, TMN 01221-01-305; & 2502 PARSONS GATE, TMN 01221-01-283.**

**WHEREAS,** a Public Hearing was held in the Council Chambers on May 11, 2021 at 6:00 P.M. before the City of Florence Planning Commission via Zoom, and notice of said hearing was duly given;

**WHEREAS,** applications by Scott, Tamara, & Aiden Byrne, owners of TMN 01221-01-254; Robert & Julie LeMaster, owners of TMN 01221-01-261; Taewook & Eunjung Change, owners of TMN 01221-01-305; and James & Kimberly Osborne, owners of TMN 01221-01-283 were presented requesting amendments to the City of Florence Zoning Atlas that the aforesaid properties be incorporated into the City limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and given the zoning district classification of NC-15:

**The properties requesting annexation are shown more specifically on Florence County Tax Map 01221, block 01, parcel 254 (0.536595 acre); 01221, block 01, parcel 261 (0.520166); 01221, block 01, parcel 305 (0.606038 acre); and 01221, block 01, parcel 283 (0.52343).**

**Any portions of public rights-of-way abutting the above described property will be also included in the annexation.**

**WHEREAS,** Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid properties and amending the Zoning Atlas to the aforesaid zoning classifications.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021

Approved as to form:

\_\_\_\_\_  
**James W. Peterson, Jr.**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin,**  
Mayor

**Attest:**

\_\_\_\_\_  
**Casey C. Moore**  
Municipal Clerk

## Location Map - 2504, 2513 Abbey Way & 2485, 2502 Parsons Gate

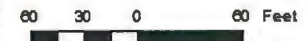


**Legend**

- City Limits
- Parcels



**DISCLAIMER:**  
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Date: 6/8/2021



Attachment 3: Petition for Annexation forms

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:  
 Florence County Tax Map Number: 01221-01-254
3. Annexation is being sought for the following purposes: city services
4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	<u>3</u>	Race	<u>Caucasian</u>
Total 18 and Over	<u>2</u>	Total Registered to Vote	<u>1</u>

APPLICANT (S) (Please print or type):

Name(s): Scott Byrne, Tamara Byrne, Aidin Byrne

Address: 2504 Abbey Way

Telephone Numbers: 847-271-1443 [work] " " [home]

Email Address: Sabyrne88@gmail.com

Signature [Signature] Date 3/29/21

Certification as to ownership on the date of petition:	FOR OFFICIAL USE ONLY
Date <u>4/3</u>	<u>4-7-21</u>

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:  
Florence County Tax Map Number: 01221-01-261
3. Annexation is being sought for the following purposes: city services
4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	<u>4</u>	Race	<u>White</u>
Total 18 and Over	<u>2</u>	Total Registered to Vote	<u>2</u>

APPLICANT (S) (Please print or type):

Name(s): Robert and Julia LaMaster

Address: 2513 Abbey Way

Telephone Numbers: 843-601-5101 [work] 843-662-4212 [home]

Email Address: robertlmaster@gmail.com

Signature Robert LaMaster Date 3/24/21

Certification as to ownership on the date of petition:	FOR OFFICIAL USE ONLY
Date <u>03</u>	<u>4-7-21</u>

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:  
 Florence County Tax Map Number: 01221-01-305
3. Annexation is being sought for the following purposes: City services
4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	<u>3</u>	Race	<u>Asians</u>
Total 18 and Over	<u>2</u>	Total Registered to Vote	<u>2</u>

APPLICANT (S) (Please print or type):

Name(s): Tae-wook (Brian) Kim & Eunjung (June) Chang

Address: 2485 Parsons Gate

Telephone Numbers: 843-610-3936 [work] 843-661-1533 [home]

Email Address: eichang@fmarion.edu  
eunjungchang17@gmail.com

Signature: [Signature] Date 3/24/2021

Certification as to ownership on the date of petition:	FOR OFFICAL USE ONLY
Date <u>4/7/21</u>	<u>[Signature]</u>

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:  
 Florence County Tax Map Number: 01221-01-283
3. Annexation is being sought for the following purposes: City services
4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents 4 Race White/Chinese  
 Total 18 and Over 4 Total Registered to Vote 4

APPLICANT (S) (Please print or type):

Name(s): James A. & Kimberly L. Osborne  
 Address: 2502 Parsons Gate, Florence, SC, 29501  
 Telephone Numbers: 904 735 0797 [work] \_\_\_\_\_ [home]  
 Email Address: CoachKimOsborne@gmail.com

Signature: [Handwritten Signature] Date 3-30-2021  
[Handwritten Signature] 3-30-2021

Certification as to ownership on the date of petition:	FOR OFFICIAL USE ONLY
Date: <u>4-7-21</u>	<u>az</u>

FLORENCE CITY COUNCIL MEETING

**DATE:** June 14, 2021

**AGENDA ITEM:** Ordinance to Annex and Zone 3136 Pisgah Road,  
TMN 00097-01-029.

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

---

**I. ISSUE UNDER CONSIDERATION:**

Request to annex property located at 3136 Pisgah Road, Tax Map Number 00097-01-029, into the City of Florence and zone to RG-3, General Residential. The request is being made by the property owner.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

On May 11, 2021, Planning Commission held a public hearing on this matter, and voted unanimously, 7-0, to recommend the zoning request of RG-3, General Residential.

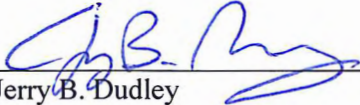
**III. POINTS TO CONSIDER:**


- (1) Request is being considered for first reading.
- (2) City water is currently available; City sewer is currently unavailable; there is no cost to extend utility services. If/when sewer becomes available, the homeowner will have 5 years to connect by City Ordinance.
- (3) A Public Hearing for zoning was held at the May 11, 2021 Planning Commission meeting.
- (4) City staff recommends annexation and concurs with Planning Commission's recommendation to zone the property RG-3, General Residential.

**IV. PERSONAL NOTES:**

**V. ATTACHMENTS:**

- (1) Ordinance
- (2) Vicinity Map
- (3) Annexation Petition

  
Jerry B. Dudley  
Planning Director

  
Randall S. Osterman  
City Manager

ORDINANCE NO. 2021\_\_\_\_\_

**AN ORDINANCE TO ANNEX AND ZONE 3136 PISGAH ROAD, TMN 00097-01-029.**

**WHEREAS,** a Public Hearing was held in the Council Chambers on May 11, 2021 at 6:00 P.M. before the City of Florence Planning Commission via Zoom, and notice of said hearing was duly given;

**WHEREAS,** application by Jessica Harrington, owner of TMN 00097-01-029, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated into the City limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and given the zoning district classification of RG-3, General Residential:

**The property requesting annexation is shown more specifically on Florence County Tax Map 00097, block 01, parcel 029 (0.885447 acre).**

**Any portions of public rights-of-way abutting the above described property will be also included in the annexation.**

**WHEREAS,** Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021

Approved as to form:

\_\_\_\_\_  
**James W. Peterson, Jr.**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin,**  
Mayor

**Attest:**

\_\_\_\_\_  
**Casey C. Moore**  
Municipal Clerk

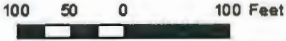
# Location Map - 3136 Pisgah Road



- Legend**
- Manhole
  - Gravity Main
  - Water Mains
  - City Limits
  - Parcels



**DISCLAIMER:**  
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Date: 5/20/2021



Attachment 3: Petition for Annexation form

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.

2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map Number: 00097-01-029

3. Annexation is being sought for the following purposes:

to be able to get city services such as water

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents 4
Race W
Total 18 and Over 2
Total Registered to Vote 2

Date: 4/15/2021 Petitioner Signature: [Signature]

Date: Petitioner Signature:

APPLICANT(S) (Please print or type): Name(s): Jessica Harrington

Address: 3139 Colony Lane Florence, SC 29501

Telephone Number: 843-2506952 [cell] [home]

Email Address: jharrington7984@gmail.com

Certification as to ownership on the date of petition: FOR OFFICIAL USE ONLY
Date: 4-16-21 [Signature]

**FLORENCE CITY COUNCIL MEETING**

**DATE:** June 14, 2021

**AGENDA ITEM:** Ordinance to Rezone from NC-6.2 to CBD the parcels located at 113 & 115 East Pine Street and 319 & 321 Railroad Avenue, TMNs 90087-06-001, 90087-06-002, 90087-06-005, and 90087-06-006.

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

A request to rezone from NC-6.2 to CBD the parcels located at 113 & 115 East Pine Street and 319 & 321 Railroad Avenue, said properties being specifically designated in the Florence County Tax Records as Tax Map Parcels 90087-06-001, 90087-06-002, 90087-06-005, and 90087-06-006. The request is being made by the property owner.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

On May 11, 2021, the City of Florence Planning Commission held a public hearing on this matter and voted 7-0 to recommend the parcels be rezoned from NC-6.2 to CBD.

**III. POINTS TO CONSIDER:**

- (1) This request is being considered for first reading.
- (2) The lots are currently owned by the City of Florence.
- (3) The properties are currently zoned NC-6.2, Neighborhood Conservation-6.2 District. The requested zoning is CBD, Central Business District.
- (4) The City is working toward a conditional agreement with a private developer to construct townhouse units intended for homeownership. The proposed zoning would allow this development.
- (5) City staff recommends that the rezoning request be approved.

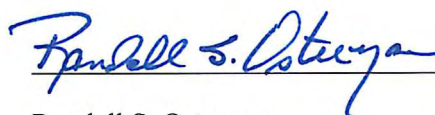
**IV. PERSONAL NOTES:**

**V. ATTACHMENTS:**

- A) Ordinance
- B) Vicinity Map
- C) Location Map
- D) Zoning Map
- E) Future Land Use Map



Jerry B. Dudley  
Planning Manager



Randall S. Osterman  
City Manager

ORDINANCE NO. 2021-\_\_\_\_\_

**AN ORDINANCE TO REZONE PROPERTIES IDENTIFIED AS 113 & 115 EAST PINE STREET AND 319 & 321 RAILROAD AVENUE, TAX MAP NUMBERS 90087-06-001, 90087-06-002, 90087-06-005, and 90087-06-006 FROM NEIGHBORHOOD CONSERVATION-6.2 ZONING DISTRICT TO CENTRAL BUSINESS DISTRICT ZONING DISTRICT:**

**WHEREAS**, a Public Hearing was held in City Council Chambers on May 11, 2021 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS**, the City of Florence made application to rezone from NC-6.2 Neighborhood Conservation-6.2 District to CBD, Central Business District;

**WHEREAS**, Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

- 1. That an Ordinance is hereby adopted by amending the Zoning Atlas of the City of Florence for the aforesaid property to CBD Central Business District;**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021

Approved as to form:

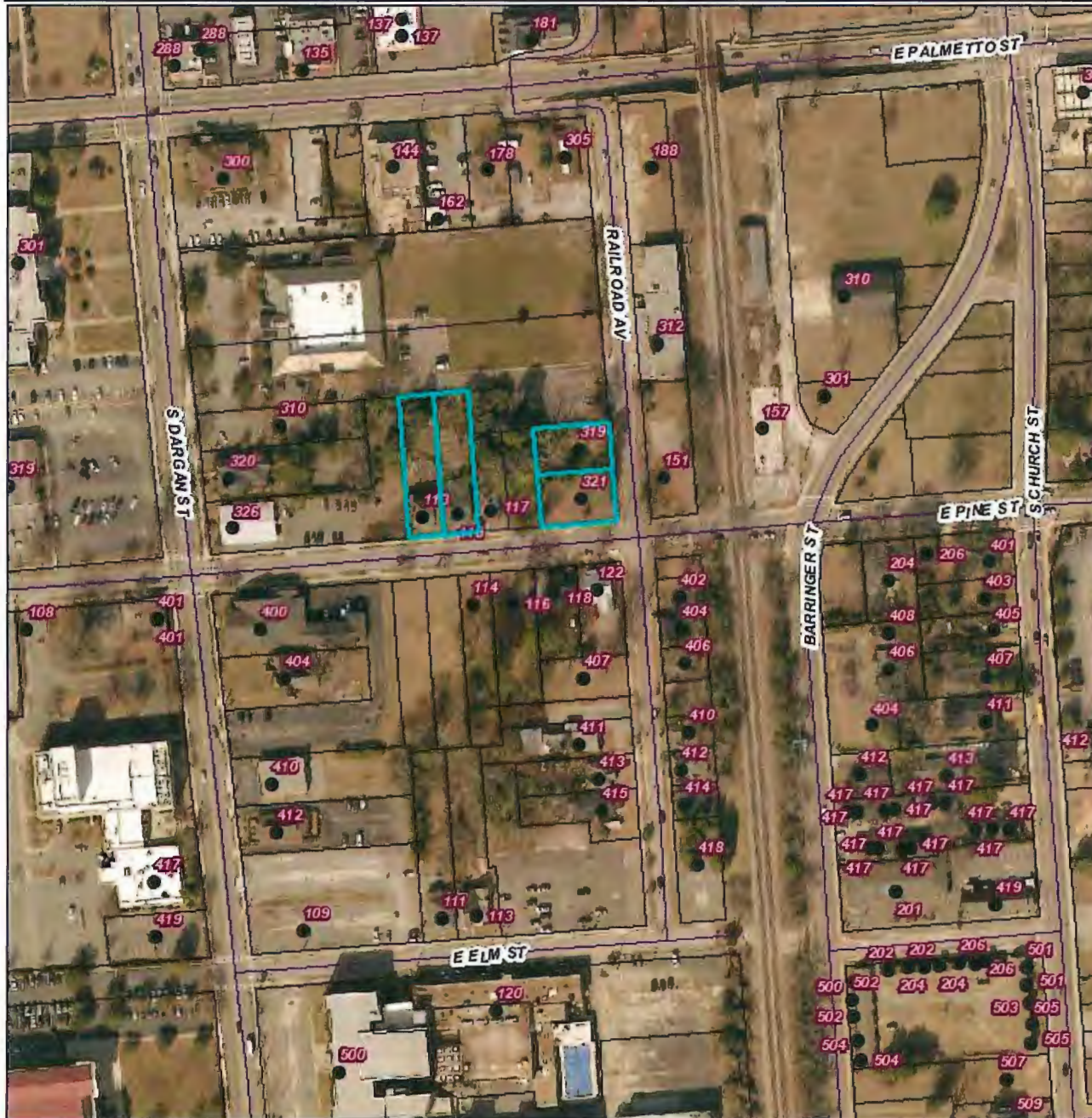
\_\_\_\_\_  
**James W. Peterson, Jr.**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin**  
Mayor

**Attest:**

\_\_\_\_\_  
**Casey C. Moore**  
Municipal Clerk

# Vicinity Map – Pine Street & Railroad Avenue

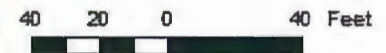


## Legend

 Parcels



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Date: 4/27/2021

# Location Map – Pine Street & Railroad Avenue



## Legend

 Parcels



### DISCLAIMER:

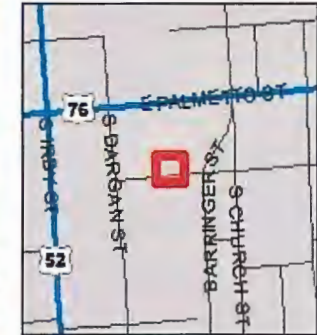
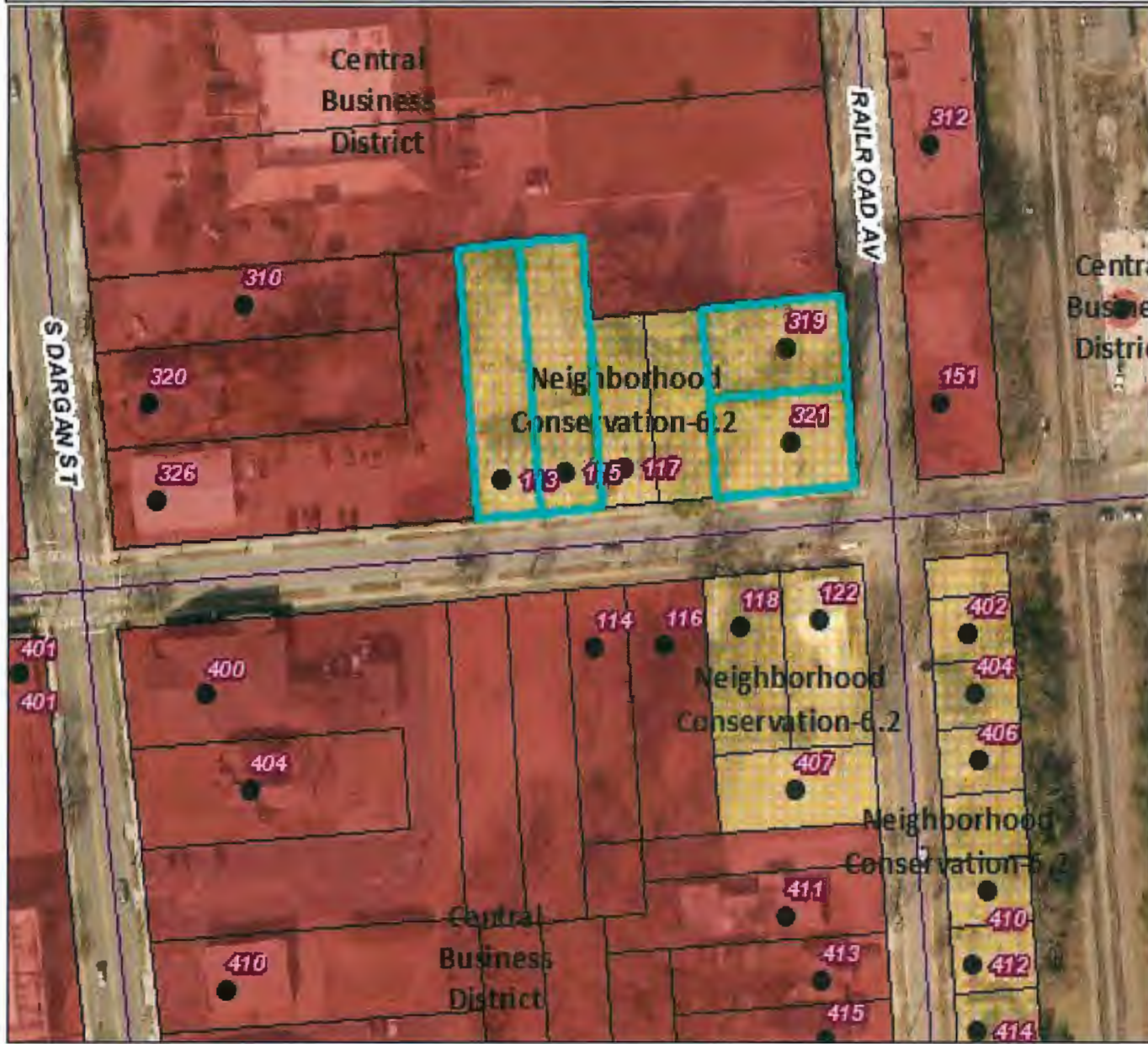
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40 20 0 40 Feet



Date: 4/27/2021

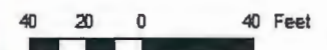
# Zoning Map – Pine Street & Railroad Avenue



- Legend**
- Parcels
  - Zoning District**
  - Neighborhood Conservation Sub-Districts**
  - NC-6.2
  - Mixed-Use Districts**
  - CBD

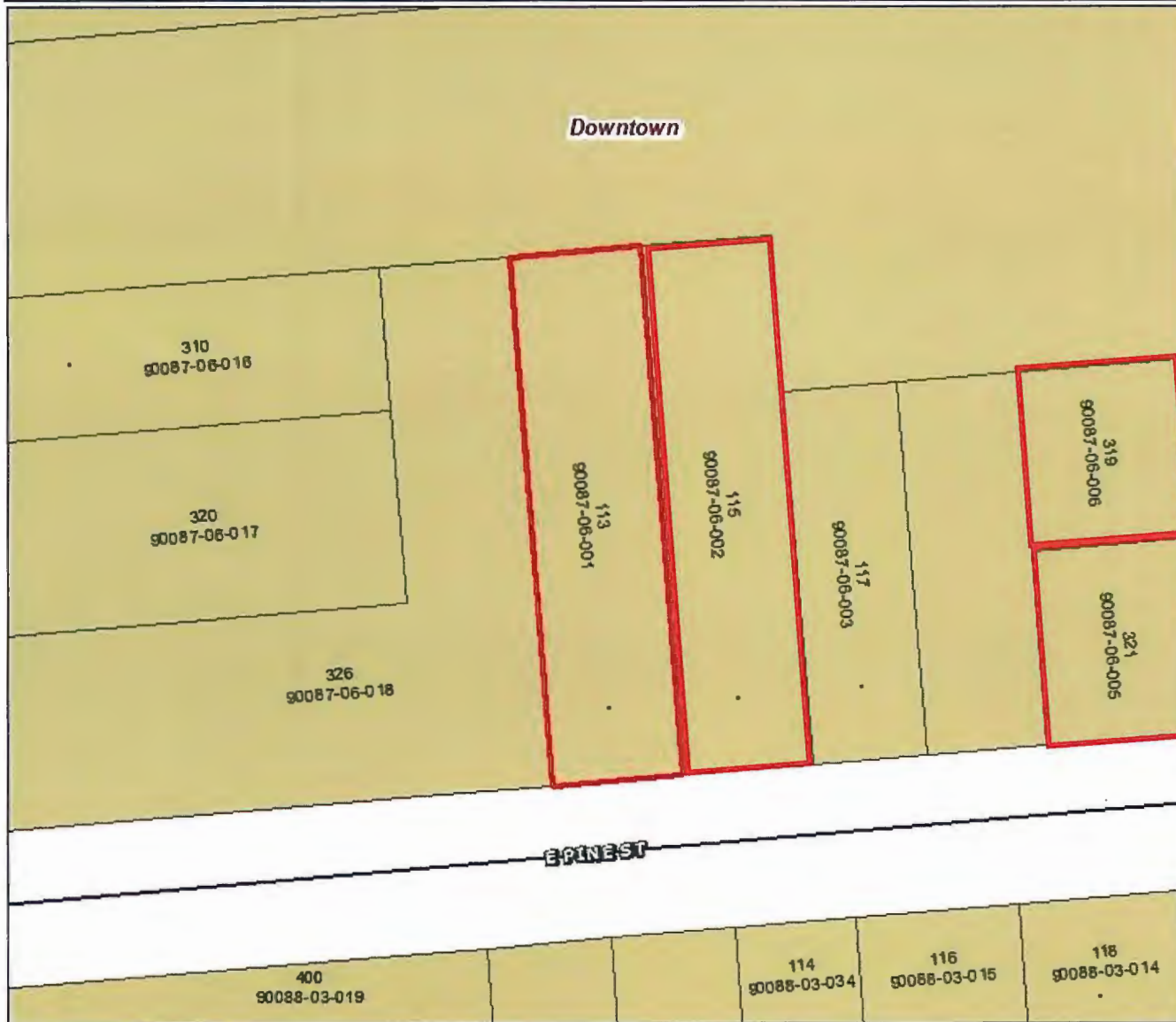


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Date: 4/27/2021

# Future Land Use – Pine Street & Railroad Avenue

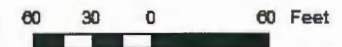


## Legend

-  Parcels
- Future Land Use 2010**
- Future Land Use**
-  Central Business District



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Date: 3/16/2021



FLORENCE CITY COUNCIL MEETING

**DATE:** June 14, 2021  
**AGENDA ITEM:** An ordinance authorizing the transfer of land to the Desolate Development Group, specifically tax parcels 90060-05-014 and 90060-06-008  
**DEPARTMENT/DIVISION:** Planning, Research, & Development

---

**I. ISSUE UNDER CONSIDERATION:**

To declare as surplus and authorize the conveyance of land, specifically Florence County tax parcels 90060-05-014 and 90060-06-008 located at 708 Gladstone Street and 806 Gladstone Street.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

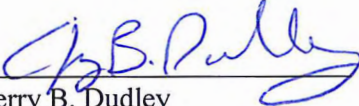
None

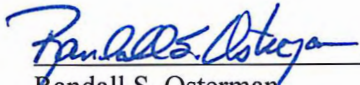
**III. POINTS TO CONSIDER:**

1. Request is being considered for first reading.
2. The Desolate Development Group wishes to purchase the properties for the purpose of constructing detached single-family homes intended for homeownership.
3. The Desolate Development Group has recently (through private venture) constructed two new homes on Gladstone Street and is currently constructing a third home.
4. One parcel is currently vacant and one has a dilapidated structure which will be demolished by the buyer.
5. Compensation for the properties has been established through a letter of intent as outlined below:
  - a. 708 Gladstone Street (90060-05-014) for \$6,400
  - b. 806 Gladstone Street (90060-06-008) for \$4,000

**IV. ATTACHMENTS:**

1. Ordinance
2. Location Map

  
Jerry B. Dudley  
Planning Director

  
Randall S. Osterman  
City Manager

**ORDINANCE NO. 2021-\_\_\_\_\_**

**AN ORDINANCE AUTHORIZING THE TRANSFER OF LAND TO THE  
DESOLATE DEVELOPMENT GROUP, SPECIFICALLY TAX PARCELS  
90060-05-014 AND 90060-06-008**

**WHEREAS**, after due consideration, the City has concluded that the land designated as Florence County tax parcels 90060-05-014 and 90060-06-008 located at 708 Gladstone Street and 806 Gladstone Street is surplus land to the City, and conveyance of said property to the Desolate Development Group for the purpose of constructing single-family detached homes is in the best interest and to the benefit of the citizens of the City of Florence and;

**WHEREAS**, the City of Florence Neighborhood Revitalization Strategy encourages the assemblage of property and collaboration with private developers and non-profit organizations to provide opportunities for homeownership within the target neighborhoods.

**NOW, THEREFORE**, be it ordained by the City Council of the City of Florence in meeting duly assembled and by the authority thereof:

1. That, pursuant to §5-7-260(6) of the South Carolina Code of Laws, as amended, and §2-26(8) of the Code of Ordinances of the City of Florence, the City Manager of the City of Florence is hereby authorized to execute the necessary Deed, and other documentation in order to convey title to the property described above to the Desolate Development Group; and

2. This Ordinance shall become effective immediately upon its approval and adoption by the City Council of the City of Florence, South Carolina.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

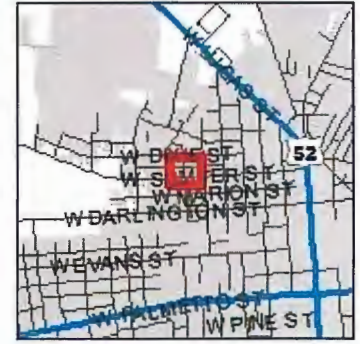
\_\_\_\_\_  
James W. Peterson, Jr.  
City Attorney

\_\_\_\_\_  
Teresa Myers Ervin  
Mayor

**Attest:**

\_\_\_\_\_  
Casey C. Moore  
Municipal Clerk

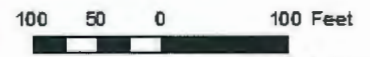
# Location Map - 708 & 806 Gladstone Street



- Legend**
- City Limits
  - Parcels



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Date: 8/9/2021

FLORENCE CITY COUNCIL MEETING

**DATE:** June 14, 2021

**AGENDA ITEM:** Ordinance

**DEPARTMENT/DIVISION:** City Manager

---

**I. ISSUE UNDER CONSIDERATION:**

This ordinance establishes an Aesthetics Advisory Committee that will research, investigate, recommend, and support a culture of stewardship, striving to develop and enhance an aesthetic environment where every neighborhood will be a place that is attractive and inviting.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

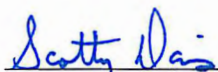
None.

**III. POINTS TO CONSIDER:**

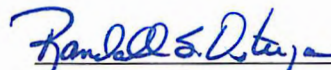
1. This request is being considered for first reading.
2. This committee will work to improve and enhance Florence communities by facilitating the development of an ideal environment, where sections, neighborhoods, streets, and blocks are made beautiful, safe, and inviting.
3. To accomplish its purpose, the committee shall seek to accomplish the following:
  - a) Establish, document, and maintain short-term and long-term goals;
  - b) Provide advisement in the planning, development, implementation, and assessment of projects;
  - c) Promote the importance of community development through education, advocacy, and coordination; and
  - d) Foster partnerships between governmental agencies, private community development groups, related organizations, and other community development and leadership professionals;

**IV. ATTACHMENTS:**

1. Ordinance



Scotty Davis  
Deputy City Manager



Randall S. Osterman  
City Manager

**ORDINANCE NO. 2021-\_\_\_\_\_**

**AN ORDINANCE TO AMEND CHAPTER 2 OF THE CODE OF ORDINANCES BY ADDING ADDITIONAL SECTIONS TO ARTICLE III TO ESTABLISH THE AESTHETICS ADVISORY COMMITTEE.**

**WHEREAS**, the City recognizes that Sections 5-9-40, 5-11-40, and 5-13-100 of the South Carolina Code of Laws establish the authority of cities to establish advisory commissions and boards;

**WHEREAS**, the City Council (the "Council") of the City of Florence, South Carolina recognizes that it is necessary and in the best interests of the City of Florence to establish the Aesthetics Advisory Committee which will research, investigate, recommend, and support a culture of stewardship, striving to develop and enhance an aesthetic environment where every neighborhood will be a place that is attractive and inviting, a culture that extols the virtue of unity and beauty in community, and emphasize the value of standing strong together to alleviate disparities and build a healthy community;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED, AND BY THE AUTHORITY THEREOF AS FOLLOWS:**

1. Chapter 2 of the Code of Ordinances is hereby amended to establish the Aesthetics Advisory Committee by adding Sections 2-133 through 2-139 to Division 3 thereof, said Code Sections to read in their entirety as set forth in Exhibit A hereto, which is specifically incorporated herein by reference.
2. Effective Date. This Ordinance shall become effective immediately upon its approval and adoption on Second Reading.

**ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2021.**

**Approved as to form:**

\_\_\_\_\_  
**James W. Peterson, Jr.**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin**  
Mayor

**Attest:**

\_\_\_\_\_  
**Casey Moore**  
Municipal Clerk

# EXHIBIT A

## ***DIVISION 3. Aesthetics Advisory Committee***

### **Sec. 2-133. Establishment, functions, and role.**

- (a) *Establishment.* The City hereby establishes the Aesthetics Advisory Committee for the purposes set forth below.
- (b) *Vision.* The city will offer and support a quality of life for its citizens by emphasizing and encouraging its citizens to organize, mobilize, and energize to improve and enhance Florence communities by facilitating the development of an ideal environment, where sections, neighborhoods, streets, and blocks are made beautiful, safe, and inviting.
- (c) *Mission statement.* The Aesthetics Advisory Committee will work with and through the Community Redevelopment Committee of Council and the city manager to research, investigate, recommend, and support a culture of stewardship, striving to develop and enhance an aesthetic environment where every neighborhood will be a place that is attractive and inviting, a culture that extols the virtue of unity and beauty in community, and emphasize the value of standing strong together to alleviate disparities and build a healthy community. This committee will seek to address these issues in our community by promoting responsible practices to include, but not be limited to, programs and initiatives, education, and development.
- (d) *Purpose, Duties, and Responsibilities.* To advise city council by working with and through the Community Redevelopment Committee of Council and the city manager on the development of programs and initiatives, to facilitate the implementation of bridge building beautification projects that will connect and involve all in the community. To accomplish its purpose, the committee shall seek to accomplish the following:
  - Establish, document, and maintain short-term and long-term goals;
  - Provide advisement in the planning, development, implementation, and assessment of projects;
  - Promote the importance of community development through education, advocacy, and coordination;
  - Foster partnerships between governmental agencies, private community development groups, related organizations, and other community development and leadership professionals;
  - Support the City in seeking internal and external resources (such as grants and incentive opportunities) to support the implementation of the City's community development goals;
  - Embrace "Helping Florence Flourish" through the implementation of bridge building beautification projects that will connect and involve all in the community;
  - Develop an aesthetic environment where every neighborhood will be a place that is attractive and inviting;
  - Create a culture that extols the virtue of unity and beauty in community; and
  - Emphasize the value of standing strong together to alleviate disparities and build a healthy community.

### **Sec. 2-134. Membership.**

- (a) *Committee size.* The Aesthetics Advisory Committee shall be comprised of seven (7) voting members appointed by city council.
- (b) *Membership.* Members must reside or be employed within the city limits. If a member moves out of the city or if the location of the member's employment is no longer within the city, the member shall no longer qualify for membership.

- (c) *Terms.*
- (1) All terms of appointment to the advisory committee shall be three (3) consecutive years staggered so that two (2) or three (3) of the members have terms expiring in each year. Members shall serve until their successors are appointed and qualified.
  - (2) Provided, however, the terms of the initial appointees shall be staggered so that two (2) of the appointees shall serve initial terms of one (1) year, two (2) of the appointees shall serve initial terms of two (2) years, and three (3) of the appointees shall serve initial terms of three (3) years. After the completion of the initial terms, all members appointed shall serve three-year terms.
- (d) *Officers.* The officers of the Committee shall consist of a chairperson, a vice-chairperson, and a recording secretary.
- (1) The initial chairperson shall be selected by city council and shall serve for two years. Following the initial term, the chairperson shall be selected by the advisory committee. The vice-chairperson and the recording secretary shall be elected by the advisory committee and shall serve for two years.
  - (2) Members shall serve on the advisory committee for at least one year before serving as officers on the advisory committee, absent extraordinary and extenuating circumstances. Officers shall be elected during the month of June, or as soon thereafter as feasible.
  - (3) The chairperson shall preserve order and decorum at all meetings while promoting discussion by all members in deliberations.
  - (4) In the chairperson's absence, the vice-chairperson shall serve as chairperson. In all other circumstances, the next senior member shall preside.
  - (5) The secretary shall keep notes during meetings and prepare minutes of meetings for approval by the committee at its next regular meeting. The secretary may also be a staff liaison and may designate one or more persons to assist in preparing and keeping minutes.
- (e) *Ad hoc committees.* With consent of the City Council, upon recommendation of the Community Redevelopment Committee of Council, the chairperson, in consultation with other officers, the entire committee, or both, shall have the right to form ad hoc committees to focus on particular projects. Each ad hoc committee shall be chaired by a member of the advisory committee and membership may include non-members selected by the committee.
- (e) *Attendance requirements.*
- (1) Any member who, for reasons other than sickness or bona fide emergency, misses three consecutive regular meetings or 30 percent of all meetings within a calendar year shall no longer qualify for membership.
  - (2) Any member who is unable to attend a meeting, whether regular or special, shall contact the staff liaison as much in advance of the meeting as possible so that the staff liaison can determine and report to the chairperson whether or not a quorum can be established.
  - (3) The staff liaison shall maintain a record of attendance for each board member. The staff liaison shall be responsible for notifying the city clerk of any members who violate the attendance requirements. The city clerk shall then provide council with the details of the violation.
- (f) *Resignation.* Members shall provide resignation in writing to the city clerk's office with a copy to the advisory committee chairperson. The resignation shall state its effective date if different from the date tendered.
- (g) *Ethics.* All members shall be subject to the provisions of the South Carolina State Ethics Act.

**Sec. 2-135. Quorum and voting procedures.**

- (a) At least a majority of the duly appointed voting members must be present to conduct meetings and to vote.
- (b) All votes shall be decided by a simple majority of those present and voting.
- (c) A list of members and any votes taken shall accompany all advisory committee recommendations and resolutions or dissenting opinions.
- (d) Members present, including the chairperson, shall vote and shall not abstain, unless there is a conflict of interest.
- (e) In the instance of a conflict of interest, the conflict shall be stated for the record and a statement form completed.
- (f) Voting by proxy or absentee is prohibited.

**Sec. 2-136. Meetings.**

- (a) *Meeting time and place.* To the extent feasible, all meetings will be held on a weekday in city hall or at a meeting place and time of the advisory committee's choosing. At the committee's discretion, the chairperson or staff liaison shall schedule the time and place of meetings.
- (b) *Meeting frequency.* The committee shall hold regular meetings at a time and place to be appropriate by the committee. Other meetings may be called by the chairperson when deemed appropriate for conducting the business of the committee. The Resilience and Sustainability Advisory Committee shall meet a minimum of six times a year. Any ad hoc committees shall meet as deemed necessary by each ad hoc committee chairperson.
- (c) *Rules of order.* Meetings shall be conducted in an orderly manner to ensure the fair treatment of all persons and issues before the committee. One or more generally recognized publications on procedure shall be available for reference when procedural issues are to be resolved. The committee, in its discretion, may adopt its own rules of procedure.

**Sec. 2-137. Staffing arrangements.**

- (a) The city manager shall designate an employee to serve as a staff liaison. Specifically, it shall be the responsibility of the staff liaison to:
  - (1) Draft and mail agendas and information packets and arrange the time and place of meetings in consultation with the chairperson and vice-chairperson.
  - (2) Make available, in conjunction with the chairperson, relevant information and prepare all recommendations.
  - (3) Make available copies of comments, proposals or any other information submitted from other sources (i.e., neighborhood meetings, citizen organizations, departmental staff, appointed and elected officials) on a timely basis.
  - (4) Submit a calendar of events to each advisory committee member. Information on special meetings shall be submitted in addition to the planned calendar of events.
  - (5) Brief the city manager, or his designee, on the findings and activities of the committee using a status report at least once a year.
  - (6) Serve as a liaison between the city and other departments.
  - (7) Provide technical assistance to the advisory committee.



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- (b) The city manager shall, in coordination with department heads, assign additional staff as necessary to assist with ad hoc committees and coordinate initiatives with city staff.

**Sec. 2-138. Staff reports and recommendations.**

The staff liaison may submit reports and recommendations for those agenda items requiring decisions or recommendations by the committee. Other staff having experience, education, and professional training in the subject matter may provide input into the reports and recommendations or may provide supplemental ones. The material submitted may be oral, written, or graphic, or some combination of all. The reports and recommendations shall be accepted as evidence of record to the same extent as oral testimony and exhibits accepted from applicants, opponents, persons who are subjects of an inquiry, expert and lay witnesses, and members of the public who provide information for the record of the proceedings.

**Sec. 2-139. Notice and public information.**

- (a) The staff liaison shall be responsible for ensuring compliance with the Freedom of Information Act and for notifying the city clerk reasonably in advance of all meetings.
- (b) The staff liaison is required to comply with guidelines pertaining to matters of public notice and scheduling as provided by the city clerk.

**Secs. 2-140—2-199. Reserved.**

FLORENCE CITY COUNCIL MEETING

**DATE:** June 14, 2021

**AGENDA ITEM:** Ordinance

**DEPARTMENT/DIVISION:** City Manager

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**I. ISSUE UNDER CONSIDERATION:**

This ordinance establishes a Resilience and Sustainability Advisory Committee that will research, recommend, and support a culture of stewardship, striving to preserve and enhance our natural resources and landscape, societal opportunities, and economic needs. This committee will seek to address the environmental inequities in our community by promoting responsible practices to include, but not be limited to, programs and initiatives, education, and development.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

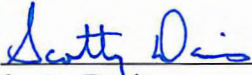
None.

**III. POINTS TO CONSIDER:**

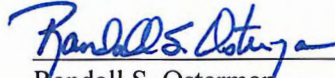
1. This request is being considered for first reading.
2. The purpose of this committee is to advise city council, the city manager, city staff, and other parties on the development of programs and initiatives, including the development of a "Sustainability and Climate Action Plan," which will distinguish the city as a leader in sustainability efforts.
3. The Resilience and Sustainability Advisory Committee support a sustainable quality of life for Florence citizens. A sustainable quality of life includes conservation of air, water, energy and land resources, effective minimization and management of waste, good neighborhood planning, and a comprehensive multi-modal transportation network for improved livability.

**IV. ATTACHMENTS:**

1. Ordinance



Scotty Davis  
Deputy City Manager



Randall S. Osterman  
City Manager

**ORDINANCE NO. 2021-\_\_\_\_**

**AN ORDINANCE TO AMEND CHAPTER 2 OF THE CODE OF ORDINANCES BY ADDING ADDITIONAL SECTIONS TO ARTICLE III TO ESTABLISH THE RESILIENCE AND SUSTAINABILITY ADVISORY COMMITTEE.**

WHEREAS, the City recognizes that §§5-9-40, 5-11-40, and 5-13-100 of the South Carolina Code of Laws establish the authority of cities to establish advisory commissions and boards;

WHEREAS, the City Council (the "Council") of the City of Florence, South Carolina recognizes that it is necessary and in the best interests of the City of Florence to establish the Resilience and Sustainability Advisory Committee which will research, recommend, and support a culture of stewardship, striving to preserve and enhance our natural resources and landscape, societal opportunities, and economic needs.;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED, AND BY THE AUTHORITY THEREOF AS FOLLOWS:**

1. Chapter 2 of the Code of Ordinances is hereby amended to establish the Resilience and Sustainability Advisory Committee by adding Sections 2-125 through 2-132 to Division 3 thereof, said Code Sections to read in their entirety as set forth in Exhibit A hereto, which is specifically incorporated herein by reference.
2. Effective Date. This Ordinance shall become effective immediately upon its approval and adoption on Second Reading.

**ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2021.**

**Approved as to form:**

\_\_\_\_\_  
**James W. Peterson, Jr.**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin**  
Mayor

**Attest:**

\_\_\_\_\_  
**Casey Moore**  
Municipal Clerk

# EXHIBIT A

## ***DIVISION 3. Resilience & Sustainability Advisory Committee***

### **Sec. 2-125. Definitions.**

The following definitions shall apply to the terms below as they may appear throughout the bylaws:

- (1) *Resilience* means to recover ecologically, economically, and socially from disruption without changing into something fundamentally different; the capacity of a system to recover from stress and disturbance while retaining its essential functions, structure, feedbacks, and identity.
- (2) *Sustainability* means the ability to meet the needs of the present without compromising the ability of future needs to be met from an environmental, economic development, and social equity standpoint.

### **Sec. 2-126. Functions and role.**

- (a) *Vision.* The city will offer and support a sustainable quality of life for its citizens. A sustainable quality of life includes conservation of air, water, energy and land resources, effective minimization and management of waste, good neighborhood planning, and a comprehensive multi-modal transportation network for improved livability. The city will be a city in which sustainability is considered instrumental to the long-term success of the city. The Resilience and Sustainability Advisory Committee will be an integral partner of the city and region in encouraging, supporting, and promoting sustainability so that the city community can incorporate sustainability into its analysis and management of economic development, environmental measures, and quality of life.
- (b) *Mission statement.* The Resilience and Sustainability Advisory Committee will work with and through the Community Redevelopment Committee of Council and the city manager to research, recommend, and support a culture of stewardship, striving to preserve and enhance our natural resources and landscape, societal opportunities, and economic needs. This committee will seek to address the environmental inequities in our community by promoting responsible practices to include, but not be limited to, programs and initiatives, education, and development.
- (c) *Purpose.* To advise city council by working with and through the Community Redevelopment Committee of Council and the city manager on the development of programs and initiatives, including the development of a "Sustainability and Climate Action Plan," which will distinguish the city as a leader in sustainability efforts.

### **Sec. 2-127. Membership.**

- (a) *Committee size.* The Resilience and Sustainability Advisory Committee shall be comprised of nine (9) voting members appointed by city council.
- (b) *Membership.* Members must reside or be employed within the city limits.
  - (1) If a member moves out of the city or if the location of the member's employment is no longer within the city, the member shall no longer qualify for membership.
  - (2) Membership will consist of one (1) representative from a local energy company, one (1) representative from a local university or college, three (3) representatives from conservation or environmental organizations, one (1) representative from each council district in the City of Florence, and one (1) layperson who resides in Florence city.

- (c) *Terms.*
- (1) All terms of appointment to the advisory committee shall be three (3) consecutive years staggered so that one-third of the members have terms expiring in each year. Members shall serve until their successors are appointed and qualified.
  - (2) Provided, however, the terms of the initial appointees shall be staggered so that three (3) of the appointees shall serve initial terms of one (1) year, three (3) of the appointees shall serve initial terms of two (2) years, and three (3) of the appointees shall serve initial terms of three (3) years. After the completion of the initial terms, all members appointed shall serve three-year terms.
- (d) *Officers.* The officers of the Committee shall consist of a chairperson, a vice-chairperson, and a recording secretary.
- (1) The initial chairperson shall be selected by city council and shall serve for two years. Following the initial term, the chairperson shall be selected by the advisory committee. The vice-chairperson and the recording secretary shall be elected by the advisory committee and shall serve for two years.
  - (2) Members shall serve on the advisory committee for at least one year before serving as officers on the advisory committee, absent extraordinary and extenuating circumstances. Officers shall be elected during the month of June, or as soon thereafter as feasible.
  - (3) The chairperson shall preserve order and decorum at all meetings while promoting discussion by all members in deliberations.
  - (4) In the chairperson's absence, the vice-chairperson shall serve as chairperson. In all other circumstances, the next senior member shall preside.
  - (5) The secretary shall keep notes during meetings and prepare minutes of meetings for approval by the committee at its next regular meeting. The secretary may also be a staff liaison and may designate one or more persons to assist in preparing and keeping minutes.
- (e) *Ad hoc committees.* With consent of the City Council, upon recommendation of the Community Redevelopment Committee of Council, the chairperson, in consultation with other officers, the entire committee, or both, shall have the right to form ad hoc committees.
- (1) Each ad hoc committee shall be chaired by a member of the advisory committee and membership may include non-members selected by the committee.
  - (2) Ad hoc committees may address, but are not limited to, the following issues:
    - a. Mobility: Focus on public transit and alternative transportation modes.
    - b. Recycling and waste management: Focus on conservation, waste reduction, and recycling.
    - c. Energy and buildings: Focus on alternative energy (including wind, solar, fuels, etc.) and building codes
    - d. Natural systems: Focus on air, water, land, green space and other natural resources.
    - e. Community outreach and education: Focus on achieving public input in addition to developing sustainability outreach and education programs and initiatives.
- (e) *Attendance requirements.*
- (1) Any member who, for reasons other than sickness or bona fide emergency, misses three consecutive regular meetings or 30 percent of all meetings within a calendar year shall no longer qualify for membership.
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- (2) Any member who is unable to attend a meeting, whether regular or special, shall contact the staff liaison as much in advance of the meeting as possible so that the staff liaison can determine and report to the chairperson whether or not a quorum can be established.
- (3) The staff liaison shall maintain a record of attendance for each board member. The staff liaison shall be responsible for notifying the city clerk of any members who violate the attendance requirements. The city clerk shall then provide council with the details of the violation.
- (f) *Resignation.* Members shall provide resignation in writing to the city clerk's office with a copy to the advisory committee chairperson. The resignation shall state its effective date if different from the date tendered.
- (g) *Ethics.* All members shall be subject to the provisions of the South Carolina State Ethics Act.

#### **Sec. 2-128. Quorum and voting procedures.**

- (a) At least a majority of the duly appointed voting members must be present to conduct meetings and to vote.
- (b) All votes shall be decided by a simple majority of those present and voting.
- (c) A list of members and any votes taken shall accompany all advisory committee recommendations and resolutions or dissenting opinions.
- (d) Members present, including the chairperson, shall vote and shall not abstain, unless there is a conflict of interest.
- (e) In the instance of a conflict of interest, the conflict shall be stated for the record and a statement form completed.
- (f) Voting by proxy or absentee is prohibited.

#### **Sec. 2-129. Meetings.**

- (a) *Meeting time and place.* To the extent feasible, all meetings will be held on a weekday in city hall or at a meeting place and time of the advisory committee's choosing. At the committee's discretion, the chairperson or staff liaison shall schedule the time and place of meetings.
- (b) *Meeting frequency.* The committee shall hold regular meetings at a time and place to be appropriate by the committee. Other meetings may be called by the chairperson when deemed appropriate for conducting the business of the committee. The Resilience and Sustainability Advisory Committee shall meet a minimum of six times a year. Any ad hoc committees shall meet as deemed necessary by each ad hoc committee chairperson.
- (c) *Rules of order.* Meetings shall be conducted in an orderly manner to ensure the fair treatment of all persons and issues before the committee. One or more generally recognized publications on procedure shall be available for reference when procedural issues are to be resolved. The committee, in its discretion, may adopt its own rules of procedure.

#### **Sec. 2-130. Staffing arrangements.**

- (a) The city manager shall designate an employee to serve as a staff liaison. Specifically, it shall be the responsibility of the staff liaison to:
  - (1) Draft and mail agendas and information packets and arrange the time and place of meetings in consultation with the chairperson and vice-chairperson.
  - (2) Make available, in conjunction with the chairperson, relevant information and prepare all recommendations.

- (3) Make available copies of comments, proposals or any other information submitted from other sources (i.e., neighborhood meetings, citizen organizations, departmental staff, appointed and elected officials) on a timely basis.
  - (4) Submit a calendar of events to each advisory committee member. Information on special meetings shall be submitted in addition to the planned calendar of events.
  - (5) Brief the city manager, or his designee, on the findings and activities of the committee using a status report at least once a year.
  - (6) Serve as a liaison between the city and other departments.
  - (7) Provide technical assistance to the advisory committee.
- (b) The city manager shall, in coordination with department heads, assign additional staff as necessary to assist with ad hoc committees and coordinate initiatives with city staff.

**Sec. 2-131. Staff reports and recommendations.**

The staff liaison may submit reports and recommendations for those agenda items requiring decisions or recommendations by the committee. Other staff having experience, education, and professional training in the subject matter may provide input into the reports and recommendations or may provide supplemental ones. The material submitted may be oral, written, or graphic, or some combination of all. The reports and recommendations shall be accepted as evidence of record to the same extent as oral testimony and exhibits accepted from applicants, opponents, persons who are subjects of an inquiry, expert and lay witnesses, and members of the public who provide information for the record of the proceedings.

**Sec. 2-132. Notice and public information.**

- (a) The staff liaison shall be responsible for ensuring compliance with the Freedom of Information Act and for notifying the city clerk reasonably in advance of all meetings.
- (b) The staff liaison is required to comply with guidelines pertaining to matters of public notice and scheduling as provided by the city clerk.

**Secs. 2-133—2-199. Reserved.**

FLORENCE CITY COUNCIL MEETING

**DATE:** June 14, 2021

**AGENDA ITEM:** Ordinance

**DEPARTMENT/DIVISION:** City Manager

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**I. ISSUE UNDER CONSIDERATION:**

This ordinance establishes an independent Public Safety Review Board that will be empowered to consider larger policy issues relative to the public safety departments and to hear specific concerns from the public at large concerning the departments when those concerns are significant enough to warrant scrutiny and independent judgment.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**


None.

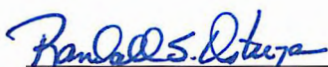
**III. POINTS TO CONSIDER:**

1. This request is being considered for first reading.
2. The demands and challenges for uniformed employees serving in the public safety are different from those of employees serving in other city departments. In certain circumstances, there is merit in having independent citizens of good character and good judgment make conclusions after reasonable inquiry about general departmental practices and specific events which are brought to their attention.
3. This ordinance establishes the mechanism by which such inquiries can be made and such conclusions can be reached in a way that protects the public interest, public safety personnel and promotes the integrity of the city organization.
4. The board shall receive and review internal complaints from uniformed employees about policies, practices and procedures in the public safety departments. The board shall also receive and review external complaints about uniformed employees of the public safety departments.

**IV. ATTACHMENTS:**

1. Ordinance

  
\_\_\_\_\_  
Scotty Davis  
Deputy City Manager

  
\_\_\_\_\_  
Randall S. Osterman  
City Manager



**ORDINANCE NO. 2021-\_\_\_\_**

**AN ORDINANCE TO AMEND CHAPTER 2 OF THE CODE OF ORDINANCES BY ADDING ADDITIONAL SECTIONS TO ARTICLE III TO ESTABLISH THE PUBLIC SAFETY CITIZEN'S REVIEW BOARD.**

WHEREAS, the City recognizes that Sections 5-9-40, 5-11-40, and 5-13-100 of the South Carolina Code of Laws establish the authority of cities to establish advisory commissions and boards;

WHEREAS, the City Council (the "Council") of the City of Florence, South Carolina recognizes that it is necessary and in the best interests of the City of Florence to establish the Public Safety Citizen's Review Board which will receive and review internal and external complaints about policies, practices and procedures in the public safety departments.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED, AND BY THE AUTHORITY THEREOF AS FOLLOWS:**

1. Chapter 2 of the Code of Ordinances is hereby amended to establish the Public Safety Citizen's Review Board by adding Sections 2-140 through 2-146 to Division 3 thereof, said Code Sections to read in their entirety as set forth in Exhibit A hereto, which is specifically incorporated herein by reference.
2. Effective Date. This Ordinance shall become effective immediately upon its approval and adoption on Second Reading.

**ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2021.**

**Approved as to form:**

\_\_\_\_\_  
**James W. Peterson, Jr.**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin**  
Mayor

**Attest:**

\_\_\_\_\_  
**Casey Moore**  
Municipal Clerk

***DIVISION 3. Public Safety Citizen’s Review Board***

**Sec. 2-140. Purpose.**

- (a) The city council finds that the demands and challenges for uniformed employees serving in the public safety are different from those of employees serving in other city departments.
- (b) In certain circumstances, there is merit in having independent citizens of good character and good judgment make conclusions after reasonable inquiry about general departmental practices and specific events which are brought to their attention. This division establishes the mechanism by which such inquires can be made and such conclusions can be reached in a way that protects the public interest, public safety personnel and promotes the integrity of the city organization.
- (c) The city council further finds citizens and city officials will benefit from an independent board that is empowered to consider larger policy issues as they pertain to public safety departments and to hear specific concerns from the public at large concerning the departments when those concerns are significant enough to warrant scrutiny and independent judgment.

**Sec. 2-141. Public Safety citizen’s review board.**

There is established a public safety citizen’s review board to exercise the powers vested in it in accordance with the provisions of this division. The board shall receive and review internal complaints from uniformed employees about policies, practices and procedures in the public safety departments. The board shall also receive and review external complaints about uniformed employees of the public safety departments. Uniformed employees shall include all personnel who have been trained and certified in accordance with the general law of the state to exercise the authority of a public safety official regardless of whether they wear uniforms in the exercise of their duties on a regular basis.

**Sec. 2-142. Members and terms of office; uniformed participants.**

- (a) The board shall consist of seven voting members, selected by the city council for terms of office of four years each. Provided, however, the terms of the initial appointees shall be staggered so that seats designated as seats 1 and 2 will serve initial terms of two (2) years, seats designated as seats 3, 4, and 5 will serve initial terms of four (4) years, and seats designated as seats 6 and 7 will serve initial terms of three (3) years. After completion of the initial terms, all members of the board will serve four (4) year terms. Each member must be a person who resides in the city, is at least 21 years of age, and has sound judgment and good moral character. No member shall be the spouse, parent, child or sibling of any employee of a public safety department. Each board member must complete the Police Departments Citizens Police Academy and a curriculum for the purpose of becoming familiar with fire departmental operations and policies. The city council shall exercise care in its selection of members to maintain a total membership that is reasonably representative of a cross section of a diverse population.
- (b) In addition to the voting members, there shall be two nonvoting participant representatives of the uniformed employees from all public safety departments. Each participant shall be selected by the city manager after consultation with chief of each public safety department and other members of these departments as deemed appropriate by the city manager. Each participant shall have at least five continuous years' experience with the department and no participant shall be the grade of lieutenant or higher. Each nonvoting participant shall be authorized to volunteer statements or to answer questions from the board during hearings and deliberations. Nonvoting participants shall not vote on actions taken by the board. Each nonvoting member shall be subject to disciplinary action for violating committee provisions of confidentiality.

**Sec. 2-143. Meetings.**

The board shall establish a regular schedule for meetings that occur no less than four times each year on a quarterly basis. The committee shall also make provision for special meetings as special needs arise. At each regular meeting, citizens shall be afforded an opportunity to address the board on matters within the board's jurisdiction pursuant to such reasonable rules as the board may adopt to ensure a balance between good order and the rights of citizens to be heard. A majority of the duly appointed voting members shall constitute a quorum. A quorum shall be present before any business is conducted by the board other than rescheduling a meeting.

**Sec. 2-144. Complaints.**

(a) *Internal complaints.*

- (1) Any uniformed employee of a public safety department who believes that the policies and practices of that department result continually in acts of unfairness, or believes that on a single occasion, there has been an especially damaging impact, may file a written statement requesting the board to review those practices, or to address the circumstances of the single event. The complaint must specify what actions the employee has taken to seek a redress of the issue internally and should say in what respects the department's internal procedures have not or will not address the problem.
- (2) The following complaints in ordinary circumstances shall not be addressed to the board:
  - a. Annual employee evaluations.
  - b. Job assignments.
  - c. Amounts of compensation.
  - d. Disciplinary actions
- (3) Notwithstanding the list of exclusions in subsection (a)(2) of this section, such items may be presented to the board for review when there is a compelling reason to do so and the employee describes succinctly how departmental procedures otherwise in place fail to properly evaluate the employee's circumstances.

- (b) *External complaints.* Any person who has a complaint about the conduct or statements of a uniformed employee of a public safety department may initiate a complaint with the department, through the human resources department or directly with the board. All external complaints, regardless of how received, shall first be investigated by the affected department and the complainant shall be informed of the final departmental determination. If the complainant is not satisfied with the determination, he or she may seek further review by the board in accordance with the procedure outlined in this division. All final departmental determinations must inform the complaining person of this opportunity.

**Sec. 2-145. Powers of the commission board.**

- (a) Upon receipt of a complaint, the board has up to 30 days to determine the necessity of an investigation. The board may undertake an inquiry through its own membership, or through city staff from outside the public safety department, or through some combination of those resources to determine the accuracy of the facts and circumstances set forth in the complaint. Upon completion of the inquiry, the board shall summarize its findings and recommended actions and shall submit those to the complaining employee or to the complaining member of the public and shall submit the same findings and recommendations to the chief of the affected department and to the city manager. The chief and the city manager may designate one or more persons to receive and assess such reports and recommendations on a regular basis.

- (b) All hearings or meetings conducted by the board to address complaints are held in executive session unless the complaining party requests, at least 24 hours prior to the hearing, that it be held in open session. The official recording and the official minutes of all such hearings or meetings are subject to the control and disposition of the City Manager.
- (c) In exercising its duties under subsection (a) of this section, the board shall have access to personnel records or records related to personnel, except to the limited extent such access is specifically precluded by state or federal law, that pertain to the issue. Personnel records which are not relevant shall not be made available. The board shall have access to records and files kept in the ordinary course of departmental operations. The board shall have access to other investigations and inquires within the department and relevant to the inquiry before the board. Any assertion by a department head or a person keeping the records to be provided that their disclosure to the board would breach confidentiality of highly personal information, threaten public security, or harm an ongoing investigation shall be resolved by the city attorney.
- (d) The board shall not have the authority to summon for interview any city employee. Nor shall the elected officials of the city be subjected to a summons from the board. The board has authority to invite for interview any member of the public having knowledge of the facts. The conversations may be held in private to the full extent otherwise permitted by law. The board may delegate one or more members to conduct private interviews, provided their meetings and discussions occur in compliance with state law. The board or delegated board members may hold such conversations in private without notifying the chief of the affected department.
- (e) The board on its own may initiate its own inquiry into established practices of the department, or into the facts giving rise to a specific occurrence, provided the board first delivers to the city manager a written statement of its intent to do so. Upon completion of such inquiries, the board shall make a summary of its findings and present them along with any recommendations to the city manager.
- (f) The board may request legal advice from the city attorney. Such legal advice will be provided in executive session.
- (g) The board may, at times, request to speak with the city manager to discuss items of interest or concern related to the management or operations of the public safety department. The city manager shall inform the city council of the board's concerns.
- (h) Information which is lawfully classified as confidential and which is received as confidential information by the board shall not be disclosed, directly or indirectly, by board members to media representatives, other members of the public, or to employees. Failure to obey the confidentiality rules set forth herein is grounds for removal of a board member. Nothing in this subsection shall preclude the disclosure of all relevant information to the extent necessary or appropriate by the committee in its reports to the public safety chief and the city manager.

**Sec. 2-146. Retaliation prohibited.**

- (a) No supervisor or coworker of a complaining employee shall retaliate, directly or indirectly, in any manner against the employee who exercises rights under this division or who makes statements to the board or its delegated member or representative.
- (b) No uniformed employee of the public safety department shall retaliate, directly or indirectly, in any manner against any complaining person who is part of the general public for having submitted a complaint or report to the board.
- (c) Any violation of this section shall be a basis for disciplinary action, including dismissal.

**Secs. 2-147—2-199. - Reserved.**

FLORENCE CITY COUNCIL MEETING

**DATE:** July 12, 2021

**AGENDA ITEM:** An ordinance to amend Section 12-272(a)(1) and (2) of Chapter 12, Article IV (Drainage and Stormwater Management) to add \$0.50 per equivalent residential unit to the rate charged for the stormwater utility service charges.

**DEPARTMENT/DIVISION:** Finance

---

**I. ISSUE UNDER CONSIDERATION:**

For City Council consideration is an ordinance authorizing an increase of \$0.50 per equivalent residential unit to the stormwater utility service charges.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

1. At its June 21, 2021 special called meeting, City Council amended at second reading Ordinance 2021-15 to increase the size of the stormwater bond being issued to \$7,000,000 from \$4,000,000.
2. In addition, also at its June 21, 2021 special called meeting, City Council approved a motion to increase the stormwater utility service charges by \$0.50 per month per equivalent residential unit in order to fund the debt service on this bond.
3. The City Attorney informed City Council that the motion to increase the stormwater utility service charges needed to be in the form of an ordinance and that this motion would be considered as the first reading of this ordinance.

**III. POINTS TO CONSIDER:**


1. Staff recommends adoption of the ordinance. Council has approved second reading of the ordinance to issue stormwater revenue bonds in an amount not to exceed \$7,000,000 at its June 21, 2021 special called meeting. The increase in the stormwater utility service charges is necessary to fund the debt service on these bonds.
2. Bids were received on the bonds on June 29, 2021 and the bonds are scheduled to close on July 22, 2021.
3. Due to the timing of this Council meeting and the sale of the bonds, this increase in the stormwater utility service charges will first appear on the utility bills that are due on September 15, 2021.

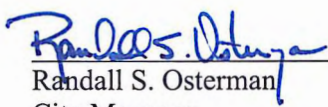
**IV. STAFF RECOMMENDATION:**

Staff recommends approval and adoption of the proposed ordinance to amend City Code in order to increase the stormwater utility service charges.

**V. ATTACHMENTS:**

1. An Ordinance authorizing the amendment to the City's Code of Ordinances in order to increase the stormwater utility service charges.

  
\_\_\_\_\_  
Kevin V. Yokim  
Assistant City Manager

  
\_\_\_\_\_  
Randall S. Osterman  
City Manager

**ORDINANCE NO. 2021-\_\_\_\_\_**

**AN ORDINANCE TO AMEND SECTION 12-272(a)(1) AND (2) OF CHAPTER 12, ARTICLE IV (DRAINAGE AND STORMWATER MANAGEMENT) TO ADD \$0.50 PER EQUIVALENT RESIDENTIAL UNIT TO THE RATE CHARGED FOR THE STORMWATER UTILITY SERVICE CHARGES.**

**WHEREAS**, the Stormwater Utility Funds raised by the Stormwater Utility Service Charges in the City do not raise sufficient funds to address the stormwater issues throughout the City; and

**WHEREAS**, we find and conclude that, even though the increase of \$0.50 per Equivalent Residential Unit (ERU) will certainly not be a large enough increase to address all of the stormwater issues, this small raise will allow the City to expand its response to stormwater issues in the interim while the conducting studies needed to try to address these issues more comprehensively; and

**WHEREAS**, the amendments contained herein will allow the City to increase the stormwater bond being issued presently from \$4,000,000 to \$7,000,000;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED, AND BY THE AUTHORITY THEREOF:**

I. That the provisions of Section 12-272(a)(1) and (2) of the City Code of the City of Florence be, and the same are hereby, amended to read in whole as follows:

- (1) *Detached single-family dwelling units.* Detached single-family dwelling units, as defined in this article, shall be divided into four (4) classes of customers for billing purposes. All detached single-family dwelling units having one thousand five hundred (1,500) square feet of impervious area or less shall be billed for six tenths (0.6) of one (1) equivalent residential unit, as defined in this division. All detached single-family dwelling units having between one thousand five hundred and one (1,501) square feet of impervious area and five thousand (5,000) square feet of impervious area shall be billed for one (1) equivalent residential unit, as defined in this division. All detached single-family dwelling units having between five thousand and one (5,001) square feet of impervious area and seven thousand five hundred (7,500) square feet of impervious area shall be billed for two (2) equivalent residential units, as defined in this division. All detached single-family dwelling units having more than seven thousand five hundred (7,500) square feet of impervious area shall be billed for three (3) equivalent residential units, as defined in this division. The rate charged will be three dollars and eighty-four cents (\$3.84) per equivalent residential unit per month.
- (2) *Other developed lands.* All developed lands not classified as detached single-family dwelling units, as defined by this article, shall be billed for each two thousand five hundred (2,500) square

foot increment of impervious surfaces or partial increment thereof located on the property. The fee charged for each equivalent residential unit will be based on a declining block rate in accordance with the table below. The first twelve (12) equivalent residential units will be charged at a rate of three dollars and eighty-four cents (\$3.84) per equivalent residential unit per month. The next twenty-eight (28) equivalent residential units will be charged at a rate of three dollars and seven cents (\$3.07) per equivalent residential unit per month, and the additional equivalent residential units shall be charged pursuant to the schedule in the table below.

<i>Range of ERUs</i>		<i>Adjustment Factor</i>	<i>Fee / ERU</i>
0	12	1.0	\$3.84
13	40	0.8	\$3.07
41	80	0.7	\$2.69
81	120	0.6	\$2.30
121	160	0.5	\$1.92
161	200	0.4	\$1.54
201	240	0.4	\$1.54
241	280	0.3	\$1.15
281	320	0.3	\$1.15
321	360	0.2	\$0.77
361	400	0.2	\$0.77
401	1000	0.2	\$0.77

II. That this Ordinance, and the amendments contained herein, shall become effective immediately upon its approval and adoption.

**ADOPTED THIS DAY OF \_\_\_\_\_, 2021.**

**Approved as to Form:**

\_\_\_\_\_  
James W. Peterson, Jr.  
City Attorney

\_\_\_\_\_  
Teresa Myers Ervin  
Mayor

Attest:

\_\_\_\_\_  
Casey C. Moore  
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

**DATE:** May 10, 2021

**AGENDA ITEM:** Ordinance to Annex and Zone the North Side of Lake Oakdale and the Lake Oakdale Dam, a portion of TMN 00751-01-049.

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

Request to annex a portion of Tax Map Number 00751-01-049 which includes the north half of Lake Oakdale and the dam into the City of Florence and zone to OSR, Open Space and Recreation. The request is being made by the property owner.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

On April 13, 2021, Planning Commission held a public hearing on this matter, and voted unanimously, 7-0, to recommend the zoning request of OSR, Open Space and Recreation.

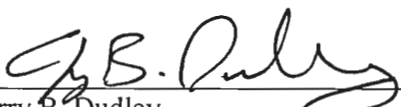
**III. POINTS TO CONSIDER:**


- (1) Request is being considered for first reading.
- (2) City water and sewer services are not necessary; there is no cost to extend utility services.
- (3) A Public Hearing for zoning was held at the April 13, 2021 Planning Commission meeting.
- (4) This request includes portions of Lake Oakdale and the associated dam. The proposed zoning of OSR is in agreement with the existing use of the property.

**IV. PERSONAL NOTES:**

**V. ATTACHMENTS:**

- (1) Ordinance
- (2) Vicinity Map
- (3) Parcels 1 and 2 Plat
- (4) Annexation Petition

  
\_\_\_\_\_  
Jerry B. Dudley  
Planning Director

  
\_\_\_\_\_  
Randall S. Osterman  
City Manager



**ORDINANCE NO. 2021\_\_\_\_\_**

**AN ORDINANCE TO ANNEX AND ZONE THE NORTH SIDE OF LAKE OAKDALE AND THE LAKE OAKDALE DAM, A PORTION OF TMN 00751-01-049.**

**WHEREAS,** a Public Hearing was held in the Council Chambers on April 13, 2021 at 6:00 P.M. before the City of Florence Planning Commission via Zoom, and notice of said hearing was duly given;

**WHEREAS,** application by Claussen Developers, LLC, owner of TMN 00751-01-049, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated into the City limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and given the zoning district classification of OSR:

**The property requesting annexation is shown more specifically on Florence County Tax Map 00751, block 01, parcel 049 and on the plat filed in Plat Book 107 at page 233.**

**Any portions of public rights-of-way abutting the above described property will be also included in the annexation.**

**WHEREAS,** Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021

Approved as to form:

\_\_\_\_\_  
**James W. Peterson, Jr.**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin,**  
Mayor

**Attest:**

\_\_\_\_\_  
**Casey C. Moore**  
Municipal Clerk



I HEREBY STATE TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF, THE SURVEY SHOWN HEREON WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE MINIMUM STANDARDS MANUAL FOR THE PRACTICE OF LAND SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS "B" SURVEY AS SPECIFIED THEREIN.

*William F. Cox, Jr.* 8/31/20  
 WILLIAM F. COX, JR. PL5 11363 DATE



Florence County Parcel No. 00075-01-020  
 Hereby certified as being correct by the  
 City of *Beaufort*  
 County Planner *Donna S. Saylor*

LEGEND  
 I.N. IRON NEW 1/2" REBAR  
 I.O. IRON OLD  
 PT. POINT

NOTES:  
 1) TAX MAP NO. 00075-01-020, 00751-01-049  
 2) DATE OF SURVEY: AUGUST 19, 2020  
 3) THIS LOT IS LOCATED IN FLOOD ZONE "X"  
 NATIONAL FLOOD INSURANCE PROGRAM,  
 FLOOD RATE MAP DATED DEC. 16, 2014

REFERENCE:  
 1) PLAT BY ERVIN ENGINEERING DATED  
 MARCH 15, 1993 FOR OKDALE  
 COUNTRY CLUB.  
 2) PB 22/565  
 3) PB 23/173  
 4) PB 20/210  
 5) PB 36/419  
 6) PB 43/135  
 7) PB 84/421  
 8) PB 90/170  
 9) PB 92/295

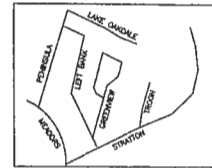
L=506.93'  
 R=1446.74'  
 $\Delta=20^{\circ}04'34''$   
 C LEN=504.34'  
 BRG=S 32'39"40" E

L=363.35'  
 R=4175.26'  
 $\Delta=04^{\circ}59'10''$   
 C LEN=363.23'  
 BRG=N 64'36"46" E

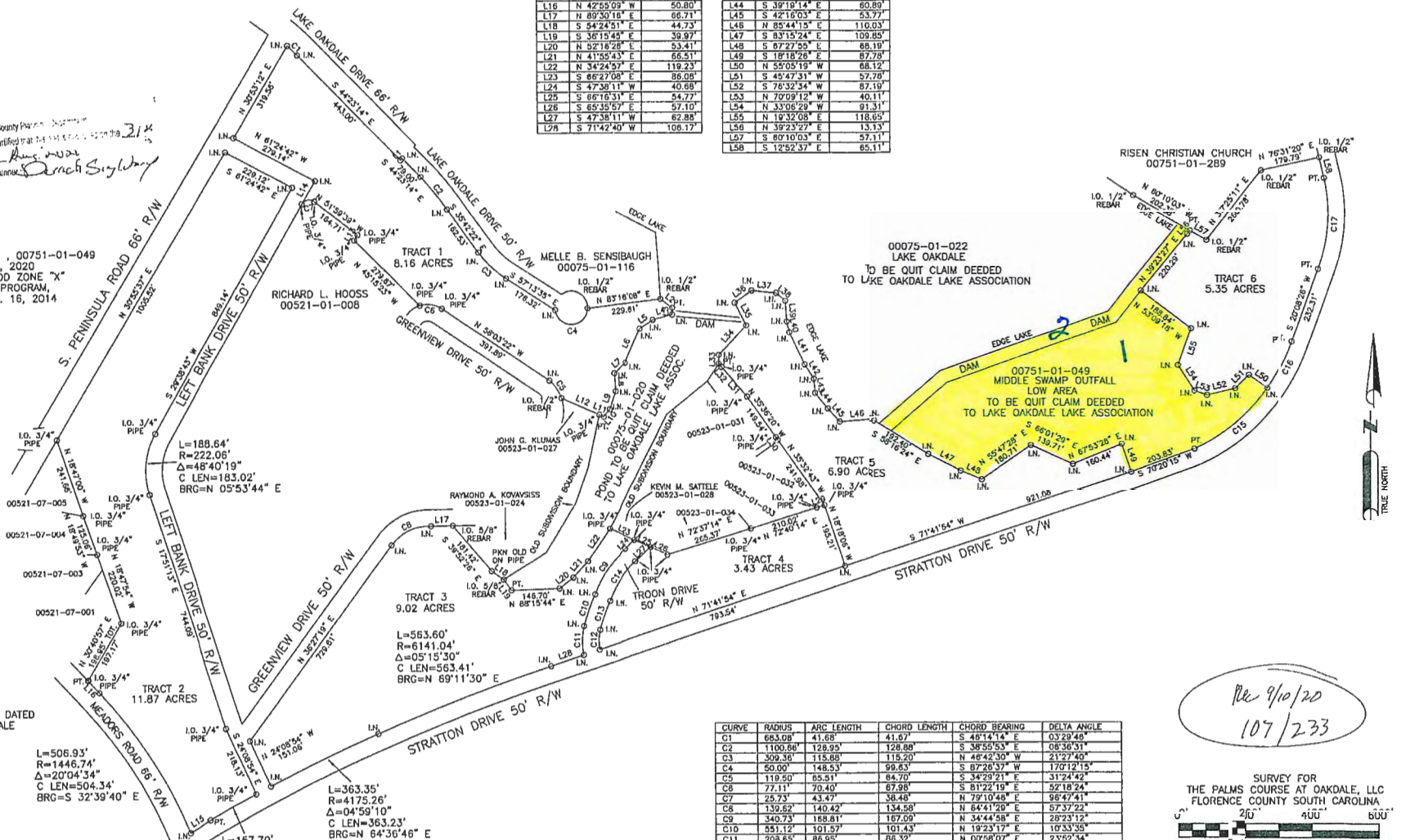
L=157.70'  
 R=4010.88'  
 $\Delta=02^{\circ}15'10''$   
 C LEN=157.69'  
 BRG=N 61'05"21" E

LINE	BEARING	DISTANCE
L1	N 45°36'46" E	8.00'
L2	S 53°04'41" E	44.59'
L3	S 07°55'31" W	20.00'
L4	S 75°22'11" W	81.45'
L5	S 56°40'56" W	48.73'
L6	S 23°56'17" W	112.87'
L7	S 67°59'05" W	48.77'
L8	S 04°28'05" E	54.28'
L9	S 18°58'10" W	57.50'
L10	S 39°22'49" W	28.78'
L11	N 68°01'44" W	15.00'
L12	N 68°01'44" W	125.58'
L13	N 31°03'42" E	19.65'
L14	N 30°29'52" E	79.73'
L15	S 59°34'12" W	74.41'
L16	N 42°55'05" W	50.80'
L17	N 89°30'18" E	66.71'
L18	S 54°24'51" E	44.73'
L19	S 36°15'45" E	39.97'
L20	N 52°18'26" E	53.41'
L21	N 41°55'43" E	66.51'
L22	N 34°24'57" E	119.23'
L23	S 66°27'08" E	86.05'
L24	S 47°38'17" W	40.98'
L25	S 66°16'31" E	54.77'
L26	S 65°35'57" E	57.10'
L27	S 47°38'11" W	62.88'
L28	S 71°42'40" W	106.17'

LINE	BEARING	DISTANCE
L29	N 72°29'58" E	24.93'
L30	N 33°52'53" W	10.04'
L31	N 49°43'54" W	118.04'
L32	N 40°43'34" W	12.03'
L33	N 00°37'28" E	27.15'
L34	N 43°12'51" E	121.87'
L35	N 26°59'52" W	78.24'
L36	N 64°44'50" E	62.84'
L37	S 84°19'27" E	74.80'
L38	S 50°17'24" E	36.42'
L39	S 03°45'57" E	62.22'
L40	S 13°28'51" E	35.68'
L41	S 25°03'17" E	107.12'
L42	S 32°38'48" E	50.85'
L43	S 05°41'58" E	42.50'
L44	S 39°19'14" E	69.69'
L45	S 42°16'03" E	53.77'
L46	N 85°44'15" E	110.03'
L47	S 83°15'24" E	109.85'
L48	S 87°27'52" E	68.18'
L49	S 18°18'26" E	67.78'
L50	N 55°05'19" W	68.12'
L51	S 45°47'31" W	57.70'
L52	S 76°52'54" W	67.10'
L53	N 70°09'12" W	46.11'
L54	N 33°06'29" W	91.31'
L55	N 19°32'08" E	118.65'
L56	N 39°23'27" E	13.13'
L57	S 80°10'03" E	53.11'
L58	S 12°52'57" E	65.11'



VICINITY MAP  
 NOT TO SCALE



CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	663.08'	41.68'	41.67'	S 46°14'14" E	03°29'48"
C2	1100.86'	128.95'	128.89'	S 38°55'53" E	06°36'31"
C3	309.36'	115.88'	115.20'	N 46°42'30" W	21°27'40"
C4	50.00'	148.53'	96.63'	S 67°28'37" W	17°02'15"
C5	118.50'	65.31'	64.79'	S 34°29'14" E	31°24'42"
C6	77.11'	70.40'	67.98'	S 81°22'19" E	58°28'24"
C7	25.73'	43.47'	38.48'	N 79°10'48" E	96°47'41"
C8	139.82'	140.42'	134.58'	N 84°41'20" E	57°37'22"
C9	340.73'	158.81'	167.09'	N 34°44'58" E	28°23'12"
C10	551.12'	101.57'	101.43'	N 19°23'17" E	10°33'36"
C11	208.65'	86.95'	86.32'	N 07°58'07" E	23°02'34"
C12	158.65'	59.17'	58.83'	N 02°02'30" E	21°22'06"
C13	501.12'	92.07'	91.94'	N 10°26'04" E	10°31'59"
C14	287.68'	148.56'	148.91'	N 34°56'13" E	29°30'21"
C15	541.51'	290.45'	288.98'	S 50°20'00" W	30°43'58"
C16	541.51'	151.12'	150.63'	S 26°58'20" W	16°59'23"
C17	478.55'	279.80'	275.89'	S 03°52'42" W	33°39'07"

Re 9/10/20  
 107/233

SCALE 1"=200'  
 SURVEY FOR  
 THE PALMS COURSE AT OKDALE, LLC  
 FLORENCE COUNTY SOUTH CAROLINA  
 20' 40' 60'  
 SURVEY AND PLAT BY  
 LOWER FLORENCE COUNTY SURVEYING  
 155 NORTH CHURCH STREET  
 LAKE CITY, S.C. 29560  
 843-374-8614

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:  
SEE ATTACHED SCHEDULE A  
Florence County Tax Map Number: portion of 00751-01-049
3. Annexation is being sought for the following purposes: Access to City services
4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	<u>        </u>	Race	<u>        </u>
Total 18 and Over	<u>        </u>	Total Registered to Vote	<u>        </u>

APPLICANT (S) (Please print or type):

Name(s): Claussen Developers, LLC (B. Kendall Hiller, Attorney)

Address: P.O. Box 1461, Florence, SC 29501

Telephone Numbers: 843-669-6395 [work] \_\_\_\_\_ [home]

Email Address: khiller@mcgowanlaw.com

Signature BK Hiller, attorney Date March 4, 2021

Certification as to ownership on the date of petition:	FOR OFFICAL USE ONLY
Date <u>3/4/2021</u>	<u>        </u>

SCHEDULE A  
PROPERTY TO BE ANNEXED

Parcel 1 of 3: The parcel of land depicted as "Middle Swamp Outfall Low Area to be Quit Claim Deeded to Lake Oakdale Lake Association" on the plat filed in the Florence County Clerk of Court's Office on September 10, 2020 in Plat Book 107 at Page 233.

Parcel 2 of 3: The strip of land abutting Parcel 1 above depicted on the plat referenced above as "DAM", being bound as follows: on its southernmost end by Tract 5 as shown on the above referenced plat; on its eastern line by Parcel 1 above and Tract 6 depicted on the above reference plat; on its northernmost line by property of Risen Christian Church (tax parcel 00751-01-289); and on its westernmost line by Lake Oakdale.

Parcel 3 of 3: The **portion** of Tax Parcel Number 00751-01-049 comprising essentially the northern half of Lake Oakdale, bounded as follows: on the south by Parcels 00075-01-022 and 00075-01-237; on the east by a portion of Parcel 2 above; on the West by Parcels 00075-01-021 and 0051-01-003 and on its northern most line by the rear property lines of various residential parcels that front on West Lake Drive; this Parcel 3 to be annexed also abuts two (2) portions of West Lake Drive - one near its northeastern end between Tax Parcels 00751-01-285 and 00751-01-040 and the other near its southern end between Tax Parcels 00751-01-281, 00751-01-282 and 00751-01-289.

VIII. b.  
Bill No. 2021-25  
First Reading

FLORENCE CITY COUNCIL MEETING

**DATE:** July 12, 2021  
**AGENDA ITEM:** Ordinance  
**DEPARTMENT/DIVISION:** City Council

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**I. ISSUE UNDER CONSIDERATION:**

An Ordinance authorizing the conveyance of the real estate described in detail on the list attached hereto as Exhibit "A", said properties being acquired by the city as part of the Neighborhood Redevelopment efforts to be utilized by facilitating the construction/rehabilitation of homes which will be marketed for sale of prices based on fair market value in order to help revitalize neighborhood areas within the city.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

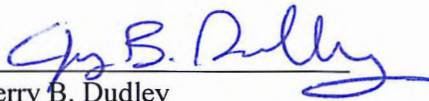
1. This Ordinance is being considered for first reading.


**III. POINTS TO CONSIDER:**

1. The City acquired these properties for the purpose of facilitating the construction/rehabilitation of homes to assist in the revitalization of blighted neighborhoods.
2. Conveyance of these properties to homeowners and/or private developers will support goals established in the Neighborhood Revitalization Strategy such as to stabilize each of the focus area neighborhoods, to increase opportunities for affordable housing and homeownership, and to leverage city resources through partnerships with the private sector.
3. Compensation for the properties will be determined at the time of sale and will be based on fair market value determinizations.

**IV. ATTACHMENTS:**

1. Proposed Resolution
2. Exhibit "A"

  
Jerry B. Dudley  
Planning Director

  
Randall S. Osterman  
City Manager

**ORDINANCE NO. 2021-25**

**AN ORDINANCE AUTHORIZING THE CONVEYANCE OF THE REAL ESTATE DESCRIBED IN DETAIL ON THE LIST ATTACHED HERETO AS EXHIBIT "A", SAID PROPERTIES BEING ACQUIRED BY THE CITY AS PART OF THE NEIGHBORHOOD REDEVELOPMENT EFFORTS TO BE UTILIZED BY FACILITATING THE CONSTRUCTION/REHABILITATION OF HOMES WHICH WILL BE MARKETED FOR SALE AT PRICES BASED ON FAIR MARKET VALUE IN ORDER TO HELP REVITALIZE NEIGHBORHOOD AREAS WITHIN THE CITY.**

**WHEREAS**, after due consideration, the City has concluded that the properties described on Exhibit "A" attached hereto and incorporated herein by reference was acquired for the purpose of facilitating the construction/rehabilitation of homes to be sold in order to assist in the revitalization of blighted neighborhoods;

**NOW, THEREFORE**, be it ordained by the City Council of the City of Florence in meeting duly assembled and by the authority thereof:

1. That, in accordance with and in furtherance of the goals of the City's Neighborhood Redevelopment Programs, pursuant to §5-7-260(6) of the South Carolina Code of Laws, as amended, and §2-26(8) of the Code of Ordinances of the City of Florence, the City Manager of the City of Florence or his designee is hereby authorized to execute the necessary deeds and other documentation in order to sell the properties described on Exhibit "A" to qualified buyers for prices based on fair market value determinations made by City Staff and participating lenders. Any prior sale of any of the lots referenced herein are hereby specifically ratified.

2. This Ordinance shall become effective immediately upon its approval and adoption on second reading by the City Council of the City of Florence, South Carolina.

**ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2021.**

Approved as to form:

\_\_\_\_\_  
JAMES W. PETERSON, JR.  
City Attorney

\_\_\_\_\_  
TERESA MYERS ERVIN  
Mayor

**Attest:**

\_\_\_\_\_  
CASEY C. MOORE  
Municipal Clerk



Exhibit A

**List of Properties**

ADDRESS	TAX PARCEL	AREA
301 W. Liberty Street with House	90084-07-011	North
207 W Liberty Street with House	90099-01-001	North
817 W Sumter NIP Lot w/house	90060-06-015	Northwest
407 Railroad Ave NIP Lot	90088-03-012	East
406 Railroad Ave NIP Lot	90088-03-027	East
419 E Pine St Lot	90118-12-021	East
557 E. Pine St Lot	90103-06-003	East
559 E Pine St Lot	90103-06-004	East
322 Gaillard Street NIP Lot	90103-07-001	East
609 E Pine St NIP Lot	90103-07-003	East
611 E Pine St NIP Lot	90103-07-004	East
400 S Gaillard	90103-08-011	East
410 S Gaillard Lot	90103-08-012	East
411 S Gaillard Street	90103-09-005	East
408 Ballard Street	90118-08-003	East
Kershaw Street	90103-10-003	East
Kershaw Street	90103-10-011	East
403 S. Church St Lot	90103-12-007	East
401 S Church Street & 206 E. Pine Lots	90103-12-008	East
509 Jarrott NIP LOT	90103-15-014	East
Campbell Street	90104-05-006	East
Barringer Street	90105-01-017	East
400 Howard Street	90118-12-001	East
402 Howard St	90118-12-002	East
357 S. Jeffords Street Lot	90118-05-009	East
355 S. Jeffords Lot	90118-05-010	East
319 Railroad Ave.	90087-06-006	East
321 Railroad Ave.	90087-06-005	East
115 E. Pine St.	90087-06-002	East
113 E. Pine St.	90087-06-001	East
116 E. Pine St.	90088-03-015	East
114 E. Pine St.	90088-03-034	East
E. Pine St. 50' Lot	90087-06-020	East
308 Charlotte Street	90118-05-002	East
310 Charlotte Street	90118-05-003	East
406 W. Vista St	90084-07-022	North
402 W. Vista St (404)	90084-07-021	North
802 Fraser Street Lot	90084-10-020	North
Booker Street Lot	90084-10-022	North
406 E. Marlboro Street (corner of Church Street)	90085-21-027	North
Stackley Street	90100-12-003	North
Layton Street	90100-04-015	North
407 Washington St Lot	90084-12-003	North
104 W. Vista St.	90099-01-013	North
116 W. Vista St Lot	90099-01-021	North
1315 Malloy Street	90114-03-011	North
706 N Dargan St	90100-13-010	North
North Pointe Drive Lots 1-27	01472-01-111 thru 137	North

603 Brand Street	90100-02-017	North
Cannon Street Large Lot	00147-01-063	Northwest
Alexander Street	01471-01-058	Northwest
1022 W. Marion NIP Lot	90045-03-012	Northwest
Ingram Street (vacant Lot)	90059-07-013	Northwest
Ingram Street (vacant Lot)	90059-07-023	Northwest
Lot Corner of Ingram & Dunbar	90059-04-011	Northwest
Ingram Street	90059-05-001	Northwest
965 W. Dixie Street House	90059-10-001	Northwest
603 Lawson Lot	90059-19-016	Northwest
558 N. Alexander NIP Lot	90060-02-021	Northwest
557 Lawson NIP Lot	90060-04-012	Northwest
559 Lawson Street	90060-04-013	Northwest
814 Gladstone NIP Lot	90060-06-011	Northwest
Old Carver Station Lot 1005 Myers Ervin Way	90060-08-013	Northwest
Old Carver Station Lot 1009 Myers Ervin Way	90060-08-014	Northwest
Old Carver Station Lot 1004 Myers Ervin Way	90060-08-016	Northwest
Old Carver Station Lot 1008 Myers Ervin Way	90060-08-017	Northwest
924 W. Marion NIP Lot	90060-12-021	Northwest
704 Stonehenge Lane	90071-02-003	Northwest
418 W. Sumter	90072-12-018	Northwest
405 N. McQueen NIP Lot	90072-12-022	Northwest
308 W Sumter	90072-13-012	Northwest
310 W Sumter	90072-13-013	Northwest
405 Chase Street Lot	90072-05-011	Northwest
407 Chase Street Lot	90072-05-012	Northwest
510 N McQueen St	90072-14-018	Northwest
462 W. Darlington Street	90073-06-009	Northwest
700 Habitat Lane	01471-01-081	Northwest
609 Simmons Street	90059-07-002	Northwest
409 - 411 W. Sumter Street	90072-11-005	Northwest

FLORENCE CITY COUNCIL MEETING

**DATE:** July 12, 2021

**AGENDA ITEM:** Ordinance To Annex and Zone 2924 West Palmetto Street, TMN 00100-01-030.

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

Request to annex property located at 2924 West Palmetto Street, Tax Map Number 00100-01-030, into the City of Florence and zone to CA - Campus. The request is being made by the property owner.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

On June 8, 2021, Planning Commission held a public hearing on this matter, and voted unanimously, 6-0, to recommend the zoning request of CA - Campus.

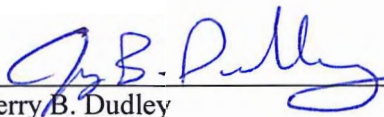
**III. POINTS TO CONSIDER:**

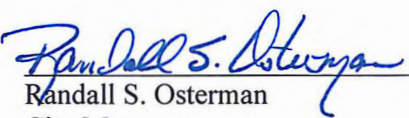
- (1) Request is being considered for first reading.
- (2) City water services are currently available, but city sewer services are not. The applicant has signed the sewer release form.
- (3) A Public Hearing for zoning was held at the June 8, 2021 Planning Commission meeting.
- (4) City staff recommends annexation and concurs with Planning Commission's recommendation to zone the property CA - Campus.

**IV. PERSONAL NOTES:**

**V. ATTACHMENTS:**

- (1) Ordinance
- (2) Vicinity Map
- (3) Location Map
- (4) Annexation Petition

  
Jerry B. Dudley  
Planning Director

  
Randall S. Osterman  
City Manager

ORDINANCE NO. 2021 \_\_\_\_\_

**AN ORDINANCE TO ANNEX AND ZONE 2924 WEST PALMETTO STREET, TMN 00100-01-030.**

**WHEREAS,** a Public Hearing was held in the Council Chambers on June 8, 2021 at 6:00 P.M. before the City of Florence Planning Commission via Zoom, and notice of said hearing was duly given;

**WHEREAS,** application by Angela Lorenz on behalf of Florence Adventist Church, owners of TMN 00100-01-030, was presented requesting an amendment to the City of Florence **Zoning Atlas** that the aforesaid property be incorporated into the City limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and given the zoning district classification of CA:

**The property requesting annexation is shown more specifically on Florence County Tax Map 00100, block 01, parcel 030 (0.717402 acre).**

**Any portions of public rights-of-way abutting the above described property will be also included in the annexation.**

**WHEREAS,** Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021

Approved as to form:

\_\_\_\_\_  
**James W. Peterson, Jr.**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin,**  
Mayor

**Attest:**

\_\_\_\_\_  
**Casey C. Moore**  
Municipal Clerk

# PC-2021-19

## Vicinity Map – 2924 West Palmetto Street

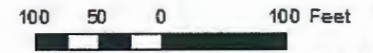


### Legend

- County address point
- Streets
- ▭ Parcels
- ▭ City Limits



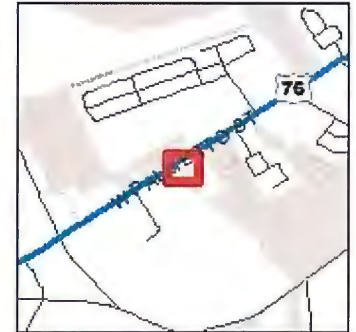
**DISCLAIMER:**  
The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.





Date: 5/14/2021

PC-2021-19

# Location Map – 2924 West Palmetto Street

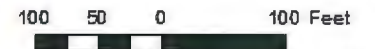


### Legend

-  Parcels
-  City Limits



**DISCLAIMER:**  
The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Date: 5/14/2021

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.

2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map Number: 00100-01-030

3. Annexation is being sought for the following purposes:

City Water

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents 0 Race -
Total 18 and Over - Total Registered to Vote -

APPLICANT (S) (Please print or type):

Name(s): Florence Adventist

Address: 2924 W. Palmetto St. Florence 29501

Angela Telephone Numbers: 843-206-5082 [work] [home]

Email Address: angaloread.com

Signature [Signature] Date 5/6/21

Certification as to ownership on the date of petition: FOR OFFICAL USE ONLY
Date 03 5-6-21



FLORENCE CITY COUNCIL MEETING

**DATE:** July 12, 2021  
**AGENDA ITEM:** Resolution  
**DEPARTMENT/DIVISION:** Planning, Research, and Development

---

**I. ISSUE UNDER CONSIDERATION:**

A Resolution to designate 10 (ten) on-street parking spaces on the north side of the 400 block of West Evans as "U.S. Marshals Parking Only" along the frontage of the McMillan federal building, Monday through Friday, 6:00 am until 7 pm.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

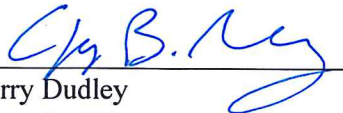
1. This item was deferred at the June 14, 2021 City Council meeting in order for staff to present Council's recommendation to restrict parking to a specific timeframe to the Marshals.

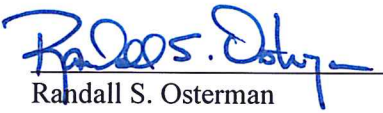
**III. POINTS TO CONSIDER:**

1. The U.S. Marshals Florence, SC office made a request on March 12, 2021, following the installation of the new on-street parking associated with the West Evans Streetscape project, to designate the new spaces as "U.S. Marshals Parking Only".
2. Section 19-4 of the Code of Ordinances allows the chief of police, when so directed by resolution of City Council, to regulate the operation of vehicles within the City by erecting of placing of proper signs or markers indicating limited or prohibited parking, angle parking, parking of official vehicles, or parking of public service vehicles.
3. Ordinance 88-51 established two hour, on-street parking in the following areas:
  - a. 100 and 200 blocks of West Evans Street;
  - b. 100 blocks of North and South Dargan Street
4. The 2016 Parking Study for Downtown Florence, conducted by CDM Smith, recommends establishing on-street parking to facilitate the development and growth of downtown.

**IV. ATTACHMENTS:**

1. Proposed Resolution
2. Request from U.S. Marshals Service
3. Location Map

  
Jerry Dudley  
Planning Director

  
Randall S. Osterman  
City Manager

(STATE OF SOUTH CAROLINA)  
( )  
(CITY OF FLORENCE)

**RESOLUTION NO. 2021-\_\_\_\_\_**

**A RESOLUTION TO DESIGNATE 10 (TEN) ON-STREET PARKING SPACES ON THE NORTH SIDE OF THE 400 BLOCK OF WEST EVANS AS “U.S. MARSHAL PARKING ONLY” ALONG THE FRONTAGE OF THE MCMILLAN FEDERAL BUILDING, MONDAY THROUGH FRIDAY, 6:00 AM UNTIL 7:00 PM.**

**WHEREAS**, the City Council of the City of Florence seeks to provide both an effective and safety-oriented means of on-street parking within the municipal limits of the City and;

**WHEREAS**, Section 19-4 of the City of Florence Code of Ordinances allows the chief of police, when so directed by resolution of City Council, to regulate the operation of vehicles within the City by erecting or placing of proper signs or markers indicating limited or prohibited parking, angle parking, parking of official vehicles, or parking of public service vehicles and;

**WHEREAS**, the West Evans Streetscape Project establishes new on-street parking within the 400 block of West Evans, and;

**WHEREAS**, the City Council of the City of Florence wishes to establish designate ten (10) on-street parking spaces located on the north side of the 400 block of West Evans along the frontage of the McMillan Federal Building as “U.S. Marshals Parking Only” Monday through Friday, 6:00 am until 7:00 pm.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

1. On the 400 block of West Evans Street, ten (10) on-street parking spaces located on the north side of the 400 block of West Evans along the frontage of the McMillan Federal Building as “U.S. Marshals Parking Only” Monday through Friday, 6:00 am until 7:00 pm;

**AND IT IS SO RESOLVED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**ADOPTED THIS** \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**(EXECUTED ON ONE ADDITIONAL PAGE)**

Approved as to form:

James W. Peterson, Jr.
City Attorney

Teresa Myers Ervin
Mayor

Attest:

Casey C. Moore
Municipal Clerk



**U.S. Department of Justice**

United States Marshals Service

*District of South Carolina  
Florence Division*

---

*401 West Evans Street, Suite 215  
Florence, South Carolina 29501*

March 12, 2021

Clint Moore, ASLA  
Assistant City Manager  
Planning, Research and Development  
City of Florence.  
324 West Evans Street  
Florence, SC 29501  
E: [cmoore@cityofflorence.com](mailto:cmoore@cityofflorence.com)  
T: 843-665-2047

The United States Marshals Service is requesting the authorization from the City of Florence to designate the street parking around the McMillan Federal Building and Courthouse to be under the physical monitoring and control of this agency. This authorization from the city would allow the United States Marshals Service to secure the street parking in the immediate vicinity of the McMillan Federal Building on Evans, Sanborn, McQueen, and Barnes Street. This authorization would not supplant any enforcement authority granted to the Florence Police Department under state law over these parking areas or streets.

Our paramount motivation for this request is the overall safety of the citizenry of Florence that utilize the services of the federal courthouse and the protection of the federal judiciary housed there. This authorization would allow this agency to place signage indicating that the parking in front of the McMillan Building on Evans Street is "U. S. Marshals Parking Only". Additionally, "No Parking" signs would be placed around the perimeter of the McMillan Building on Sanborn, McQueen, and Barnes Street.

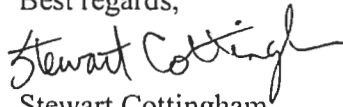
The McMillan Federal Building and Courthouse has the highest level of security classification of any facility in eastern South Carolina. It serves as a federal courthouse that holds two sitting federal district court judges, two visiting federal district court judges, two federal magistrates, and the administrative judge of the Social Security Administration. The McMillan Building serves as the center of federal judicial administration for the Pee Dee and Grand Strand regions

of South Carolina. It houses law enforcement components and prosecutorial offices of the United States Department of Justice that conduct sensitive investigations throughout the area.

The administration of justice in this courthouse involves extremely sensitive high-threat trials. The streetscape project is a wonderful beautification project undertaken by the City of Florence; however, these enhancements create unique security obstacles for this courthouse. The new parking in front of the McMillan Building created by the streetscape project is a huge security concern for this building. The addition of the streetscape parking creates a natural avenue for vehicle-borne explosives to be more easily placed next to the federal courthouse. It also provides easy access for outside elements to park, surveil, and threaten jurors and witnesses as they enter the building. Any of the potential scenarios would have an adverse impact upon the administration of justice and hamper the enforcement of our nation's laws.

The McMillan Federal Building provides ample parking behind our facility for use by the general public during regular business hours. It is accessible every day to the public. It is secure, maintained, and monitored for safety by the Marshals Service. We encourage everyone to utilize it when conducting business at the McMillan Federal Building and Courthouse. The parking is compliant for handicap visitors. In summary, the City of Florence's consideration for this request authorization is greatly appreciated by the United States Marshals Service. An aerial representation of the parking areas around the McMillan Federal Building is attached that delineates the parking areas to be considered in this request.

Best regards,



Stewart Cottingham

Supervisory Deputy U. S. Marshal

United States Marshals Service

W: 843-662-0750

E: [stewart.cottingham@usdoj.gov](mailto:stewart.cottingham@usdoj.gov)

Attachment: aerial map





FLORENCE CITY COUNCIL MEETING

**DATE:** July 12, 2021  
**AGENDA ITEM:** A resolution authorizing the expenditure of American Rescue Plan Act funds by the City of Florence.  
**DEPARTMENT/DIVISION:** Finance

---

**I. ISSUE UNDER CONSIDERATION:**

For City Council consideration is a resolution authorizing a proposed plan developed by City staff for the expenditure of American Rescue Act Plan funds by the City of Florence.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

1. On March 11, 2021, H.R. 1319, better known as the American Rescue Plan, was signed into law.
2. This \$1.9 trillion emergency relief bill provides \$65.1 billion to municipal governments to respond to the COVID-19 public health emergency, offset revenue losses, bolster economic recovery, and provide premium pay for essential workers.
3. The City of Florence has been allocated \$7,943,151 in American Rescue Plan Act funds.
4. Funding will be distributed in two tranches. The first tranche will be distributed within 60 of enactment of the law, and the second tranche will be distributed 12 months after the first tranche is paid.
5. On June 14, 2021, the City of Florence received its first tranche in the amount of \$3,971,575.50.
6. The City needs to develop a plan for the expenditure of these funds. City staff has developed a proposed plan for consideration by City Council.

**III. POINTS TO CONSIDER:**

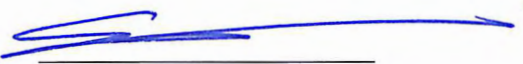
1. Staff recommends adoption of the resolution.
2. Attached to the resolution and incorporated by reference is the proposed Plan of Expenditure for American Rescue Plan Act funds.

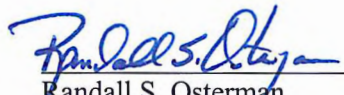
**IV. STAFF RECOMMENDATION:**

Staff recommends approval and adoption of the proposed resolution to authorize the expenditure of American Rescue Plan Act funds by the City of Florence.

**V. ATTACHMENTS:**

1. A resolution authorizing the expenditure of American Rescue Plan Act funds by the City of Florence.

  
Kevin V. Yokim  
Assistant City Manager

  
Randall S. Osterman  
City Manager



**RESOLUTION NO. 2021-23**

**A RESOLUTION AUTHORIZING THE EXPENDITURE OF AMERICAN RESCUE PLAN ACT FUNDS BY THE CITY OF FLORENCE.**

1. On March 11, 2021, H.R. 1319, better known as the American Rescue Plan, was signed into law.
2. This \$1.9 trillion emergency relief bill provides \$65.1 billion to municipal governments to respond to the COVID-19 public health emergency, offset revenue losses, bolster economic recovery, and provide premium pay for essential workers.
3. The City of Florence has been allocated \$7,943,151 in American Rescue Plan Act funds.
4. Funding will be distributed in two tranches. The first tranche will be distributed within 60 of enactment of the law, and the second tranche will be distributed 12 months after the first tranche is paid.
5. On June 14, 2021, the City of Florence received its first tranche in the amount of \$3,971,575.50.
6. The City needs to develop a plan for the expenditure of these funds. City staff has developed a proposed plan for consideration by City Council.
7. City Council adopts this Resolution authorizing the plan of expenditure for these American Rescue Plan funds as proposed by City staff.

**NOW, THEREFORE, BASED UPON THE FINDINGS OF FACT REFERENCED AND SET OUT ABOVE, IT IS HEREBY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF FLORENCE, SOUTH CAROLINA AS FOLLOWS:**

- a. The City hereby approves the **PLAN OF EXPENDITURE FOR AMERICAN RESCUE PLAN ACT FUNDS** attached and incorporated by reference.

**AND IT IS SO RESOLVED THIS 12<sup>TH</sup> DAY OF JULY, 2021.**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**JAMES W. PETERSON, JR.**  
City Attorney

\_\_\_\_\_  
**TERESA MYERS ERVIN**  
Mayor

**ATTEST:**

\_\_\_\_\_  
**CASEY C. MOORE**  
Municipal Clerk

## PLAN OF EXPENDITURE FOR AMERICAN RESCUE PLAN ACT FUNDS

1. Respond to the COVID-19 public health emergency
  - a. \$250,000 to various non-profit agencies to fund rent and utility assistance
2. Offset revenue losses
  - a. \$3,040,901 to offset revenue losses incurred by the General Fund as a result of COVID-19, to be used as follows:
    - i. \$1,200,000 to be deposited into fund balance in the City's General Fund, to be expended at the direction of City Council
    - ii. \$250,000 for neighborhood revitalization programs
    - iii. \$680,000 for the construction of fields 5 and 6 at the new athletic complex
    - iv. \$350,000 for a new cherry-picker to assist with yard waste removal
    - v. \$300,000 for a new sanitation truck
    - vi. \$260,901 for premium pay for other employees who worked during the COVID-19 pandemic
3. Bolster economic recovery
  - a. \$3,000,000 to be used for various water and sewer projects
  - b. \$1,000,000 to be used to enhance broadband access for underserved areas
4. Premium pay for essential workers
  - a. \$652,250 for premium pay for employees who interacted directly with the public during the COVID-19 pandemic

FLORENCE CITY COUNCIL MEETING

**DATE:** July 12, 2021

**AGENDA ITEM:** Resolution

**DEPARTMENT/DIVISION:** City Manager

---

**I. ISSUE UNDER CONSIDERATION:**

A Resolution approving the issuance by the Housing Authority of the City of Florence of its multifamily housing revenue bonds (Dillon Grade School Apartments), as required by Section 147(f) of the Internal Revenue Code, in the aggregate principal amount of not to exceed \$8,000,000.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

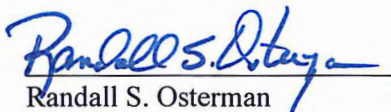
1. The City of Dillon passed a resolution requesting the Housing Authority of Florence to sponsor a bond issue for a redevelopment project in Dillon.

**III. POINTS TO CONSIDER:**

1. The City of Dillon has not created a municipal housing authority within the City of Dillon and the Dillon City Council passed a resolution authorizing the Housing Authority to issue its Bonds and finance a portion of the costs of the redevelopment project.
2. The applicant intends to borrow the proceeds derived from the sale of the bonds and undertake the project so that the interest on the bonds will be excluded from gross income for federal income tax purposes.
3. Section 147(f) of the Tax Code provides that the bonds may not be issued as tax-exempt bonds under the Tax Code unless the issue of bonds has been approved by the next higher governmental body with elected members and from which the authority of the Housing Authority is derived, which is the City Council of the City of Florence.

**IV. ATTACHMENTS:**

1. Proposed Resolution

  
Randall S. Osterman

City Manager

## RESOLUTION NO. 2021-24

### APPROVING THE ISSUANCE BY THE HOUSING AUTHORITY OF THE CITY OF FLORENCE OF ITS MULTIFAMILY HOUSING REVENUE BONDS (DILLON GRADE SCHOOL APARTMENTS), AS REQUIRED BY SECTION 147(f) OF THE INTERNAL REVENUE CODE, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$8,000,000.

WHEREAS, the Housing Authority of the City of Florence, South Carolina (the "*Housing Authority*"), has been requested by Dillon School Senior, LP, a South Carolina limited partnership (the "*Applicant*"), to assist the Applicant in providing financing for a portion of the costs of acquisition of an approximately 5.6 acre parcel of land and the existing improvements thereon located at 301 Martin Luther King, Jr. Boulevard (the "*Site*") in the City of Dillon, South Carolina and constructing, renovating such improvements, and adapting for reuse for 37 affordable residential units for elderly persons, including amenities functionally related and subordinate thereto, and a portion of the costs of financing (the "*Project*"); and

WHEREAS, the Housing Authority adopted an Inducement Resolution on February 19, 2021, providing that in the event the Applicant meets the requirements set forth in the Inducement Resolution, the Housing Authority will undertake to issue its multifamily housing revenue bonds or notes (the "*Bonds*") under the provisions of Title 31, Chapter 13 of the Code of Laws of South Carolina 1976, as amended (the "*Act*"), particularly Sections 31-13-90 and 31-13-190 thereof, and Sections 31-3-20(15) and (17) and 31-3-540 of the Code of Laws of South Carolina 1976, as amended (the "*Code*"), in the amount necessary to fund one or more mortgage loans to the Applicant in an amount of not to exceed \$8,000,000 to provide funds for the acquisition, rehabilitation, and conversion of the Project to affordable senior rental housing; and

WHEREAS, Sections 31-3-400 and 31-3-410 of the Code authorize a housing authority to exercise any or all of its powers within the territorial boundaries of any other municipality if resolutions are adopted (a) by the council of such municipality in which the housing authority proposes to exercise its powers and (b) by the housing authority of such municipality, if any, declaring that there is a need for the housing authority to exercise its powers within such municipality; and

WHEREAS, the City Council of the City of Dillon (the "*Dillon City Council*") has not created a municipal housing authority within the City of Dillon; and

WHEREAS, by resolution duly adopted on April 12, 2021, the Dillon City Council gave its approval authorizing the Housing Authority to issue its Bonds to finance a portion of the costs of the Project; and

WHEREAS, the City Council has been further advised that the Applicant intends to borrow the proceeds derived from the sale of the Bonds and undertake the Project such that the interest on the Bonds will be excluded from gross income for federal income tax purposes under Sections 103 and 142 of the Internal Revenue Code of 1986, as amended (the "*Tax Code*"), if certain procedural steps are taken with respect to the approval of the Bonds, to qualify the Project for federal and South Carolina low income housing tax credits, thereby reducing the costs of acquiring and converting the Project to affordable housing which will result in lower rents than would otherwise be necessary to charge the tenants in the Project; and

WHEREAS, Section 147(f) of the Tax Code provides that the Bonds may not be issued as tax-exempt bonds under the Tax Code unless the issue of Bonds has been approved by the next higher governmental body (i) with elected members and (ii) from which the authority of the Housing Authority is derived; and

WHEREAS, the City Council of the City of Florence (the “*City Council*”) is the elected legislative body of the next higher governmental body with elected members and from which the authority of the Housing Authority is derived, all within the meaning of Section 147(f) of the Tax Code; and

WHEREAS, the Housing Authority has further advised City Council that one of the requirements of the Tax Code is that a public hearing must take place before approval by the elected legislative body under Section 147(f) of the Tax Code; and

WHEREAS, the City Council held a public hearing immediately prior to the meeting at which this Resolution is being considered, duly noticed by publication of a notice of public hearing not less than \_\_\_ ( ) days prior to the date of the public hearing in [Newspaper], a newspaper published in the City of Florence, at which all residents of the City of Florence and other interested persons were given a reasonable opportunity to express their views; and

WHEREAS, upon consideration of the Housing Authority’s requests, the City Council has determined to support the Project by approving the proposal of the Housing Authority to issue the Bonds to finance a portion of the costs of the Project;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Florence, South Carolina, as follows:

SECTION 1. The City Council hereby approves, within the meaning of Section 147(f) of the Tax Code, the issuance of the Bonds as qualified exempt facility bonds for qualified residential rental projects under Section 142(a)(7) of the Tax Code, to finance a portion of the costs of the Project.

SECTION 2. The Bonds will be payable by the Housing Authority solely and exclusively out of payments to be made by the Applicant with respect to the Project. The Bonds will not constitute a debt or grant or loan of the credit of the City of Florence (the “*City*”), the Housing Authority, the State of South Carolina (the “*State*”), or any other political subdivision of the State within the meaning of any State constitutional provision or statutory limitation or other applicable authority, nor give rise to a pecuniary liability of the City, the Housing Authority, or the State. The Bonds will not constitute a charge against the general credit of the City, the Housing Authority, or the State or the taxing powers of either the City or the State. Neither the State nor the City shall be liable on the Bonds.

SECTION 3. All resolutions and parts thereof in conflict herewith are to the extent of such conflict hereby repealed, and this resolution shall take effect and be in full force and effect from and after its adoption.

Adopted this \_\_\_\_ day of July, 2021.

**CITY OF FLORENCE, SOUTH CAROLINA**

By: \_\_\_\_\_  
Teresa Myers Ervin, Mayor

(SEAL)

ATTEST:

By: \_\_\_\_\_  
Casey C. Moore, Municipal Clerk

FLORENCE CITY COUNCIL MEETING

**DATE:** July 12, 2021  
**AGENDA ITEM:** Resolution  
**DEPARTMENT/DIVISION:** City Council

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**I. ISSUE UNDER CONSIDERATION**

A Resolution to commend Helping Florence Flourish for their efforts during the June 26, 2021 community clean-up event.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN**

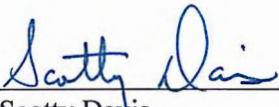
This is the initial consideration of commending

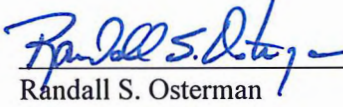
**III. POINTS TO CONSIDER**

A. On June 26, 2021 Helping Florence Flourish coordinated 25 teams across Florence to collect litter and large household waste.

**IV. ATTACHMENTS**

Resolution

  
\_\_\_\_\_  
Scotty Davis  
Deputy City Manager

  
\_\_\_\_\_  
Randall S. Osterman  
City Manager

(STATE OF SOUTH CAROLINA)  
( )  
(CITY OF FLORENCE)

**RESOLUTION 2021-25**

**A Resolution by the City of Florence formally commending Helping Florence Flourish for their dedicated efforts during the June 26, 2021 community clean-up event.**

**WHEREAS,** Helping Florence Flourish has been a unifying cornerstone of Florence since 2015; and

**WHEREAS,** their volunteer service has empowered both the giver and the recipient and serves as an example of good citizenship for all Florence citizens; and

**WHEREAS,** every endeavor of Helping Florence Flourish has moved Florence forward in the right direction; and

**WHEREAS,** on June 26, 2021, their contributions created visible changes throughout the Florence community; and

**WHEREAS,** 25 teams scoured Florence area to remove litter and debris with an impact that can be felt throughout the community; and

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FLORENCE:**

The City of Florence formally commends and celebrates Helping Florence Flourish for their desire to make Florence a better community. We encourage our citizens to get involved in our community and help make it a more vibrant place to live.

RESOLVED THIS 12<sup>th</sup> DAY OF JULY, 2021.

Approved as to form:

\_\_\_\_\_  
James W. Peterson, Jr., City Attorney

\_\_\_\_\_  
Teresa Myers Ervin, Mayor

ATTEST:

\_\_\_\_\_  
Casey C. Moore, Municipal Clerk



X. a.  
Report to Council  
Boards/Comms.

FLORENCE CITY COUNCIL MEETING

**DATE:** July 12, 2021

**AGENDA ITEM:** Report to Council

**DEPARTMENT/DIVISION:** City Council

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**I. ISSUE UNDER CONSIDERATION:**

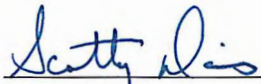
Council will consider nominations for City Boards and/or Commissions.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

There are nine (9) Boards or Commissions that have either vacancies and/or expired terms.

**III. ATTACHMENTS:**

- (1) Spreadsheet of Council Nominations to Boards and Commissions.
- (2) Nomination Packet.



\_\_\_\_\_  
Scotty Davis  
Deputy City Manager



\_\_\_\_\_  
Randall S. Osterman  
City Manager

**SCHEDULE OF COUNCIL NOMINATIONS TO BOARDS AND COMMISSIONS - JULY 2021**

	District 1	District 2	District 3	At-Large 1	At-Large 2	At-Large-3	Mayor
	Schofield	Moore	Braddock	Jebaily	Barnes	McCall	Ervin
Accommodations Tax Advisory Committee						x	x
	x	x					
City of Florence Planning Commission			x	x	x		
City of Florence Board of Zoning Appeals						x	x
City of Florence Design Review Board	x	x	x	x			
Construction & Maintenance Board							x <sup>6</sup>
Housing Authority Board					x		
City-County Memorial Stadium Commission						x	
Parks and Beautification Commission							x
Veterans Park Committee	x	x					

## ACCOMMODATIONS TAX ADVISORY COMMITTEE

### **I. NOMINATIONS:**

There are three (3) expired terms on the Accommodations Tax Advisory Committee and one (1) vacancy.

- Ms. Margaret Nash has indicated that she would not like to be considered for reappointment.

### **II. APPOINTMENT REQUIREMENTS:**

The majority of the committee shall be individuals selected from the Hospitality industry. One member shall represent a cultural organization of the city:

*Hospitality* – Means persons directly involved in the service segment of the travel and tourism industry, including, but not limited to, business that primarily serve visitors such as lodging facilities, restaurants, attractions, recreational amenities, transportation facilities and services, and travel information and promotion entities.

*Cultural* – means persons actively involved and familiar with the cultural community of the area, including, but not limited to, the arts, historical preservation, museums, and festivals.

### **III. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilman McCall
- Mayor Ervin
- Councilman Schofield
- Councilwoman Moore

### **IV. SEEKING REAPPOINTMENT:**

- Quentin Williams
- Timothy Norwood (Hospitality)
- Larry Smith (Cultural)

### **V. NEW APPLICANT(S):**

- Wattie Ervin Snowden

### **VI. ATTACHMENTS:**

- Letters of interest from current board members
- Applications received



FULL LIFE. FULL FORWARD.  
**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

April 27, 2021

Mr. Quentin Williams  
P.O. Box 13176  
Florence, SC 29504

Dear Mr. Williams,

Our records indicate that your term on the Accommodations Tax Advisory Committee will expire on June 30, 2021. City Council will begin reviewing vacancies and expired terms on City Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Accommodations Tax Advisory Committee or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Accommodations Tax Advisory Committee.

I do not want to be considered for reappointment to the Accommodations Tax Advisory Committee.

Signature

May 3, 2021  
Date



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SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

April 27, 2021

Mr. Timothy Norwood  
501 Camellia Circle  
Florence, SC 29501

Dear Mr. Norwood,

Our records indicate that your term on the Accommodations Tax Advisory Committee will expire on June 30, 2021. City Council will begin reviewing vacancies and expired terms on City Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Accommodations Tax Advisory Committee or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Accommodations Tax Advisory Committee.

I do not want to be considered for reappointment to the Accommodations Tax Advisory Committee.

Signature

5-3-2021

Date



# FLORENCE

SOUTH CAROLINA

April 27, 2021

Mr. Larry D. Smith  
1002 Wrenwood Road  
Florence, SC 29505

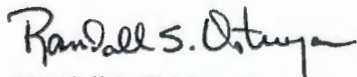
Dear Mr. Smith,

Our records indicate that your term on the Accommodations Tax Advisory Committee will expire on June 30, 2021. City Council will begin reviewing vacancies and expired terms on City Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Accommodations Tax Advisory Committee or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

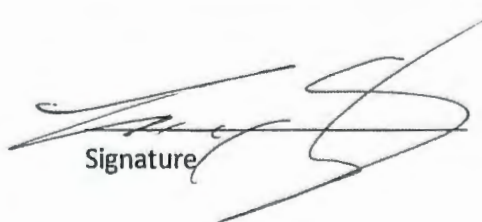
The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

  
Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Accommodations Tax Advisory Committee.

I do not want to be considered for reappointment to the Accommodations Tax Advisory Committee.

  
Signature

6-15-21  
Date

Entry #: 17

Date Submitted: 6/18/2021 9:31 AM

Board or Commission for which you are applying:  
Accommodations Tax Advisory Committee

Your Name  
Snowden, Wattie Ervin III

County  
Florence

Council District  
District 3

Email Address  
wattiesnowden@aol.com

Residential Address  
1616 Hillside Avenue, Florence, South Carolina 29501

Mailing Address  
1616 Hillside Avenue, Florence, South Carolina 29501

Your Occupation - Title  
Retired

Business Phone  
(843) 624-1524

Residence Phone  
(843) 624-1524

Employer Name  
N/A

Employer Address

City

State  
South Carolina

### General Qualifications

Are you a resident of the City?  
Yes

If so, how Long?  
20

Why would you like to serve?

I have served in the county, state, federal and international law enforcement arena. I also served as a Ombudsman for the South Carolina Department of Corrections for over seven(7)years.  
I hold a Master Degree in Criminal Justice from the University of South Carolina and Bachelor of Art from Francis Marion.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:  
N/A

Have you formerly served on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:  
N/A

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No  
No

If so, list the position and date:

Are you involved in any Community Activities?  
No

If so, please list:

What are your goals and objectives if appointed to the Commission/Board?

Being able to give back to the Florence community for all I have been afforded by serving the citizens as well as the law enforcement community of Florence,

I certify that the information above is true and correct.

Today's Date  
6/18/2021

## CITY OF FLORENCE PLANNING COMMISSION

### **I. NOMINATIONS:**

There are three (3) expired terms on Planning Commission.

### **II. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilman Braddock
- Pro tem Jebaily
- Councilwoman Barnes

### **III. SEEKING REAPPOINTMENT:**

- Vanessa Murray
- Derrick Owens
- Bryant Moses

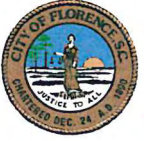
### **IV. APPLICANT(S):**

- Clamentine Elmore
- Mya Green
- Bobby Jolley
- James Mark Lawhon
- Derek Lowe
- Darryl Mitchell
- Kimberly Mitchell

### **V. ATTACHMENTS:**

- Letters of interest from current members
- Applications received





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SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

April 27, 2021

Ms. Vanessa Murray  
713 Oakland Av. Apt. C  
Florence, SC 29506

Dear Ms. Murray,

Our records indicate that your term on the Planning Commission will expire on June 30, 2021. City Council will begin reviewing vacancies and expired terms on City Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Planning Commission or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Planning Commission.

I do not want to be considered for reappointment to the Planning Commission.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

April 27, 2021

Mr. Derrick Owens  
1565 Weaver St.  
Florence, SC 29501

Dear Mr. Owens,

Our records indicate that your term on the Planning Commission will expire on June 30, 2021. City Council will begin reviewing vacancies and expired terms on City Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Planning Commission or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Planning Commission.

I do not want to be considered for reappointment to the Planning Commission.

Signature

5/4/21

Date



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**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

April 27, 2021

Mr. Bryant Moses  
1708 N. Irby St.  
Florence, SC 29501

Dear Mr. Moses,

Our records indicate that your term on the Planning Commission will expire on June 30, 2021. City Council will begin reviewing vacancies and expired terms on City Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Planning Commission or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Planning Commission.

I do not want to be considered for reappointment to the Planning Commission.

Signature

5/4/2021  
Date

Entry #: 22

Date Submitted: 6/29/2021 4:57 PM

Board or Commission for which you are applying:  
City of Florence Planning Commission

Your Name  
Clamentine V.Elmore

County  
SC

Council District  
District 1

Email Address  
clamentinem@gmail.com

Residential Address  
3101 Woodside Drive, Effingham, South Carolina 29541

Mailing Address  
3101 Woodside Drive, Effingham, South Carolina 29541

Your Occupation - Title  
CEO/Executive Director

Business Phone  
(843) 669-4163

Residence Phone  
(843) 799-0496

Employer Name  
Housing Authority of Florence

Employer Address  
400 E. Pine Street

City  
Florence

State  
South Carolina

**General Qualifications**

Are you a resident of the City?  
Yes

If so, how Long?  
4

Why would you like to serve?

I believe my expertise in the field of engineering, construction and federal background would be better serve if I am a member of the Planning Commission. I would love to have the opportunity to participate in the planning and future of the City of Florence. By being on this commission, I would also be in a better position to serve low to moderate income families that may not have a voice on this Commission otherwise.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?

Yes/No  
Yes

If so, list the position and date:  
Palmetto Housing Corporation

Are you involved in any Community Activities?  
Yes

If so, please list:  
Mayor's Youth Initiative  
Graduate of Leadership Florence 2020  
Jack and Jill of America, Inc.  
Fellows in Education  
UNCF Pee Dee Area Leadership Council

What are your goals and objectives if appointed to the Commission/Board?  
To ensure all areas of Florence is reviewed/considered and obtain the needs of each area by determining the best resources for each community.

I certify that the information above is true and correct.

Today's Date  
6/29/2021

Information on this form will be considered public.

Today's Date  
6/29/2021



APPLICATION FOR BOARDS AND COMMISSIONS  
CITY OF FLORENCE  
SOUTH CAROLINA

Board or Commission for which you are applying: City of Florence Planning Commission			
Your Name (Last, First, Middle) Green, Mya		County Florence	Council District 1
Residential Address <i>temporary</i> 933 Apple Grove Dr.	City Florence	State South Carolina	Zip Code 29501
Mailing Address	City	State South Carolina	Zip Code
Your Occupation- Title Attorney	Business Phone (843) 656-4417	Residence Phone (843) 230-2341	
Employer Name Turner Padgett Graham & Laney, P.A.		E-mail Address myagreen94@gmail.com	
Employer Address 1831 W Evans Street	City Florence	State South Carolina	Zip Code 29501

General Qualifications

Are you a resident of the City? Yes  No  How Long? \_\_\_\_\_

Why would you like to serve?

I recently returned to the Pee Dee area after graduating from law school and practicing law for one year in Charleston, contributing to the area's growth and development. It is very important to me as a young resident and attorney. I would like to implement ideas that would attract more young professionals to the area.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No.

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No.

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? If so, list the position and date:

No.

Are you involved in any Community Activities? If so, please list:

Yes, I am a volunteer income tax preparer. I am also volunteering with ECCADYASA (the SC Coalition Against Domestic Violence and Sexual Assault), and I am a mock trial coach. Prior to returning home, I was a volunteer at the animal shelter in Charleston. I have also signed up to volunteer with the Florence Area Humane Society.

What are your goals and objectives if appointed to the Commission/Board?

My goals include attracting more young professionals to the area who can contribute economically to the city's development. I would also like to provide more opportunities to the youth in the area that will lead to higher college enrollment & graduation rates. Additionally, I want to provide resources to residents that will contribute to their health and economic growth, which will in turn contribute to the city's overall and sustained growth.

I certify that the information above is true and correct. MG Initial 07/14/20 Date  
Information on this form will be considered public. MG Initial 07/14/20 Date

RETURN COMPLETED FORM TO:

Office of the City Clerk  
City of Florence, City Center  
324 West Evans Street  
Florence, SC 29501  
Phone: 843-665-3113 Fax: 843-665-3110  
E-mail: cemoore@cityofflorence.com

FOR OFFICE USE ONLY

Received:	7.14.2020
Appointed to:	
Date:	



APPLICATION FOR BOARDS AND COMMISSIONS  
CITY OF FLORENCE  
SOUTH CAROLINA

Board or Commission for which you are applying: <b>Planning Commission</b>			
Your Name (Last, First, Middle) <b>Jolley, Bobby, Leroi</b>		County <b>Florence</b>	Council District <b>District 2</b>
Residential Address <b>1108 Day Street</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29506</b>
Mailing Address <b>1108 Day Street</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29506</b>
Your Occupation- Title <b>ParaProfessional</b>	Business Phone	Residence Phone <b>843-713-6778</b>	
Employer Name <b>Florence School District One</b>		E-mail Address	
Employer Address <b>319 Dargan Street</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29501</b>

General Qualifications

Are you a resident of the City? Yes Yes No      How Long? 37 years

Why would you like to serve?

I have been working in public services for my entire adult life. I feel like my experience will be ideal to serve on the board. I also feel we need more minorities represented on all of our local boards and commissions

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

NO

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

NO

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? If so, list the position and date:

NO

Are you involved in any Community Activities? If so, please list:

Member of Mount Zion AME Church and I also serve as a co coordinator of the Young Men of Character(YMC) program at Southside Middle School.

What are your goals and objectives if appointed to the Commission/Board?

The expand the reach of our parks throughout the community and to ensure that under privileged communities are receiving the services they need

I certify that the information above is true and correct. BJ [Signature] Initial 09/01/20 Date  
Information on this form will be considered public. BJ [Signature] Initial 09/01/20 Date

RETURN COMPLETED FORM TO:

Office of the City Clerk  
City of Florence, City Center  
324 West Evans Street  
Florence, SC 29501  
Phone: 843-665-3113 Fax: 843-665-3110  
E-mail: ccmoores@cityofflorence.com

FOR OFFICE USE ONLY

Received:	6.10.2021 [Signature]
Appointed to:	
Date:	

Entry #: 15

Date Submitted: 5/18/2021 9:43 PM

Board or Commission for which you are applying:  
City of Florence Planning Commission

Your Name  
Lawhon, James Mark

County  
Florence

Council District  
District 3

Email Address  
marklawhon@gmail.com

Residential Address  
510 Ridgewood drive, Florence, South Carolina 29501

Mailing Address  
510 Ridgewood Drive, Florence, South Carolina 29501

Your Occupation - Title  
Oral and Maxillofacial Surgeon

Business Phone  
(843) 229-5774

Residence Phone  
(843) 229-5774

Employer Name  
J Mark Lawhon DMD PA

Employer Address  
611 west palmetto street

City  
Florence

State  
South Carolina

### General Qualifications

Are you a resident of the City?  
Yes

If so, how Long?  
20

Why would you like to serve?  
I grew up in Florence, made my home here. I have developed neighborhoods and businesses inside the city limits. I feel I can bring a United approach of getting things done and thinking outside the box.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No  
No

If so, list the position and date:

Are you involved in any Community Activities?  
No

If so, please list:

What are your goals and objectives if appointed to the Commission/Board?  
Accomplish progress not politics

I certify that the information above is true and correct.

Todays Date  
5/18/2021



Information on this form will be considered public.

Todays Date  
5/18/2021





APPLICATION FOR BOARDS AND COMMISSIONS  
CITY OF FLORENCE  
SOUTH CAROLINA

Board or Commission for which you are applying: <b>City of Florence Planning Commission</b>			
Your Name (Last, First, Middle) <b>Lowe, Derek, Geist</b>	County <b>Florence</b>	Council District <b>3</b>	
Residential Address <b>490 Gloria Ct</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29501</b>
Mailing Address <b>507 W Cheves St</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29501</b>
Your Occupation- Title <b>Insurance Agency Owner</b>	Business Phone <b>8436671315</b>	Residence Phone <b>8436658087</b>	
Employer Name <b>Lowe Insurance Agency</b>	E-mail Address <b>derek@loweins.com</b>		
Employer Address <b>507 W Cheves St</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29501</b>

**General Qualifications**

Are you a resident of the City? Yes X No      How Long? 1991

*Why would you like to serve?*

I want to represent my community and be a voice for like minded individuals that want to see Florence do better! I have a servants mentality and am ready to put the time and effort needed to make a positive impact.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

NO

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? If so, list the position and date:

No.

Are you involved in any Community Activities? If so, please list:

I have been involved with the Chamber of Commerce, BNI, and Rotary Club for 2019/2020.

What are your goals and objectives if appointed to the Commission/Board?

My goal is to help redevelop the surrounding downtown areas and improve the quality of local business's.

Making decisions that will improve the physical aspects of rundown areas and in turn driving more businesses and residents to this area are my primary objectives.

I certify that the information above is true and correct. DGL Initial 7/22/2020 Date  
Information on this form will be considered public. DGL Initial 7/22/2020 Date

RETURN COMPLETED FORM TO:

Office of the City Clerk  
City of Florence, City Center  
324 West Evans Street  
Florence, SC 29501  
Phone: 843-665-3113 Fax: 843-665-3110  
E-mail: ccmoore@cityofflorence.com

FOR OFFICE USE ONLY

Received:	<u>7.22.20</u>
Appointed to:	
Date:	



Entry #: 3

Date Submitted: 1/28/2021 11:49 AM

Board or Commission for which you are applying:  
City of Florence Planning Commission

Your Name	County	Council District
Darryl Mitchell	Florence	District 1

Email Address  
darrylmitchell1162@gmail.com

Residential Address  
607 Gladstone st, florence, South Carolina 29501

Mailing Address  
607 Gladstone st, Florence, South Carolina 29501

Your Occupation - Title	Business Phone	Residence Phone
Disable	(843) 468-0714	(843) 468-0714

Employer Name

Employer Address	City	State
607 Gladstone st	Florence	South Carolina

### General Qualifications

Are you a resident of the City? If so, how Long?  
Yes

Why would you like to serve?  
I would love to be apart of the Planning Commission because I would like to help with planning and developing of Florence

Do you presently serve on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No  
No

If so, list the position and date:

Are you involved in any Community Activities?  
Yes

If so, please list:  
I provide mentorship to the youth in the community, I also work with the youth at the City of Florence as a recreational coach

What are your goals and objectives if appointed to the Commission/Board?  
My goal is to help with the redeveloping and planning for the communities in the Florence areas

I certify that the information above is true and correct. Todays Date  
1/28/2021



Information on this form will be considered public. Todays Date  
1/28/2021



Entry #: 14

Date Submitted: 5/5/2021 3:13 PM

Board or Commission for which you are applying:  
City of Florence Planning Commission

Your Name  
Mitchell, Kimberly Williams

County  
Florence

Council District  
District 1

Email Address  
kimberlyworks4u@gmail.com

Residential Address  
706 Green St, Florence, South Carolina 29501

Mailing Address  
PO Box 7564, Florence, South Carolina 29502

Your Occupation - Title  
Realtor

Business Phone  
(843) 409-4817

Residence Phone  
(843) 409-4817

Employer Name  
eXp Realty, LLC

Employer Address  
170 N. Meeting Street, Suite 304

City  
Charleston

State  
South Carolina

**General Qualifications**

Are you a resident of the City?  
Yes

If so, how Long?  
2003

Why would you like to serve?

As a Realtor, I would like to serve on the Planning Commission to gain a better understanding of how properties are zoned in the City and how the zoning process works so that I may better serve homeowners and homebuyers in the City of Florence. Additionally, I would also like to share insight I receive from homebuyers and sellers within the City of Florence to strengthen the zoning process and codes as the City strives to live up to its motto of Full Life, Full Forward.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No  
No

If so, list the position and date:

Are you involved in any Community Activities?  
Yes

If so, please list:

Member, King of Kings Church of God in Florence, SC  
Teacher, Good News Club

What are your goals and objectives if appointed to the Commission/Board?

If appointed to serve on the Planning Commission, my objective is to gain a better understanding of how properties are zoned within the City of Florence and how the zoning process works. My goal is to better educate homebuyers, sellers and investors about the City's zoning process. Furthermore, I aim to provide feedback from my interactions with homeowners and homebuyers to strengthen the zoning process and codes so that the City of Florence continues to live up to its motto of Full Life, Full Forward.

I certify that the information above is true and correct.

Todays Date  
5/5/2021



Information on this form will be considered public.

Todays Date  
5/5/2021



## CITY OF FLORENCE BOARD OF ZONING APPEALS

### **I. NOMINATIONS:**

There are two (2) expired terms on the Board of Zoning Appeals.

### **II. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilman McCall
- Mayor Ervin

### **III. SEEKING REAPPOINTMENT:**

- Deborah Moses
- Nathaniel Poston

### **IV. NEW APPLICANT(S):**

- Mya Green
- Bobby Jolley
- Darryl Mitchell

### **V. ATTACHMENTS:**

- Letters of interest from current board members
- Applications received



FULL LIFE. FULL FORWARD.  
**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

April 27, 2021

Mrs. Deborah Moses  
1708 N. Irby Street  
Florence, SC 29501

Dear Mrs. Moses,

Our records indicate that your term on the Board of Zoning Appeals will expire on June 30, 2021. City Council will begin reviewing vacancies and expired terms on City Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Board of Zoning Appeals or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Board of Zoning Appeals.

I do not want to be considered for reappointment to the Board of Zoning Appeals.

Signature

05/04/2021  
Date



FULL LIFE. FULL FORWARD.  
**FLORENCE**  
 SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

April 27, 2021

Mr. Nathaniel Poston  
 P.O. Box 3426  
 Florence, SC 29502

Dear Mr. Poston,

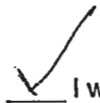
Our records indicate that your term on the Board of Zoning Appeals will expire on June 30, 2021. City Council will begin reviewing vacancies and expired terms on City Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Board of Zoning Appeals or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
 City Manager



I would like to be considered for reappointment to the Board of Zoning Appeals.



I do not want to be considered for reappointment to the Board of Zoning Appeals.

Signature

5-1-2021

Date



APPLICATION FOR BOARDS AND COMMISSIONS  
CITY OF FLORENCE  
SOUTH CAROLINA

Board or Commission for which you are applying: <b>City of Florence Board of Zoning Appeals</b>			
Your Name (Last, First, Middle) <b>Green, Mya, LaTaye</b>	County <b>Florence</b>	Council District	
Residential Address <b>933 Apple Grove Dr.</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29501</b>
Mailing Address <b>1831 W Evans Street (Suite 400)</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29501</b>
Your Occupation- Title <b>Attorney</b>	Business Phone <b>843-656-4417</b>	Residence Phone <b>843-230-2341</b>	
Employer Name <b>Turner Padgett Graham &amp; Laney, P.A.</b>	E-mail Address <b>myagreen94@gmail.com</b>		
Employer Address <b>1831 W Evans Street (Suite 400)</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29501</b>

General Qualifications

Are you a resident of the City? Yes  No  How Long? \_\_\_\_\_

Why would you like to serve?

As a lifelong resident of the Pee Dee, it is important to me to contribute to the growth and development of the city and its surrounding areas.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No.

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No.

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? If so, list the position and date:

No.

Are you involved in any Community Activities? If so, please list:

Yes. I am a volunteer income tax preparer, an animal shelter volunteer, and a mock trial coach.

What are your goals and objectives if appointed to the Commission/Board?

My goals include attracting more young professionals to the area who can contribute economically to the city's development. It is also important to me that while we continue to contribute to the growth of the city, we also preserve its historical significance.

I certify that the information above is true and correct. MLG Initial 08/03/20 Date  
Information on this form will be considered public. MLG Initial 08/03/20 Date

RETURN COMPLETED FORM TO:

Office of the City Clerk  
City of Florence, City Center  
324 West Evans Street  
Florence, SC 29501  
Phone: 843-665-3113 Fax: 843-665-3110  
E-mail: ccmoores@cityofflorence.com

FOR OFFICE USE ONLY

Received:	<u>MLG 8.3.2020</u>
Appointed to:	
Date:	



Entry #: 4

Date Submitted: 1/29/2021 3:54 PM

Board or Commission for which you are applying:  
City of Florence Board of Zoning Appeals

Your Name  
Darryl Mitchell

County  
florence

Council District  
District 1

Email Address  
darrylmitchell1162@gmail.com

Residential Address  
607 Gladstone st, florence, South Carolina 29501

Mailing Address  
607 Gladstone st, florence, South Carolina 29501

Your Occupation - Title  
Disable

Business Phone  
(843) 468-0714

Residence Phone  
(843) 468-0714

Employer Name

Employer Address  
607 Gladstone st

City  
Florence

State  
South Carolina

### General Qualifications

Are you a resident of the City? If so, how Long?  
Yes

Why would you like to serve?  
I would like to serve on the board of zoning appeals because I would like to work and communicate with other board members in making decisions that's best for the community. I would love to have my voice heard on key issues while also being able to serve the community.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No  
No


If so, list the position and date:

Are you involved in any Community Activities?  
No

If so, please list:  
I am an active participant coach in the City of Florence recreation.

What are your goals and objectives if appointed to the Commission/Board?  
my goal is to help make zoning decisions that's best for the community.

I certify that the information above is true and correct. Todays Date  
1/29/2021



Information on this form will be considered public. Todays Date  
1/29/2021





## DESIGN REVIEW BOARD

### **I. NOMINATIONS:**

There are four (4) vacancies on the Design Review Board:

- Pierce Campbell – fulfilled the role of a person actively engaged in business, commerce, or industry with the Downtown Central District. Mr. Campbell has relocated his business outside of the Downtown Central District and no longer meets the requirements to serve in his current role; however, he is eligible for reappointment to the Board (see below).
- Antwan Curtis Wells – fulfilled the role of a person actively engage in business, commerce, or industry with the Downtown Central District. Mr. Wells has relocated and is not eligible for reappointment.
- Julia Buyck – fulfilled the role of a Historian. Mrs. Buyck has reached her term limit for service and is not eligible for reappointment.
- Nathaniel Mitchell – fulfilled the role of an At-large resident. Mr. Mitchell has reached his term limit for service and is not eligible for reappointment.

### **II. APPOINTMENT REQUIREMENTS:**

(A) **2** – Persons actively engaged in business, commerce, or industry within the Downtown Central District.

(B) **1** – Historian, knowledgeable in local history

(C) **1** – At-large resident of the City of Florence

### **III. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilman Schofield
- Councilwoman Moore
- Councilman Braddock
- Pro tem Jebaily

### **IV. SEEKING REAPPOINTMENT:**

- Pierce Campbell (meets qualifications for (C) above – Appointment Requirements)

### **V. NEW APPLICANT(S):**

- John Keith (meets qualifications for (A) and (C) above – Appointment Requirements)
- Ranny Starnes (meets qualifications for (A) and (C) above – Appointment Requirements)
- Brice Elvington (meets qualifications for (C) above – Appointment Requirements)
- Joey McMillian (meets qualifications for (A) and (C) above – Appointment Requirements)
- Elouise Frazier (meets qualifications for (A) and (C) above – Appointment Requirements)

### **VI. ATTACHMENTS:**

- Letters of interest from current board members
- Applications received



FULL LIFE. FULL FORWARD.  
**FLORENCE**  
 SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

April 27, 2021

Mr. Pierce Campbell

~~860 Santee Drive~~ 433 S. Cashua Drive  
 Florence, SC 29501

Dear Mr. Campbell,

Our records indicate that your term on the Design Review Board will expire on June 30, 2021. City Council will begin reviewing vacancies and expired terms on City Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Design Review Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
 City Manager

I would like to be considered for reappointment to the Design Review Board.

I do not want to be considered for reappointment to the Design Review Board.

Signature

June 30, 2021  
 Date

Entry #: 23

Date Submitted: 6/30/2021 1:25 AM

Board or Commission for which you are applying:  
City of Florence Design Review Board

Your Name  
Elouise frazier

County  
SC

Council District  
District 1

Email Address  
evansboutique1@att.net

Residential Address  
115 Kuker Street, Florence, South Carolina 29501

Mailing Address  
115 Kuker Street, FLORENCE, South Carolina 29501

Your Occupation - Title  
Boutique sales/owner

Business Phone  
(843) 669-8241

Residence Phone  
(843) 292-4099

Employer Name  
Ella's boutique etc

Employer Address  
169 West Evans Street

City  
FLORENCE

State  
South Carolina

### General Qualifications

Are you a resident of the City?  
Yes

If so, how Long?  
18

Why would you like to serve?

Since moving back to Florence more than eighteen years ago I've always been interested in the revitalization of Florence, so I volunteered to be a member of the Planning Commission serving for six years where I helped to implement plans and policies that affects the community growth and development. I became a business owner in 2009 and was one of the first to open a business in the downtown area before revitalization began in 2013. I am so impressed with the downtown growth as well as the overall changes in Florence the past eight years that I would like to serve on the Design Review Board so that I can continue to help to preserve and enhance the unique and cultural character of the entire city and the downtown area, helping to protect the value of residential and commercial properties value and appearance.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?  
Yes

If so, please list:

Planning Commission  
FDDC Board

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?

Yes/No  
No

If so, list the position and date:

Are you involved in any Community Activities?  
No

If so, please list:

What are your goals and objectives if appointed to the Commission/Board?

My goals as a member of the board is to help to promote safe, functional and attractive development of businesses and commercial areas and to help to facilitate a more healthful town atmosphere as well as to protect and preserve the unique and cultural features within Florence and the entire downtown area..

I certify that the information above is true and correct.

Todays Date  
6/30/2021

Ε 7

Information on this form will be considered public.

Todays Date  
6/30/2021

Ε 7

Entry #: 21

Date Submitted: 6/29/2021 4:04 PM

Board or Commission for which you are applying:  
City of Florence Design Review Board

Your Name  
William Joe McMillan Jr

County  
Florence

Council District  
District 1

Email Address  
joemac@cbflorence.com

Residential Address  
1407 Madison ave, Florence, South Carolina 29501

Mailing Address  
1407 Madison ave, Florence, South Carolina 29501

Your Occupation - Title  
Real Estate Broker President

Business Phone  
(843) 667-1100

Residence Phone  
(843) 601-7710

Employer Name  
Coldwell Banker McMillan and Associates

Employer Address  
419 S Coit Street

City  
Florence

State  
South Carolina

### General Qualifications

Are you a resident of the City?  
Yes

If so, how Long?  
14

Why would you like to serve?  
I believe with my experience in the real estate, construction and development business I would be a great candidate for this position.

I also operate a business with in the Historic District.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?  
Yes

If so, please list:  
Florence County Commission on Alcohol and Drug Abuse.

Have you formerly served on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No  
No

If so, list the position and date:

Are you involved in any Community Activities?  
Yes

If so, please list:  
Florence Kiwanis Club, First Presbyterian Church.

What are your goals and objectives if appointed to the Commission/Board?  
To be a fair and impartial member of the commission to make sure the City and property owners interest are brought together for the good of all.

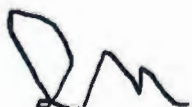
I certify that the information above is true and correct.

Today's Date  
6/29/2021



Information on this form will be considered public.

Today's Date  
6/29/2021



Entry #: 20

Date Submitted: 6/27/2021 10:37 PM

Board or Commission for which you are applying:  
City of Florence Design Review Board

Your Name  
Elvington, George, Brice

County  
Florence

Council District  
District 1

Email Address  
briceelvington@gmail.com

Residential Address  
526 S Edisto Dr, Florence, South Carolina 29501

Mailing Address  
526 S Edisto Dr, Florence, South Carolina 29501

Your Occupation - Title  
Business Owner/Manager

Business Phone  
(843) 661-5700

Residence Phone  
(843) 615-8135

Employer Name  
Florence Pediatric Dentistry and Toy Shop Florence (The Toy Shop)

Employer Address  
680 Senior Way and 2001 Hoffmeyer Rd

City  
Florence

State  
South Carolina

**General Qualifications**

Are you a resident of the City?  
Yes

If so, how Long?  
41

Why would you like to serve?

I was born in Florence and plan to remain here. I own two business, married with four young children and would like to see Florence businesses grow and thrive in a way that is attainable for anyone with a passion for starting and owning a business, but also safe and appealing to those that live here, visit, or pass through.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:  
I serve on the Montessori School of Florence board

Have you formerly served on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?

Yes/No  
No

If so, list the position and date:

Are you involved in any Community Activities?  
No

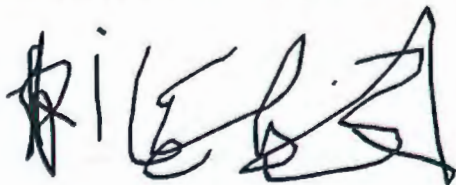
If so, please list:

What are your goals and objectives if appointed to the Commission/Board?

We have built an office and are in the process of building a new store and I can bring a perspective and no nonsense approach that a small business owner has. I want to be sure that anyone that is pouring their life savings into starting a new business or building/renting/renovating/etc a building knows exactly what is required in a way that minimizes delays and additional costs, but keeps with codes that are relevant to keeping residents safe and Florence moving forward.

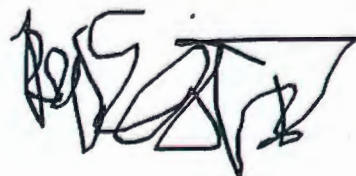
I certify that the information above is true and correct.

Today's Date  
6/27/2021



Information on this form will be considered public.

Today's Date  
6/27/2021



Entry #: 19

Date Submitted: 6/23/2021 2:22 PM

Board or Commission for which you are applying:  
City of Florence Design Review Board

Your Name  
Keith, John, Alvin

County  
Florence

Council District  
District 1

Email Address  
jakeith1306@gmail.com

Residential Address  
114 N Dargan St, Suite E, Florence, South Carolina 29506

Mailing Address  
114 N Dargan St, Suite E, Florence, South Carolina 29506

Your Occupation - Title  
Pediatrician, Developer

Business Phone  
(843) 245-5833

Residence Phone  
(843) 245-5833

Employer Name  
Eastern Carolina Pediatrics

Employer Address  
1530 McClure Court

City  
Florence

State  
South Carolina

**General Qualifications**

Are you a resident of the City?  
Yes

If so, how Long?  
2

Why would you like to serve?

I have personally developed 10, 75+ year old properties in the last 12 years in the Historic Overlay District of Downtown Florence. I have been committed to the development and beautification of the City since 2009 and would love to continue to be involved in the design, development and growth of our city.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Florence County Museum Board  
Florence Downtown Development Board

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?

Yes/No  
No

If so, list the position and date:

Are you involved in any Community Activities?  
Yes

If so, please list:

Various Health Advisory Committees

What are your goals and objectives if appointed to the Commission/Board?

To advise and ensure well thought design and development of properties within the City of Florence.

I certify that the information above is true and correct.

Today's Date  
6/23/2021



Information on this form will be considered public.

Today's Date  
6/23/2021



Entry #: 16

Date Submitted: 6/18/2021 8:33 AM

Board or Commission for which you are applying:  
City of Florence Design Review Board

Your Name  
Ranny Starnes

County  
Florence

Council District  
District 2

Email Address  
starnesranny@gmail.com

Residential Address  
511 S. McQueen St., Florence, South Carolina 29501

Mailing Address  
511 S. McQueen St., Florence, South Carolina 29501

Your Occupation - Title  
chocolatier - owner

Business Phone  
(843) 702-2023

Residence Phone  
(610) 331-9901

Employer Name  
Chocobella

Employer Address  
114 N. Dargan St. Unit A

City  
Florence

State  
South Carolina

### General Qualifications

Are you a resident of the City?  
Yes

If so, how Long?  
15

Why would you like to serve?

I have worked in downtown since 2016 and a business owner since November 2020. I am proud to be a part of it's growth and development over the past few years. I have lived in the adjacent Historic Timrod Park neighborhood for 15 years. I work and live here. Being a part of the preservation, design and growth of downtown is important to me as a business owner and a home owner. I would love to contribute to the continued growth of our downtown as a community member.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?

Yes/No  
No

If so, list the position and date:

Are you involved in any Community Activities?  
No

If so, please list:

What are your goals and objectives if appointed to the Commission/Board?

To assist the board in making decisions that increase the quality and character of our historic downtown.

I certify that the information above is true and correct.

Today's Date  
6/18/2021



Information on this form will be considered public.

Today's Date  
6/18/2021



## CONSTRUCTION AND MAINTENANCE BOARD OF ADJUSTMENTS AND APPEALS

### **I. NOMINATIONS:**

There are four (4) vacancies and two (2) expired terms on the Construction and Maintenance Board of Adjustments and Appeals.

- \* Tiana Phiri has indicated that she would not like to be considered for reappointment. Ms. Phiri served as a Layperson.
- \* Gary Brown has indicated that he would not like to be considered for reappointment. Mr. Brown served as an Architect.
- \* William Wilcox has indicated that he would not like to be considered for reappointment. Mr. Wilcox served as an Engineer.
- \* Gary Bullard has resigned his position. Mr. Bullard served as a Mechanical Contractor. The unexpired term of Mr. Bullard will expire on 06/30/2023.

### **II. APPOINTMENT REQUIREMENTS:**

- (A) 1 – Layperson
- (B) 1 – Engineer
- (C) 1 – Mechanical Contractor
- (D) 1 - Architect

### **III. SEEKING REAPPOINTMENT**

- Joe Linder
- Chaznick Rivers

### **IV. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Mayor Ervin will make all nominations to this Board, per City Code.

### **V. NEW APPLICANT(S):**

- Tommie Thomas (meets qualifications for “A” and “D” above – Appointment requirements)
- Darryl Mitchell (meets qualifications for “A” above-Appointment requirements)

### **VI. ATTACHMENTS**

- Letters of interest from current board members
- Applications received





FULL LIFE. FULL FORWARD.  
**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

April 27, 2021

Mr. Joe Linder  
511 Hickory Street  
Florence, SC 29501

Dear Mr. Linder,

Our records indicate that your term on the Construction and Maintenance Board of Adjustments and Appeals will expire on June 30, 2021. City Council will begin reviewing vacancies and expired terms on City Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to this Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Construction and Maintenance Board of Adjustments and Appeals.

I do not want to be considered for reappointment to the Construction and Maintenance Board of Adjustments and Appeals.

Signature

5/10/21  
Date

## Casey Moore

---

**From:** Chaznick Rivers <chaznickrivers88@gmail.com>  
**Sent:** Friday, June 18, 2021 8:09 AM  
**To:** Casey Moore  
**Subject:** Re: Construction and Maintenance Board

**CAUTION:** This email originated from outside the City of Florence. Maintain caution when opening external links/attachments

Yes, I accept another term

On Tue, Jun 15, 2021 at 3:22 PM Casey Moore <[cmmoore@cityofflorence.com](mailto:cmmoore@cityofflorence.com)> wrote:  
Good afternoon Mr. Rivers -

Your term on the Construction and Maintenance Board of Adjustments and Appeals will expire on June 30, 2021. A copy of the attached letter was mailed to your residence on April 27, 2021, but I have not received a response. Please let me know if you would like to be considered for reappointment to this Board as soon as possible. You can either sign the letter and scan it back to me or just respond to this email.

Let me know if you have any questions. Thanks so much-

Casey Moore . Municipal Clerk  
City Manager's Office  
[City of Florence . 324 West Evans Street . Florence, SC 29501](#)  
Phone: 843-665-3113 Ext. 1013  
Email: [cmmoore@cityofflorence.com](mailto:cmmoore@cityofflorence.com) Web: [www.cityofflorence.com](http://www.cityofflorence.com)

-----Original Message-----

From: scan <[scan@cityofflorence.com](mailto:scan@cityofflorence.com)>  
Sent: Tuesday, June 15, 2021 3:15 PM  
To: Casey Moore <[cmmoore@cityofflorence.com](mailto:cmmoore@cityofflorence.com)>  
Subject:

-----  
TASKalfa 3051ci  
[00:c0:ee:b0:b5:8c]  
-----

Entry #: 11

Date Submitted: 5/3/2021 11:53 AM

Board or Commission for which you are applying:  
Construction & Maintenance Board of Adjustments & Appeals

Your Name	County	Council District
Tommie N Thomas	South Carolina	District 1

Email Address  
tommie@tntrcs.com

Residential Address  
514 GRAHAM Street, Florence, South Carolina 29501

Mailing Address  
514 Graham Street, Florence, South Carolina 29501

Your Occupation - Title	Business Phone	Residence Phone
Architect/Portfolio Manager (Retired US Customs and Border Protection)	(301) 717-0168	(843) 799-5575

Employer Name  
TNT REHAB CONSULTING SERVICES, LLC (President/Architect)

Employer Address	City	State
514 Graham Street	Florence	South Carolina

### General Qualifications

Are you a resident of the City?	If so, how Long?
Yes	5

Why would you like to serve?  
After practicing as an Government Architect, with the United States Department of Agriculture (USDA) 18 years, and recently retired from the United States Department of Homeland Security (DHS) U.S. Customs and Border Protection (CBP) after 13 years as an Architect/Program/Project Manager responsible for the design and construction of Federal Inspection Service (FIS) facilities at Airports, Seaports, and Land Ports of Entry (LPOE) throughout the US, Caribbean, US Virgin Islands, and Foreign Preclearance Countries. Other responsibilities included the design and construction of agricultural research labs, plant and animal quarantine facilities, Centralized Examination Stations (CES), and plant inspection facilities at both Airports and Seaports throughout the US, EU, UAE, Asia/Pacific Islands, and US University campuses. I feel that with this breath of experience, and currently participating in the Cities Neighborhood Revitalization Program, as a Builder, that I could be an asset to the Commission, and the City.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has <u>received</u> or is <u>seeking</u> funding from the City of Florence?	Yes/No
	No

If so, list the position and date:

Are you involved in any Community Activities?  
Yes

If so, please list:  
Recently participated in the City of Florence Fair Housing Round Table, and Stakeholders Survey.

What are your goals and objectives if appointed to the Commission/Board?  
If appointed to the Commission/Board, I will work with the Commission/Board and City to make sure that all projects presented to the Building Department, and referred to the Commission/Board for appeal meets the current South Carolina Adopted Codes, and City Amendments to the Code. And seek to find better ways to inform the Building community of the existing and changes to the building codes as adopted, and amended. Being a member of several of the Building Code Councils, and the National Fire Protection Association could be beneficial in making sure we are Current on any changes to the National Codes.

I certify that the information above is true and correct.	Today's Date
	5/3/2021

Information on this form will be considered public.	Today's Date
	5/3/2021

Entry #: 24

Date Submitted: 7/8/2021 9:27 PM

Board or Commission for which you are applying:  
Construction & Maintenance Board of Adjustments & Appeals

Your Name Darryl Mitchell County South Carolina Council District District 1

Email Address darrylmitchell1162@gmail.com

Residential Address 607 Gladstone st, florence, South Carolina 29501

Mailing Address 607 Gladstone st, Florence, South Carolina 29501

Your Occupation - Title Business Phone (843) 468-0714 Residence Phone (843) 468-0714

Employer Name Darryl Mitchell

Employer Address City Florence State South Carolina

**General Qualifications**

Are you a resident of the City? Yes If so, how Long?

Why would you like to serve? I would like to serve on this board to ensure that businesses and residential property's are kept up to city codes to keep the community safe

Do you presently serve on any Commissions/ Boards of the City/ County/ State? No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State? No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No No

If so, list the position and date:

Are you involved in any Community Activities? Yes

If so, please list:

I am a youth leader and a coach for the city of Florence Recreational parks and I am also a resident with family members who are also residents of City of Florence Community's

What are your goals and objectives if appointed to the Commission/Board? To ensure that the City of Florence property's are kept up to date and in code to keep the community safe and clean

I certify that the information above is true and correct. Todays Date 7/8/2021



Information on this form will be considered public. Todays Date 7/8/2021



## HOUSING AUTHORITY

### **I. NOMINATIONS:**

There is one (1) expired term on the Housing Authority.

### **II. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilwoman Barnes

### **III. SEEKING REAPPOINTMENT**

- Linda Becote

### **IV. APPLICANT(S):**

- Eric Robinson
- Castine Jones

### **V. ATTACHMENTS:**

- Letters of interest from current board members
- Applications received



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**FLORENCE**  
 SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

April 27, 2021

Ms. Linda Becote  
 222 Cameron Lane  
 Florence, SC 29501

Dear Ms. Becote,

Our records indicate that your term on the Housing Authority will expire on June 30, 2021. City Council will begin reviewing vacancies and expired terms on City Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Housing Authority or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
 City Manager



I would like to be considered for reappointment to the Housing Authority.

I do not want to be considered for reappointment to the Housing Authority.

Signature

5/21-2021  
 Date



APPLICATION FOR BOARDS AND COMMISSIONS  
CITY OF FLORENCE  
SOUTH CAROLINA

Board or Commission for which you are applying: <i>Housing Authority Board</i>			
Your Name (Last, First, Middle) <i>Jones, Castine</i>		County <i>Florence</i>	Council District
Residential Address <i>1336 Millbank Dr.</i>		City <i>Florence</i>	State <i>S.C.</i> South Carolina
Mailing Address <i>P.O. Box 3622</i>		City <i>Florence</i>	Zip Code <i>29502</i>
Your Occupation- Title		Business Phone	Residence Phone
Employer Name		E-mail Address <i>Castine.Jones@Hotmail.com</i>	
Employer Address		City	State South Carolina
			Zip Code

General Qualifications

Are you a resident of the City? Yes  No  How Long? *59 yrs*

Why would you like to serve?  
*I would like to serve to be a voice for those in need of housing.*

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:  
*NO*

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:  
*NO*

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? If so, list the position and date:  
*NO*

Are you involved in any Community Activities? If so, please list:  
*NO*

What are your goals and objectives if appointed to the Commission/Board?  
*To share the concerns and needs of those in housing and seeking housing.*

I certify that the information above is true and correct. *C.J* Initial *10-26-20* Date  
Information on this form will be considered public. *(x)* Initial *10-26-20* Date

RETURN COMPLETED FORM TO:

Office of the City Clerk  
City of Florence, City Center  
324 West Evans Street  
Florence, SC 29501  
Phone: 843-665-3113 Fax: 843-665-3110  
E-mail: ccmoore@cityofflorence.com

FOR OFFICE USE ONLY

Received:	<i>10/26/2020</i> <i>(AP)</i>
Appointed to:	
Date:	



APPLICATION FOR BOARDS AND COMMISSIONS  
CITY OF FLORENCE  
SOUTH CAROLINA

Board or Commission for which you are applying: <b>City of Florence Housing Authority</b>			
Your Name (Last, First, Middle) <b>Robinson, Eric M.</b>	County <b>Florence</b>	Council District <b>3</b>	
Residential Address <b>819 Wood Duck Lane</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29505</b>
Mailing Address <b>819 Wood Duck Lane</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29505</b>
Your Occupation- Title <b>Voc. Rehab Counselor</b>	Business Phone <b>8436628114</b>	Residence Phone <b>6784685728</b>	
Employer Name <b>SC Vocational Rehabilitation Department</b>	E-mail Address <b>emr@robinson70@gmail.com</b>		
Employer Address <b>1947 W Darlington St</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29501</b>

General Qualifications

Are you a resident of the City? Yes  No  How Long? 3 years

Why would you like to serve?

I would like to help continue to develop fair housing for the citizens of Florence

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? If so, list the position and date:

No

Are you involved in any Community Activities? If so, please list:

I am a Pastor

What are your goals and objectives if appointed to the Commission/Board?


To become a valued asset in the community and to assist with creating housing opportunities for those that are in need.

I certify that the information above is true and correct. EMR Initial 7/23/2020 Date  
Information on this form will be considered public. EMR Initial 7/23/2020 Date

RETURN COMPLETED FORM TO:

Office of the City Clerk  
City of Florence, City Center  
324 West Evans Street  
Florence, SC 29501  
Phone: 843-665-3113 Fax: 843-665-3110  
E-mail: ccmoores@cityofflorence.com

FOR OFFICE USE ONLY

Received:	 7.29.20
Appointed to:	
Date:	



## MEMORIAL STADIUM COMMISSION

### **I. NOMINATIONS:**

There is one (1) expired term on the Stadium Commission

### **II. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilman McCall

### **III. SEEKING REAPPOINTMENT**

- Derek Urquhart

### **IV. APPLICANT(S):**

### **V. ATTACHMENTS:**

- Letters of interest from current board members



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SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

April 27, 2021

Mr. Derek Urquhart  
507 Juanita Drive  
Florence, SC 29501

Dear Mr. Urquhart,

Our records indicate that your term on the Memorial Stadium Commission will expire on June 30, 2021. City Council will begin reviewing vacancies and expired terms on City Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Memorial Stadium Commission or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Memorial Stadium Commission.

I do not want to be considered for reappointment to the Memorial Stadium Commission.

Signature

5/11/21

Date

## PARKS AND BEAUTIFICATION COMMISSION

### **I. NOMINATIONS:**

There is one expired term on the Parks and Beautification Commission.

### **II. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Mayor Ervin

### **III. SEEKING REAPPOINTMENT**

- George Scipio

### **IV. NEW APPLICANT(S):**

- Geneva Brown
- Joe Eason
- Kameron Foster
- Karen Herbert
- Bobby Jolley
- Daryll Mitchell

### **V. ATTACHMENTS:**

- Letters of interest from current board members
- Applications received



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**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

April 27, 2021

Mr. George Quinn Scipio, III  
217 Byrd Lane  
Florence, SC 29506

Dear Mr. Scipio,

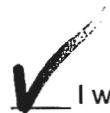
Our records indicate that your term on the Parks and Beautification Commission will expire on June 30, 2021. City Council will begin reviewing vacancies and expired terms on City Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Parks and Beautification Commission or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager



I would like to be considered for reappointment to the Parks and Beautification Commission.

I do not want to be considered for reappointment to the Parks and Beautification Commission.

Signature

Date

Entry #: 9

Date Submitted: 3/17/2021 11:18 AM

Board or Commission for which you are applying:  
Parks and Beautification Commission

Your Name  
Geneva Brown

County  
Florence

Council District  
District 1

Email Address  
jenny229L@gmail.com

Residential Address  
229 Lester Ave, Florence, South Carolina 29501

Mailing Address  
229 Lester Ave, Florence, South Carolina 29501

Your Occupation - Title  
Part-time math teacher

Business Phone  
(843) 621-0312

Residence Phone  
(843) 621-0312

Employer Name  
Florence One

Employer Address  
319 S. Irby St.

City  
Florence

State  
South Carolina

### General Qualifications

Are you a resident of the City?  
Yes

If so, how Long?  
66

Why would you like to serve?

I am interested in becoming involved in civic activities. Volunteering, becoming an active part of beautifying our parks and community is one way of giving back. My serving my community serves as a role model and encouragement for others to serve their community, especially our young citizens.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?

Yes/No  
No

If so, list the position and date:

Are you involved in any Community Activities?  
No


If so, please list:

What are your goals and objectives if appointed to the Commission/Board?

My objective, if appointed to the Commission/Board is to become aware and get involved in civic activities and to serve in any capacity to fulfill my civic obligations. Also, to network finding others ways and opportunities to serve the city.

I certify that the information above is true and correct.

Todays Date  
3/17/2021



Information on this form will be considered public.

Todays Date  
3/17/2021



Entry #: 2

Date Submitted: 1/20/2021 2:38 PM

Board or Commission for which you are applying:  
Parks and Beautification Commission

Your Name  
Eason, Joe

County  
Florence

Council District  
District 1

Email Address  
joeeason8611@gmail.com

Residential Address  
1062 Beverly Drive, Florence, South Carolina 29501

Mailing Address  
1062 Beverly Drive, Florence, South Carolina 29501

Your Occupation - Title  
Director of Operations

Business Phone  
(843) 662-8781

Residence Phone  
(843) 992-7912

Employer Name  
Johnstone Supply

Employer Address  
1802 Trade Street

City  
Florence

State  
South Carolina

**General Qualifications**

Are you a resident of the City?  
Yes

If so, how Long?  
17

Why would you like to serve?

As someone who served in the Parks and Recreation field for 33 years I have a passion for the industry and the quality of life it brings to its citizenry. I have served as a volunteer coach in the City's athletic programs for 5 years and officiated one of the City's athletic programs for 15+ years. I am at a point in my life where I'd like to give back to my community.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?  
Yes

If so, please list:

I served on the South Carolina Recreation and Parks Association Board (1997-2003). I served on the Florence County Disabilities Foundation Board (1999-2013).

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?

Yes/No  
No

If so, list the position and date:

Are you involved in any Community Activities?  
No

If so, please list:  
Not at present.

What are your goals and objectives if appointed to the Commission/Board?

To work with others to find common ground on policies/procedures that make sense, are fair, and allow for growth.

I certify that the information above is true and correct.

Todays Date  
1/20/2021



Information on this form will be considered public.

Todays Date  
1/20/2021



Entry #: 12

Date Submitted: 5/3/2021 3:50 PM

Board or Commission for which you are applying:  
Parks and Beautification Commission

Your Name  
Foster, Kameron, DiAngelo

County  
South Carolina

Council District  
District 1

Email Address  
kfosterchild@gmail.com

Residential Address  
1261 W Sumter St, Florence, South Carolina 29501-2209

Mailing Address  
1261 W Sumter St, Florence, South Carolina 29501-2209

Your Occupation - Title  
College Student

Business Phone

Residence Phone  
(843) 496-5725

Employer Name

Employer Address

City

State  
South Carolina

### General Qualifications

Are you a resident of the City?  
Yes

If so, how Long?  
19

Why would you like to serve?

I would like to serve because I am at my best when serving others. I have a great desire to serve Florence and its citizens in every way possible.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No  
No

If so, list the position and date:

Are you involved in any Community Activities?  
Yes

If so, please list:

Keep Florence Beautiful, Helping Florence Flourish, Volunteer Poll Worker, Community Volunteer

What are your goals and objectives if appointed to the Commission/Board?

I wish to bring new life onto the Commission. Being very young and physically active, I do not mind putting in the necessary leg work to bring the Commission much success. I believe in going out and getting my hands dirty. I hope to participate and even take part in the planning of projects around the City of Florence.

I certify that the information above is true and correct.

Today's Date  
5/3/2021

Information on this form will be considered public.

Today's Date  
5/3/2021



APPLICATION FOR BOARDS AND COMMISSIONS  
CITY OF FLORENCE  
SOUTH CAROLINA

Board or Commission for which you are applying: <b>Parks and Beautification Commission</b>			
Your Name (Last, First, Middle) <b>Herbert, Karen M</b>	County <b>Florence</b>	Council District <b>03</b>	
Residential Address <b>1822 Brandon Dr.</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29505</b>
Mailing Address <b>1822 Brandon Dr.</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29505</b>
Your Occupation- Title <b>Chemistry Lab Manager</b>	Business Phone <b>843-661-1446</b>	Residence Phone <b>843-245-6560</b>	
Employer Name <b>Francis Marion University</b>	E-mail Address <b>karen.herbert@fmarion.edu</b>		
Employer Address <b>P Box 100547</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29502</b>

General Qualifications

Are you a resident of the City? Yes  No  How Long? 20 yrs

Why would you like to serve?

We need a few more parks and recreation for families. We also need to dress up those areas in the city and around the airport.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? If so, list the position and date:

Are you involved in any Community Activities? If so, please list:

I am a member of the League of Women Voters.

What are your goals and objectives if appointed to the Commission/Board?

Create a five and ten year plan for improving parks; complete projects along the S Irbv coridor. I would like something built in the city for families.

I certify that the information above is true and correct. KMH Initial 7/21/20 Date

Information on this form will be considered public. KMH Initial 7/21/20 Date

RETURN COMPLETED FORM TO:

Office of the City Clerk  
City of Florence, City Center  
324 West Evans Street  
Florence, SC 29501  
Phone: 843-665-3113 Fax: 843-665-3110  
E-mail: ccmoores@cityofflorence.com

FOR OFFICE USE ONLY

Received:	<u>CA</u> 7.21.20
Appointed to:	
Date:	





APPLICATION FOR BOARDS AND COMMISSIONS  
CITY OF FLORENCE  
SOUTH CAROLINA

Board or Commission for which you are applying: <b>Parks, Beauification, and Leisure Services Commission</b>			
Your Name (Last, First, Middle) <b>Jolley, Bobby, Leroi</b>		County <b>Florence</b>	Council District <b>District 2</b>
Residential Address <b>1108 Day Street</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29506</b>
Mailing Address <b>1108 Day Street</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29506</b>
Your Occupation- Title <b>ParaProfessional</b>	Business Phone	Residence Phone <b>843-713-6778</b>	
Employer Name <b>Florence School District One</b>		E-mail Address	
Employer Address <b>319 Dargan Street</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29501</b>

General Qualifications

Are you a resident of the City? Yes Yes No      How Long? 37 years

Why would you like to serve?

I have been working in public services for my entire adult life. I feel like my experience will be ideal to serve on the board. I also feel we need more minorities represented on all of our local boards and commissions

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

NO

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

NO

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? If so, list the position and date:

NO

Are you involved in any Community Activities? If so, please list:

Member of Mount Zion AME Church and I also serve as a co coordinator of the Young Men of Character(YMC) program at Southside Middle School.

What are your goals and objectives if appointed to the Commission/Board?

The expand the reach of our parks throughout the community and to ensure that under priveleged communities are receiving the services they need

I certify that the information above is true and correct. BJ [Signature] Initial BJ 09/01/20 Date

Information on this form will be considered public. BJ [Signature] Initial BJ 09/01/20 Date

RETURN COMPLETED FORM TO:

Office of the City Clerk  
City of Florence, City Center  
324 West Evans Street  
Florence, SC 29501  
Phone: 843-665-3113 Fax: 843-665-3110  
E-mail: ccmoores@cityofflorence.com

FOR OFFICE USE ONLY

Received:	6.10.21 <u>[Signature]</u>
Appointed to:	
Date:	

Entry #: 5

Date Submitted: 1/29/2021 4:03 PM

Board or Commission for which you are applying:  
Parks and Beautification Commission

Your Name  
Darryl Mitchell

County  
florence

Council District  
District 1

Email Address  
darrylmitchell1162@gmail.com

Residential Address  
607 Gladstone st, florence, South Carolina 29501

Mailing Address  
607 Gladstone st, florence, South Carolina 29501

Your Occupation - Title  
Disable

Business Phone  
(843) 468-0714

Residence Phone  
(843) 468-0714

Employer Name

Employer Address  
607 Gladstone st

City  
florence

State  
South Carolina

### General Qualifications

Are you a resident of the City?  
Yes

If so, how Long?

Why would you like to serve?

I would like to serve on this board because I would like to help make a decision on the upkeep of the city owned properties.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?

Yes/No  
No

If so, list the position and date:

Are you involved in any Community Activities?  
Yes

If so, please list:

I am active with the youth by working in the City of Florence Recreations

What are your goals and objectives if appointed to the Commission/Board?

my goals is to ensure that all of the city properties and historic landmarks are well kept and safe for the youth in the communities.

I certify that the information above is true and correct.

Today's Date  
1/29/2021



Information on this form will be considered public.

Today's Date  
1/29/2021



## VETERANS PARK COMMITTEE

### **I. NOMINATIONS:**

There are two (2) expired terms on the Veterans Park Committee.

### **II. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilman Schofield
- Councilwoman Moore

### **III. SEEKING REAPPOINTMENT:**

- Michael Montrose
- Carlos Washington

### **IV. NEW APPLICANTS:**

- Jeriesha Epps
- Valerie Hooker

### **V. ATTACHMENTS:**

- Letters of interest from current board members
- Applications received



FULL LIFE. FULL FORWARD.  
**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

April 27, 2021

Mr. Michael Montrose  
839 Oldfield Circle  
Florence, SC 29501

Dear Mr. Montrose,

Our records indicate that your term on the Veterans Park Committee will expire on June 30, 2021. City Council will begin reviewing vacancies and expired terms on City Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Veterans Park Committee or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Veterans Park Committee.

I do not want to be considered for reappointment to the Veterans Park Committee.

Signature

8 JUN 21

Date



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**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

April 27, 2021

Mr. Carlos Washington  
908 Tumbleweed Dr.  
Florence, SC 29506

Dear Mr. Washington,

Our records indicate that your term on the Veterans Park Committee will expire on June 30, 2021. City Council will begin reviewing vacancies and expired terms on City Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Veterans Park Committee or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Veterans Park Committee.

I do not want to be considered for reappointment to the Veterans Park Committee.

Signature

4/30/21  
Date



APPLICATION FOR BOARDS AND COMMISSIONS  
CITY OF FLORENCE  
SOUTH CAROLINA

Board or Commission for which you are applying: <b>Veteran Park Committee</b>			
Your Name (Last, First, Middle) <b>Epps, Jeriesha LaNiese</b>	County <b>Florence</b>	Council District <b>Florence</b>	
Residential Address <b>1302 Valparaiso Dr. Apt K5</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29501</b>
Mailing Address <b>1302 Valparaiso Dr. Apt K5</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29501</b>
Your Occupation- Title <b>Regional Marketing + Recruitment</b>	Business Phone <b>864-838-6674</b>	Residence Phone <b>813-735-0406</b>	
Employer Name <b>Limestone University</b>	E-mail Address <b>Jeriesha@yahoo.com</b>		
Employer Address <b>2724 W. Palmetto St Suite #6</b>	City <b>Florence</b>	State <b>South Carolina</b>	Zip Code <b>29501</b>

General Qualifications

Are you a resident of the City? Yes  No  How Long? 10+

Why would you like to serve?

I would like to be more involved with the Veteran Community. The Veteran park unites all service members and I'd like to be apart of the continued progress and growth.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

None

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

None

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? If so, list the position and date:

No

Are you involved in any Community Activities? If so, please list:

Sedgefield Apartment Community Action + Activity Council.

What are your goals and objectives if appointed to the Commission/Board?

To uphold the policies and procedures of the Veteran Park Committee. Ensure proper use of Veteran Park.

I certify that the information above is true and correct. JLE Initial 7/31/20 Date  
Information on this form will be considered public. JLE Initial 7/31/20 Date

RETURN COMPLETED FORM TO:

Office of the City Clerk  
City of Florence, City Center  
324 West Evans Street  
Florence, SC 29501  
Phone: 843-665-3113 Fax: 843-665-3110  
E-mail: ccmooore@cityofflorence.com

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Received:	<u>CW</u> <u>7.31.2020</u>
Appointed to:	
Date:	

Entry #: 1

Date Submitted: 12/19/2020 11:31 PM

Board or Commission for which you are applying:  
Veterans Park Committee

Your Name  
Hooker, Valerie, Nicole

County  
Florence

Council District  
District 3

Email Address  
mrsvhooker@aol.com

Residential Address  
1814 Citadel St., Florence, South Carolina 29505

Mailing Address  
1814 Citadel St., Florence, South Carolina 29505

Your Occupation - Title  
Retired Military

Business Phone

Residence Phone  
(843) 217-3021

Employer Name

Employer Address

City

State  
South Carolina

**General Qualifications**

Are you a resident of the City?  
Yes

If so, how Long?  
1

Why would you like to serve?

I enjoyed my time in service. I volunteered as much as possible because I enjoy giving back. I joined the Honor Guard team and logged several hours doing military funeral service. I see this as an opportunity to continue giving back.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?  
No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No  
No

If so, list the position and date:

Are you involved in any Community Activities?  
Yes

If so, please list:

Work with the voters registration office to help with elections. My spouse is a United Methodist minister in Florence County and he and I as well as our church prior to COVID-19 was very active in community activities and activism. We have a large fellowship hall in the community that allows for community outreach, with afterschool programs and our food banks program.

What are your goals and objectives if appointed to the Commission/Board?

To listen to the veterans and community concerning their needs and help the board achieve those things. The military taught me to lead as well as to be a team player. I am hoping this will give me the opportunity to do both.

I certify that the information above is true and correct.

Today's Date  
12/19/2020

Information on this form will be considered public.

Today's Date  
12/19/2020