

**REGULAR MEETING  
OF  
FLORENCE CITY COUNCIL**



**COUNCIL CHAMBERS  
324 W. EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MONDAY  
AUGUST 14, 2023  
1:00 P.M.**



**REGULAR MEETING OF FLORENCE CITY COUNCIL  
MONDAY, AUGUST 14, 2023 – 1:00PM  
CITY CENTER – COUNCIL CHAMBERS  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**I. CALL TO ORDER**

**II. INVOCATION**

Pledge of Allegiance to the American Flag

**III. APPROVAL OF MINUTES**

July 10, 2023 – Regular Meeting

**IV. PUBLIC HEARING**

A Public Hearing will be held to receive input on a proposed water and sewer rate increase.

**V. APPEARANCES BEFORE COUNCIL**

*Note: Each person who gives notice to speak may be limited to a five (5) minute presentation at the discretion of the presiding officer, City of Florence Code of Ordinances, Section 2-24(h).*

**a. Mr. Stacey Belin and/or Mr. Buddy Dawkins**

To speak to Council regarding Pickleball and to provide highlights.

**VI. ORDINANCES IN POSITION**

**a. Bill No. 2023-25 – Second Reading**

An Ordinance to repeal and replace portions of Sections 3-2, 3-7, and 3-11 of the Code of Ordinances of the City of Florence entitled “Definitions”, “Public Nuisance”, “Dangerous/Vicious Animal Enforcement”, and other matters relating thereto.

- b. **Bill No. 2023-26 – Second Reading**  
An Ordinance providing for the issuance and sale of combined waterworks and sewerage system revenue bonds of the City of Florence, South Carolina, and other matters relating thereto.
- c. **Bill No. 2023-27 – Second Reading**  
An Ordinance revising the water and sewer rate schedule for the City of Florence, South Carolina.
- d. **Bill No. 2023-28 – Second Reading**  
An Ordinance to amend the budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2022 and ending June 30, 2023.
- e. **Bill No. 2023-29 – Second Reading**  
An Ordinance to abandon a portion of sewer line and easement located on private property at 1411 Golf Terrace Boulevard, identified as Florence County Tax Map Number 00101-01-470.

## VII. INTRODUCTION OF ORDINANCES

- a. **Bill No. 2023-16 – First Reading**  
An Ordinance adopting a redistricting plan for three single member districts of the City of Florence, South Carolina in accordance with the Federal Decennial Census of 2020.  
*(Note: This item may be discussed in Executive Session.)*
- b. **Bill No. 2023-30 – First Reading**  
An Ordinance to annex and zone NC-15 2488 Abbey Way, identified as Florence County Tax Map Number 01221-01-247.
- c. **Bill No. 2023-31 – First Reading**  
An Ordinance to rezone a portion of Florence County Tax Map Number 90030-02-007 from PUD to AC.

## VIII. INTRODUCTION OF RESOLUTIONS

- a. **Resolution No. 2023-36**  
A Resolution to proclaim August 6-12, 2023 as National Health Center Week in the City of Florence.
- b. **Resolution No. 2023-37**  
A Resolution to authorize the transfer of \$1,000,000 from American Rescue Plan Act funds to the General Fund.

**c. Resolution No. 2023-38**

A Resolution authorizing the City Manager of the City of Florence to execute an American Rescue Plan Act (ARPA) stormwater infrastructure program subrecipient agreement between the City of Florence and the South Carolina Office of Resilience to fund a stormwater infrastructure improvement project that will mitigate the impact of future disasters.

**d. Resolution No. 2023-39**

A Resolution of City Council approving Downtown Redevelopment Grants for First Quarter, FY24.

*(Note: May be discussed in Executive Session.)*

**IX. REPORTS TO COUNCIL**

**a. Appointments to Boards and Commissions**

**X. MAYORAL REPORT**

**XI. COMMITTEE REPORTS**

**a. Business Development Committee**

**b. Community Development Committee**

**c. Marketing and Public Relations Committee**

**d. Finance, Audit and Budget Committee**

*(Note: Action may be taken during Committee Reports.)*

**XII. EXECUTIVE SESSION**

**a. To receive legal advice regarding a redistricting plan [30-4-70(a)(2)].**

**b. For discussion of matters related to a proposed Economic Development Project [30-4-70(a)(5)].**

**c. For discussion of matters related to a proposed Economic Development Project [30-4-70(a)(5)].**

**d. Personnel Matter [30-4-70(a)(1)].**

*After returning to open session, Council may take action on matters discussed in Executive Session.*

**XIII. ADJOURN**



**REGULAR MEETING OF FLORENCE CITY COUNCIL  
MONDAY, JULY 10, 2023 – 1:00 P.M.  
CITY CENTER – COUNCIL CHAMBERS  
324 WEST EVANS STREET  
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**MEMBERS PRESENT**

Mayor Teresa Myers Ervin, Mayor Pro Tempore George Jebaily, Councilwoman Lethonia Barnes, Councilman Chaquez T. McCall, Councilman Bryan A. Braddock, Councilwoman LaShonda NeSmith-Jackson and Councilman J. Lawrence Smith, II

**ALSO PRESENT**

Mr. Randall S. Osterman, City Manager; Mr. Scotty Davis, Deputy City Manager; Mr. Benjamin T. Zeigler, City Attorney; Mrs. Casey Moore, Municipal Clerk; Mr. Clint Moore, Assistant City Manager of Development; Chief Allen Heidler, Florence Police Department; Chief Shannon Tanner, Florence Fire Department; Mrs. Jennifer Krawiec, Director of Human Resources; Mr. Michael Hemingway, Director of Utility Planning and Economic Development; Mr. Jerry Dudley, Director of Utilities; Mrs. Amanda Pope, Director of Marketing/Communications and Municipal Services; Mr. Chuck Pope, Director of Public Works and Mr. Kevin Rawlinson, Chief Financial Officer

**MEDIA PRESENT**

Mr. Christian Smith with the Florence Morning News and Mr. Seth Taylor along with Mr. Chris Day with the Post and Courier were present for the meeting.

Notices of this regular meeting of City Council were provided to the media and individuals requesting a copy of the agenda informing them of the date, location and time of the meeting.

**CALL TO ORDER**

Mayor Ervin called the July 10, 2023 regular meeting of Florence City Council to order at 1:02 p.m.

**INVOCATION**

Mayor Ervin gave the invocation for the meeting. The pledge of allegiance to the American Flag followed the invocation.

**APPROVAL OF MINUTES**

Councilman McCall made a motion to adopt the minutes of the June 12, 2023 Regular Meeting and the June 20, 2023 Special Meeting and Councilwoman Barnes seconded the motion. The minutes were unanimously adopted.

**SPECIAL RECOGNITION**



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Councilman McCall recognized the Florence 8U and the 14U All Star Boys Basketball teams and congratulated each team for winning the South Carolina Recreation and Parks Association State SCAP Championship. Council congratulated these young athletes for their accomplishments.

**APPEARANCES BEFORE COUNCIL**

**Ms. Modestine Samuel**

Ms. Modestine Samuel appeared before Council to speak on a potential African American History Museum. She said the endeavor to bring an African American History Museum to Florence arose several years ago. The Florence section of the National Council of Negro Women was bequeathed a parcel of land located at 1511 Stokes Road and is the perfect location for the museum. The land is currently in trust with the City for safekeeping until the museum can be built. The first step to make this idea into a reality is to conduct a feasibility study and they are currently looking for benefactors for this endeavor.

Councilman McCall asked about the timeline for the feasibility study. Ms. Samuel said they are a nonprofit organization and have no funds to conduct a feasibility study; therefore, they would like the City to provide funding to assist them in conducting a feasibility study. She said the Florence Section of the National Council of Negro Women needs a home. Once built, it is desired to have a conference room named after the founding member, Mary McLeod Bethune.

Councilwoman NeSmith-Jackson asked if they were aware of the cost to conduct the feasibility study and Ms. Samuel said they are not sure. Councilwoman NeSmith-Jackson asked if they had thought about locating the museum closer to or in the City. Ms. Samuel responded the property on Stokes Road was given to them and they would like to utilize it. Mayor Ervin spoke on the location, saying it is not far from being in the City limits.

Mayor Ervin thanked the National Council of Negro Women for moving forward with this endeavor and spoke of the importance of an African American Museum to the Pee Dee Region.

**Mr. Scott Murphy**

Mr. Scott Murphy appeared before Council to present a gift from the Naturally Outdoors Parkworks Fund with Eastern Carolina Community Foundation. Mr. Murphy said he and business partner, Hunter Morgan, co-own Naturally Outdoors. In 2015, they celebrated the 25<sup>th</sup> year anniversary of Naturally Outdoors by opening a fund, “Parkworks” at the Eastern Carolina Community Foundation. Through Parkworks, and other community organizations such as Florence Outside they are hoping to build a community that is informed of best practices in how parks, trails and greenspaces relate to good city planning. Mr. Murphy spoke of the extension of the High Hill Creek Bike/Run Park, saying the park is currently 80 acres, soon to be 120 acres, and is for runner/walkers/hikers as well as bikers.

Councilman Braddock asked if the added trails would allow the City to be eligible for competitive mountain biking activities. Mr. Murphy responded the trail is currently 3-4 miles and the addition will make the trail 7-8 miles long. Florence currently has a competitive mountain biking team that competes in a league around the state. The league could potentially host a competitive race once the trail is extended, which will bring approximately 500 bikers and their families to the area.

Councilwoman NeSmith-Jackson inquired on the number of people that currently frequent the park and Mr. Murphy said he was not sure, but it is increasing in use.



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Mr. Murphy and Mr. Morgan presented the City with a \$10,000 grant from the Naturally Outdoors Parkworks Fund to help develop trails at the High Hill Creek Bike/Run Park.

**Mr. Jonathan McKnight**

Mr. Jonathan McKnight appeared before Council to speak about ensuring safety and applicable code adherence for a group home project. He introduced himself as the President of the homeowner's association for Tarleton Estates and said he recently learned that one of the single-family residences on Berkley Avenue had been purchased by a company that intended to operate the property as a group home for foster children. As an advocate for foster children, Mr. McKnight said he hoped the company would be doing great work and providing homes for kids. He said he wanted to research the company and the home they currently operate on Deberry Boulevard, but he was upset by what he learned. Since the company purchased the property on Deberry, there have been 112 emergency calls resulting in 79 police reports. Mr. McKnight said the children in these homes, the neighbors and the community all deserve to be safe and he asked Council to help him understand what is going on. He asked that the City do the following three things: support those in zoning who engage with this company to ensure they comply with the laws and standards that will give these children a safe place to grow up; as much as possible, attempt to prevent a similar scenario that results in excessive police intervention required on DeBerry Boulevard from happening on Berkley Avenue and elsewhere; and help find the facts if there are errors in what is being said.

Pro tem Jebaily asked staff to explain what steps have been taken so far. Mr. Clint Moore, Assistant City Manager of Development, said staff was informed of this group home approximately one month ago. He said group homes are not permitted within residential zoning districts; however, within the Planning and Enabling Act there is an exception to the provision that cities are subject to zoning ordinances. The exception states that the provision does not apply to a home serving nine or fewer mentally or physically handicapped persons provided the home provides care on a twenty-four hour basis and is approved or licensed by a state agency. Mr. Moore said staff is currently working with Mr. Ben Zeigler, City Attorney, and the Department of Social Services (DSS) to confirm that the individuals who will reside in the group home are mentally or physically handicapped. Pro tem Jebaily also asked if staff was taking into consideration the occurrences at the Deberry Boulevard home and Mr. Moore said they must keep each location separate.

Mr. Zeigler further explained that once the zoning permit is obtained, the applicant must then get a DSS license and follow the public notice schedule. Pro tem Jebaily asked if it is necessary that Council take any action on the application and Mr. Moore replied the approval and review of the application would not take any Council action; however, if staff decides to make objection to the location of the home following review, there is a provision in state code that allows for a representative of the City, a representative of the home and a third party to work together to determine another location. The governing body also has the opportunity to apply to a court for contempt of jurisdiction should issues arise.

Councilwoman NeSmith-Jackson asked when the home on DeBerry began operation and Mr. McKnight said property records indicate the property was purchased in June 2018 and the first call to Florence Emergency Management was August 29, 2018.

Councilman McCall asked if the company is required to obtain a business license to operate a group home and Mr. Moore said he believes so. Mr. Zeigler clarified that the owner of the home is asking for a zoning permit and will then seek licensure from the state. Once DSS grants the license, they must then give notice to the City who then has fifteen days to object. If an objection is filed, the three-person



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committee, as mentioned by Mr. Moore, may then decide on an alternative location. If the decision of the three-person committee is not agreeable, the City may file an appeal.

Ms. Heather Williamson, the owner and applicant of the group home, spoke next, saying she is a clinical social worker. She spoke of the current crisis in foster care regarding placement and she desired to place children in a normal environment. She said their operation on DeBerry has been experimental and most of the calls to the police are not due to the children are being abused. She said she is simply trying to care for children and help these special needs kids with placement and they deserve to live in a house in the community.

Councilman Smith inquired on the length of a child's average stay and Ms. Williamson said it is ideally 6-18 months, but they do have a few that stay with them until they turn 21 due to termination of parental rights. Councilman Smith also inquired on the placement of the children and Ms. Williamson said DSS directly places the children with her.

Councilwoman NeSmith-Jackson asked how many children are in the home and Ms. Williamson responded she currently has the maximum amount of nine. Ms. Williamson said they have learned a lot from the home on DeBerry and the adaptations they plan to make at the Berkley location that will be very helpful. Councilwoman NeSmith-Jackson inquired on the adaptations they plan to make for the Berkley location. Ms. Williamson responded they plan to heighten their screening processes to be sure they can safely serve that particular child. Councilwoman NeSmith-Jackson also inquired on the child to caseworker ratio and Ms. Williamson responded they maintain a 1:3 ratio.

Councilman Braddock asked Ms. Williamson how she went about her site selection and she responded inclusion is important to her and she wants her children to have a real life experience and feel like they are part of the fabric of the community. Councilman Braddock asked her if there were any monetary incentives to be located in the city or incentives regarding the size of the home and Ms. Williamson responded no.

Councilman McCall and Mayor Ervin both encouraged the residents of the neighborhood and Ms. Williamson to communicate with each other to try to come to resolution regarding this matter.

**[Break: 2:35 – 2:45]**

Following the break, Mayor Ervin took the opportunity to acknowledge the retirement of Mr. Chuck Pope, Public Works Director, and thanked him for his years of service.

**ORDINANCES IN POSITION**

**Bill No. 2023-22 – Second Reading**

**An Ordinance to amend Article IV of Chapter 2 specifically Section 2-206 of the City of Florence Code of Ordinances amending the designated areas to include in the East Palmetto Corridor within municipal limits.**

Councilman McCall made a motion to adopt Bill No. 2023-22 on second reading and Councilwoman NeSmith-Jackson seconded the motion.

Councilman Braddock made a motion to table Bill No. 2023-22 pending the Business Development Committee's work in the development of a comprehensive corridor plan for the City and Councilwoman Barnes seconded the motion.





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Councilman McCall reiterated from a previous meeting that he would like to address all the corridors, particularly those that have been neglected. Mayor Ervin said the purpose of the ordinance is not for visual corridor improvements as described, but is to extend the overlay district for incentives and grant opportunities for businesses.

Councilwoman NeSmith-Jackson inquired on the grant and type of improvements that can be made. Mr. Moore replied the grant would be utilized for “curb appeal” type improvements that would provide enhancements for the public such as façade or landscaping. Applicants would be required to make a minimum \$5000 investment and the city will match that investment. The grant only applies to commercial property.

Councilman Smith asked if the committee will be looking at the placement of overlay districts in the other corridors as well and further asked if the City is seeking grant opportunities of funding for these other overlay districts. Mr. Moore responded both the Comprehensive Plan and the Downtown Master Plan both address corridors within municipal limits and provides solution on how to address the redevelopment of those areas.

Councilman McCall asked for clarity on the motion to table this ordinance. Mr. Zeigler said the general practice when committing the ordinance to a committee requires that there be a date certain in which it is brought back to Council. The motion will remain on the table until the end of this session, approximately the Fall of 2024 or Council can pull it from the table at any time. When the committee is ready to give a report, they may do so by pulling the motion back off the table and move forward.

Mayor Ervin clarified the procedure. Once City Council receives any information, they are then able to designate which committee it should go to. Any Councilmember may request to have this sent to committee, but it has to come from the Council.

Council voted unanimously (7-0) in favor of the motion, as amended. Bill No. 2023-22 was tabled.

**Bill No. 2023-23 – Second Reading**

**An Ordinance to annex Phase IV of The Grove at Ebenezer, identified as a portion of Florence County Tax Map Number 00075-01-221.**

Councilwoman NeSmith-Jackson made a motion to adopt Bill No. 2023-23 on second reading and Councilman McCall seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-23 was adopted.

**Bill No. 2023-25 – Second Reading**

**An Ordinance to repeal and replace portions of Sections 3-2, 3-7, and 3-11 of the Code of Ordinances of the City of Florence entitled “Definitions”, “Public Nuisance”, “Dangerous/Vicious Animal Enforcement”, and other matters relating thereto.**

Councilman McCall made a motion to adopt Bill No. 2023-25 on second reading and Councilwoman NeSmith-Jackson seconded the motion.

Councilwoman NeSmith-Jackson made a motion to amend the ordinance to add the following language:

The owning, possession or harboring of any animal which frequently, or for continued duration, howls, barks, meows, squawks, or makes other sounds which create excessive



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and unnecessary noise across a residential or commercial real property line or within a noise sensitive area. For the purpose of this chapter, ‘barking dog’ shall mean a dog that barks, bays, cries, howls, or makes any other noise continuously or incessantly for a period of ten (10) minutes, or barks intermittently for one-half (1/2) hour or more to the disturbance of any person at any time of day or night, regardless of whether the dog is physically situated in or upon private property.

Councilwoman NeSmith-Jackson said the reason she got involved in this ordinance is due to complaints of dogs making noise. She said this language was supposed to be included in the original draft of the ordinance but it was not, so she is making the amendment to add it now. Councilman Braddock seconded the motion.

Mr. Zeigler spoke of another change to the ordinance in regard to enforcement of dangerous animal regulations – Section 3-11. The original language said a dangerous animal *must* be ordered destroyed by a municipal judge if they make persistent threats, but the proper language according to state code is a dangerous animal *may* be ordered destroyed by a municipal judge if they make persistent threats. Councilwoman NeSmith-Jackson agreed to add this to her amendment.

Councilwoman Barnes asked for clarity on the amendment, asking if the city is currently experiencing issues with dogs barking and cats meowing, to which Councilwoman NeSmith-Jackson replied yes.

Pro tem Jebaily said, historically, when ordinances are before Council, and, even when there is an amendment, Council receives that information in writing prior to the Council meeting. He said he is very uncomfortable voting on something that he has not had the opportunity to look at. Pro tem Jebaily expressed his desire to defer this matter to give Council the opportunity to study the amendment and asked if it were appropriate to make that motion now. Mr. Zeigler said there is currently a motion and a second on the floor for the discussed amendment. The appropriate action in order to defer would be that Councilwoman NeSmith-Jackson withdraw her motion which would allow all the amendments be added for second reading to be voted on then. Pro tem Jebaily then asked Councilwoman NeSmith-Jackson if she would be willing to withdraw her motion to amend to allow for a motion to defer and Councilwoman NeSmith-Jackson replied no, she has been working on this ordinance for many months and there are people waiting for it to pass.

Councilman Smith asked for clarity on where the amendment will be placed in the ordinance and Councilwoman NeSmith-Jackson replied the nuisance section.

Councilman McCall commended Councilwoman NeSmith-Jackson for fighting for this ordinance from the beginning but said it is professional courtesy to provide this information beforehand. He said he would be in favor of her withdrawing the motion to allow for a deferral.

Councilwoman Barnes inquired on the current noise ordinance in relation to the amendment. Mr. Zeigler said the noise ordinance indicates that the noise must be audible from a reasonable distance. Councilwoman Barnes said she stands behind Councilwoman NeSmith-Jackson for wanting to protect the community, but she is concerned that considering meowing and barking as a nuisance may be abuse of power and she does not want to cross that line.



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Mayor Ervin recognized Ms. Jayne Boswell to speak. Ms. Boswell said at first reading of the ordinance, both Mayor Ervin and Pro tem Jebaily requested that she be a part of the discussion before second reading occurred. She said she has not been included in any discussion and she requested that this ordinance be delayed.

Councilman Braddock expressed his desire to approve the amendment and then defer second reading of the ordinance to allow time to receive input from Ms. Boswell.

Councilwoman NeSmith-Jackson called the question. Council voted 5-2 in favor of the motion to amend, with Pro tem Jebaily and Councilwoman Barnes voting in opposition. Pro tem Jebaily clarified that his vote to oppose the motion was not because he was against the amendment, but because it is best practice to send the information ahead of time. The amendment passed.

Councilman Braddock made a motion to defer Bill No. 2023-25, as amended, to the August meeting and Councilman Smith seconded the motion. Council voted 6-1 in favor of the motion to defer with Councilwoman Barnes voting nay. Bill No. 2023-25, as amended, was deferred.

**INTRODUCTION OF ORDINANCES**

**Bill No. 2023-26 – First Reading**

**An Ordinance providing for the issuance and sale of combined waterworks and sewerage system revenue bonds of the City of Florence, South Carolina, and other matters relating thereto.**

Councilman McCall made a motion to discuss Bill No. 2023-26 in Executive Session and Councilwoman NeSmith-Jackson seconded the motion. Council voted unanimously (7-0) to discuss this item in Executive Session.

**Bill No. 2023-27 – First Reading**

**An Ordinance revising the water and sewer rate schedule for the City of Florence, South Carolina.**

Mayor Ervin said this Bill is contingent upon Bill No. 2023-26. Councilwoman NeSmith-Jackson made a motion to discuss Bill No. 2023-27 following Executive Session and Pro tem Jebaily seconded the motion.

**Bill No. 2023-28 – First Reading**

**An Ordinance to amend the budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2022 and ending June 30, 2023**

Councilman McCall made a motion to pass Bill No. 2023-28 on first reading and Councilman Smith seconded the motion.

Mayor Ervin said this amendment is to recognize the money raised for the expansion of the High Hill Creek Bike/Run Park, as presented by Mr. Murphy at the beginning of the meeting.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-28 was passed on first reading.

**Bill No. 2023-29 – First Reading**

**An Ordinance to abandon a portion of sewer line and easement located on private property at 1411 Golf Terrace Boulevard, identified as Florence County Tax Map Number 000101-01-470.**



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Councilman McCall made a motion to pass Bill No. 2023-29 on first reading and Councilwoman NeSmith-Jackson seconded the motion.

Mr. Moore reported this property is located outside City limits and Florence County, unknowingly, approved a site and building plan to allow a residential structure to be built top of the sewer line. This was discovered during the sale of the property and the builder has relocated the sewer line. The new easement is currently in the process of being filed at the County, but City Council is required to take action in order to remove the initial easement. In order to expedite the abandonment for the sale of the property, this matter will be heard at Planning Commission tomorrow night. Staff report will be updated for second reading at next month's meeting.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-29 was passed on first reading.

**INTRODUCTION OF RESOLUTIONS**

**Resolution No. 2023-35**

**A Resolution and Conditional Grant Agreement for a development located within an overlay district.**

Mayor Ervin said Resolution No. 2023-25 will be discussed in Executive Session unless there is objection. There being no objection, Resolution No. 2023-25 will be discussed in Executive Session.

**REPORTS TO COUNCIL**

**Appointments to Boards and Commissions**

Mr. Davis presented the packet of appointments to Boards and Commissions to Council.

**Accommodations Tax Advisory Committee**

Councilman McCall made a motion to reappoint Chad Patterson to the Accommodations Tax Advisory Committee. Council voted unanimously (7-0) in favor of the motion. Chad Patterson was reappointed to the Accommodations Tax Advisory Committee for a term to begin immediately and expire on June 30, 2026.

**Planning Commission**

Mr. Davis and Mayor Ervin both acknowledged the service of Ms. Dorothy Hines. Ms. Hines served on the City's Planning Commission for 33 years.

Mayor Ervin made a motion to appoint Xavier Sams to the Planning Commission. Council voted unanimously (7-0) in favor of the motion. Xavier Sams was appointed to the Planning Commission for a term to begin immediately and expire on June 30, 2026.

Councilwoman NeSmith-Jackson deferred her nomination to the Board.

**Board of Zoning Appeals**

Councilman Smith deferred his nomination to the Board.



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Councilman Braddock deferred his nomination to the Board.

Pro tem Jebaily made a motion to appoint Charles Ipock to the Board of Zoning Appeals. Council voted unanimously (7-0) in favor of the motion. Charles Ipock was appointed to the Board of Zoning Appeals for a term to begin immediately and expire on June 30, 2026.

Councilwoman Barnes made a motion to appoint Jermaine Nowline to the Board of Zoning Appeals. Council voted unanimously (7-0) in favor of the motion. Jermaine Nowline was appointed to the Board of Zoning Appeals for a term to begin immediately and expire on June 30, 2026.

**Civic Center Commission**

Councilwoman Barnes deferred her nomination to the Board.

Councilman McCall made a motion to appoint Desmond Garner to the Civic Center Commission. Council voted unanimously (7-0) in favor of the motion. Desmond Garner was appointed to the Civic Center Commission for a term to begin immediately and expire on June 30, 2026.

**Design Review Board**

Mayor Ervin made a motion to reappoint Jamie Carsten to the Design Review Board. Council voted unanimously (7-0) in favor of the motion. Jamie Carsten was reappointed to the Design Review Board for a term to begin immediately and expire on June 30, 2027.

Councilwoman NeSmith-Jackson deferred her nomination to the Board.

**Construction and Maintenance Board of Adjustments and Appeals**

Mayor Ervin made a motion to reappoint Benjamin Blanks to the Construction and Maintenance Board of Adjustments and Appeals. Council voted unanimously (7-0) in favor of the motion. Benjamin Blanks was reappointed to the Construction and Maintenance Board of Adjustments and Appeals for a term to begin immediately and expire on June 30, 2027.

Mayor Ervin made a motion to reappoint Werner Jacob to the Construction and Maintenance Board of Adjustments and Appeals. Council voted unanimously (7-0) in favor of the motion. Werner Jacob was reappointed to the Construction and Maintenance Board of Adjustments and Appeals for a term to begin immediately and expire on June 30, 2027.

Mayor Ervin made a motion to reappoint James Cooper, Jr. to the Construction and Maintenance Board of Adjustments and Appeals. Council voted unanimously (7-0) in favor of the motion. James Cooper, Jr. was reappointed to the Construction and Maintenance Board of Adjustments and Appeals for a term to begin immediately and expire on June 30, 2027.

Mayor Ervin made a motion to reappoint Kacy Gunter to the Construction and Maintenance Board of Adjustments and Appeals. Council voted unanimously (7-0) in favor of the motion. Kacy Gunter was reappointed to the Construction and Maintenance Board of Adjustments and Appeals for a term to begin immediately and expire on June 30, 2027.



**Housing Authority**

Mayor Ervin made a motion to appoint Mae Holmes-Lyde as the resident commissioner to the Housing Authority. Council voted unanimously (7-0) in favor of the motion. Mae Holmes-Lyde was appointed to the Housing Authority for a term to begin immediately and expire on June 30, 2027.

Councilman Smith deferred his nomination to the Board.

Councilman Braddock deferred his nomination to the Board.

Pro tem Jebaily deferred his nomination to the Board.

**Parks and Beautification Commission**

Councilwoman Barnes deferred her nomination to the Board.

Councilman McCall deferred his nomination to the Board.

Mayor Ervin made a motion to reappoint Sanovia Arceneaux to the Parks and Beautification Commission. Council voted unanimously (7-0) on the motion. Sanovia Arceneaux was reappointed to the Parks and Beautification Commission with a term to begin immediately and expire on June 30, 2028.

**Aesthetics Advisory Committee**

Councilwoman NeSmith-Jackson deferred her nomination to the Board.

Councilman Smith deferred his nomination to the Board.

**Resilience and Sustainability Advisory Committee**

Councilman Braddock made a motion to reappoint Loretta Slater to the Resilience and Sustainability Advisory Committee. Council voted unanimously (7-0) in favor of the motion. Loretta Slater was reappointed to the Resilience and Sustainability Advisory Committee for a term to begin immediately and expire on June 30, 2026.

Pro tem Jebaily made a motion to reappoint Lisa Pike to the Resilience and Sustainability Advisory Committee. Council voted unanimously (7-0) in favor of the motion. Lisa Pike was reappointed to the Resilience and Sustainability Advisory Committee for a term to begin immediately and expire on June 30, 2026.

Councilwoman Barnes made a motion to reappoint Lauren Piner to the Resilience and Sustainability Advisory Committee. Council voted unanimously (7-0) in favor of the motion. Lauren Piner was reappointed to the Resilience and Sustainability Advisory Committee for a term to begin immediately and expire on June 30, 2026.

**Public Safety Citizen's Review Board**

Councilman McCall made a motion to reappoint Wattie Snowden to the Public Safety Citizen's Review Board. Council voted unanimously (7-0) in favor of the motion. Wattie Snowden was reappointed to the Public Safety Citizen's Review Board for a term to begin immediately and expire on June 30, 2027.



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Mayor Ervin deferred her nomination to the Board.

**MAYORAL REPORT**

Mayor Ervin said Florence is seeing a lot of growth and development and spoke of the recently announced behavioral health facility. Mayor Ervin also acknowledged the first Pee Dee Youth Day that occurred the previous weekend. She spoke of its success and thanked all that were involved. Mayor Ervin acknowledged the Florence Airport Commission for their work to advance the Florence airport.

**COMMITTEE REPORTS**

**Business Development Committee, Chaired by Pro tem Jebaily**

Pro tem Jebaily said the Committee received an update on the Carolina Theater project. Bids were received but came in higher than expected, so staff is working with the low bidder to come up with a plan to stay on budget. The Committee discussed the various corridors into the City and the desire to approach them comprehensively.

**Community Development Committee, Chaired by Councilwoman Barnes**

Councilwoman Barnes said the Committee received an update on neighborhood revitalization and CDBG funds. She said a number of homes are being addressed and the weatherization program is underway. Also discussed was the funding for the Florence Neighborworks Corporation. The Committee also received a report from the Police Department regarding neighborhoods and crime.

**Marketing and Public Relations Committee, Chaired by Councilwoman NeSmith-Jackson**

Councilwoman NeSmith-Jackson said the Committee discussed highlighting small businesses to show appreciation for their contributions and service to the community. Also discussed was an annexation plan and the communications survey. Councilwoman NeSmith-Jackson encouraged everyone to fill out the survey. She also spoke of awareness campaigns to educate and involve the community.

**Finance, Audit and Budget Committee, Chaired by Councilman McCall**

Councilman McCall said the Committee discussed potentially implementing a round up program of the utility bill to allow customers the option to round up their bill. The money obtained from rounding up will be set aside and be available for those in dire need. They also spoke of potential family-oriented activities for Florence.

**EXECUTIVE SESSION**

Mayor Ervin said Council will be entering into Executive Session to receive legal advice on the issuance and sale of water and sewer revenue bonds, for discussion of matters related to a proposed Economic Development Project located within an Overlay District, and for a personnel matter.

Councilwoman Barnes made a motion to enter into Executive Session and Councilwoman NeSmith-Jackson seconded the motion. Council voted unanimously (7-0) to enter into Executive Session at 4:10 p.m.

Council resumed open session at 4:40 p.m. and took action on the following items:



**FLORENCE CITY COUNCIL  
REGULAR MEETING – JULY 10, 2023**

**Bill No. 2023-26 – First Reading**

**An Ordinance providing for the issuance and sale of combined waterworks and sewerage system revenue bonds of the City of Florence, South Carolina, and other matters relating thereto.**

Pro tem Jebaily made a motion to pass Bill No. 2023-26 on first reading and Councilwoman NeSmith-Jackson seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-26 was passed on first reading.

**Bill No. 2023-27 – First Reading**

**An Ordinance revising the water and sewer rate schedule for the City of Florence, South Carolina.**

Councilman McCall made a motion to pass Bill No. 2023-27 on first reading and NeSmith-Jackson seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-27 was passed on first reading.

**Resolution No. 2023-35**

**A Resolution and Conditional Grant Agreement for a development located within an overlay district.**

Councilman McCall made a motion to adopt Resolution No. 2023-35 and Pro tem Jebaily seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Resolution No. 2023-35 was adopted.

**ADJOURN**

Without objection, the July 10, 2023 Regular meeting of City Council was adjourned at 4:45 p.m.

Dated this 14<sup>th</sup> day of August 2023.

\_\_\_\_\_  
Casey C. Moore, Municipal Clerk

\_\_\_\_\_  
Teresa Myers Ervin, Mayor



FLORENCE CITY COUNCIL MEETING

**DATE:** August 14, 2023  
**AGENDA ITEM:** Ordinance  
**DEPARTMENT/DIVISION:** City Council

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**I. ISSUE UNDER CONSIDERATION:**

An Ordinance to repeal and replace portions of Sections 3-2, 3-7, and 3-11 of the Code of Ordinances of the City of Florence entitled “Definitions”, “Public Nuisance”, “Dangerous/Vicious Animal Enforcement”, and other matters related thereto.

**II. PREVIOUS ACTION TAKEN:**


1. At the June 12, 2023 City Council meeting, Council voted unanimously to pass the Bill on first reading.
2. At the July 10, 2023 City Council meeting, Council voted 5-2 to approve certain amendments to the ordinance and voted 6-1 to defer second reading of the Bill to the August 14<sup>th</sup> meeting, as amended.

**III. POINTS TO CONSIDER:**

1. The City of Florence has persistent issues with the breeding of dogs for the purpose of fighting, who frequently roam public spaces.
2. The City wishes to repeal and replace certain sections of the City of Florence Code of Ordinances in order to better regulate and control packs of dogs from posing a danger to the residents of the City.

**IV. ATTACHMENTS:**

1. Proposed Ordinance
2. Proposed Ordinance with track changes

  
Randall S. Osterman  
City Manager

**ORDINANCE NO. 2023 - \_\_\_\_\_**

**AN ORDINANCE TO REPEAL AND REPLACE PORTIONS OF SECTIONS 3-2, 3-7, AND 3-11 OF THE CODE OF ORDINANCES OF THE CITY OF FLORENCE ENTITLED “DEFINITIONS”, “PUBLIC NUISANCE”, “DANGEROUS/VICIOUS ANIMAL ENFORCEMENT”, AND OTHER MATTERS RELATING THERETO.**

**WHEREAS**, the City of Florence (the “City”) has persistent issues with the breeding of dogs for the purpose of fighting; and

**WHEREAS**, dogs bred for the purpose of fighting have frequently escaped their owners’ control and formed independent packs that roam public spaces; and

**WHEREAS**, the City Council of the City (“City Council”) enacted an ordinance now codified in the Code of Ordinances of the City (the “Code”) as Sec. 3-2 defining a “Dangerous/vicious animal”; and

**WHEREAS**, City Council desires to repeal and replace the definition of “Dangerous/vicious animal” in Sec. 3-2 in order better to regulate and control packs of dogs from posing a danger to the residents of the City; and

**WHEREAS**, City Council desires to repeal and replace Sec. 3-7 in order better to define “public nuisance” and regulate and control “dangerous/vicious animal” from posing a danger to the residents of the City; and

**WHEREAS**, City Council enacted an ordinance now codified in the Code in Sec. 3-11 (c) which specifically addresses dangerous/vicious animal enforcement; and

**WHEREAS**, City Council desires to repeal and replace Sec. 3-11 (c) and (d) in order better to regulate and control packs of dogs from posing a danger to the residents of the City.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Florence in meeting duly assembled that:

- a. The definition of “Dangerous/vicious animal” in section 3-2 of the Code is hereby repealed and replaced with the definition of “Dangerous animal” on the attached Exhibit A.
- b. Code Section 3-7 is hereby repealed and replaced with 3-7 on the attached Exhibit B.
- c. Code Section 3-11 (c) and (d) are hereby repealed and replaced with 3-11(c-h) on the attached Exhibit C.
- d. This Ordinance shall become effective upon its approval and adoption by the City Council of the City of Florence.

**ADOPTED** this \_\_ day of \_\_\_\_\_, 2023

Approved as to form:

\_\_\_\_\_  
BENJAMIN T. ZEIGLER  
CITY ATTORNEY

\_\_\_\_\_  
TERESA MYERS ERVIN  
MAYOR

ATTEST:

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CASEY MOORE  
MUNICIPAL CLERK

## EXHIBIT A

### Sec. 3-2. – Definitions.

*Dangerous animal:* Any animal of the canine, feline, or wild animal family, which, attested to in a sworn statement by one or more persons, investigated by the ACO or other officer of the City, and determined by a judge of the municipal court:

- (1) The owner knows or reasonably should know (because of prior complaints, training, or attacks) has a propensity, tendency, or disposition to attack unprovoked resulting in bodily injury to a human being or another domestic animal or livestock in a place other than where the animal is confined; or
- (2) Makes an unprovoked attack that causes bodily injury to a human being or domestic animal and the attack occurs in a place other than the place where the animal is confined. For the purposes of this section, “unprovoked” shall mean the victim who conducted themselves peacefully and lawfully was bitten, approached, or chased in a menacing fashion, or attacked without provocation of the animal; or
- (3) Engages in pack-like behavior such as roaming unleashed and non-muzzled in a group consisting of three (3) or more animals.
- (4) Is owned or harbored primarily or in part for the purpose of fighting or which is trained for fighting.
- (5) Has, when unprovoked, chased or approached a person on the streets, sidewalks, or any public place or property in a reasonably menacing fashion or reasonably apparent attitude of attack.
- (6) "Dangerous animal" does not include:
  - a. An animal used exclusively for agricultural purposes; or
  - b. An animal which attacks a person who is trespassing or who appears to be trespassing. A trespasser is a person who is not lawfully upon the premises of the owner.
  - c. An animal that is leashed, harnessed, or otherwise under the direct control of a person as a service animal as demonstrated to the satisfaction of the ACO and/or is protecting its owner as to the satisfaction of the ACO.

## EXHIBIT B

### Sec. 3-7. – Public nuisance.

- (a) Actions of any animal, including cats, dogs, or other nonregulated animal or fowl, constitute a nuisance when an animal disturbs the rights of, threatens the safety of, or damages a member of the general public, or interferes with ordinary use and enjoyment of their property. No person shall own, keep, possess, or maintain an animal in such a manner so as to constitute a public nuisance. By way of example, and not of limitation, the following acts or actions by an owner or possessor of any animal are hereby declared to be a public nuisance and are, therefore, unlawful:
- (1) Allowing or permitting an animal to damage the property of anyone other than its owner.
  - (2) Maintaining an animal that is diseased and dangerous to the public health.
  - (3) Maintaining an animal that habitually or repeatedly chases, snaps at, or attacks pedestrians, bicycles, or vehicles, or any animal whose behavior constitutes a reasonable risk of injuring a human or other animal.
  - (4) Any animal that runs at large upon public or private property without permission from the property owner.
  - (5) Any animal that defecates on public or private property, other than the property of the owner, unless the owner immediately removes and properly disposes of the waste.
  - (6) Failure to remove animal fecal matter such that adjacent property owners or inhabitants are unable to enjoy the use of his or her property due to the odor or smell.
  - (7) Any animal(s) which causes unsanitary or dangerous conditions to exist.
  - (8) Any feral animal that has not been spayed or neutered.
  - (9) The owning, possession, or harboring of any animal which, without good cause or provocation, frequently, or for continued duration, howls, barks, meows, squawks, or makes other sounds which create excessive and unnecessary noise across a residential or commercial real property line or within a noise sensitive area. For the purpose of this chapter, 'barking dog' shall mean a dog that barks, bays, cries, howls, or makes any other noise continuously, incessantly, or intermittently for a period of one hour or more to the disturbance of any person at any time of day or night, regardless of whether the dog is physically situated in or upon private property.
- (b) Upon receipt of a verbal or written complaint by a resident of the city, the ACO or other officer of the City shall investigate the complaint and may issue to the owner, if known, of such animal, a notice of ordinance violation. If the owner is not known or cannot be found,

the ACO or other law enforcement officer shall post a copy of the notice at the property where the animal is kept. The owner shall be charged with an administrative fine as provided in subsection (e) and shall pay such fine to the shelter within seven (7) days from the date of the issuance.

- (c) Any animal that has been determined to be a recurring or continuing public nuisance by a judge of the municipal court, may be impounded and shall not be returned to the owner until said owner produces evidence to demonstrate that the situation creating the nuisance has been abated and until such owner has paid all impoundment, redemption, and boarding fees. The right to impound such animal shall be a means of enforcing this ordinance available to the animal shelter supervisor, the ACO, or other officer of the City separate and distinct from the administrative fines that may be imposed hereunder.
- (d) In cases of multiple violations of this ordinance by different animals owned, harbored, or under the control of a single individual, family, group, or association, such violations shall be deemed to have been committed by the same animal for the purposes of the enforcement of this ordinance.
- (e) Any person violating any provision of this section shall be subject to an administrative fine. Each day's violation of any provision of this section shall constitute a separate offense and shall be subject to a fine as follows:
  - (1) *First offense*: Written Warning. A first offense is the violation of this article by any and all animals owned or harbored by a person.
  - (2) *Second offense*: One hundred dollar (\$100.00) administrative fine.
  - (3) *Third and subsequent offenses*: Two hundred dollar (\$200.00) administrative fine, imprisonment not exceeding thirty (30) days, or both.
  - (4) Future violations of this section after a first offense, including second, third, and subsequent offenses, shall be from the date of the most recent offense if within twelve (12) months of the most recent offense, and shall extend for a period of twelve (12) months. At the end of this twelve-month period, if no other offences under this section occur, a subsequent offense shall be considered a first offense.

## EXHIBIT C

### Sec. 3-11. – Dangerous animal enforcement.

- (c) Precautions against animals deemed dangerous animals.
- (1) When an animal is declared a dangerous animal by a judge of the municipal court, it shall be unlawful for the owner or harborer to:
    - (A) Leave such animal unattended on the owner's real property unless the animal is confined indoors, in a securely enclosed and locked pen, or in another structure designed to restrain the animal. Any secure enclosure or locked pen shall be constructed in such a manner that an animal cannot escape by means of digging under or jumping over the enclosure or pen, or otherwise becoming free unless freed by the owner; or
    - (B) Permit such animal to go beyond the owner's real property unless the animal is leashed and muzzled or is otherwise securely restrained and muzzled. Voice command is not recognized as secure restraint under this article.
  - (2) An animal that is declared a dangerous animal and subsequently found at large alone or in a pack or group, or any animal that the animal shelter supervisor, ACO, or law enforcement officer(s) reasonably believes is a dangerous animal pending application to a judge of the municipal court pursuant to subsection 4(I) of this Section, may be impounded by the animal shelter supervisor, ACO, or law enforcement officer(s) and shall remain impounded for not less than five (5) days at the owner's expense. Any such animal may be humanely tranquilized and seized without prior notice to the owner. Upon such impoundment, written notice shall be given within twenty-four (24) hours to the owner or harborer of such animal of the animal's impoundment and the rights of the owner to reclaim the animal. The right to impound such animal shall be a means of enforcing this ordinance available to the ACO or other officers of the City separate and distinct from the administrative fines that may be imposed hereunder.
  - (3) Any person violating precautions against dangerous animals shall be subject to an additional administrative fine. Each day's violation of any provision of this section shall constitute a separate offense and shall be subject to a fine as follows:
    - (A) *First offense*: Two hundred fifty dollar (\$250.00) administrative fine. A first offense is the violation of this article by any and all animals owned or harbored by a person and shall extend for a period of twelve (12) months.
    - (B) *Second offense*: Five hundred dollar (\$500.00) administrative fine and shall extend for a period of twelve (12) months. An individual shall be deemed a second offender regardless of whether the dangerous animal the offender owns or harbors is the same animal the individual owned or harbored from the first offense.



- (C) *Third offense and subsequent offenses*: Five hundred (\$500.00) administrative fine, imprisonment not exceeding thirty (30) days, or both. An individual shall be deemed a subsequent offender regardless of whether the dangerous animal the offender owns or harbors is the same animal the individual owned or harbored from the first, second, third, or other subsequent offenses.
- (D) Future violations after a first offense, including second, third, and subsequent offenses, shall be from the date of the most recent offense if within twelve (12) months of the most recent offense, and shall extend for a period of twelve (12) months. At the end of this twelve-month period, if no other offenses under this section occur, a subsequent offense shall be considered a first offense.
- (4) A dangerous animal may be ordered destroyed when, in the municipal court's judgment, the dangerous animal represents a continued threat of serious harm to human beings or domestic animals due to the animal's dangerous qualities of either:
- (A) Having a reasonably known propensity, tendency, or disposition by its owner or harborer to attack unprovoked, cause injury, or otherwise endanger the safety of human beings or domestic animals; or
  - (B) Engaging in an unprovoked attack that causes bodily injury to a human being or domestic animal and the attack occurs in a place other than the place where the animal is confined; or
  - (C) Committing unprovoked acts in a place other than the place where the animal is confined and those acts cause a person to reasonably believe that the animal will attack and cause bodily injury to a human being; or
  - (D) Engaging in pack-like behavior such as roaming unleashed and non-muzzled in a group consisting of three (3) or more animals; or
  - (E) Being owned or harbored primarily or in part for the purpose of fighting or which is trained for fighting.
  - (F) Pursuant to S.C. Code 1976, § 47-3-20, the animal shelter supervisor, ACO, or law enforcement officer(s) shall have the authority to enter public or unfenced private property within the city to take immediate steps to seize an animal deemed a dangerous animal and to hold the animal pending final court determination.
  - (G) Pursuant to S.C. Code 1976, § 47-3-20, the animal shelter supervisor, ACO, or law enforcement officer(s) shall have the authority to enter fenced private property, exclusive of buildings when the owner or harborer of a dangerous animal refuses to surrender such animal, and may take immediate steps to seize the dangerous animal and to hold the animal pending final court determination.

- (H) In cases of multiple violations of this ordinance by different animals owned, harbored, or under the control of a single individual, family, group, or association, such violations shall be deemed to have been committed by the same animal for the purposes of the enforcement of this ordinance.
- (I) A judge of the municipal court may make a preliminary declaration that an animal is a dangerous animal by *ex parte* order upon application of the animal shelter supervisor, ACO, or law enforcement officer(s) without notice to the owner thereof. If the animal in question has been seized, the animal may be impounded pending such determination by the municipal court. Upon such preliminary declaration, the owner of the animal in question shall be given five (5) days' written notice to appear and contest such declaration. If the owner does not appear to contest the declaration within such period, or if the owner appears and the municipal court affirms its declaration, such declaration shall be final. Any appeal of such declaration shall be pursuant to Section 6-11 of this Code.
- (J) Nothing in this section shall abrogate any civil remedies available under statutory, common, or other superior law.

ORDINANCE NO. 2023 - \_\_\_\_\_

AN ORDINANCE TO REPEAL AND REPLACE PORTIONS OF SECTIONS 3-2, 3-7, AND 3-11 OF THE CODE OF ORDINANCES OF THE CITY OF FLORENCE ENTITLED “DEFINITIONS”, “PUBLIC NUISANCE”, “DANGEROUS/VICIOUS ANIMAL ENFORCEMENT”, AND OTHER MATTERS RELATING THERETO.

**WHEREAS**, the City of Florence (the “City”) has persistent issues with the breeding of dogs for the purpose of fighting; and

**WHEREAS**, dogs bred for the purpose of fighting have frequently escaped their owners’ control and formed independent packs that roam public spaces; and

**WHEREAS**, the City Council of the City (“City Council”) enacted an ordinance now codified in the Code of Ordinances of the City (the “Code”) as Sec. 3-2 defining a “Dangerous/vicious animal”; and

**WHEREAS**, City Council desires to repeal and replace the definition of “Dangerous/vicious animal” in Sec. 3-2 in order better to regulate and control packs of dogs from posing a danger to the residents of the City; and

**WHEREAS**, City Council desires to repeal and replace Sec. 3-7 in order better to define “public nuisance” and regulate and control “dangerous/vicious animal” from posing a danger to the residents of the City;

**WHEREAS**, City Council enacted an ordinance now codified in the Code in Sec. 3-11 (c) which specifically addresses dangerous/vicious animal enforcement; and

**WHEREAS**, City Council desires to repeal and replace Sec. 3-11 (c) and (d) in order better to regulate and control packs of dogs from posing a danger to the residents of the City.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Florence in meeting duly assembled that:

- a. The definition of “Dangerous/vicious animal” in section 3-2 of the Code is hereby repealed and replaced with the definition of “Dangerous animal” on the attached Exhibit A.
- b. Code Section 3-7 is hereby repealed and replaced with 3-7 on the attached Exhibit B.
- c. Code Section 3-11 (c) and (d) are hereby repealed and replaced with 3-11(c-h) on the attached Exhibit C.
- d. This Ordinance shall become effective upon its approval and adoption by the City Council of the City of Florence.

**ADOPTED** this \_\_\_ day of \_\_\_\_\_, 2023

Approved as to form:

\_\_\_\_\_  
BENJAMIN T. ZEIGLER  
CITY ATTORNEY

\_\_\_\_\_  
TERESA MYERS ERVIN  
MAYOR

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~~HSB 7768536 v.4~~

ATTEST:

\_\_\_\_\_  
CASEY MOORE  
MUNICIPAL CLERK

HSB 7768536 V.3  
~~HSB 7768536 v.4~~

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## EXHIBIT A

### Sec. 3-2. – Definitions.

*Dangerous animal:* Any animal of the canine, feline, or wild animal family, which, attested to in a sworn statement by one or more persons, investigated by the ACO or other officer of the City, and determined by a judge of the municipal court:

- (1) ~~Which~~ The owner knows or reasonably should know (because of prior complaints, training, or attacks) has a propensity, tendency, or disposition to attack unprovoked resulting in bodily injury to a human being or another domestic animal or livestock in a place other than where the animal is confined; or
- (2) ~~Which~~ makes an unprovoked attack that causes bodily injury to a human being or domestic animal and the attack occurs in a place other than the place where the animal is confined. For the purposes of this section, “unprovoked” shall mean the victim who conducted themselves peacefully and lawfully was bitten, approached, or chased in a menacing fashion, or attacked without provocation of the animal; or
- (3) ~~Which~~ engages in pack-like behavior such as roaming unleashed and non-muzzled in a group consisting of three (3) or more animals.
- (4) ~~Which~~ is owned or harbored primarily or in part for the purpose of fighting or which is trained for fighting.
- (5) ~~Which~~ has, when Unprovoked, chased or approached a person on the streets, sidewalks, or any public place or property in a reasonably menacing fashion or reasonably apparent attitude of attack,; ~~provided that such actions are attested to in a sworn statement by one or more persons and investigated by the ACO.~~
- (6) "dangerous animal" does not include:
  - a. An animal used exclusively for agricultural purposes; or
  - b. An animal which attacks a person who is trespassing or who appears to be trespassing. A trespasser is a person who is not lawfully upon the premises of the owner.
  - c. An animal that is leashed, harnessed, or otherwise under the direct control of a person as a service animal as demonstrated to the satisfaction of the ACO and/or is protecting its owner as to the satisfaction of the ACO.

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## EXHIBIT B

### Sec. 3-7. – Public nuisance.

- (a) Actions of any animal, including cats, dogs, or other nonregulated animal or fowl, constitute a nuisance when an animal disturbs the rights of, threatens the safety of, or damages a member of the general public, or interferes with ordinary use and enjoyment of their property. No person shall own, keep, possess, or maintain an animal in such a manner so as to constitute a public nuisance. By way of example, and not of limitation, the following acts or actions by an owner or possessor of any animal are hereby declared to be a public nuisance and are, therefore, unlawful:
- (1) Allowing or permitting an animal to damage the property of anyone other than its owner.
  - (2) Maintaining an animal that is diseased and dangerous to the public health.
  - (3) Maintaining an animal that habitually or repeatedly chases, snaps at, or attacks pedestrians, bicycles, or vehicles, or any animal whose behavior constitutes a reasonable risk of injuring a human or other animal.
  - (4) Any animal that runs at large upon public or private property without permission from the property owner.
  - (5) Any animal that defecates on public or private property, other than the property of the owner, unless the owner immediately removes and properly disposes of the waste.
  - (6) Failure to remove animal fecal matter such that adjacent property owners or inhabitants are unable to enjoy the use of his or her property due to the odor or smell.
  - (7) Any animal(s) which causes unsanitary or dangerous conditions to exist.
  - (8) Any feral animal that has not been spayed or neutered.
  - (9) The owning, possession or harboring of any animal which, without good cause or provocation, frequently, or for continued duration, howls, barks, meows, squeaks, or makes other sounds which create excessive and unnecessary noise across a residential or commercial real property line or within a noise sensitive area. For the purpose of this chapter, 'barking dog' shall mean a dog that barks, bays, cries, howls, or makes any other noise continuously or incessantly continuously, incessantly, or intermittently for a period of ten (10) minutes, or barks intermittently for one-half (1/2) one hour or more to the disturbance of any person at any time of day or night, regardless of whether the dog is physically situated in or upon private property.
- (b) Upon receipt of a verbal or written complaint by a resident of the city, ~~in addition to, or in lieu of impounding the animal,~~ the ACO or ~~other law enforcement~~ other officer of the City

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shall investigate the complaint and may issue to the owner, if known, of such animal, a notice of ordinance violation. If the owner is not known or cannot be found, the ACO or other law enforcement officer shall post a copy of the notice at the property where the animal ~~was seized~~ is kept. The owner shall be charged with an administrative fine as provided in subsection (e) and shall pay such fine to the shelter within seven (7) days from the date of the issuance.

- (c) Any animal ~~which that~~ has been determined to be a recurring or continuing public nuisance by ~~the shelter supervisor or designee~~ judge of the municipal court, may be impounded and shall not be returned to the owner until said owner ~~can produce~~ produces evidence to demonstrate that the situation creating the nuisance has been abated and until such owner has paid all impoundment, redemption, and boarding fees. The right to impound such animal shall be a means of enforcing this ordinance available to the animal shelter supervisor, the ACO or other ~~law enforcement officer~~ of the City separate and distinct from the administrative fines that may be imposed hereunder.
- (d) In cases of multiple violations of this ordinance by different animals owned, harbored, or under the control of a single individual, family, group, or association, such violations shall be deemed to have been committed by the same animal for the purposes of the enforcement of this ordinance.
- (e) Any person violating any provision of this section shall be subject to an administrative fine. Each day's violation of any provision of this section shall constitute a separate offense and shall be subject to a fine as follows:
  - (1) *First offense:* ~~Fifty dollar (\$50.00) administrative fine~~ Written Warning. A first offense is the violation of this article by any and all ~~dogs-animals~~ owned or harbored by a person ~~and extend for a period of twelve (12) months~~.
  - (2) *Second offense:* ~~Seventy-five~~ One hundred dollars (~~\$75~~100.00) administrative fine ~~extend for a period of twelve (12) months~~.
  - (3) *Third and subsequent offenses:* ~~One-Two~~ hundred dollars (~~\$2~~100.00) administrative fine, imprisonment not exceeding thirty (30) days, or both; ~~extend for a period of twelve (12) months~~.
  - (4) Future violations of this section after a first offense ~~violation~~, including second, third, and subsequent offenses, shall be from the date of the most recent offense ~~violation~~ if within twelve (12) months of the most recent offense, and shall extend for a period of twelve (12) months. At the end of this twelve-month period, if no other offences under this section occur, a subsequent offense shall be considered a first offense ~~violation~~.

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## EXHIBIT C

### Sec. 3-11. – Dangerous animal enforcement.

(c) Precautions against animals deemed dangerous animals.

- (1) When an animal ~~deemed~~ is declared a dangerous animal by a judge of the municipal court, the animal shelter supervisor, ACO, and or law enforcement officer(s), it shall be unlawful for the owner or harborer to:
  - (A) Leave such animal unattended on the owner's real property unless the animal is confined indoors, in a securely enclosed and locked pen, or in another structure designed to restrain the animal. ~~Any secure enclosure or locked pen shall be constructed in such a manner that an dog animal cannot escape by means of digging under or jumping over the enclosure or pen, or otherwise becoming free unless freed by the owner; or~~
  - (B) Permit such animal to go beyond the owner's real property unless the animal is leashed and muzzled or is otherwise securely restrained and muzzled. Voice command is not recognized as secure restraint under this article.
- (2) An animal that is ~~deemed~~ declared a dangerous animal and subsequently found at large alone or in a pack or group, or any animal that the animal shelter supervisor, ACO, or law enforcement officer(s) reasonably believes is a dangerous animal pending application to a judge of the municipal court pursuant to subsection 4(I) of this Section, is subject to immediate impoundment ~~may be impounded~~ by the animal shelter supervisor, ACO, ~~and~~ or law enforcement officer(s) and shall ~~be remain~~ impounded for not less than five (5) days at the owner's expense. ~~If all reasonable attempts to seize such animal are unsuccessful, the animal shelter supervisor, ACO, and or police department~~ Any such animal may humanely tranquilized and seized ~~the animal~~, without prior notice to the owner. Upon such impoundment, written notice shall be given within twenty-four hours to the owner or harbinger of such animal of the animal's impoundment and the rights of the owner to reclaim the animal. The right to impound such animal shall be a means of enforcing this ordinance available to the ~~animal shelter supervisor, the ACO or other law enforcement officers of the City officer~~ separate and distinct from the administrative fines that may be imposed hereunder.
- (3) Any person violating precautions against dangerous animals shall be subject to an additional administrative fine. Each day's violation of any provision of this section shall constitute a separate offense and shall be subject to a fine as follows:

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(A) *First offense:* ~~One-Two~~ hundred fifty dollars (~~\$100~~250.00) administrative fine. A first offense is the violation of this article by any and all ~~dogs~~ animals owned or harbored by a person and extend for a period of twelve (12) months.

(B) *Second offense:* ~~Two-Five~~ hundred dollars (~~\$200~~500.00) administrative fine; ~~extend for a~~ period of twelve (12) months. An individual shall be deemed a second offender regardless of whether the dangerous animal the offender owns or harbors is the same animal the individual owned or harbored from the first offense.

(C) *Third offense and subsequent offenses:* Five hundred (\$500.00) administrative fine, imprisonment not exceeding thirty (30) days, or both; ~~extend for a period of twelve (12) months~~. An individual shall be deemed a subsequent offender regardless of whether the dangerous ~~dog~~animal the offender owns or harbors is the same animal the individual owned or harbored from the first, second, third, or other subsequent offenses.

(D) Future violations after a first offense ~~violation~~, including second, third, and subsequent offenses, shall be from the date of the most recent offense ~~violation~~ if within twelve (12) months of the most recent offense, and shall extend for a period of twelve (12) months. At the end of this twelve-month period, if no other offences under this section occur, a subsequent offense shall be considered a first offense ~~violation~~.

(4d) A dangerous animal may be ordered destroyed when, in the municipal court's judgment, the dangerous animal represents a continued threat of serious harm to human beings or domestic animals due to the animal's dangerous qualities of either:

(1) (A) Having a reasonably known propensity, tendency, or disposition by its owner or harborer to attack unprovoked, cause injury, or otherwise endanger the safety of human beings or domestic animals; or

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(2) (B) Engaging in an unprovoked attack that causes bodily injury to a human being or domestic animal and the attack occurs in a place other than the place where the animal is confined; or

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(3) (C) Committing unprovoked acts in a place other than the place where the animal is confined and those acts cause a person to reasonably believe that the animal will attack and cause bodily injury to a human being; or

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(4) (D) Engaging in pack-like behavior such as roaming unleashed and non-muzzled in a group consisting of three (3) or more animals; or

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(5) (E) Being owned or harbored primarily or in part for the purpose of fighting or which is trained for fighting.

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~~(F)~~ ~~e)~~ Pursuant to S.C. Code 1976, § 47-3-20, the animal shelter supervisor, ACO, ~~and~~ or law enforcement officer(s) shall have the authority to enter public or unfenced private property within the city to take immediate steps to seize an animal deemed a dangerous animal and to hold the animal pending final court determination.

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~~(G)~~ ~~f)~~ Pursuant to S.C. Code 1976, § 47-3-20, the animal shelter supervisor, ACO, ~~and~~ or law enforcement officer(s) shall have the authority to enter fenced private property, exclusive of buildings when the owner or harbored of a dangerous animal refuses to surrender such animal, and may take immediate steps to seize the dangerous animal and to hold the animal pending final court determination.

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~~(H)~~ ~~g)~~ In cases of multiple violations of this ordinance by different animals owned, ~~harbored, or harbored, or~~ under the control of a single individual, family, group, or association, such violations shall be deemed to have been committed by the same animal for the purposes of the enforcement of this ordinance.

(I) A judge of the municipal court may make a preliminary declaration that an animal is a dangerous animal by *ex parte* order upon application of the animal shelter supervisor, ACO, or law enforcement officer(s) without notice to the owner thereof. If the animal in question has been seized, the animal may be impounded pending such determination by the municipal court. Upon such preliminary declaration, the owner of the animal in question shall be given five days' written notice to appear and contest such declaration. If the owner does not appear to contest the declaration within such period, or if the owner appears and the municipal court affirms its declaration, such declaration shall be final. Any appeal of such declaration shall be pursuant to Section 6-11 of this Code.

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~~(J)~~ ~~h)~~ Nothing in this section shall abrogate any civil remedies available under statutory, common, or other superior law.

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FLORENCE CITY COUNCIL MEETING

**DATE:** July 10, 2023  
**AGENDA ITEM:** Ordinance  
**DEPARTMENT/DIVISION:** Finance

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**I. ISSUE UNDER CONSIDERATION:**

A Series Ordinance making provision for the terms and conditions of an issue of combined waterworks and sewerage system capital improvement revenue bonds of the City of Florence, South Carolina, in the aggregate principal amount of not exceeding \$35,000,000 as authorized by a bond ordinance of the City of Florence, South Carolina, adopted October 24, 1989, as amended; and other matters relating thereto.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

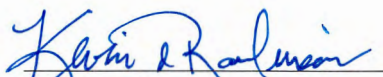
1. The City's bond ordinance, adopted on October 24, 1989, provides that upon adoption of a "Series Ordinance" there may be issued one or more series of Bonds for the purpose of providing funds for improvements and extensions to the Combine Waterworks and Sewerage System of the City.
2. At the June 12, 2023 regular meeting of Florence City Council, First Tryon Advisors presented to Council the financing and capital improvement plan to fund a number of major projects.

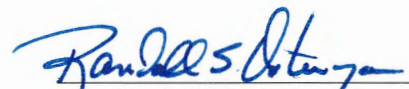
**III. POINTS TO CONSIDER:**

1. This bond is the first of three separate bond issuances that will fund current and future major projects and will be paid off over a 30-year time span. Each subsequent bond issuance will follow a reevaluation of needs and costs.
2. The proposed ordinance will allow the City to secure the funding necessary to construct certain capital improvements to the water and sewer system, to include: the planning and design of the Surface Water Treatment Plant expansion, the AESC Economic Development Project, utility system engineering master planning and automated water meters for billing.
3. The issuance of this bond, along with the second and third issuances, will necessitate a revision to the water and sewer rate schedule adopted August 10, 2020.

**IV. ATTACHMENTS:**

1. Ordinance

  
Kevin D. Rawlinson  
Chief Financial Officer

  
Randall S. Osterman  
City Manager

A SERIES ORDINANCE

MAKING PROVISION FOR THE TERMS AND CONDITIONS OF AN ISSUE OF COMBINED WATERWORKS AND SEWERAGE SYSTEM CAPITAL IMPROVEMENT REVENUE BONDS OF THE CITY OF FLORENCE, SOUTH CAROLINA, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING \$35,000,000 AS AUTHORIZED BY A BOND ORDINANCE OF THE CITY OF FLORENCE, SOUTH CAROLINA, ADOPTED OCTOBER 24, 1989, AS AMENDED; AND OTHER MATTERS RELATING THERETO.

SERIES ORDINANCE

STATE OF SOUTH CAROLINA

WHEREAS, the City Council (“**City Council**”) of the City of Florence (the “**City**”) has made general provision for the issuance of Combined Waterworks and Sewerage System Revenue Bonds through the means of an ordinance entitled “AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF COMBINED WATERWORKS AND SEWERAGE SYSTEM REVENUE BONDS OF THE CITY OF FLORENCE, SOUTH CAROLINA, AND OTHER MATTERS RELATING THERETO,” adopted on October 24, 1989, as amended (the “**Bond Ordinance**”); and

WHEREAS, it is provided in and by the Bond Ordinance that, upon adoption of a “Series Ordinance” there may be issued one or more series of Bonds for the purpose of providing funds for improvements and extensions to the Combined Waterworks and Sewerage System of the City (the “**System**”); and

WHEREAS, the revenues derived from the System are now hypothecated and pledged to the payment of the following:

- a) the outstanding installments of an original issue of \$10,428,518 South Carolina Water Quality Revolving Fund Loan dated April 18, 2013;
- b) the outstanding installments of an original issue of \$3,817,741 South Carolina Water Quality Revolving Fund Loan dated September 23, 2013;
- c) the outstanding installments of an original issue of \$6,111,310.18 Waterworks and Sewerage System Junior Lien Revenue Bond dated March 10, 2014;
- d) the outstanding installments of an original issue of not exceeding \$1,750,566 plus capitalized interest, if any, South Carolina Water Quality Revolving Fund Loan dated September 11, 2014;
- e) the outstanding installments of an original issue of \$2,702,347.56 Combined Waterworks and Sewerage System Refunding Revenue Bond, Series 2015, dated July 15, 2015;
- f) the outstanding installments of an original issue of \$14,405,000 Combined Waterworks and Sewerage System Refunding Revenue Bonds, Series 2016, dated November 9, 2016;
- g) the outstanding installments of an original issue of \$9,055,000 Special Obligation Bonds (Florence Downtown Redevelopment Project Area), Taxable Series 2016A, dated November 9, 2016, additionally secured by a junior lien pledge of System revenues;
- h) the outstanding installments of an original issue of \$26,515,000 Special Obligation Bonds (Florence Downtown Redevelopment Project Area), Series 2016B, dated November 9, 2016, additionally secured by a junior lien pledge of System revenues;
- i) the outstanding installments of an original issue of not exceeding \$2,260,938 plus capitalized interest, if any, South Carolina Drinking Water Revolving Fund Loan dated June 14, 2018;

j) the outstanding installments of an original issue of not exceeding \$5,730,149 plus capitalized interest, if any, South Carolina Water Pollution Control Revolving Fund Loan dated June 14, 2018;

k) the outstanding installments of an original issue of \$68,590,000 Combined Waterworks and Sewerage System Refunding and Capital Improvement Revenue Bonds, Series 2019, dated October 3, 2019; and

l) the outstanding installments of an original issue of \$15,252,000 Combined Waterworks and Sewerage System Refunding Improvement Revenue Bond, Series 2020, dated May 15, 2020.

WHEREAS, the obligations described at (a), (b), (d) through (f), and (i) through (l) are hereinafter referred to as the **“Parity Bonds;”** and

WHEREAS, the City has further determined that it is necessary to construct certain capital improvements to the System, specifically, a portion of the cost of expanding the City’s Surface Water Treatment Plant, the cost of infrastructure serving AESC battery plant east of the City, a portion of the cost of comprehensive system engineering and master planning, and the cost of automation of System water meters for billing (the **“Projects”**); and

WHEREAS, the City finds that the Series 2023 Bonds (as defined below) may be issued on a parity with the Parity Bonds pursuant to Section 4.02(A)(6) of the Master Ordinance; and

WHEREAS, it has been determined that not exceeding \$35,000,000 may be required in order to provide funds for (i) defraying the cost of the Projects; and (ii) costs related to the financing and providing necessary reserves; and

WHEREAS, by reason of the foregoing, it has been determined to adopt this ordinance as a “Series Ordinance” in accordance with the terms and provisions of the Bond Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE, IN MEETING DULY ASSEMBLED:

## ARTICLE I

### DEFINITIONS AND AUTHORITY

#### Section 1.01. Definitions.

All terms which are defined in Section 2.02 of the Bond Ordinance shall have the same meanings in this Series Ordinance as such terms are prescribed to have in the Bond Ordinance.

#### Section 1.02. Authority for Series Ordinance.

This Series Ordinance is adopted pursuant to the provisions of the Bond Ordinance.

## ARTICLE II

### AUTHORIZATION AND TERMS OF THE SERIES OF BONDS

#### Section 2.01. Conditions Precedent to Issuance of Series of Bonds.

The Bond Ordinance provides that a Series Ordinance shall be adopted with respect to each Series of Bonds which Series Ordinance shall express the approval of City Council to the issuance of a Series of Bonds and City Council's agreement to abide by the terms, provisions and agreements set forth in the Bond Ordinance and shall specify and determine:

- 1) As prescribed by Section 6-17-60 of the Enabling Act, the then period of usefulness of the System;
- 2) The Date or Dates of Issue of such Series of Bonds;
- 3) The precise principal amount of the Series of Bonds;
- 4) The specific purposes for which the proceeds of such Series will be used;
- 5) The title and designation of the Bonds of such Series and manner of numbering and lettering, and the denomination or denominations of the Bonds of such Series;
- 6) The date or dates of maturity and the amounts thereof;
- 7) The interest rate or rates, or the manner of determining such rate or rates, of the Bonds of such Series;
- 8) The time for the payment of interest on the Bonds in such Series and the Record Date;
- 9) The redemption price or redemption prices and the redemption date or redemption dates and other terms of redemption (if any) applicable to any of the Bonds of such Series for such payments;
- 10) The Registrar for such Bonds if other than the Trustee;
- 11) The portion of such Series that are serial Bonds and that are term Bonds, if any, including the amount and date of each mandatory redemption or sinking fund installment, if any, required by such Series Ordinance to be paid for the retirement of any such Bonds;
- 12) The portion of such Series that are Capital Appreciation Bonds, if any, including the time for payment of such Capital Appreciation Bonds in order to address the information requested in paragraphs (7) and (8) above.
- 13) Any other applicable redemption requirement for the Bonds of such Series and the method of satisfying the same;
- 14) The manner in which Bonds of such Series are to be sold and provisions for the sale thereof;



- 15) The form or forms for the Bonds of each Series;
- 16) That the then applicable Reserve Requirement has been or will be met;
- 17) The disposition of the proceeds of the sale of the Bonds of such Series and the manner of their application; and
- 18) Any other provisions deemed advisable by the City not in conflict with or in substitution for the provisions of the Bond Ordinance and the Series Ordinance relating to the Bonds of such Series.

Section 2.02. Findings, Determinations, Agreements and Covenants.

Pursuant to the provisions of the Bond Ordinance described in Section 2.01 above, it is hereby found and determined that, and the City hereby covenants and agrees, as applicable:

- 1) The useful life of the System is found to be 40 years.
- 2) The Date of Issue of the Bonds whose issuance is provided for herein (the “**Series 2023 Bonds**”) is to be the date of delivery of the Series 2023 Bonds.
- 3) The Series 2023 Bonds shall be in the original principal amount of not exceeding \$35,000,000. The final principal amount and maturity schedule shall be set forth in a certificate to be signed by the Mayor and included with this Ordinance in the records of City Council.
- 4) The proceeds of the Series 2023 Bonds shall be used, subject to the provisions of paragraphs 6 and 12 below, to provide moneys which will be sufficient (i) to defray the cost of the Projects; and (ii) to pay certain costs and expenses relating to the issuance of the Series 2023 Bonds and providing necessary reserves, if any.
- 5) The Series 2023 Bonds shall be designated City of Florence, South Carolina, Combined Waterworks and Sewerage System Capital Improvement Revenue Bonds, Series 2023 (or such other designation as shall be set forth in a certificate to be signed by the Mayor) and shall be issued in registered form. The Series 2023 Bonds shall be numbered and lettered in such way as to maintain a proper record thereof and will be issued in the form of a single bond per each maturity.
- 6) The Mayor of the City is hereby authorized and empowered to determine the aggregate principal amount of the Series 2023 Bonds, the principal amount of each maturity of the Series 2023 Bonds, the interest rates for the Series 2023 Bonds, the Series 2023 Bonds to be subject to mandatory and optional redemption and the redemption prices of the Series 2023 Bonds subject to optional redemption, any such other information as may be necessary to effect the issuance of the Series 2023 Bonds and shall be set forth in a certificate to be signed by the Mayor and included with this Ordinance in the records of City Council.
- 7) Interest on the Series 2023 Bonds shall be payable as set forth in a certificate to be signed by the Mayor and included with this Ordinance in the records of City Council.
- 8) Such of the Series 2023 Bonds as the Mayor shall determine pursuant to paragraph (6) above shall be subject to mandatory redemption at the redemption price equal to the principal amount of the Series 2023 Bonds to be redeemed, together with interest accrued from the date of redemption, in the

years and in the amounts determined by the Mayor and shall be set forth in a certificate to be signed by the Mayor and included with this Ordinance in the records of City Council.

9) The Registrar for the Series 2023 Bonds shall be the Trustee under the Bond Ordinance.

10) The Series 2023 Bonds shall be sold, upon consultation with First Tryon Advisors as Financial Advisor, at competitive sale; provided, however, that the Series 2023 Bonds may be sold by negotiated sale if the Mayor, in consultation with First Tryon Advisors, determines that market conditions are such that a negotiated sale will be more in the City’s best interests than a competitive sale. City Council hereby authorizes the Mayor to approve the Preliminary Official Statement and to ratify the use of such Preliminary Official Statement by the successful purchaser of the Series 2023 Bonds in connection with the offering of any Series of Bonds by the successful purchaser. City Council hereby authorizes the preparation and distribution of the Official Statement with respect to such Series of Bonds. The Final Official Statement shall be approved on behalf of the City by the Mayor.

11) The Series 2023 Bonds shall be substantially in the form attached hereto as Exhibit A.

12) The proceeds of the Series 2023 Bonds shall be applied as set forth in a certificate to be signed by the Mayor and included with this Ordinance in the records of City Council.

13) City Council hereby authorizes the issuance of the Series 2023 Bonds and agrees to abide by all of the terms, provisions and agreements set forth in the Bond Ordinance.

14) City Council hereby approves the issuance of the Series 2023 Bonds in substantially the form attached hereto as Exhibit A, with such changes as shall be appropriate following the sale of the Series 2023 Bonds.

15) The City finds that the provisions of Section 4.02(A) and (B) of the Bond Ordinance may be satisfied permitting the Series 2023 Bonds to be issued on a parity with the outstanding Parity Bonds.

16) City Council hereby authorizes the Mayor to take such further action as may be necessary to effect the issuance of the Series 2023 Bonds.

DONE, RATIFIED AND ADOPTED THIS \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor, City of Florence, South Carolina

Attest:

\_\_\_\_\_  
Clerk, City of Florence, South Carolina

First Reading: \_\_\_\_\_, 2023

Second Reading: \_\_\_\_\_, 2023

(FORM OF BOND)

CITY OF FLORENCE, SOUTH CAROLINA  
COMBINED WATERWORKS AND SEWERAGE SYSTEM  
CAPITAL IMPROVEMENT REVENUE  
BONDS, SERIES 2023

No. R-\_\_

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Issue</u>	<u>CUSIP</u>
_____%	September 1, 20__	_____, 2023	

Registered Owner: CEDE & CO.

Principal Amount:

THE CITY OF FLORENCE, SOUTH CAROLINA (the “City”) acknowledges itself indebted and for value received hereby promises to pay, solely from the sources and as hereinafter provided, to the Registered Holder named above or registered assigns, the Principal Amount set forth above on the Maturity Date stated above, unless this Bond be subject to redemption and shall have been redeemed prior thereto as hereinafter provided, upon presentation and surrender of this Bond at the corporate trust office of The Bank of New York Mellon Trust Company, N.A. (the “Trustee”) in the City of Dallas, State of Texas, and to pay interest on such principal amount at the annual Interest Rate stated above (calculated on the basis of a 360-day year of twelve 30-day months) from the later of \_\_\_\_\_ 1, 20\_\_, or the date to which interest has been paid immediately preceding the authentication date hereof, unless the authentication date hereof is a March 1 or a September 1, in which event this Bond will bear interest from the earlier of such authentication date or the date to which interest has last been paid; provided that if the City shall fail to pay interest on \_\_\_\_\_ 1, 20\_\_, then this Bond will bear interest from \_\_\_\_\_ 1, 20\_\_. Interest on this Bond is payable on March 1 and September 1 of each year beginning \_\_\_\_\_ 1, 20\_\_. The interest so payable on any March 1 or September 1 will be paid to the person in whose name this Bond is registered at the close of business on the February 15 or August 15 immediately preceding such March 1 or September 1 (the “Record Date”) by check or draft mailed at the times provided herein from the office of the Trustee to the person in whose name this Bond is registered on the Record Date at the address shown on the registration books, provided that, at the request of the Registered Holder of \$1,000,000 or more in aggregate principal amount of Bonds, such payments shall be made by wire transfer to an account within the continental United States as such Registered Holder shall designate in writing to the Trustee on or before the Record Date. The principal of, redemption premium, if any, and interest on this Bond are payable in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

Both the principal of and interest on this Bond, as the same shall become due, are payable solely from the Net Earnings (as defined in the Ordinances described herein) derived from the operation of the Combined Waterworks and Sewerage System of the City (the “System”) as described herein. This Bond shall not in any event constitute an indebtedness of the City within the meaning of any provision, limitation or restriction of the Constitution or statutes of the State of South Carolina (the “State”). The

City is not obligated to pay this Bond, or the interest hereon, save and except from Net Earnings derived from the operation of the System.

THIS BOND HAS BEEN ISSUED UNDER THE PROVISIONS OF TITLE 6, CHAPTER 17, CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, AND DOES NOT CONSTITUTE AN INDEBTEDNESS OF THE CITY WITHIN STATE CONSTITUTIONAL PROVISIONS (OTHER THAN ARTICLE X, SECTION 14, PARAGRAPH 10 OF THE SOUTH CAROLINA CONSTITUTION AUTHORIZING OBLIGATIONS PAYABLE SOLELY FROM SPECIAL SOURCES NOT INVOLVING REVENUES FROM ANY TAX OR LICENSE). THIS BOND AND THE BONDS OF THE SERIES OF WHICH IT IS ONE SHALL NOT CONSTITUTE A DEBT OF THE CITY, NOR A CHARGE, LIEN OR ENCUMBRANCE, LEGAL OR EQUITABLE, UPON ANY PROPERTY OF THE CITY OR ON ANY INCOME, RECEIPTS OR REVENUES THEREOF, OTHER THAN THE AFORESAID NET EARNINGS OF THE SYSTEM PLEDGED THERETO. NO RECOURSE SHALL BE HAD FOR THE PAYMENT OF THIS BOND OR THE INTEREST THEREON AGAINST THE GENERAL FUND OF THE CITY AND NEITHER THE CREDIT NOR THE TAXING POWER OF THE CITY SHALL BE DEEMED TO BE PLEDGED THERETO. THE FULL FAITH, CREDIT AND TAXING POWERS OF THE CITY ARE NOT PLEDGED TO THE PAYMENT OF THE PRINCIPAL OF OR INTEREST ON THIS BOND.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been duly executed by the Registrar, initially the Trustee.

[The Bonds maturing September 1, 20\_\_, and thereafter, are subject to redemption prior to maturity, at the option of the City, on and after September 1, \_\_\_\_, in whole or in part at any time (but if in part, in such order of maturities as shall be determined by the City) at par plus interest accrued to the redemption date.]

[The Bonds maturing on September 1, 20\_\_, are subject to mandatory sinking fund redemption commencing September 1, \_\_\_\_, and will be redeemed (to the extent not previously redeemed), at one hundred percent (100%) of the principal amount, plus interest accrued to the redemption date, on September 1 of each of the following years in the respective principal amounts for each year specified below:

<u>Year</u>	<u>Amount</u>
-------------	---------------

The amount of the mandatory sinking fund redemption prescribed above for the Bonds of any maturity shall be reduced to the extent Bonds of such maturity have been purchased by the City or redeemed by the City pursuant to the optional redemption provisions set forth above, in such manner as the City shall direct, or, absent such direction, on a *pro rata* basis.]

If less than all of any maturity of the Bonds are to be redeemed, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Trustee by lot. Bonds in a denomination of more than \$5,000 may be redeemed in part from time to time in one or more units of \$5,000 in the manner provided in the Bond Ordinance.

If any of the Bonds, or portions thereof, are called for redemption, the Trustee will give notice to the Holders of any such Bonds to be redeemed, in the name of the City, of the redemption of such Bonds,

or portions thereof, which notice will specify the Bonds to be redeemed, the redemption date and the place or places where amounts due upon such redemption will be payable and, if less than all of the Bonds are to be redeemed, the numbers of such Bonds so to be redeemed, and, in the case of Bonds to be redeemed in part only, such notice will also specify the respective portions of the principal amount thereof to be redeemed. Such notice will be given by mailing a copy of the redemption notice by first class mail at least 30 days prior to the date fixed for redemption to the Holder of each Bond to be redeemed, at the address shown on the registration books; provided, however, that the failure to give such notice by mail, or any defect in the notice mailed to the Holder of any Bond, shall not affect the validity of the proceedings for the redemption of any other Bond. Provided funds for their redemption are on deposit with the Trustee, all Bonds so called for redemption will cease to bear interest on the specified redemption date.

This Bond is one of a Series of Bonds in the aggregate principal amount of \$\_\_\_\_\_ of like tenor, except as to number, rate of interest, date of maturity and redemption provisions, issued pursuant to and in accordance with the Constitution and statutes of the State of South Carolina (the “**State**”), including particularly Chapter 17, Title 6, Code of Laws of South Carolina 1976, as amended (the “**Enabling Act**”), an ordinance duly adopted by the City Council of the City of Florence (“**Council**”) on October 24, 1989, as amended by series ordinances duly adopted by Council on April 12, 2010 and December 12, 2011 (collectively, the “**Bond Ordinance**”), as supplemented by an ordinance (the “**Series Ordinance**”) duly adopted by Council on \_\_\_\_\_, 2023 (the Bond Ordinance and the Series Ordinance are hereinafter collectively referred to as the “**Ordinances**”) for the purpose of providing funds for certain capital improvements to the System secured by a pledge of System revenues.

Certain capitalized terms used herein and not otherwise defined shall have the meanings ascribed thereto in the Ordinances. Certified copies of the Ordinances are on file in the office of the Trustee and in the office of the Clerk of Court for Florence County, South Carolina.

The Bond will be issued on a parity with the City’s outstanding Parity Bonds (as defined in the Series Ordinance) and any Additional Bonds hereafter issued.

The City has covenanted to continuously operate and maintain the System and fix and maintain such rates for the services and facilities furnished by the System as shall at all times be sufficient (a) to provide for the payment of the expenses of the administration and operation and such expenses for maintenance of the System as may be necessary to preserve the same in good repair and working order, (b) to provide for the punctual payment of the principal of and interest on the Bonds and all Junior Lien Bonds, (c) to maintain the Debt Service Fund and thus provide for the punctual payment of the principal of and interest on the Bonds, (d) to maintain each Debt Service Reserve Fund in the manner prescribed in the Ordinances, (e) to build and maintain a reserve for depreciation of the System, for contingencies and for improvements, betterments and extensions to the System other than those necessary to maintain the same in good repair and working order, and (f) to discharge all obligations imposed by the Enabling Act and the Ordinances.

For the payment of the principal of and interest on the Bonds, there are hereby irrevocably pledged the Net Earnings of the System; and a lien upon such Net Earnings has been granted to the Holders of the Bonds.

This Bond and the interest hereon are exempt from all State, county, municipal, school district, and all other taxes or assessments imposed within the State, direct or indirect, general or special, whether

imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer or certain franchise taxes.

This Bond is transferable, as provided in the Bond Ordinance, only upon the registration books of the City kept for that purpose by the Trustee or other registrar, by the Holder hereof in person or by his duly authorized attorney, upon (a) surrender of this Bond and an assignment with a written instrument of transfer satisfactory to the Trustee duly executed by the Holder hereof or his duly authorized attorney and (b) payment of the charges, if any, prescribed in the Bond Ordinance. Thereupon a new Bond or Bonds of the same aggregate principal amount, maturity and interest rate shall be issued to the transferee in exchange therefor as provided in the Bond Ordinance. The City, the Trustee and any Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or redemption price hereof and interest due hereon and for all other purposes.

For every exchange or transfer of the Bonds, the City or the Trustee or Registrar, as the case may be, may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer.

It is hereby certified and recited that all conditions, acts and things required by the Constitution and statutes of the State to exist, be performed or happen precedent to or in the issuance of this Bond, exist, have been performed and have happened, and that the amount of this Bond, together with all other indebtedness of the City, does not exceed any limit prescribed by such Constitution or statutes.

IN WITNESS WHEREOF, CITY OF FLORENCE, SOUTH CAROLINA, has caused this Bond to be signed by the manual signature of the Mayor of the City, its seal to be reproduced hereon and the same to be attested by the manual signature of the Finance Director of the City.

CITY OF FLORENCE, SOUTH CAROLINA

(SEAL)

By \_\_\_\_\_  
Mayor, City of Florence, South Carolina

Attest:

By \_\_\_\_\_  
Chief Financial Officer, City of Florence,  
South Carolina

CERTIFICATE OF AUTHENTICATION

This Bond is the Bond of the Series described in the within mentioned Bond Ordinance.

THE BANK OF NEW YORK MELLON TRUST  
COMPANY, N.A., as Trustee

\_\_\_\_\_  
Authorized Signatory

Date: \_\_\_\_\_, 2023

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

\_\_\_\_\_ (please print or type name and address of Transferee and Social Security or other identifying number of Transferee)

the within Bond and all rights and title thereunder, and hereby irrevocably constitutes and appoints attorney to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Date: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
\_\_\_\_\_

STATE OF SOUTH CAROLINA

COUNTY OF FLORENCE

I, the undersigned, Clerk of the City Council of the City of Florence, South Carolina (“**City Council**”), DO HEREBY CERTIFY:

That the foregoing constitutes a true, correct and verbatim copy of an Ordinance adopted by City Council. The Ordinance was read at two public meetings of City Council held on \_\_\_\_\_ and \_\_\_\_\_, 2023. An interval of at least six days occurred between each reading. At each meeting, a quorum of City Council was present and remaining present throughout the meeting.

The Ordinance is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my Hand this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Casey Moore  
Clerk, City of Florence, South Carolina



FLORENCE CITY COUNCIL MEETING

**DATE:** July 10, 2023  
**AGENDA ITEM:** Ordinance  
**DEPARTMENT/DIVISION:** Finance

---

**I. ISSUE UNDER CONSIDERATION:**

An Ordinance to revise the water and sewer rate schedules for FY 2025, FY 2026, FY 2027, FY 2028, FY 2029, and FY 2030.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

No previous action has been taken on this ordinance.

**III. POINTS TO CONSIDER:**

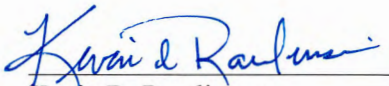
1. The City engineers and public utilities staff have identified necessary upgrades to the water and sewer utility system (the System) that will allow for continued residential, commercial and industrial growth in the Florence area.
2. The identified upgrades are necessary to keep with the growing demands due to the construction of the AESC facility and its three possible expansions, the service manufacturers that are anticipated to locate near the facility and continued residential growth within the service areas of the System.
3. The upgrades necessitate the issuance of bonds. To service the bonds and protect the financial stability of the System, the 10-year Water and Sewer Rate Schedule adopted by Ordinance No. 2020-21 on August 10, 2020 will require revision.

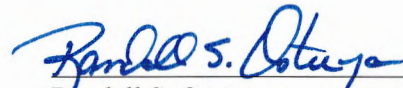
**IV. STAFF RECOMMENDATION**

Approve and adopt the proposed ordinance.

**V. ATTACHMENTS:**

A copy of the proposed ordinance is attached.

  
Kevin D. Rawlinson  
Chief Financial Officer

  
Randall S. Osterman  
City Manager

**ORDINANCE NO. 2023-\_\_\_\_**

**AN ORDINANCE REVISING THE WATER AND SEWER RATE SCHEDULE FOR  
THE CITY OF FLORENCE, SOUTH CAROLINA**

**WHEREAS**, continued use and expansion of the combined water and sewer system (the “System”) of the City of Florence (the “City”) is important and necessary for the health, welfare, and public good of the citizens; and

**WHEREAS**, the City has recognized that the current surface water treatment plant, wastewater treatment plant, and related infrastructure is limited and inadequate to support future growth and development in the Florence area; and

**WHEREAS**, a comprehensive water and sewer utility rate study for the City was last conducted in 2020, and based on the recommendations in that study, a ten-year rate schedule was implemented by Ordinance of City Council dated August 10, 2020 (the “2020 Rate Schedule”); and

**WHEREAS**, the City has been advised by its independent engineering consultants to expand its surface water treatment plant and wastewater treatment capacity to support regional growth and maintain compliance regulations with the South Carolina Department of Health and Environmental Control; and

**WHEREAS**, the City has concluded, following an extensive examination of combined water and sewer system capital improvements needs by staff and the City’s independent financial advisor, that a revision of the water and sewer utility rates set forth in the 2020 Rate Schedule is necessary to allocate costs equitably and produce sufficient revenues to improve the System and generate the required funding levels to System capital improvements required for the public good; and

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Council of the City of Florence, South Carolina, that the following sections or noted subsections of said sections of the City of Florence Code of Ordinances are revised and are hereby amended to read as stated below. Existing subsections not specifically identified in the sections below shall remain unchanged and as set forth in the 2020 Rate Schedule.

**Sec. 12-87.1. Monthly rates for ordinary service.**

(g) The schedule for sanitary sewer rates inside the City limits of the City of Florence and inside the Town limits of the Town of Timmonsville based on subsections (a) through (f), shall be set for a period of seven years consecutive fiscal years and thereafter, unless amended, as follows: FY 2024, FY 2025, FY 2026, FY 2027, FY 2028, FY 2029, and FY 2030. The rates for FY 2024 will be effective September 1, 2023 through June 30, 2024. Rates for FY 2025 through FY 2030 will be effective from July 1 through June 30 of each fiscal year. The rates for fiscal year 2030 shall remain in effect as set forth in the 2020 Rate Schedule for subsequent years unless amended.

## MONTHLY CHARGES

Availability Charge (per account):

<i>Water Meter Size (inches)</i>	<i>FY 2024</i>	<i>FY 2025</i>	<i>FY 2026</i>	<i>FY 2027</i>	<i>FY 2028</i>
¾"	\$24.36	\$26.60	\$29.35	\$32.14	\$35.19
1"	60.90	67.00	73.38	80.35	87.98
1¼ "	91.35	100.50	110.06	120.53	131.96
1½ "	121.80	134.00	146.75	160.70	175.95
2"	194.88	214.40	234.80	257.12	281.52
3"	389.76	428.80	469.60	514.24	563.04
4"	609.00	670.00	733.75	803.50	879.75
6"	1,218.00	1,340.00	1,467.50	1,607.00	1,759.50
8"	1,948.80	2,144.00	2,348.00	2,571.20	2,815.20
Customer Charge (per account)	\$4.31	\$4.74	\$5.19	\$5.68	\$6.22
Volume Charge (per 1,000 gallons)	\$3.45	\$3.80	\$4.16	\$4.56	\$4.99

Availability Charge (per account):

<i>Water Meter Size (inches)</i>	<i>FY 2029</i>	<i>FY 2030</i>
¾"	\$36.25	\$37.34
1"	90.63	93.35
1¼ "	135.94	140.03
1½ "	181.25	186.70
2"	290.00	298.72
3"	580.00	597.44
4"	906.25	933.50
6"	1,812.50	1,867.00
8"	2,900.00	2,987.20
Customer Charge (per account)	\$6.41	\$6.60
Volume Charge (per 1,000 gallons)	\$5.14	\$5.29

(h) The schedule for sanitary sewer rates outside the City limits of the City of Florence and outside the Town limits of the Town of Timmonsville based on subsections (a) through (e) shall be set for a period of seven years consecutive fiscal years and thereafter, unless amended, as follows: FY 2024, FY 2025, FY 2026, FY 2027, FY 2028, FY 2029, and FY 2030. The rates for FY 2024 will be effective September 1, 2023 through June 30, 2024. Rates for FY 2025 through FY 2030 will be effective from July 1 through June 30 of each fiscal year. The rates for fiscal year 2030 shall remain in effect as set forth in the 2020 Rate Schedule for subsequent years unless amended.

MONTHLY CHARGES

Availability Charge (per account):

<i>Water Meter Size (inches)</i>	<i>FY 2024</i>	<i>FY 2025</i>	<i>FY 2026</i>	<i>FY 2027</i>	<i>FY 2028</i>
¾"	\$38.98	\$42.88	\$46.96	\$51.42	\$56.30
1"	97.44	107.20	117.41	128.56	140.77
1¼ "	146.16	160.80	176.10	192.85	211.14
1½ "	194.88	214.40	234.80	257.12	281.52
2"	311.81	343.04	375.68	411.39	450.43
3"	623.62	686.08	751.36	822.78	900.86
4"	974.40	1,072.00	1,174.00	1,285.60	1,407.60
6"	1,948.80	2,144.00	2,348.00	2,571.20	2,815.20
8"	3,118.08	3,430.40	3,756.80	4,113.92	4,504.32
Customer Charge (per account)	\$4.31	\$4.74	\$5.19	\$5.68	\$6.22
Volume Charge (per 1,000 gallons)	\$5.52	\$6.08	\$6.66	\$7.30	\$7.98

Availability Charge (per account):

<i>Water Meter Size (inches)</i>	<i>FY 2029</i>	<i>FY 2030</i>
¾"	\$58.00	\$59.74
1"	145.01	149.36
1¼ "	217.50	224.05
1½ "	290.00	298.72
2"	464.00	477.95
3"	928.00	955.90
4"	1,450.00	1,493.60

6"	2,900.00	2,987.20
8"	4,640.00	4,779.52

Customer Charge (per account)	\$6.41	\$6.60
Volume Charge (per 1,000 gallons)	\$8.22	\$8.46

(j) Deleted

(k) Deleted

**Sec. 12-87.2. Schedule of rates for outside industrial sewer customers.**

(a) The schedule for outside industrial sanitary sewer rates shall be set for a period of seven years consecutive fiscal years and thereafter, unless amended, as follows: FY 2024, FY 2025, FY 2026, FY 2027, FY 2028, FY 2029, and FY 2030. The rates for FY 2024 will be effective September 1, 2023 through June 30, 2024. Rates for FY 2025 through FY 2030 will be effective from July 1 through June 30 of each fiscal year. The rates for fiscal year 2030 shall remain in effect for subsequent years as set forth in the 2020 Rate Schedule unless amended. The industrial rates are applicable only for qualified customers that are shown in Sectors 31 through 33 of the most current edition of the North American Industry Classification System and exceed an average annual water usage of seven hundred fifty thousand (750,000) gallons per month.

(1) Availability Charges (per account) and Customer Charges (per account) shall be as shown in Section 12-87.1 (g).

(2) Volume Charges (per 1,000 gallons) shall be as follows:

Monthly Volume Charges (Sewer)

<i>Use (Gallons)</i>	<i>FY 2024</i>	<i>FY 2025</i>	<i>FY 2026</i>	<i>FY 2027</i>	<i>FY 2028</i>
0 – 750,000	\$5.52	\$6.08	\$6.66	\$7.30	\$7.98
750,001 – 3,000,000	4.31	4.80	5.33	5.84	6.38
3,000,001 – 6,000,000	3.70	4.32	5.00	5.48	5.99
6,000,001 – 9,000,000	3.44	4.02	4.66	5.11	5.59
9,000,001 and above	3.45	3.80	4.16	4.56	4.99

Monthly Volume Charges (Sewer)

<i>Use (Gallons)</i>	<i>FY 2029</i>	<i>FY 2030</i>
0 – 750,000	\$8.22	\$8.46
750,001 – 3,000,000	6.58	6.77
3,000,001 – 6,000,000	6.17	6.35
6,000,001 – 9,000,000	5.75	5.92
9,000,001 and above	5.14	5.29

**Sec. 12-161. Schedule of rates.**

(b) The schedule for water rates inside the City limits of the City of Florence and inside the Town limits of the Town of Timmons ville based on subsection (a), shall be set for a period of seven years consecutive fiscal years and thereafter, unless amended, as follows: FY 2024, FY 2025, FY 2026, FY 2027, FY 2028, FY 2029, and FY 2030. The rates for FY 2024 will be effective September 1, 2023 through June 30, 2024. Rates for FY 2025 through FY 2030 will be effective from July 1 through June 30 of each fiscal year. The rate for fiscal year 2030 shall remain in effect for subsequent years as set forth in the 2020 Rate Schedule unless amended.

MONTHLY CHARGES

Availability Charge (per account)

<i>Water Meter Size (inches)</i>	<i>FY 2024</i>	<i>FY 2025</i>	<i>FY 2026</i>	<i>FY 2027</i>	<i>FY 2028</i>
¾"	\$11.55	\$12.71	\$13.92	\$15.24	\$16.69
1"	28.88	31.78	34.80	38.10	41.73
1¼ "	43.31	47.66	52.20	57.15	62.59
1½ "	57.75	63.55	69.60	76.20	83.45
2"	92.40	101.68	111.36	121.92	133.52
3"	184.80	203.36	222.72	243.84	267.04
4"	288.75	317.75	348.00	381.00	417.25
6"	577.50	635.50	696.00	762.00	834.50
8"	924.00	1,016.80	1,113.60	1,219.20	1,335.20
Customer Charge (per account)	\$3.73	\$4.10	\$4.49	\$4.92	\$5.39
Volume Charge (per 1,000 gallons)	\$2.26	\$2.49	\$2.73	\$2.99	\$3.27

Availability Charge (per account)

<i>Water Meter Size (inches)</i>	<i>FY 2029</i>	<i>FY 2030</i>
¾"	\$17.02	\$17.36
1"	42.55	43.40
1¼ "	63.83	65.10
1½ "	85.10	86.80
2"	136.16	138.88
3"	272.32	277.76
4"	425.50	434.00
6"	851.00	868.00
8"	1,361.60	1,388.80
Customer Charge (per account)	\$5.50	\$5.61
Volume Charge (per 1,000 gallons)	\$3.34	\$3.41

(c) The schedule for water rates outside the City limits of the City of Florence and outside the Town limits of the Town of Timmonsville based on subsection (a) shall be set for a period of seven years consecutive fiscal years and thereafter, unless amended, as follows: FY 2024, FY 2025, FY 2026, FY 2027, FY 2028, FY 2029, and FY 2030. The rates for FY 2024 will be effective September 1, 2023 through June 30, 2024. Rates for FY 2025 through FY 2030 will be effective from July 1 through June 30 of each fiscal year. The rates for fiscal year 2030 shall remain in effect for subsequent years as set forth in the 2020 Rate Schedule unless amended.

MONTHLY CHARGES

Availability Charge (per account)

<i>Water Meter Size (inches)</i>	<i>FY 2024</i>	<i>FY 2025</i>	<i>FY 2026</i>	<i>FY 2027</i>	<i>FY 2028</i>
¾"	\$18.48	\$20.34	\$22.27	\$24.38	\$26.70
1"	46.21	50.85	55.68	60.96	66.77
1¼ "	69.30	76.26	83.52	91.44	100.14
1½ "	92.40	101.68	111.36	121.92	133.52
2"	147.84	162.69	178.18	195.07	213.63
3"	295.68	325.38	356.35	390.14	427.26
4"	462.00	508.40	556.80	609.60	667.60

6"	924.00	1,016.80	1,113.60	1,219.20	1,335.20
8"	1,478.40	1,626.88	1,781.76	1,950.72	2,136.32
Customer Charge (per account)	\$3.73	\$4.10	\$4.49	\$4.92	\$5.39
Volume Charge (per 1,000 gallons)	\$3.62	\$3.98	\$4.37	\$4.78	\$5.23
Availability Charge (per account)					

<i>Water Meter Size (inches)</i>	<i>FY 2029</i>	<i>FY 2030</i>
¾"	\$27.23	\$27.78
1"	68.08	69.44
1¼ "	102.13	104.16
1½ "	136.16	138.88
2"	217.86	222.21
3"	435.71	444.42
4"	680.80	694.40
6"	1,361.60	1,388.80
8"	2,178.56	2,222.08
Customer Charge (per account)	\$5.50	\$5.61
Volume Charge (per 1,000 gallons)	\$5.34	\$5.46

(e) Deleted

(f) Deleted

**Section 12-161.2 Schedule of rates for outside industrial water customers.**

(a) The schedule for outside industrial water rates shall be set for a period of seven years consecutive fiscal years and thereafter, unless amended, as follows: FY 2024, FY 2025, FY 2026, FY 2027, FY 2028, FY 2029, and FY 2030. The rates for FY 2024 will be effective September 1, 2023 through June 30, 2024. Rates for FY 2025 through FY 2030 will be effective from July 1 through June 30 of each fiscal year. The rates for fiscal year 2030 shall remain in effect for subsequent years as set forth in the 2020 Rate Schedule unless amended. The industrial rates are applicable only for qualified customers that are shown in Sectors 31 through 33 of the most current edition of the North American Industry Classification System and exceed an average annual water usage of seven hundred fifty thousand (750,000) gallons per month.



(1) Availability Charges (per account) and Customer Charges (per account) shall be as shown in Section (b).

(2) Volume Charges (per 1,000 gallons) shall be as follows:

Monthly Volume Charges (Water)

<i>Use (Gallons)</i>	<i>FY 2024</i>	<i>FY 2025</i>	<i>FY 2026</i>	<i>FY 2027</i>	<i>FY 2028</i>
0 – 750,000	\$3.62	\$3.98	\$4.37	\$4.78	\$5.23
750,001 – 3,000,000	2.82	3.14	3.50	3.82	4.18
3,000,001 – 6,000,000	2.43	2.83	3.28	3.59	3.92
6,000,001 – 9,000,000	2.26	2.63	3.06	3.35	3.66
9,000,001 and above	2.26	2.49	2.73	2.99	3.27

Monthly Volume Charges (Water)

<i>Use (Gallons)</i>	<i>FY 2029</i>	<i>FY 2030</i>
0 – 750,000	\$5.34	\$5.46
750,001 – 3,000,000	4.27	4.37
3,000,001 – 6,000,000	4.01	4.10
6,000,001 – 9,000,000	3.74	3.82
9,000,001 and above	3.34	3.41

All ordinances in conflict with this ordinance are hereby repealed.

Following approval and adoption by City Council, this ordinance shall become effective on September 1, 2023.

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**Approved as to form:**

\_\_\_\_\_  
Benjamin T. Zeigler  
**City Attorney**

\_\_\_\_\_  
Teresa Myers Ervin  
**Mayor**

**Attest:**

\_\_\_\_\_  
Casey C. Moore  
**Municipal Clerk**

FLORENCE CITY COUNCIL MEETING

**DATE:** July 10, 2023  
**AGENDA ITEM:** Ordinance  
**DEPARTMENT/DIVISION:** Finance

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**I. ISSUE UNDER CONSIDERATION:**

An Ordinance to amend the Fiscal Year 2022-23 Budget for the City of Florence, South Carolina.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

No previous action has been taken on this ordinance.

**III. POINTS TO CONSIDER:**

1. The amendment is necessary to recognize money raised by the Eastern Carolina Community Foundation Naturally Outdoors ParkWorks Fund for the expansion of the High Hill Creek Bike/Run Park and to budget for the expenditure of these funds.

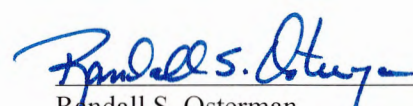
**IV. STAFF RECOMMENDATION**

Staff recommends this amendment of the FY2022-23 budget.

**V. ATTACHMENTS:**

The FY2022-23 budget amendment is attached.

  
\_\_\_\_\_  
Kevin D. Rawlinson  
Chief Financial Officer

  
\_\_\_\_\_  
Randall S. Osterman  
City Manager

**ORDINANCE NO. 2023-**

**AN ORDINANCE TO AMEND THE BUDGET FOR THE CITY OF FLORENCE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023.**

**BE IT ORDAINED** by the City Council of the City of Florence in Council duly assembled and by the authority of the same:

**Section 1.** That the category of revenues of the General Fund in said budget is hereby amended by the additional appropriations as follows:

100120-790000      Miscellaneous Grants is increased in the amount of \$10,000 from Eastern Carolina Community Foundation Naturally Outdoors ParkWorks Fund for the expansion of the High Hill Creek Bike and Run Park.

**Section 2.** That the category of expenditures of the General Fund in said budget is hereby amended by the additional appropriations as follows:

10049300-594103      High Hill Creek Bike/Run Park is funded in the amount of \$10,000 in recognition of a grant awarded to the city for the purpose of expanding the High Hill Creek Bike/Run Park.

**Section 3.**

That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed, insofar as the same affect this Ordinance.

**Section 4.**

This Ordinance shall become effective on immediately upon its approval and adoption by the City Council of the City of Florence.

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**Approved as to form:**

\_\_\_\_\_  
Benjamin T. Zeigler  
City Attorney

\_\_\_\_\_  
Teresa Myers Ervin  
Mayor

**Attest:**

\_\_\_\_\_  
Casey C. Moore  
Municipal Clerk

**FLORENCE CITY COUNCIL MEETING**

**DATE:** July 10, 2023

**AGENDA ITEM:** An ordinance to abandon a portion of sewer line and easement located on private property at 1411 Golf Terrace Boulevard, identified as Florence County Tax Map Number 00101-01-470.

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

Abandonment of the City's interest in a sewer line and easement at 1411 Golf Terrace Boulevard, identified as Florence County Tax Map Number 00101-01-470.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

- (1) This issue is before City Council for first reading.
- (2) Planning Commission will hear the matter at its July 11<sup>th</sup>, 2023 meeting.

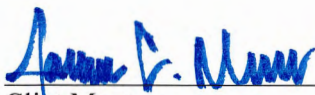
**III. POINTS TO CONSIDER:**

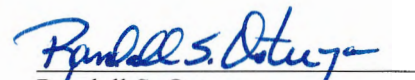
- (1) Request is being considered for first reading.
- (2) In the effort to expedite the abandonment at the request of the property owner for the sale of the property, this matter will be heard at both the Planning Commission meeting and City Council meeting this month.
- (3) The 8" gravity sewer line (approximately 140 linear feet) provides sanitary sewer service to multiple properties.
- (4) The property owner developed a residential structure over the existing sewer line and installed a new sewer main to meet the specifications and standards of the utility system.
- (5) The associated 20' easement (10' each side of pipe) will also be abandoned by the City.
- (6) A new easement has been established with the construction of the new section of sewer main.
- (7) Should City Council approve the abandonment of interest in this sewer line and easement, the easement will be removed from the property.

**IV. PERSONAL NOTES:**

**V. ATTACHMENTS:**

- 1) Ordinance
- 2) Vicinity Map
- 3) Location Map
- 4) Easement to be abandoned
- 5) New easement and sewer line

  
Clint Moore  
Assistant City Manager

  
Randall S. Osterman  
City Manager

**ORDINANCE NO. 2023-\_\_\_\_\_**

**AN ORDINANCE TO ABANDON A PORTION OF SEWER LINE AND EASEMENT LOCATED ON PRIVATE PROPERTY AT 1411 GOLF TERRACE BOULEVARD, IDENTIFIED AS FLORENCE COUNTY TAX MAP NUMBER 00101-01-470.**

**WHEREAS**, a request has been made for the City to abandon its interest in a portion of the sewer easement interior to Florence County Tax Parcel 00101-01-470 illustrated on Attachment 5; and

**WHEREAS**, Section 2-26 of the Code of Ordinances states Council shall act by ordinance in all matters required by law to be done by ordinance, including the conveyance of any lands of the City; and

**WHEREAS**, The following City of Florence departments were contacted regarding the abandonment of the easement: Fire; Police; Public Works; Utilities; and Planning, Research, and Development. None of the aforementioned departments found any reason to maintain the City’s interest in this easement.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

1. That the City of Florence abandons its interest in a portion of sewer easement which will then revert to the parcel’s property owner after the necessary legal documents have been properly executed.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence.

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023**

**Approved as to form:**

\_\_\_\_\_  
Benjamin T. Zeigler  
**City Attorney**

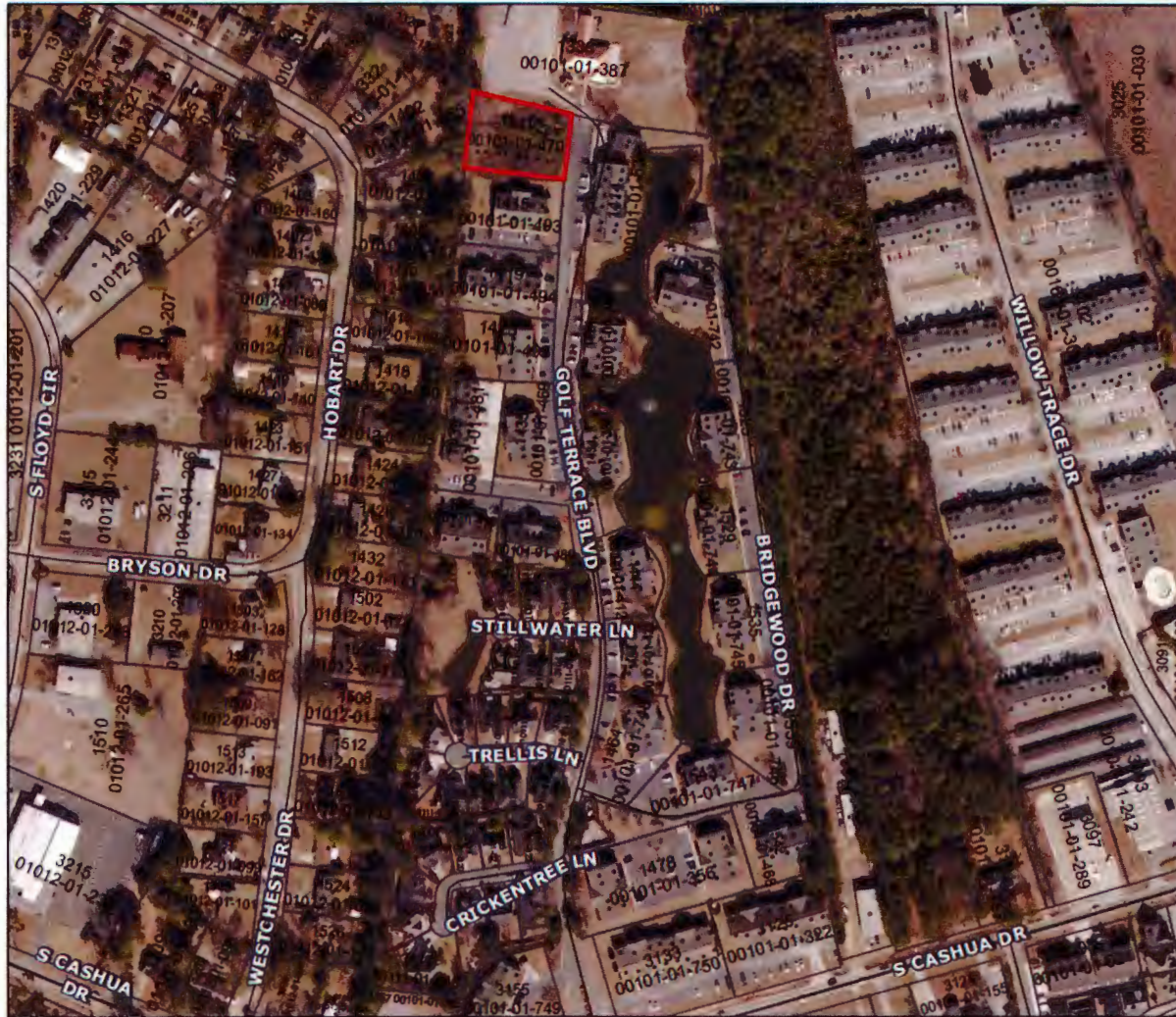
\_\_\_\_\_  
Teresa Myers Ervin  
**Mayor**

**Attest:**

\_\_\_\_\_  
Casey C. Moore  
**Municipal Clerk**

# PC 2023-22 Attachment A

## Vicinity Map 1411 Golf Terrace



### Legend

 Parcels



**DISCLAIMER:**  
The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.

300 150 0 300 Feet



Date: 7/3/2023

## PC 2023-22 Attachment B

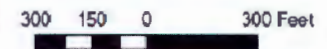
### Location Map 1411 Golf Terrace



**Legend**  
 Parcels

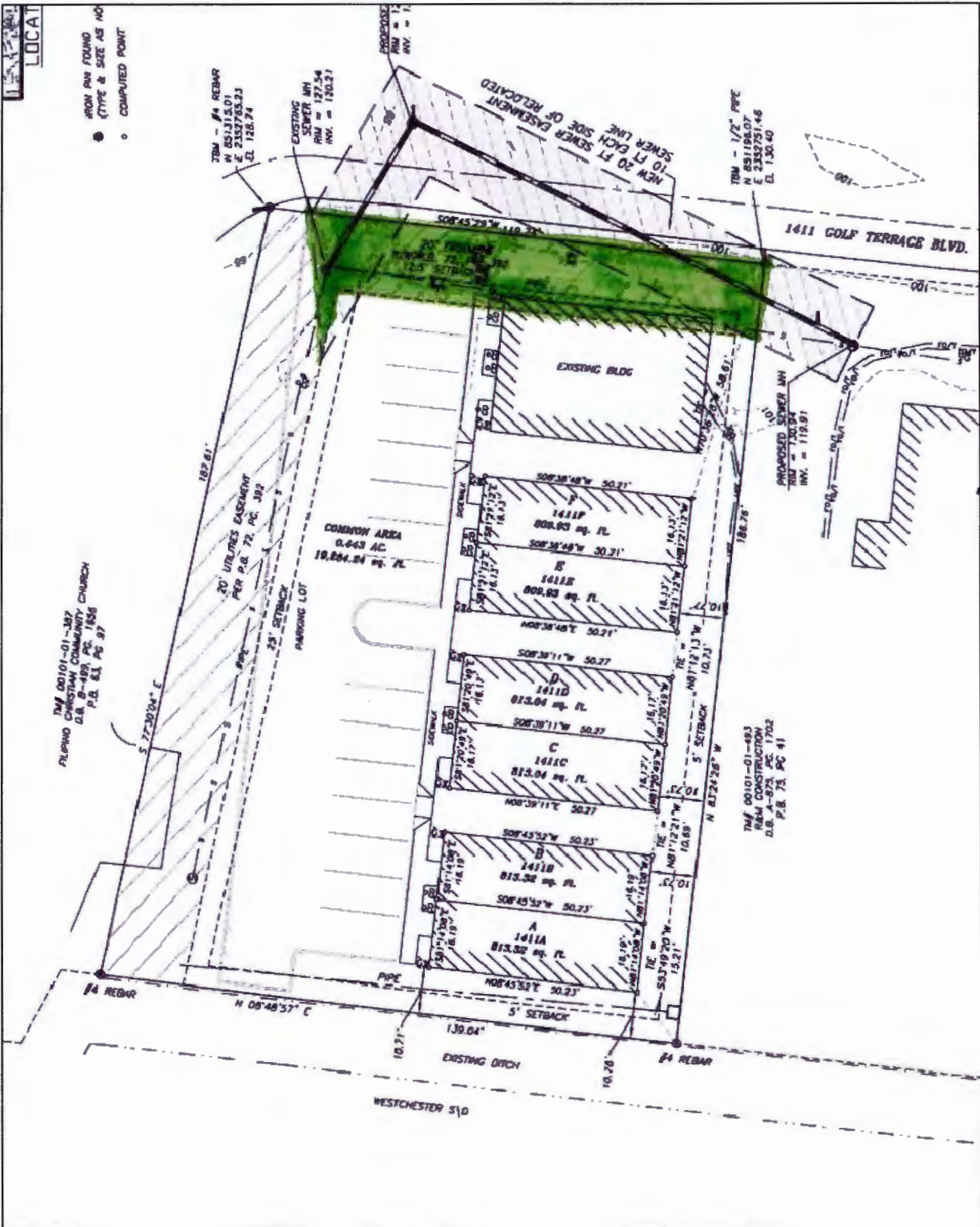


**DISCLAIMER:**  
 The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Date: 7/3/2023

Attachment 4:







FLORENCE CITY COUNCIL MEETING

**DATE:** August 14, 2023

**AGENDA ITEM:** An Ordinance adopting a redistricting plan for the three (3) single member districts of City of Florence, South Carolina in accordance with the Federal Decennial Census of 2020.

**DEPARTMENT/DIVISION:** City Manager's Office

---

**I. ISSUE UNDER CONSIDERATION:**

An Ordinance adopting a redistricting plan for the three (3) single member districts of City of Florence, South Carolina in accordance with the Federal Decennial Census of 2020.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

On January 10, 2022 City Council voted to defer the Ordinance to adopt a redistricting plan until after the November 2022 General Election.

On December 12, 2022 City Council voted to table the Ordinance to adopt a redistricting plan to the May, 2023 meeting.

On May 8, 2023 City Council voted to defer the adoption of a redistricting plan to the August, 2023 meeting in order for city staff to develop a viable secondary option.

**III. POINTS TO CONSIDER:**

- (1) The City of Florence, since 1977, has been governed by a City Council composed of seven members, one of whom is the mayor, with the mayor and three council members elected at large, and three council members elected from single member districts.
- (2) The most recent change to the district lines occurred by the passage of Ordinance 2014-03 in order to realign the districts in accordance with the data from the 2010 Census.
- (3) The U.S. Constitution, the South Carolina Code of Laws, §2-20 of the Florence Code of Ordinance, and the Voting Rights Act of 1965 all require that the city make certain that the three districts continue to comply with the Voting Rights Act of 1965 upon receipt and study of the latest census data.
- (4) The data from the 2020 Census indicates that the growth trends in the three districts since the 2010 Census have resulted in population deviation between the districts that meet the standards allowed and requires no adjustment to the existing boundaries.
- (5) Provided for reference is information on properties annexed into municipal boundaries after the 2020 Census data (Exhibit A).
- (6) Official 2020 Census data can only be considered when determining compliance with applicable laws and standards to develop the final district map.

- (7) City Staff has analyzed the Census data and, with the help of the state office of Revenue and Fiscal Affairs, has confirmed that the “Benchmark Map” is within compliance of the deviation requirements and meets all other standards (Exhibit C).
- (8) City Staff has analyzed the Census data further to develop an additional option, “Option 2”, that incorporates minor amendments to the current “Benchmark Map”. This alternative district map lowers the deviation and meets all other standards. (Exhibit D and E)
- (9) Based upon the public hearing held on January 10, 2022 at the City of Florence City Council meeting, input from council members, and confirmation from the state office of Revenue and Fiscal Affairs, the “Benchmark Map” has been selected for submission to Council for adoption and compliance with applicable laws and standards.

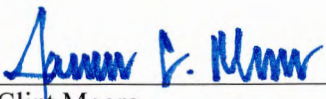
#### **IV. OPTIONS:**

City Council may (1) adopt the Ordinance on first reading as presented based on the information submitted; (2) amend the Ordinance and accomplish first reading; (3) defer action should additional information be needed; or (4) suggest other alternatives.

#### **V. PERSONAL NOTES**

#### **VI. ATTACHMENTS:**

- A. Ordinance
- B. Exhibit A – Annexations by District
- C. Exhibit B – 2020 Census information by District (Current district lines)
- D. Exhibit C – Benchmark Plan
- E. Exhibit D – Option 2
- F. Exhibit E – Option 2 Callout Map



Clint Moore  
Assistant City Manager



Randall S. Osterman  
City Manager

**ORDINANCE NO. 2023-\_\_\_\_\_**

**AN ORDINANCE ADOPTING A REDISTRICTING PLAN FOR THE THREE SINGLE MEMBER DISTRICTS OF CITY OF FLORENCE, SOUTH CAROLINA IN ACCORDANCE WITH THE FEDERAL DECENNIAL CENSUS OF 2020.**

**WHEREAS**, in compliance with the United States Constitution, the South Carolina Code of Laws, 1976, as amended, §2-20 of the Code of Ordinances of the City of Florence, South Carolina, and the United States Voting Rights Act of 1965, as amended, the City Council of Florence, South Carolina, has determined to realign the three (3) electoral districts for the election of three (3) members of City Council in accordance with the Federal Decennial Census of 2020;

**WHEREAS**, there presently exists three (3) single-member districts for the election of City Council members for Florence, South Carolina;

**WHEREAS**, this Ordinance is for the purpose of re-defining the boundaries of the three (3) single-member districts based upon the 2020 census data in order that the population of such districts shall comply with the requirements set forth in the Voting Rights Act of 1965;

**NOW, THEREFORE**, be it ordained by the City Council of the City of Florence in meeting duly assembled and by the authority thereof, as follows:

1. The pertinent demographic data in reference to the proposed districts is attached to this Ordinance as Exhibit "A" and is incorporated herein by reference as if fully set forth herein verbatim.
2. The three (3) single-member election districts for the election of City Council members for Florence, South Carolina, are hereby redistricted to be as depicted on the map of the City of Florence which is attached to this Ordinance as Exhibit "B" and incorporated herein by reference as if fully set forth herein verbatim.
3. That this Ordinance shall become effective immediately upon its approval and adoption by the City Council of the City of Florence

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023**

**[SIGNATURES APPEAR ON FOLLOWING PAGE]**

**Approved as to form:**

\_\_\_\_\_  
Benjamin T. Zeigler  
**City Attorney**

\_\_\_\_\_  
Teresa Myers Ervin  
**Mayor**

**Attest:**

\_\_\_\_\_  
Casey C. Moore  
**Municipal Clerk**

**Exhibit A**

Annexations: April 2020 to July 2023

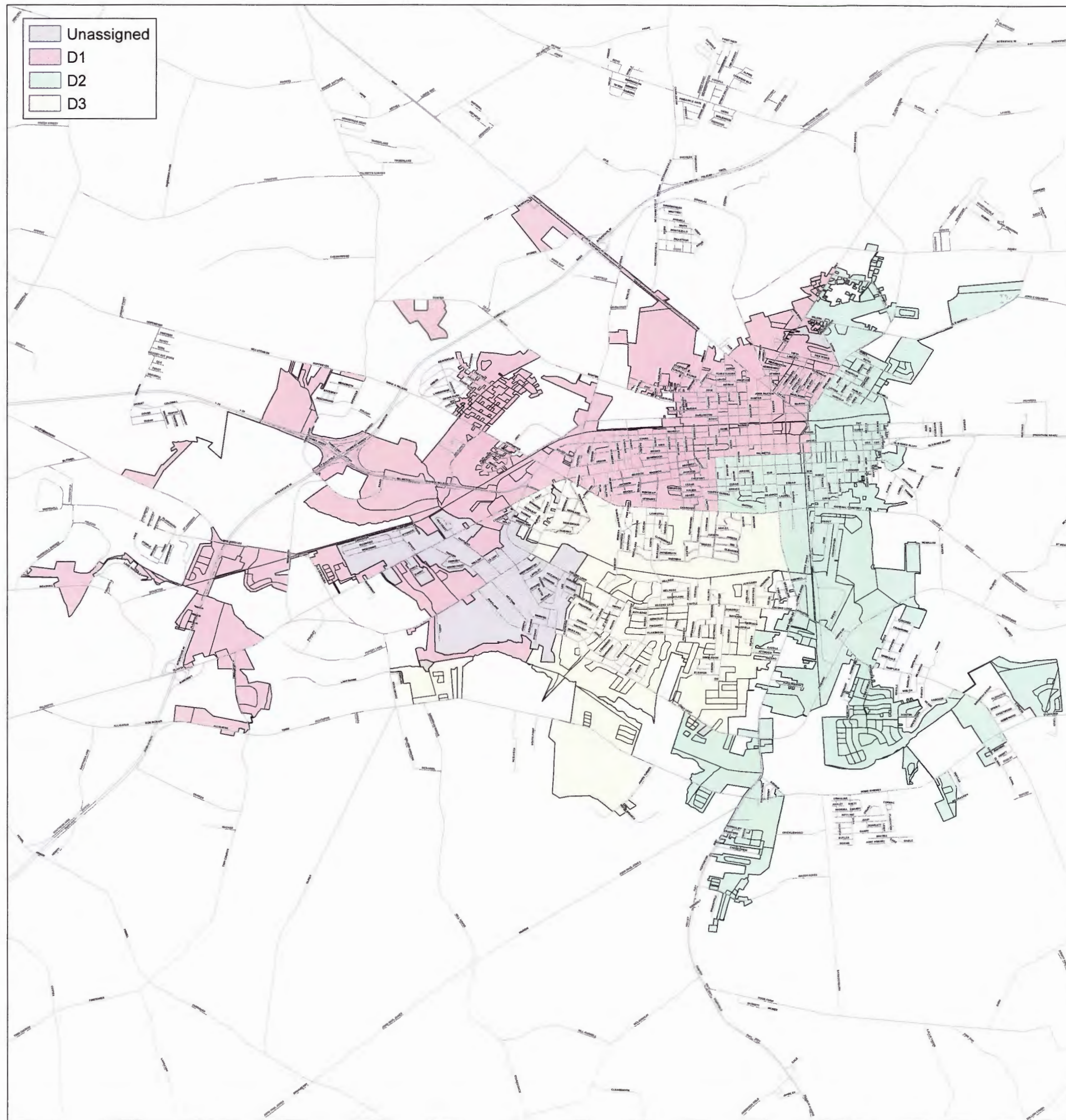
Ordinance	Tax Map Numbers	Total Population	Voting Age Population	Registered Voters	Race	Address	Date of Petition	Property Owner	Land Use	Zoning	District
2020-14	90108-01-001 & 90108-01-004	0	0	0	n/a	305 Pamplico Highway	2/11/2020	Hugh Willcox and John Deberry	vacant	CG	2
2020-16	90060-08-010 & 90060-08-011	1	1	1	B	1012 W. Sumter St.	4/14/2020	Carmen Singletary & Jermaine Nowlin	single family house	NC-6.2	1
2020-34	00179-01-014	0	0	0	n/a	Freedom Boulevard and Gilbert Drive	8/11/2020	Palmetto Corp. of Conway	vacant	RG-3 & CG	2
2020-36	00075-01-221 (portion)	0	0	0	n/a	Grove Boulevard	10/12/2020	The Grove at Ebenezer, LLC	vacant	PDD	1
2020-38	00123-01-005 (portion); 00123-01-006, 00123-01-152; 00123-01-R/W	0	0	0	n/a	Jody Road	8/12/2020	City of Florence; Richard Harrington	vacant	AC	1
2020-39	00741-01-007 & 00741-01-008	4	4	4	W & B	3553 Texas Rd. & 695 Florida Dr.	8/27/2020	Clayton B. Griffin; Robert & Terrie Miller	single family residential	NC-6.1	1
2020-40	90113-01-120	2	2	2	B	234 E. Shenandoah Ln.	8/28/2020	Moses Ellerbe, Jr.	single family residential	NC-6.1	2
2021-01	00097-01-008 (portion)	0	0	0	n/a	n/a	10/13/2020	Gary Finklea	vacant	RG-3	1
2021-03	90096-01-008	3	3	3	B	1537 N. Sierra Range	11/6/2020	Venca Sinclair	single family house	NC-6.1	1
2021-03	90096-01-009	1	1	1	B	1543 N. Sierra Range	11/6/2020	Thelma Brailey	single family house	NC-6.1	1
2021-03	90096-01-017	3	3	3	B	1539 N. Sierra Range	11/6/2020	Clyde Bradford	single family house	NC-6.1	1
2021-03	90096-02-005	2	2	2	B	1534 N. Sierra Range	11/6/2020	Arthur & Delores Lawrence	single family house	NC-6.1	1
2021-09	90113-01-067	1	1	1	B	1541 Palomar Pkwy	1/12/2021	Rosa M. Eleby	single family house	NC-6.1	2
2021-12	01221-01-158	2	2	0	W	2499 Rainford Rd.	2/22/2021	Robert T. Parsons	single family house	NC-15	1
2021-16	01221-01-109	3	3	3	W	2495 Hoffmeyer Rd.	4/6/2021	James & Barbara Lewis	single family house	NC-15	1
2021-17	01221-01-254	3	2	1	W	2504 Abbey Way	4/7/2021	Scott & Tamara Byrne	single family house	NC-15	1
2021-17	01221-01-261	4	2	2	W	2513 Abbey Way	4/7/2021	Robert & Julie LeMaster	single family house	NC-15	1
2021-17	01221-01-283	4	4	4	W/A	2502 Parsons Gate	4/7/2021	James & Kimberly Osborne	single family house	NC-15	1
2021-17	01221-01-305	3	2	2	A	2485 Parsons Gate	4/7/2021	Brian Kim & June Chang	single family house	NC-15	1
2021-18	00097-01-029	4	2	2	W	3136 Pisgah Rd.	4/16/2021	Jessica Harrington	single family house	RG-3	1
2021-26	00100-01-030	0	0	0	n/a	2924 W. Palmetto St.	5/14/2021	Florence Adventist Church	church	CA	1
2021-29	01461-02-005	4	2	2	B	1524 McKenney Court	6/14/2021	Ainsworth Leonard	single family house	NC-15	1
2022-02	01221-01-323	6	4	2	Non-His	2468 Parsons Gate	10/12/2021	Babubhai Patel	single family house	NC-15	1
2022-09	01794-03-009	2	2	2	B	1142 Annelle Drive	11/8/2021	John and Marilyn Gagner	single family house	NC-10	3
2022-19	00152-01-029	0	0	0	n/a	3648 S. Irby Street	2/21/2022	Marilyn Summerford	business	CG	2
2022-16	90117-23-004	0	0	0	n/a	1300 E. Palmetto St.	5/10/2022	City of Florence	park	OSR	2
2022-17	90113-01-050	1	1	1	W	206 E Shenandoah Lane	6/17/2022	Ian Carrese	single family house	NC-6.1	2
2022-21	00100-01-002 and -147	0	0	0	n/a	2507 W Palmetto	6/21/2022	Naturally Outdoors Properties	business	OSR	1
2022-18	00098-01-002	0	0	0	n/a	3350 Clark Branch Rd	6/24/2022	Ken Jackson	vacant	NC-6.1	1
2022-26	00072-01-007, 00072-01-020, 00072-01-022, 00072-01-024, 00072-01-025, 00072-01-026, 00072-01-030; and Darlington Co. TMN: 169-00-01-026, 169-00-01-027, 169-00-01-029	0	0	0	n/a	n/a	7/18/2022	David and Lynda Grant, and MAIB Development	vacant	RG-3	1
2023-02	00751-01-049	0	0	0	n/a	n/a	10/11/2022	Stoney Moore	vacant	RG-3	1
2023-09	90108-05-001, 90109-01-002, 90109-01-002	0	0	0	n/a	401, 409, and 411 Pamplico Hwy	10/19/2022	Southbound Florence, LLC	vacant	CG	2
2023-04	90060-07-002	2	2	1	B	925 W Sumter Street	10/27/2022	Leroy and Janet Brown	single family house	NC-6.1	1
2023-05	90105-01-007	0	0	0	n/a	825 S Church Street	11/23/2022	City of Florence	vacant	DS	2
2023-06	90105-01-018	0	0	0	n/a	833 S Church Street	11/23/2022	City of Florence	vacant	OSR	2
2023-10	90104-02-015, 90104-02-030	0	0	0	n/a	707 and 709 S Church St	12/14/2022	Raymond Moses	vacant	NC-6.3	2
2023-15	00179-01-006, -007, and 90132-03-015	0	0	0	n/a	n/a	12/19/2022	PC Land Development Co, LLC	vacant	RG-3	2
2023-11	00149-01-005	0	0	0	n/a	1100 S Church Street	12/30/2022	City of Florence	vacant	IL	2
2023-16	00100-01-265 thru -313	0	0	0	n/a	Smith's Field Subdivision	4/3/2023	Highgate, LLC	vacant	RG	1
2023-19	90097-01-022	1	1	1	B	136 Wilson Road	3/1/2023	George Scipio, III	single family house	NC-10	1

TOTALS: 40 annexations 56 46 40

District 1 50 39 33  
 District 2 4 4 4  
 District 3 2 2 2

EXHIBIT B  
City of Florence - Census 2020 Data

	District One		District Two		District Three	
	Count	Percent	Count	Percent	Count	Percent
Population Total	13,506	1.55	12,944	-2.67	13,449	1.12
Population Deviation						
	Count	Percent	Count	Percent	Count	Percent
White	4,912	36.37	3,919	30.28	9,112	67.75
Black	7,424	54.97	8,307	64.18	3,312	24.63
Other Multiple Race	755	5.59	379	2.93	674	5.01
Hispanic	415	3.07	339	2.62	351	2.61
	Count	Percent	Count	Percent	Count	Percent
Voting Age Population Total	10,416	77.12	9,842	76.04	10,451	77.71
White	4,079	30.20	3,293	25.44	7,369	54.79
Black	5,521	40.88	6,050	46.74	2,381	17.70
Other Multiple Race	552	4.09	273	2.11	480	3.57
Hispanic	264	1.95	226	1.75	221	1.64







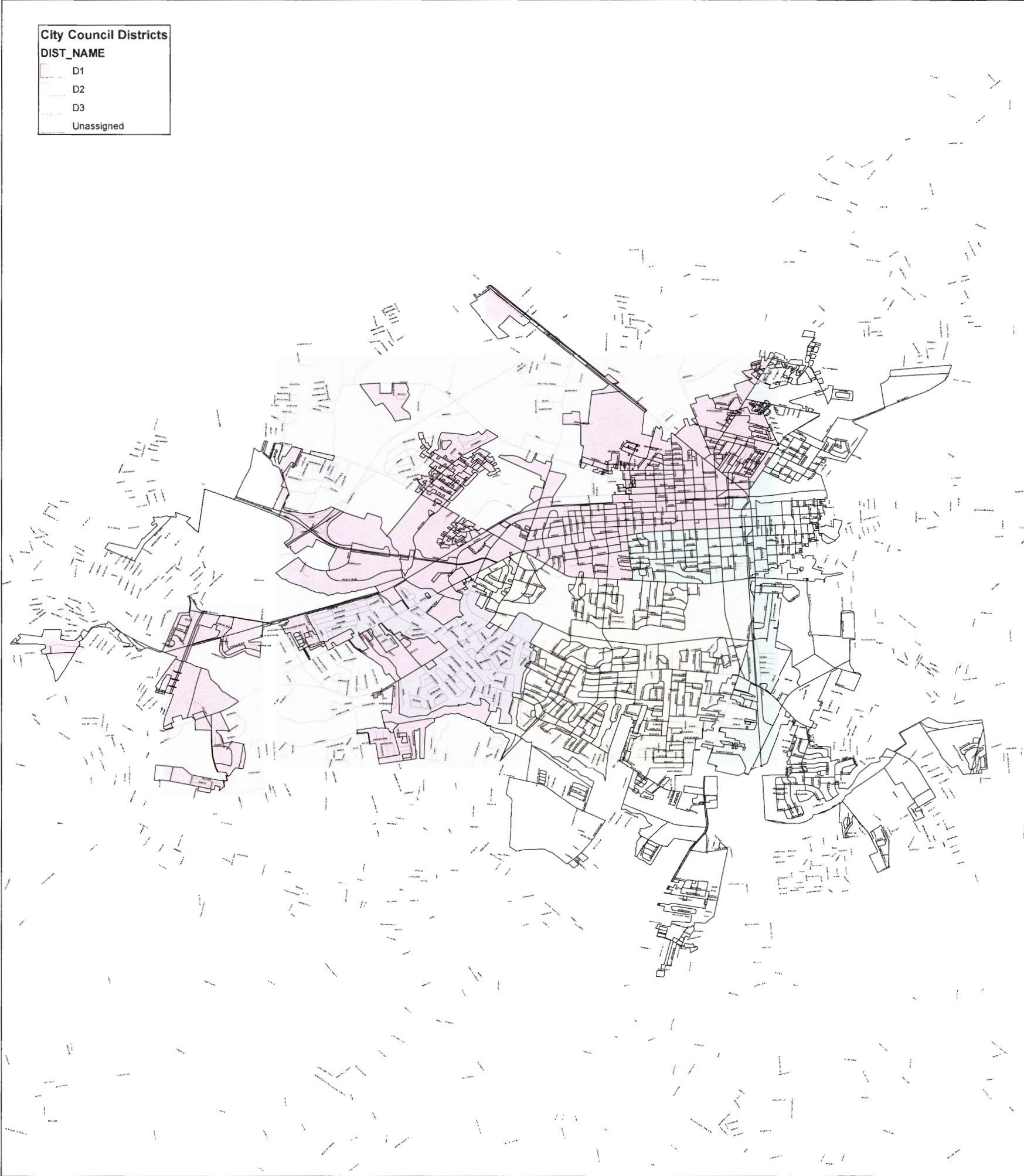
Unassigned
D1
D2
D3

## Option 1 (Benchmark)

	District One		District Two		District Three	
	Count	Percent	Count	Percent	Count	Percent
Population Total	13,506		12,944		13,449	
Population Deviation	206	1.55	-356	-2.68	149	1.12
	Count	Percent	Count	Percent	Count	Percent
White	4,912	36.37	3,919	30.28	9,112	67.75
Black	7,424	54.97	8,307	64.18	3,312	24.63
Other Multiple Race	755	5.59	379	2.93	674	5.01
Hispanic	415	3.07	339	2.62	351	2.61
	Count	Percent	Count	Percent	Count	Percent
VAP: Total	10,416	77.12	9,842	76.04	10,451	77.71
VAP: White	4,079	30.2	3,293	25.44	7,369	54.79
VAP: Black	5,521	40.88	6,050	46.74	2,381	17.7
VAP: Other Multiple Race	552	4.09	273	2.11	480	3.57
VAP: Hispanic	264	1.95	226	1.75	221	1.64



City Council Districts	
DIST_NAME	
	D1
	D2
	D3
	Unassigned



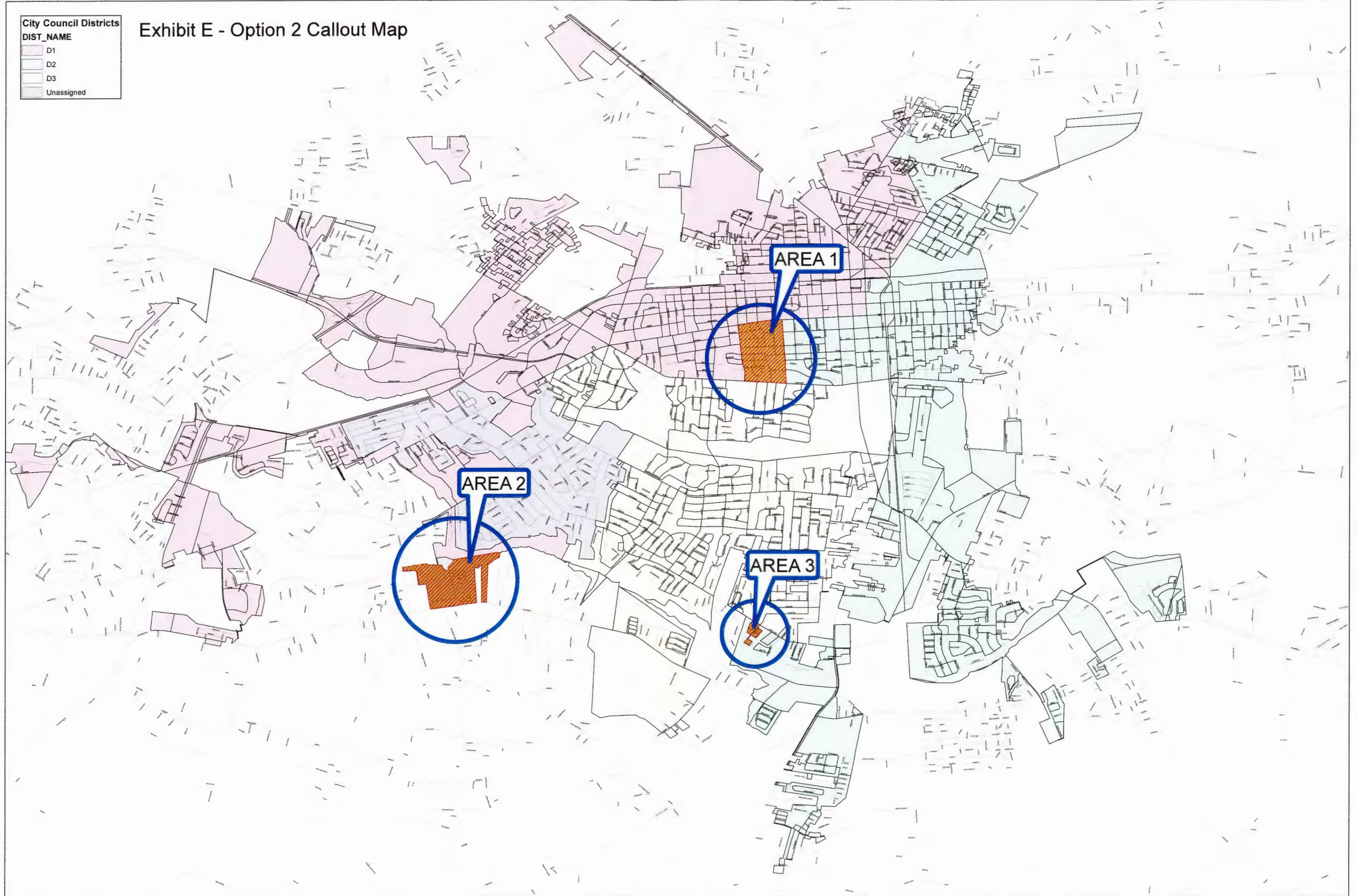
## Option 2

	District One		District Two		District Three	
	Count	Percent	Count	Percent	Count	Percent
Population Total	13,394		13,455		13,050	
Population Deviation	94	0.71	155	1.17	-250	-1.88
White	4656	34.76	4483	33.32	8804	67.46
Black	7540	56.29	8182	60.81	3321	25.43
Other Multiple Race	779	5.81	422	3.14	607	4.65
Hispanic	419	3.12	368	2.74	318	2.44
VAP: Total	10271	76.68	10280	76.4	10158	77.84
VAP: White	3830	28.59	3775	28.06	7136	54.69
VAP: Black	5605	41.85	5958	44.28	2389	18.31
VAP: Other Multiple Race	569	4.25	307	2.28	429	3.29
VAP: Hispanic	267		240		204	

**City Council Districts**  
**DIST\_NAME**

D1
D2
D3
Unassigned

# Exhibit E - Option 2 Callout Map



FLORENCE CITY COUNCIL MEETING

**DATE:** August 14, 2023

**AGENDA ITEM:** Ordinance to Annex and Zone 2488 Abbey Way, TMN 01221-01-247

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

---

**I. ISSUE UNDER CONSIDERATION:**

Request to annex the lot located at 2488 Abbey Way, Tax Map Number 01221-01-247, into the City of Florence and assign it the zoning designation NC-15, Neighborhood Conservation-15. The request is being made by the property owner.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

On July 11, 2023, the Planning Commission held a public hearing on this matter, and voted unanimously, 6-0, to recommend the zoning request of NC-15, Neighborhood Conservation-15.

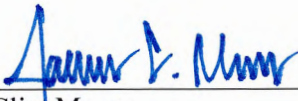
**III. POINTS TO CONSIDER:**

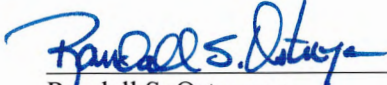
- (1) Request is being considered for first reading.
- (2) City water and sewer services are currently available; there is no cost to extend utilities.
- (3) A Public Hearing for zoning was held at the July 11, 2023 Planning Commission meeting.
- (4) City staff recommends annexation and concurs with Planning Commission's recommendation to zone the property NC-15, Neighborhood Conservation-15.

**IV. PERSONAL NOTES:**

**V. ATTACHMENTS:**

- (1) Ordinance
- (2) Vicinity Map
- (3) Annexation Petition

  
\_\_\_\_\_  
Clint Moore  
Assistant City Manager

  
\_\_\_\_\_  
Randall S. Osterman  
City Manager

ORDINANCE NO. 2023 - \_\_\_\_\_

**AN ORDINANCE TO ANNEX AND ZONE 2488 ABBEY WAY, TMN 01221-01-247.**

**WHEREAS,** a Public Hearing was held in the Council Chambers on July 11, 2023 at 6:00 P.M. before the City of Florence Planning Commission, and notice of said hearing was duly given;

**WHEREAS,** application by Kunal and Tulsi Patel, owners of TMN 01221-01-247 was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated into the City limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and given the zoning district classification of **NC-15**:

**The property requesting annexation is shown more specifically on Florence County Tax Map 01221, block 01, parcel 247 (0.553442 acre).**

**Any portions of public rights-of-way abutting the property described above will be included in the annexation.**

**WHEREAS,** Florence City Council concurs in the aforesaid application, findings, and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.
2. That this Ordinance shall become effective in seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

Approved as to form:

\_\_\_\_\_  
**Benjamin T. Zeigler,**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin,**  
Mayor




**Attest:**

\_\_\_\_\_  
**Casey C. Moore,**  
Municipal Clerk

**PC 2023-20**  
**Location Map - 2488 Abbey Way**

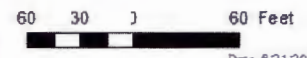


**Legend**

-  City Limits
-  Parcels
-  Proposed Parcel



**DISCLAIMER:**  
 The City of Florence Department of Planning Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Date: 8/21/2023

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:  
  
Florence County Tax Map Number:
3. Annexation is being sought for the following purposes:
4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	<u>4</u>	Race	<u>ASIAN</u>
Total 18 and Over	<u>2</u>	Total Registered to Vote	<u>2</u>

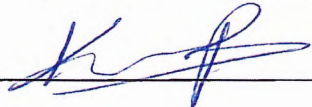
APPLICANT (S) (Please print or type):

Name(s): KUNAL & TULSI PATEL

Address: 2488 ABBEY WAY FLORENCE SC 29501

Telephone Numbers: 843 489 7904 [work] \_\_\_\_\_ [home]

Email Address: KUNAL.PATEL.DC@GMAIL.COM

Signature  Date 06/20/23

Certification as to ownership on the date of petition:	FOR OFFICAL USE ONLY
Date <u>6-20-23</u>	<u>AB</u>

**FLORENCE CITY COUNCIL MEETING**

**DATE:** August 14, 2023

**AGENDA ITEM:** Ordinance to rezone from PDD to AC a portion of the parcel located on Second Loop Road, TMN 90030-02-007

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

---

**I. ISSUE UNDER CONSIDERATION:**

A request to rezone from PDD to AC a portion of the parcel located on Second Loop Road, said property being specifically designated in the Florence County Tax Records as Tax Map Number 90030-02-007. The request is being made by the property owner.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

On February 8, 2022 the City of Florence Planning Commission held a public hearing on this matter and voted 7-0 to approve the request to rezone the parcel from PDD to AC. The applicant withdrew the request before it went to City Council.

On July 12, 2022 the City of Florence Planning Commission held a public hearing on this matter and voted 8-0 to deny the request to rezone the parcel from PDD to AC.

On July 11, 2023 the City of Florence Planning Commission held a public hearing on this matter and voted 6-0 to approve the request to rezone the parcel from PDD to AC.

**III. POINTS TO CONSIDER:**

- (1) The 4-acre lot is currently zoned both Planned Development District and Activity Center (see Attachments B). The split zoning resulted from a 1989 rezoning when TMN 90030-02-007 consisted of two separate lots, 90030-02-007 and 90089-01-001. Lot -001 was rezoned at that time from R-1 to PDD, and -007 remained B-2. No development standards for the Planned Development District are on file with the City of Florence or Florence County. The current owner has no record of the development standards.
- (2) The two parcels were combined at a later date, but the disparate zoning districts were not rezoned. When the *Unified Development Ordinance* zoning map was applied in 2018, the B-2 section was designated AC and the PDD portion was required to maintain its existing zoning designation.
- (3) The owner wishes to rezone the portion that is currently PDD to AC so that the single property maintains a consistent zoning designation.
- (4) Building and use standards are not available for the PDD portion of the property causing the inability to develop this portion.
- (5) Multiple properties are within the existing PDD that have been developed to a commercial use.
- (6) This rezoning request has no proposed development.
- (7) The lot meets the dimensional requirements of the AC zoning district per the City of Florence *Unified Development Ordinance*.
- (8) The only uses that may be developed under the proposed zoning, per the City of Florence *Unified Development Ordinance*, are those permitted in the AC district. The property is subject to the City of Florence codes and regulations, which includes bufferyard requirements where the lot abuts residential zoning districts.



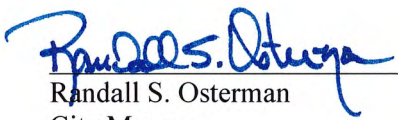
- (9) Land uses of the adjacent properties are a mixture of single-family residential and commercial.
- (10) The Future Land Use Map designates this parcel as Commercial Autourban.
- (11) City water and sewer services are available.
- (12) City staff recommends the parcel be rezoned AC as requested. This recommendation is based on the zoning and character of the adjacent properties and its agreement with the Future Land Use designation.

**IV. PERSONAL NOTES:**

**V. ATTACHMENTS:**

- A) Ordinance
- B) Location Map
- C) Zoning Map
- D) Future Land Use Map
- E) Ordinance 89-18

  
\_\_\_\_\_  
Clint Moore  
Assistant City Manager

  
\_\_\_\_\_  
Randall S. Osterman  
City Manager

ORDINANCE NO. 2023 - \_\_\_\_\_

**AN ORDINANCE TO REZONE PROPERTY IDENTIFIED AS A PORTION OF A LOT ON SECOND LOOP ROAD, TAX MAP NUMBER 90030-02-007 FROM PLANNED DEVELOPMENT DISTRICT TO ACTIVITY CENTER ZONING DISTRICT:**

**WHEREAS**, a Public Hearing was held in City Council Chambers on July 11, 2023 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS**, the property owner made application to rezone a portion of the lot from PDD Planned Development District to AC Activity Center;

**WHEREAS**, Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

1. That an Ordinance is hereby adopted by amending the Zoning Atlas of the City of Florence for the aforesaid property to Activity Center;
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

Approved as to form:

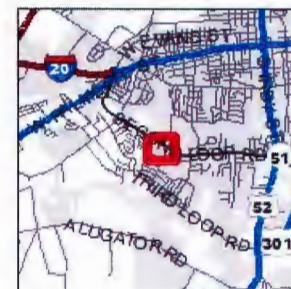
\_\_\_\_\_  
**Benjamin T. Zeigler**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin**  
Mayor



**Attest:**

\_\_\_\_\_  
**Casey C. Moore**  
Municipal Clerk

**PC 2023-21**  
**Location Map - Second Loop Road**



**Legend**

-  Parcels
-  Proposed Parcel



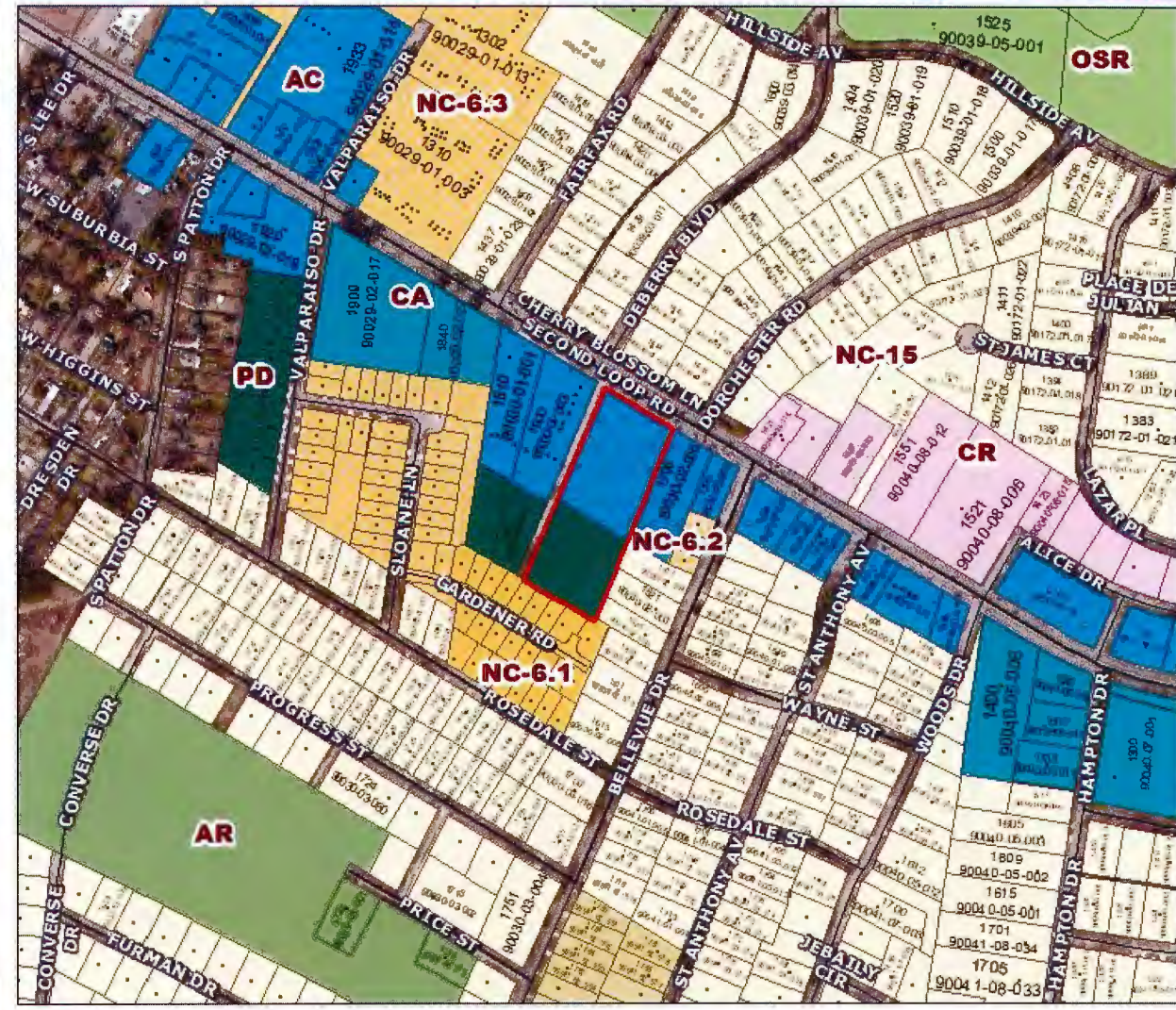
**DISCLAIMER:**  
 The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.

400 200 0 400 Feet



Date: 6/27/2023

## PC 2023-21 Zoning Map - Second Loop Road



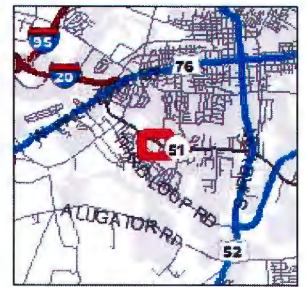
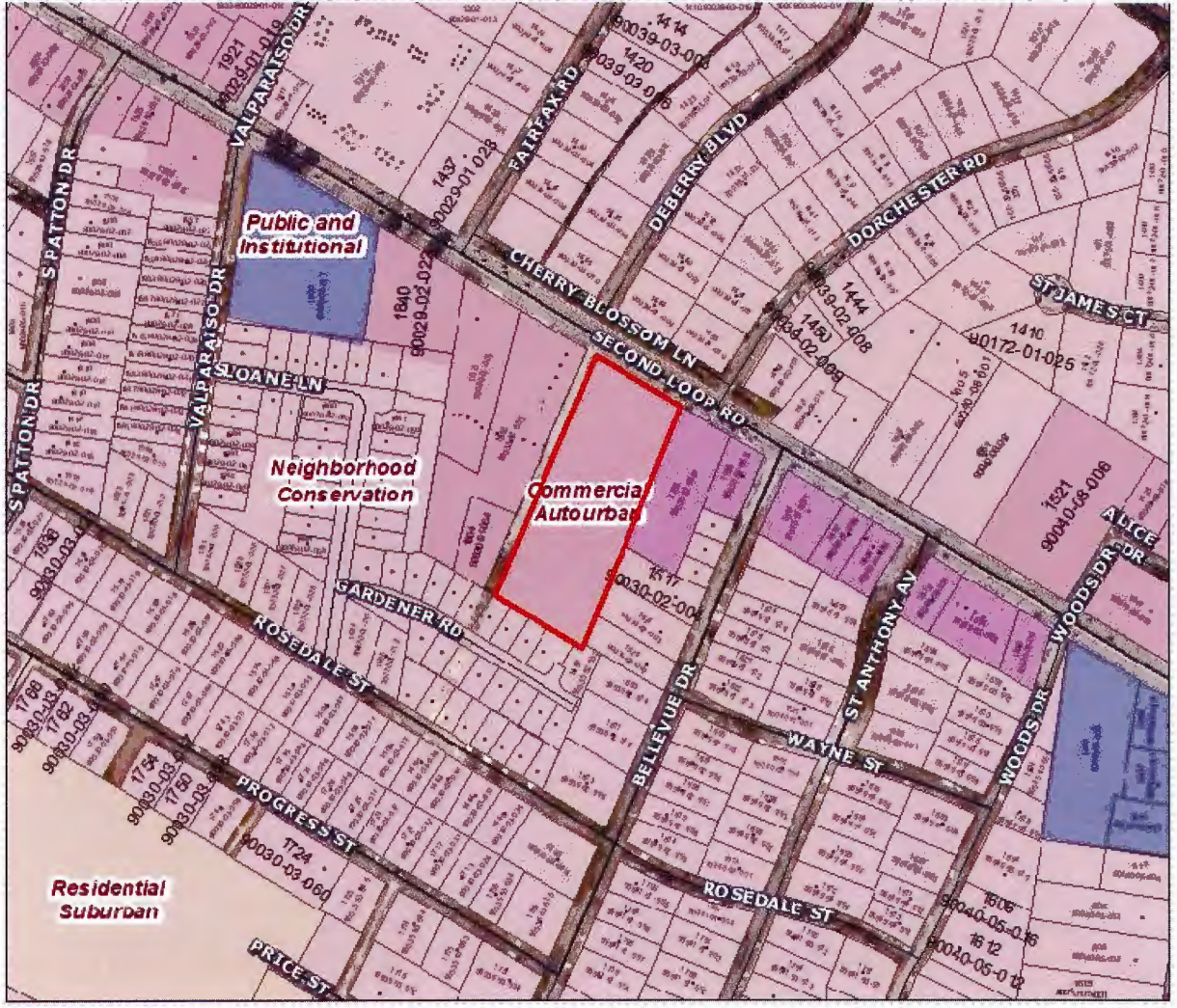
**Legend**

- Parcels
- Zoning District
- Agricultural and Open Space Districts
  - AR
  - OSR
- Residential Districts
  - PD
- Neighborhood Conservation Sub-Districts
  - NC-15
  - NC-10
  - NC-6.1
  - NC-6.2
  - NC-6.3
- Business and Commercial Districts
  - CR
- Mixed-Use Districts
  - CA
  - AC
- Proposed Parcel

400 200 0 400 Feet

Date: 6/27/2023

## PC 2023-21 Future Land Use Map - Second Loop Road



- Legend**
- Parcels
  - Future Land Use 2010**
  - Future Land Use**
  - Auto-Urban Commercial
  - Neighborhood Conservation
  - Parks and Open Space
  - Public and Institutional
  - Residential Sub-Urban
  - Sub-Urban Commercial
  - Proposed Parcel



**DISCLAIMER:**  
The City of Florence Department of Planning, Research, and Development data represented on this map is the product of information as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



ADOPTED ON FIRST READING AT A MEETING OF  
THE COUNCIL OF THE CITY OF FLORENCE, S. C.

ON March 1, 1989

2ND March 1, 1989

3RD March 13, 1989

ORDINANCE NO. 89- 18

COPY MAILED TO \_\_\_\_\_  
ON \_\_\_\_\_

AN ORDINANCE TO REZONE THE FOLLOWING PROPERTY OF MR. HAROLD AND MRS. CHRISTINE LOGAN, LOCATED AT 1710-1810 SECOND LOOP ROAD, BY AMENDING THE ZONING ATLAS OF THE CITY OF FLORENCE.

WHEREAS, a public hearing was held in room 604, City-County Complex on February 21, 1989, at 7:00 P.M. before the City Planning Commission and notice of said hearing was duly given; and

WHEREAS, an application by Mr. Harold Logan and Mrs. Christine Logan was presented requesting an amendment to the City Zoning Atlas changing the zoning district classification of this property from Residential-12 to Planned Development shown on Tax Map 90-089, Block 1, part of Parcels 1 and 3, and Tax Map 90-Block 2, part of Parcel 7. 030

WHEREAS, the City Planning Commission and City Council concur in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. that an ordinance entitled "Zoning Ordinance" adopted by the City of Florence on December 7, 1987 is hereby amended by changing the zoning atlas district classification of the aforesaid properties from Residential-12 to Planned Development.
2. That this ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

ADOPTED THIS 13th DAY OF March, 1989.

Approved as to form:

Timothy E. Meacham  
Timothy E. Meacham  
City Attorney

Joe W. "Rocky" Pearce, Jr.  
Joe W. "Rocky" Pearce, Jr., Mayor

John Sellers  
John Sellers, Mayor Protem

Ben Dozier  
Ben Dozier, Councilman

James T. Schofield  
James T. Schofield, Councilman

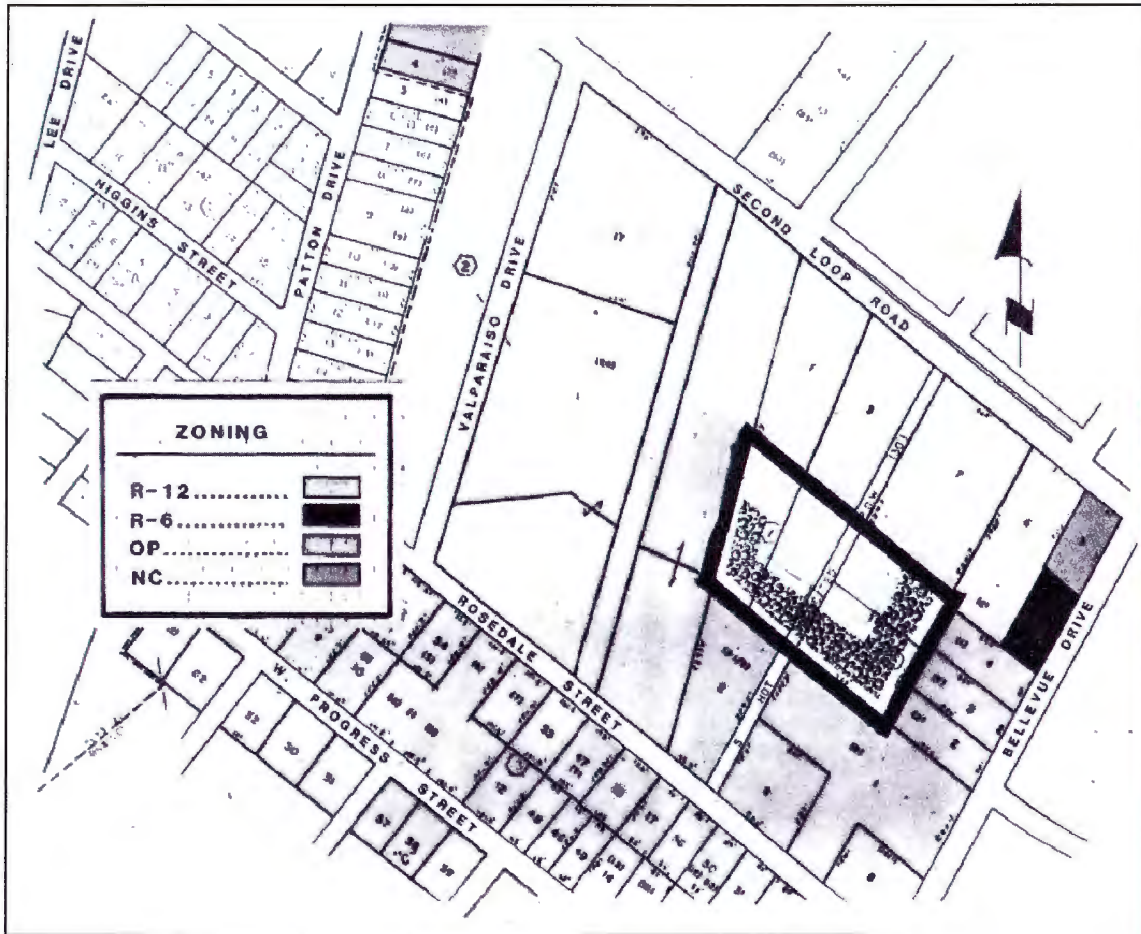
K. Fred Samra  
K. Fred Samra, Councilman

ATTEST:

Brenda H. Woods  
Brenda H. Woods  
Municipal Clerk

Herbert G. Ham  
Herbert G. Ham, Councilman

Billy D. Williams  
Billy D. Williams, Councilman



FLORENCE CITY COUNCIL MEETING

**DATE:** August 14, 2023  
**AGENDA ITEM:** Resolution  
**DEPARTMENT/DIVISION:** City Council  
Sponsored by Councilwoman LaShonda NeSmith-Jackson

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**I. ISSUE UNDER CONSIDERATION:**

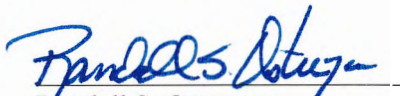
A Resolution to proclaim August 6-12, 2023 as National Health Center Week in the City of Florence.

**II. POINTS TO CONSIDER:**

1. National Health Center Week is an annual celebration with the goal of raising awareness about the mission and accomplishments of America's health centers over the past five decades.
2. Health Center Week honors the staff and providers who go above and beyond the call of duty in providing care to vulnerable and underserved communities while improving health outcomes and decreasing health disparities.

**III. ATTACHMENTS:**

1. Proposed Resolution

  
Randall S. Osterman  
City Manager



(STATE OF SOUTH CAROLINA)  
( )  
(CITY OF FLORENCE)

**Resolution No. 2023-36**

- WHEREAS,** for over fifty years, community health centers have provided high-quality, affordable, comprehensive primary and preventive health care in our nation's underserved communities, delivering value to and having a significant impact on America's healthcare system; and
- WHEREAS,** individuals are able to receive patient-focused, comprehensive health care services including preventive primary care and dental care, case management, behavioral health services, maternal and child care, and enabling services from community-based facilities across the Palmetto State; and
- WHEREAS,** in addition to contributing to improved health in our communities, these facilities help lower the cost of health care by reducing inappropriate emergency room and hospital utilization and have a positive impact on the communities they serve; and
- WHEREAS,** community health centers continue to prove an effective means of overcoming barriers to healthcare access, including geography, income and insurance status; and
- WHEREAS,** during National Health Center Week, we celebrate HopeHealth and their vital role in making the Florence community a better place, and recognize their dedicated staff, board members, patients and all those responsible for their continued success and growth.

**NOW, THEREFORE BE IT RESOLVED,** the City Council of the City of Florence, does hereby proclaim August 6 – 12, 2023, as

**National Health Center Week**

throughout the city and encourage all residents to recognize the important contributions of community health centers in safeguarding the health and improving the quality of life for the residents of the City of Florence.

**RESOLVED THIS 14<sup>TH</sup> DAY OF AUGUST 2023.**

Approved as to form:

\_\_\_\_\_  
BENJAMIN T. ZEIGLER  
CITY ATTORNEY

\_\_\_\_\_  
TERESA MYERS ERVIN  
MAYOR

ATTEST:

\_\_\_\_\_  
CASEY C. MOORE  
MUNICIPAL CLERK

VIII. b.  
Resolution No.  
2023-37

FLORENCE CITY COUNCIL MEETING

**DATE:** August 14, 2023  
**AGENDA ITEM:** Resolution to Transfer ARPA Funds  
**DEPARTMENT/DIVISION:** Finance

---

**I. ISSUE UNDER CONSIDERATION:**

For City Council consideration is to authorize the City Manager to transfer \$1,000,000 from the ARPA Fund to the General Fund.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**


The City of Florence has received a total of \$7,943,151 in funds from the federal government's American Rescue Plan Act of 2021 (ARPA) in two payments.


**III. POINTS TO CONSIDER:**

The City Council of the City of Florence set aside \$1,000,000 of the ARPA funds to financially assist Florence County to expand broadband access. However, Florence County is no longer in need of this assistance. Therefore, the City Manager wishes to transfer \$1,000,000 of these funds to the General Fund to purchase 12 police vehicles (\$600,000), 1 sanitation truck (\$400,000), and \$100,000 to increase contingency.

**IV. STAFF RECOMMENDATION:**

Staff recommends authorizing the City Manager to transfer the funds.

  
Kevin D. Rawlinson  
Chief Financial Officer

  
Randall S. Osterman  
City Manager

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION TO AUTHORIZE THE TRANSFER OF \$1,000,000 FROM ARPA FUNDS TO THE GENERAL FUND FOR THE PURCHASE OF 12 POLICE VEHICLES AND 1 SANITATION TRUCK.**

**WHEREAS**, the City of Florence received funding from the American Rescue Plan Act of 2021 (ARPA) in two payments totaling \$7,943,151; and

**WHEREAS**, the ARPA funds were received using the Lost Revenue section of the Act; and

**WHEREAS**, the City of Florence set aside \$1,000,000 to assist Florence County with broadband expansion however, the County of Florence did not require the financial assistance from the City.

**NOW THEREFORE, BE IT RESOLVED**, that the Council of the City of Florence authorizes the City Manager to transfer \$1,000,000 to the General Fund from the ARPA Fund to allot \$600,000 to purchase of 12 police vehicles, \$400,000 to purchase 1 sanitation truck, and \$100,000 to increase contingency.

**RESOLVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**Approved as to form:**

\_\_\_\_\_  
Benjamin T. Zeigler  
City Attorney

\_\_\_\_\_  
Teresa Myers Ervin  
Mayor

**Attest:**

\_\_\_\_\_  
Casey C. Moore  
Municipal Clerk

**FLORENCE CITY COUNCIL MEETING**

**DATE:** August 14, 2023

**AGENDA ITEM:** Resolution authorizing the City Manager of the City of Florence to execute an American Rescue Plan Act (ARPA) Stormwater Infrastructure Program subrecipient agreement between the City of Florence and the South Carolina Disaster Recovery Office to fund an infrastructure improvement project that will mitigate the impact of future disasters.

**DEPARTMENT/DIVISION:** Department of Planning, Research, and Development

---

**I. ISSUE UNDER CONSIDERATION:**

A Resolution authorizing the City Manager of the City of Florence to execute an American Rescue Plan Act (ARPA) Stormwater Infrastructure Program subrecipient agreement between the City of Florence and the South Carolina Disaster Recovery Office to fund an infrastructure improvement project that will mitigate the impact of future disasters.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

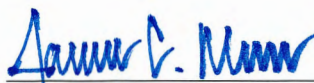
1. The City made application for ARPA grant funds; and upon execution of the subrecipient agreement, will be awarded a total of \$2,616,800 for the Pennsylvania Street Stormwater Mitigation project.

**III. POINTS TO CONSIDER:**

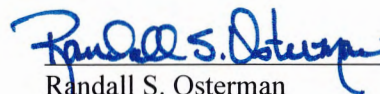
1. The grants were made available through the American Rescue Plan Act and are distributed through the South Carolina Office of Resilience, Disaster Recovery Division.
2. The scope of the Pennsylvania Street Stormwater Mitigation Project involves the upgrade of stormwater infrastructure (pipe, inlets, and junction boxes) in the watershed that includes the Pennsylvania Street corridor.
3. This project will improve drainage and upgrade failing infrastructure throughout the watershed.

**IV. ATTACHMENTS:**

1. Proposed Resolution



Clint Moore  
Assistant City Manager



Randall S. Osterman  
City Manager

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE CITY MANAGER OF THE CITY OF FLORENCE TO EXECUTE AN AMERICAN RESCUE PLAN ACT (ARPA) STORMWATER INFRASTRUCTURE PROGRAM SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF FLORENCE AND THE SOUTH CAROLINA OFFICE OF RESILIENCE TO FUND A STORMWATER INFRASTRUCTURE IMPROVEMENT PROJECT THAT WILL MITIGATE THE IMPACT OF FUTURE DISASTERS.**

**WHEREAS**, the City of Florence recognizes the threat that flooding poses to the City; and

**WHEREAS**, the City of Florence has a proposed flood mitigation project called Pennsylvania Street Stormwater Mitigation Project; and

**WHEREAS**, the City of Florence anticipates receiving \$2,616,800.00 in ARPA grant funds from the South Carolina Office of Resilience to carry out mitigation activities in a timely manner; and

**WHEREAS**, the City of Florence agrees to conform to the terms of the Award Determination Letter, the South Carolina Office of Resilience ARPA-Funded Stormwater Infrastructure Program (ASIP) Policy and Procedure Manual, the terms of this resolution, and the Subrecipient Agreement between the City of Florence and SCOR; and

**WHEREAS**, the City of Florence agrees to provide a Commitment of Funds Letter, signed by the applicant and the governing body, that identifies the funding source(s) needed to complete the Pennsylvania Street Stormwater Mitigation Project; and

**WHEREAS**, the City of Florence recognizes in this resolution and by signature of the Award Determination Letter by applicant and governing body, full responsibility for any and all cost overruns in excess of the total amount granted, \$2,616,800.00. At SCOR’s discretion and subject to available remaining ARPA - State and Local Fiscal Recovery Funds (SLFRF) assigned to SCOR, up to 10 percent of the overage may be supplemented by SCOR; and

**WHEREAS**, the City of Florence will continue to participate in updating the South Carolina Office of Resilience throughout the duration of the grant; and

**WHEREAS**, the City of Florence acknowledges and accepts responsibility for the management and monitoring of contractors and their respective projects; and

**WHEREAS**, the City of Florence acknowledges and accepts ownership and responsibility for the ongoing operation and maintenance for the life of the improvement; and

**WHEREAS**, the City of Florence will uphold these infrastructure improvements in a manner that conforms to all health and safety requirements;

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

1. That the City of Florence respectfully accepts funding provided by the South Carolina Disaster Recovery Office through the ARPA Stormwater Infrastructure Program to fund infrastructure improvements that will mitigate the impact of future flooding.
2. That the City of Florence respectfully accepts responsibility for completion of the Project, any defects or failures, and the long-term maintenance after completion.

**AND IT IS SO RESOLVED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**ADOPTED THIS** \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**Approved as to form:**

\_\_\_\_\_  
Benjamin T. Zeigler  
**City Attorney**

\_\_\_\_\_  
Teresa Myers Ervin  
**Mayor**

**Attest:**

\_\_\_\_\_  
Casey C. Moore  
**Municipal Clerk**

FLORENCE CITY COUNCIL MEETING

IX. a.  
Reports to Council  
Board Appointments

**DATE:** August 14, 2023  
**AGENDA ITEM:** Report to Council  
**DEPARTMENT/DIVISION:** City Council

---

**I. ISSUE UNDER CONSIDERATION:**

Council will consider nominations for City Boards and/or Commissions.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

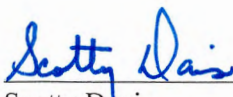
1. There are eight (8) Boards or Commissions that have either a vacancy and/or expired term.

**III. POINTS TO CONSIDER:**

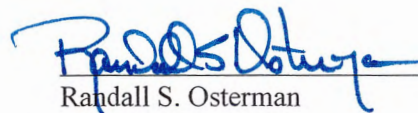
1. Each member of a City of Florence Board or Commission shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.
2. Members of the boards and commissions shall be appointed in consideration of their professional expertise, knowledge of the community, and concern for the future welfare of the total community and its citizens.

**IV. ATTACHMENTS:**

1. Spreadsheet of Council Nominations to Boards and Commissions.
2. Nomination Packet.



Scotty Davis  
Deputy City Manager



Randall S. Osterman  
City Manager

**SCHEDULE OF COUNCIL NOMINATIONS TO BOARDS AND COMMISSIONS - AUGUST 2023**

	District 1	District 2	District 3	At-Large 1	At-Large 2	At-Large-3	Mayor
	Jackson	Smith	Braddock	Jebaily	Barnes	McCall	Ervin
<b>City of Florence Planning Commission</b>	X						
<b>City of Florence Board of Zoning Appeals</b>		X	X				
<b>Civic Center Commission</b>					X		
<b>City of Florence Design Review Board</b>	X						
<b>Housing Authority Board</b>		X	X	X			
<b>Parks and Beautification Commission</b>					X	X	
<b>Aesthetics Advisory Committee</b>	X	X					
<b>Public Safety Citizen's Review Board</b>							X

\*Vacancies existing prior to June 30, 2023 term expirations



## CITY OF FLORENCE PLANNING COMMISSION

### **I. NOMINATIONS:**

There is one (1) vacancy on Planning Commission.

\*Robby Hill has indicated that he would not like to be reconsidered for reappointment.

### **II. APPOINTMENT REQUIREMENTS**

Each member shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.

### **III. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilwoman NeSmith-Jackson

### **IV. APPLICANT(S):**

- Michael Abbott
- Deona Adams
- Eric Douglas
- Merrette Dowdell
- Angela Foster
- Wesley Snow

### **V. ATTACHMENTS:**

- Letters of interest from current members
- Applications received



FULL LIFE. FULL FORWARD.  
**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113  
FAX: (843) 665-3110

May 12, 2023

Mr. Robby Hill  
125 N. Dargan Street, Unit 3C  
Florence, SC 29501

Dear Mr. Hill,

Our records indicate that your term on the City of Florence Planning Commission will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Planning Commission or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Planning Commission.

I do not want to be considered for reappointment to the Planning Commission.

*confirmed via email*

\_\_\_\_\_  
Signature

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

City of Florence Planning Commission

**Council District County**

District 1

Florence

**Your Name**

Abbott, Michael, Charles

**Email Address**

cabbott@carolinabank.net

**Residential Address**

2304 Windsor Forest Drive, Florence, South Carolina 29501

**Mailing Address**

2304 Windsor Forest Drive, Florence, South Carolina 29501

**Your Occupation - Title**

Vice President - Business Development Officer

**Business Phone**

**Residence Phone**

(843) 992-7469

**Employer Name**

Carolina Bank

**Employer Address**

185 W. Evans Street

**City**

Florence

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

5

**Why would you like to serve?**

I grew up in Florence and I am now raising my family here, so I would like to do my part in helping make sure Florence continues to prosper and grow for generations to come. I believe our growth and prosperity will come by adhering to the planning program to make sure that all projects presented are in the best interest of our constituents.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No**

No

**If so, list the position and date:**

**Are you involved in any Community Activities?**

Yes

**If so, please list:**

Central UMC Council Member; Rotarian; McLeod Health Foundation; Lighthouse Ministries Good Neighbor Club

**What are your goals and objectives if appointed to the Commission/Board?**

My goal is to quickly get up to speed on the innerworkings of the Planning Commission by learning from the existing staff and members so that I can have a positive impact on our continuous efforts of making the City of Florence a great place to live and work. I grew up here and moved away after high school and college. I decided to come back here to start my family because I love this city and everything it has to offer. I want to do whatever I can to make sure my children and our future generations feel the same way when they grow up and are deciding where they want to live and work.

**I certify that the information above is true and correct.**

**Today's Date**  
7/6/2023

A handwritten signature in black ink, appearing to be 'M. Jones', written over a horizontal line.

**Information on this form will be considered public.**

**Today's Date**  
7/6/2023

A handwritten signature in black ink, appearing to be 'M. Jones', written over a horizontal line.

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

City of Florence Planning Commission

**Council District County**

District 1 Florence

**Your Name**

Deona

**Email Address**

deona@adams-coop.com

**Residential Address**

✓ 2230 Oakwood Lane Unit A, Florence, South Carolina 29501

**Mailing Address**

2230 Oakwood Lane Unit A, Florence, South Carolina 29501

**Your Occupation - Title**

Realtor

**Business Phone**

(843) 230-0302

**Residence Phone**

(843) 230-0302

**Employer Name**

Carolina Coast and Country, LLC

**Employer Address**

817-C Second Loop Rd

**City**

Florence

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

5

**Why would you like to serve?**

I would like to serve the community by bringing a fresh perspective to the development of the community.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No**

No

**If so, list the position and date: Are you involved in any Community Activities? If so, please list:**

No

**What are your goals and objectives if appointed to the Commission/Board?**

I would like to positively impact the discussion by inserting a new perspective and bringing in ideas from the community. I aim to promote a future Florence that is socially and economically better for the citizens of this area.

# City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

City of Florence Planning Commission

Council District County

District 1

Florence

Your Name

Eric Douglas

Email Address

equeteam5@aol.com

Residential Address

3448 Ross Morgan Dr, Florence, South Carolina  
29501

Mailing Address

3448 Ross Morgan Dr, Florence, South Carolina  
29501

Your Occupation - Title

Area Manager

Business Phone

(843) 676-2600

Residence Phone

(919) 800-7606

Employer Name

Harbor Freight Tools  
Distribution

Employer Address

224 Harbor Freight Rd

City

Dillon

State

South Carolina

## General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

4

Why would you like to serve?

I lived here for most of my adolescent years and moved back here 4 years ago. I have been on planning teams throughout my years in Corporate America and would like to contribute to my hometown growth.

Do you presently serve on any Commissions/ Boards of the City/ If so, please list:

County/ State?

No

Have you formerly served on any Commissions/ Boards of the If so, please list:

City/ County/ State?

No

Are you currently in a position of responsibility with an organization or board Yes/No

that has received or is seeking funding from the City of Florence?

No

If so, list the position and date:

Are you involved in any Community  
Activities?

If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

My goal is to contribute and give positive input to the board as we continue to make Florence a top destination in SC. The number one objective for me would be to see our growth with companies, residents, and tourism grow year over year for the foreseeable future. Being a part of the City University Program has really help me move in this direction.

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

City of Florence Planning Commission

**Council District County**

District 1 Florence

**Your Name**

Merrette Lane Dowdell

**Email Address**

dowdellm@musc.edu

**Residential Address**

✓ 700 Greenway Drive, Florence, South Carolina  
29501

**Mailing Address**

700 Greenway Drive, Florence, South Carolina  
29501

**Your Occupation - Title**

MUSC Health Pee Dee Division External Affairs and  
Strategic Engagement

**Business Phone**

**Residence Phone**

(843) 992-8539

**Employer Name**

MUSC Health

**Employer Address**

805 Pamplico Highway

**City**

Florence

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

6

**Why would you like to serve?**

I grew up in Florence and returned after starting a family of my own. I believe Florence is a wonderful place to live due to its affordability, ecological diversity, access to larger cities, and workforce opportunities. I would like to be part a support structure that creates a viable economy for new employers, industry leaders, healthcare, and attractable entertainment. I do not believe in progress over perfection but I believe having invested community members serving on boards, like the planning commission, then together we can strike a balance that supports Florence's legacy of hospitality and growth.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No**

No

**If so, list the position and date:**    **Are you involved in any Community Activities?**  
Yes

**If so, please list:**  
a. Boys and Girls Club Board Member (2023)  
b. Deacon at First Presbyterian Church (2022)  
c. Florence Wine and Food Planning Committee (2021-2022)

**What are your goals and objectives if appointed to the Commission/Board?**

My goal is to support sustainable practices that inevitably advance growth in accordance to the strategic plan of the City of Florence. My objective would be to review policies and aid in planning that promotes better quality of life that accurately depicts the demographics and health needs of our residents.

**I certify that the information above is true and correct.**

**Today's Date**  
7/10/2023

**Information on this form will be considered public.**

**Today's Date**  
7/10/2023



# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

City of Florence Planning Commission

**Council District County**

District 1 Florence

**Your Name**

Angela Foster

**Email Address**

Queenangie642@gmail.com

**Residential Address**

✓ 3217 Strada Angelo, Florence, South Carolina  
29501

**Mailing Address**

3217 Strada Angelo, Florenxe, South Carolina  
29501

**Your Occupation - Title**

Fiscal Technician

**Business Phone**

(843) 868-2176

**Residence Phone**

(843) 496-5153

**Employer Name**

Department of Health &  
Human Service

**Employer Address**

2701 Alex Lee Blvd

**City**

Florence

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

**Why would you like to serve?**

I want to be involved in my community to  
serve and make my community a better  
place

**Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No**

No

**If so, list the position and date: Are you involved in any Community Activities? If so, please list:**

No

**What are your goals and objectives if appointed to the Commission/Board?**

My goals are to become more involved with Florence County. I love to serve and make things better for people. I Wouk's love to see more from my county. I want to be involved in the decisions of my community

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

City of Florence Planning Commission

**Council District County**

District 3

Florence

**Your Name**

Wesley Snow

**Email Address**

Swsnow@peedeelawyers.com

**Residential Address**

861 Park Ave., Florence, South Carolina 29501

**Mailing Address**

861 Park Ave., Florence, South Carolina 29501

**Your Occupation - Title**

Attorney

**Business Phone**

(843) 669-6481

**Residence Phone**

(843) 229-1104

**Employer Name**

Snow & Bailey Law Firm, PA

**Employer Address**

900 W. Evans St.

**City**

Florence

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

34

**Why would you like to serve?**

I want to serve by assisting with the planning for the physical, social, and economic growth, development, and redevelopment of my community.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No**

No

**If so, list the position and date: Are you involved in any Community Activities? If so, please list:**

No

**What are your goals and objectives if appointed to the Commission/Board?**

I want to lend insight as a lifelong Florentine and city resident. Promoting the growth and development of Florence.

## CITY OF FLORENCE BOARD OF ZONING APPEALS

### **I. NOMINATIONS:**

There are two (2) expired terms on the Board of Zoning Appeals.

### **II. APPOINTMENT REQUIREMENTS**

Each member shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.

### **III. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilman Smith
- Councilman Braddock

### **IV. SEEKING REAPPOINTMENT**

- Ruben Chico
- Miriam James-Singley
- Deborah Moses

### **V. NEW APPLICANT(S):**

There are currently no applicants on file.

### **VI. ATTACHMENTS:**

- Letters of interest from current serving members



FULL LIFE. FULL FORWARD.  
**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113  
FAX: (843) 665-3110

May 12, 2023

Mr. Ruben Chico  
412 S. McQueen St.  
Florence, SC 29501

Dear Mr. Chico,

Our records indicate that your term on the City of Florence Board of Zoning Appeals will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Board of Zoning Appeals or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.


The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Board of Zoning Appeals.

I do not want to be considered for reappointment to the Board of Zoning Appeals.

Confirmed via phone   
Signature



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**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Ms. Miriam James-Singley  
1400 Reed Court  
Florence, SC 29506

Dear Ms. James-Singley,

Our records indicate that your term on the City of Florence Board of Zoning Appeals will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Board of Zoning Appeals or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

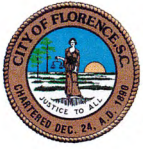
Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Board of Zoning Appeals.

I do not want to be considered for reappointment to the Board of Zoning Appeals.

Signature



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**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Ms. Deborah Moses  
1708 N. Irby Street  
Florence, SC 29501

Dear Ms. Moses,

Our records indicate that your term on the City of Florence Board of Zoning Appeals will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Board of Zoning Appeals or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Randall S. Osterman".

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Board of Zoning Appeals.

I do not want to be considered for reappointment to the Board of Zoning Appeals.

A handwritten signature in black ink that reads "Deborah J. Moses".

Signature

## CIVIC CENTER COMMISSION

### **I. NOMINATIONS:**

There is one (1) expired term on the Civic Center Commission.

### **II. MEMBERSHIP REQUIREMENTS**

City Council appointees must be residents of the city.

### **III. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilwoman Barnes

### **IV. SEEKING REAPPOINTMENT:**

- Ron Roberts

### **V. APPLICANT(S):**

- Sonyetta Cooper
- James Hicks (currently serving on the Aesthetics Advisory Committee)

### **VI. ATTACHMENTS:**

Letter of recommendation

Letters of interest from current serving members

Applications received



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SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Ron Roberts  
P.O. Box 7551  
Florence, SC 29502

Dear Mr. Roberts,

Our records indicate that your term on the Florence Center Commission will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Florence Center Commission or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office no later than June 26, 2023.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Florence Center Commission.

I do not want to be considered for reappointment to the Florence Center Commission.

Signature



March 14, 2023

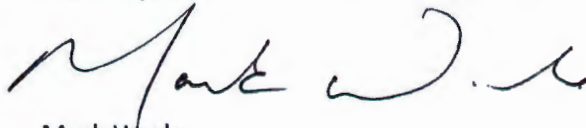
Mayor Teresa Myers-Ervin  
Randy Osterman

RE: Board Members

After consulting with the Florence Center Commission Board, Chairman Mark Wade would like to bring a recommendation of removal of member Ms. Molly Lee effective immediately due to failure to meet attendance requirements. Ms. Lee has failed to attend any meeting since her appointment in July 2022.

Through discussion at the March 2023 Board Meeting, it was recommended that Sonyetta Cooper be considered to fill this position. Your prompt action is appreciated as this seat needs to be filled as soon as possible.

Sincerely,



Mark Wade  
Commission Chairman

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**  
City-County Civic Center Commission

**Council District** District 1  
**County** Florence

**Your Name**  
Sonyetta Cooper

**Email Address**  
sonyettacooper843@yahoo.com

✓ **Residential Address**  
511 Maynard Avenue, Florence, South Carolina  
29505-3133

**Mailing Address**  
511 Maynard Avenue, Florence, South Carolina  
29505-3133

**Your Occupation - Title**  
CEO

**Business Phone**  
(843) 245-7371

**Residence Phone**  
(843) 601-2894

**Employer Name**  
Cooper's Coaching and  
Consulting, LLC

**Employer Address**  
307 2nd Loop Rd

**City** Florence  
**State** South Carolina

## General Qualifications

**Are you a resident of the City?**  
Yes

**If so, how Long?**  
53

**Why would you like to serve?**  
I am concerned about the wellbeing of  
Florence, SC and the day to day functions  
of growth and development.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State?**  
No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State?**  
Yes

**If so, please list:**  
City-County Civic Center  
Commission

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?** Yes/No  
Yes

**If so, list the position and date:**  
Board Member - Helping Florence  
Flourish and NOU 2022

**Are you involved in any Community Activities?**  
Yes

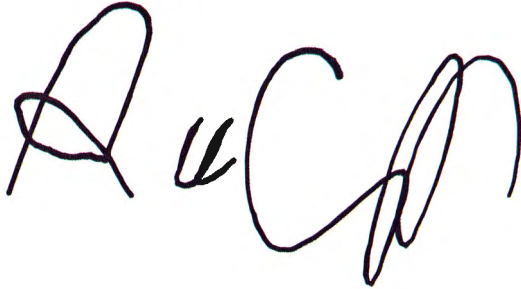
**If so, please list:**  
Volunteer - Homeless  
Shelters, Feeding  
Programs, Elder Care,  
Youth Advocate, SBA  
workshops, AIDSwalk, I  
provide Mentoring,  
Coaching, resources and  
clothing for single  
mothers through my  
business.

**What are your goals and objectives if appointed to the Commission/Board?**

To be a voice for the Florence community and to work alongside the Commission Members to increase revenue that will continue the upbuilding of our city.

**I certify that the information above is true and correct.**

**Today's Date**  
5/2/2023

A handwritten signature in black ink, appearing to be 'A. C. M.' with a stylized flourish at the end.

**Information on this form will be considered public.**

**Today's Date**  
5/2/2023

A handwritten signature in black ink, appearing to be 'A. C. M.' with a stylized flourish at the end.

# City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

City-County Civic Center Commission

Council District County

District 1

FLORENCE

Your Name

James R Hicks

Email Address

jh29505@gmail.com

Residential Address

1710 RAVEN DRIVE, FLORENCE, South Carolina  
29505

Mailing Address

1710 RAVEN DRIVE, FLORENCE, South Carolina  
29505

Your Occupation - Title

Retired

Business Phone

(843) 319-4561

Residence Phone

(843) 319-4561

Employer Name

Employer Address

1710 RAVEN DRIVE

City

Florence

State

South Carolina

## General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

20

Why would you like to serve?

Help my community

Do you presently serve on any Commissions/ Boards of the City/  
County/ State?

Yes

If so, please list:

Aesthetics

Have you formerly served on any Commissions/ Boards of the  
City/ County/ State?

No

If so, please list:

Aesthetics

Are you currently in a position of responsibility with an organization or board  
that has received or is seeking funding from the City of Florence?

Yes/No

No

If so, list the position and date:

Are you involved in any Community  
Activities?

Yes

If so, please list:

President of Huntington  
Home Owners Assoc.

What are your goals and objectives if appointed to the Commission/Board?

Help make the Florence Center grow

## DESIGN REVIEW BOARD

### **I. NOMINATIONS:**

There is one (1) expired term on the Design Review Board.

### **II. APPOINTMENT REQUIREMENTS:**

- Each member shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.
  
- Applicable membership requirements:
  - Commercial general contractor licensed by the State of South Carolina

### **III. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilwoman NeSmith-Jackson

### **IV. SEEKING REAPPOINTMENT:**

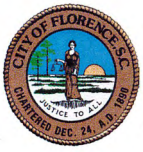
- Kyle Gunter – Commercial General Contractor

### **V. NEW APPLICANT(S):**

There are currently no qualified applicants on file

### **VI. ATTACHMENTS:**

- Letters of interest from current board members



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SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Kyle Gunter  
3301 Tennyson Drive  
Florence, SC 29501

Dear Mr. Gunter,

Our records indicate that your term on the City of Florence Design Review Board will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Design Review Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Design Review Board.

I do not want to be considered for reappointment to the Design Review Board.

Signature

## HOUSING AUTHORITY

### **I. NOMINATIONS:**

There are three (3) expired terms on the Housing Authority.

### **II. APPOINTMENT REQUIREMENTS:**

- Each member shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.

### **III. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilman Smith
- Councilman Braddock
- Pro tem Jebaily

### **IV. SEEKING REAPPOINTMENT**

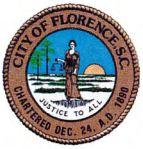
- Jerrod Moultrie
- Rosa Mullins
- Linda Williams

### **V. APPLICANT(S):**

- Rachel Buie (HA resident)
- Vanessa Murray (HA resident)
- Michelle Barr
- Courtney Brockington
- Connie Covington
- Dalphanie Gamble
- Cassandra Jackson
- Anjennette James
- Tatyana Lance
- Thomas Porter
- Calvin Robinson
- Wanda Vereen
- Glynn Willis

### **VI. ATTACHMENTS:**

- Letters of interest from current serving members
- Applications received



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**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Ms. Linda Williams  
2705 Carriage Lane  
Florence, SC 29505

Dear Ms. Williams,

Our records indicate that your term on the Housing Authority Board will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Housing Authority Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager



I would like to be considered for reappointment to the Housing Authority Board.



I do not want to be considered for reappointment to the Housing Authority Board.

Signature





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**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Jerrod Moultrie  
845 Harkless Court  
Timmonsville, SC 29161

Dear Mr. Moultrie,

Our records indicate that your term on the Housing Authority Board will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Housing Authority Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager



I would like to be considered for reappointment to the Housing Authority Board.



I do not want to be considered for reappointment to the Housing Authority Board.

*Confirmed via email (EM)*

Signature



FULL LIFE. FULL FORWARD.  
**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

June 6, 2023

Ms. Rosa Mullins  
3517 Cato Rd.  
Florence, SC 29505

Dear Ms. Mullins,

Our records indicate that your term on the Housing Authority Board will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Housing Authority Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Housing Authority Board.

I do not want to be considered for reappointment to the Housing Authority Board.

Signature

# City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

Rachel Buie

Email Address

johnsonrachel23@gmail.com

Residential Address

209 Highhampton Road, Florence, South Carolina  
29501

Mailing Address

209 High Hampton Road, Florence, South Carolina  
29501

Your Occupation - Title

Disable

Business Phone

Residence Phone

(843) 289-2042

Employer Name

Employer Address

City

State

South Carolina

## General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

4

Why would you like to serve?

I am a resident, and I would like to see some changes how the residents are treated.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

To work with the other commissioner to make the Housing authority a better place for the resident

# City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

Vamessa Murray

Email Address

vanessa.murray@coker.edu

Residential Address

✓ 713 c Oakland ave, Florence, South Carolina 29506

Mailing Address

713 c Oakland ave, Florence, South Carolina 29506

Your Occupation - Title

Weldon Community Unity Foundation

Business Phone

(843) 206-2572

Residence Phone

(843) 206-2572

Employer Name

Employer Address

713 APT C OAKLAND AV,e

City

Florence

State

South Carolina

## General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

Why would you like to serve?

I am a Resident of Housing Authority and would like to offer my experience in serving residents.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?

Yes

If so, please list:

Planning Commission

Have you formerly served on any Commissions/ Boards of the City/ County/ State?

Yes

If so, please list:

Housing Authority

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date:

Are you involved in any Community Activities?

Yes

If so, please list:

What are your goals and objectives if appointed to the Commission/Board?

As a resident of Housing Authority, I am able to offer insight and resources that are essential to all residents.

# City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

Dr. Michelle Barr

Email Address

michellebarr41@gmail.com

Residential Address

3328 Ballpark Rd, Effingham, South Carolina 29541

Mailing Address

3328 BALLPARK RD, Effingham, South Carolina 29541

Your Occupation - Title

Management

Business Phone

(843) 519-5200

Residence Phone

(843) 617-5848

Employer Name

Staybridge

Employer Address

150 Westpark Dr

City

Florence

State

South Carolina

## General Qualifications

Are you a resident of the City?

No

If so, how Long?

Why would you like to serve?

I want to put Love into Action. Galations 5:14 You shall love your neighbor as yourself. My main focus is to "reach" and "show" Godly Love to everyone. Improvement and community building.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date:

Are you involved in any Community Activities?

If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

Change is my number one force. It's time to look out for the people needs, it's time to put our words to work. Doing small things with Godly love is my main objectives.

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

Housing Authority

**Council District County**

District 1

Florence

**Your Name**

Brockington, Courtney

**Email Address**

c\_brock\_00@yahoo.com

✓ **Residential Address**

542 Third Loop Road Apt. E, Florence, South Carolina 29505

**Mailing Address**

3301 Bennett Drive, Florence, South Carolina 29506

**Your Occupation - Title**

Director of Perkins Program

**Business Phone**

(843) 661-8056

**Residence Phone**

(843) 617-9464

**Employer Name**

Florence-Darlington  
Technical College

**Employer Address**

**City**

Florence

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

39

**Why would you like to serve?**

I would like the opportunity to serve on the Housing Authority Board to assist with addressing some of the identified needs by using appropriate resources to maintain/upgrade/replace existing stock. I would like to assist with providing housing assistance to meet the housing needs throughout our jurisdiction through rental of public housing and housing choice vouchers. I would also like to collaborate with local partners to try to meet these identified needs. Being able to serve on the board will allow me to work with other board members to continue exploring opportunities to expand leveraging private or other public funds to create additional housing opportunities.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State?**

No

**If so, please list:**

n/a

**Have you formerly served on any Commissions/ Boards of the City/ County/ State?**

No

**If so, please list:**

n/a

**Are you currently in a position of responsibility with an organization or board Yes/No**

that has received or is seeking funding from the City of Florence?

No

If so, list the position and date:

n/a

Are you involved in any Community Activities?

Yes

If so, please list:

**What are your goals and objectives if appointed to the Commission/Board?**


Some goals and objectives if appointed to the Commission/Board:

1. Continue and/or provide staff training (professional development) to improve the quality of Assisted Housing.
2. Strengthen relations with the people we serve by increasing mutual accountability and by improving our ability to connect them to vital services in the community that will foster economic self-sufficiency and quality of life opportunities.
3. Expand our collaborative partnerships with county and citywide efforts to reduce families at risk of experiencing homelessness or at risk of losing housing
4. Create opportunities for residents and program participants through the coordination of homebuyer education, resources and activities that increase homeownership opportunities.

I certify that the information above is true and correct.

**Today's Date**

10/13/2022


 A handwritten signature in black ink, appearing to be 'A. B. Smith', written in a cursive style.

Information on this form will be considered public.

**Today's Date**

10/13/2022


 A handwritten signature in black ink, appearing to be 'A. B. Smith', written in a cursive style, similar to the one above.

# City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

Connie Covington

Email Address

connie\_covington2000@yahoo.com

✓ Residential Address

1155 Annelle Dr Florence SC 29505, Florence, South Carolina 29505

Mailing Address

1155 Annelle Dr Florence SC 29505, Florence, South Carolina 29505

Your Occupation - Title

State Government (SCDSS Retired 2016)

Business Phone

Residence Phone

(843) 992-3802

Employer Name

Employer Address

City

State

South Carolina

## General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

47

Why would you like to serve?

I have the desire to study, learn and interact with all to improve the Housing situation in Florence.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

I have always been in a position of helping others nearly all my life. I review the vacancies once a year and this year I decided to apply for Housing Authority due to the deteriorating and delapidating homes which have increased in some neighborhoods.



# City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

Dalphanie Gamble

Email Address

dalphaniegamblerealtor@gmail.com

Residential Address

1603 Bellevue Drive, Florence, South Carolina  
29501

Mailing Address

1603 Bellevue Drive, Florence, South Carolina  
29501

Your Occupation - Title

Realtor

Business Phone

Residence Phone

(843) 615-6375

Employer Name

Self Employed

Employer Address

2011 Second Loop Road  
Suite C

City

Florence

State

South Carolina

## General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

14

Why would you like to serve?

My desire to become a board member comes from my passion of helping and positively impacting others. I have worked as Paralegal over the past 14 years, as a local Realtor for past 6 years and I am currently finishing up my Bachelors of Psychology degree. I am a person of integrity and I know that the skills, knowledge and expertise that I possess will be an asset to the Board.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date:

Are you involved in any Community Activities?

If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

My goal as a board member will be to strengthen professional skills, collaborate with others and contribute to the organizations strategic direction.

**I certify that the information above is true and correct.**

**Today's Date**  
7/11/2023

A handwritten signature in black ink, appearing to be 'Dustin', written in a cursive style.

**Information on this form will be considered public.**

**Today's Date**  
7/11/2023

A handwritten signature in black ink, appearing to be 'W. J. ...', written in a cursive style.

# City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

Cassandra R. Jackson

Email Address

caseyjackson127@gmail.com

Residential Address

1772 Williamsburg Circle, Florence, South Carolina  
29506

Mailing Address

1772 Williamsburg Circle, Florence, South Carolina  
29506

Your Occupation - Title

Senior Accountant/Fiscal Analyst

Business Phone

(843) 664-2741

Residence Phone

(843) 615-6726

Employer Name

SCDDSN

Employer Address

714 National Cemetery Rd

City

Florence

State

South Carolina

## General Qualifications

Are you a resident of the City?

No

If so, how Long?

Why would you like to serve?

Having once lived in public housing, I would like to give back by using my education, knowledge and skills to help my community.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

County/ State?

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

City/ County/ State?

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

that has received or is seeking funding from the City of Florence?

Yes

If so, list the position and date:

Treasurer of WHSAA 2018 -  
current

Are you involved in any Community

Activities?

Yes

If so, please list:

Active member of Alpha Kappa Alpha, Inc., Order of Eastern Star, NCNW, WHSAA and various organizations that serve the Florence community as a whole.

What are your goals and objectives if appointed to the Commission/Board?

To help ensure the residents of Florence have safe, affordable, accessible and adequate public housing that would be beneficial to them becoming productive citizens of their community.

# City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

James, Anjennette Moses

Email Address

Qmoses@sc.rr.com

Residential Address

✓ 3670 West Pointe Dr, Florence, South Carolina  
29501

Mailing Address

3670 West Pointe Dr, Florence, South Carolina  
29501

Your Occupation - Title

Director of School Counseling

Business Phone

(803) 420-4010

Residence Phone

(843) 495-6811

Employer Name

Lee County School  
District

Employer Address

310 Roland St

City

Bishopville

State

South Carolina

## General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

1985

Why would you like to serve?

I was once a resident and used the housing authority system until I no longer needed them. I moved from subsidized housing to paying full rent in a house. My thoughts then lead me to gain the confidence to no longer want to pay rent but choose to own. I am still residing in the same home I purchased. I have been a home owner for 15 years. I want to model my example for others so they can gain the same confidence.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date: Are you involved in any Community Activities?

No

If so, please list:

Not directly. I have a great friend who is actively involved and I try

to support her in all of her endeavors involving the community.

**What are your goals and objectives if appointed to the Commission/Board?**

My goal is to listen, help, and advocate for the residence that are part of the Housing Authority system. If possible, I would like to help initiate some initiatives that can help those that have a desire to progress to homeownership. This can be in the form of Budget workshops, Explaining the importance of maintaining Good Credit, etc.

**I certify that the information above is true and correct.**

**Today's Date**

6/22/2023

*Anjennette Moses James*

**Information on this form will be considered public.**

**Today's Date**

6/22/2023

*Anjennette Moses James*

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

Housing Authority

**Council District County**

District 3

Florence

**Your Name**

Lance,Tatyana G

**Email Address**

lancetatyana@hotmail.com

**Residential Address**

3815 Ervin Thomas Rd, Effingham, South Carolina  
29541

**Mailing Address**

3815 Ervin Thomas Rd, Effingham, South Carolina  
29541

**Your Occupation - Title**

Early Intervention Specialist

**Business Phone**

(843) 667-9414

**Residence Phone**

(843) 687-5438

**Employer Name**

HopeHealth Inc

**Employer Address**

360 N Irby St

**City**

Florence

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

**Why would you like to serve?**

I will like to serve the citizens of Florence in this capacity because I can be a voice for the people. Through my professional experience, I have had the pleasure of meeting people who are housing authority tenants and hearing their compliments and concerns. By serving I will be able to make sure their voices are heard.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No**

No

**If so, list the position and date:**

**Are you involved in any Community Activities?**

Yes

**If so, please list:**

Junior League of  
Florence

**What are your goals and objectives if appointed to the Commission/Board?**

My goal if appointed is to use my educational and professional experience to help improve the quality of assisted housing and increase tenant's satisfaction. Also, help provide ways for self-sufficiency and create more ways to strengthen partnerships.

# City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 3

Florence

Your Name

Porter, Thomas

Email Address

Thomas@qcmassolutions.com

Residential Address ✓

525 Woodland Drive, Florence, South Carolina  
29501

Mailing Address

525 Woodland Drive, Florence, South Carolina  
29501

Your Occupation - Title

Business Phone

Residence Phone

(929) 615-9961

Employer Name

Employer Address

City

State

South Carolina

## General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

10

Why would you like to serve?

I am concerned with the quality of housing in our city. I want to make sure that we properly use our resources to maximize our efforts to provide adequate housing to the citizens that we serve.

Do you presently serve on any Commissions/ Boards of the City/ If so, please list:

County/ State?

No

Have you formerly served on any Commissions/ Boards of the If so, please list:

City/ County/ State?

No

Are you currently in a position of responsibility with an organization or board Yes/No

that has received or is seeking funding from the City of Florence?

No

If so, list the position and date:

Are you involved in any Community Activities?

If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

My goal is to learn the board's objectives and policies, and work within those guidelines to best serve our clients.

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

Housing Authority

**Council District County**

District 3

District 8

**Your Name**

Robinson Calvin E Jr

**Email Address**

pastorcerjr@gmail.com

**Residential Address**

✓ 1906 Brigadoone Ln, Florence, South Carolina  
29505

**Mailing Address**

1906 Brigadoone Ln, Florence, South Carolina  
29505

**Your Occupation - Title**

Pastor

**Business Phone**

(843) 662-2971

**Residence Phone**

(843) 407-7028

**Employer Name**

Trinity Baptist Church

**Employer Address**

124 W Darlington St

**City**

Florence

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

5

**Why would you like to serve?**

Finding affordable housing is a great concern in the Pee Dee and I would like to help those in need find suitable and affordable places to call home.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No**

No

**If so, list the position and date:**

**Are you involved in any Community Activities?**

Yes

**If so, please list:**

Board Member- Florence Chapter NAACP  
Board Member -Florence Boys and Girls Club  
Board Member- Helping Florence Flourish  
Board Member- My Brother's Keeper Shelter Ministry

**What are your goals and objectives if appointed to the Commission/Board?**



Without any inside knowledge of the goals and objectives of the current board I do not have information on the exact needs. However, if appointed, I will endeavor to help make the FHA one of the most effective and efficient boards in the state. I would utilize my skills and knowledge in contract negotiations, budgeting, and construction, coupled with my gifts in ministry to help the FHA reach higher heights in service to the Pee Dee.

**I certify that the information above is true and correct.**

**Today's Date**  
12/1/2022

A handwritten signature in black ink, appearing to be the initials 'LJR' in a cursive style.

**Information on this form will be considered public.**

**Today's Date**  
12/1/2022

A handwritten signature in black ink, appearing to be the initials 'LJR' in a cursive style.

# City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

Vereen, Wanda L

Email Address

wvereen@hofh.org

Residential Address

1011 S Hanover Road, Florence, South Carolina  
29501

Mailing Address

1011 S Hanover Road, Florence, South Carolina  
29501

Your Occupation - Title

VP Client Services

Business Phone

(843) 667-9000 x442

Residence Phone

(843) 245-0315

Employer Name

House of Hope of the  
Pee Dee

✓ Employer Address

1020 W Darlington Street

City

Florence

State

South Carolina

## General Qualifications

Are you a resident of the City?

No

If so, how Long?

Why would you like to serve?

I currently work in Florence County. I want to be a part of insuring affordable housing opportunities to those who meet the criteria.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

Yes

If so, list the position and date: Are you involved in any Community Activities? If so, please list:

No One Unsheltered (NOU) Board  
for 2 years

No

What are your goals and objectives if appointed to the Commission/Board?

I want to be a part of insuring affordable housing opportunities to those who meet the criteria.

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

Housing Authority

**Council District County**

District 3

Florence

**Your Name**

Willis, Glynn Furman

**Email Address**

gwillis@adamsoutdoor.com

**Residential Address**

✓ 1709 Damon Drive, Florence, South Carolina 29505

**Mailing Address**

1709 Damon Drive, Florence, South Carolina 29505

**Your Occupation - Title**

Realtor/Real Estate Manager

**Business Phone**

(843) 662-4514

**Residence Phone**

(843) 992-7500

**Employer Name**

Adams Outdoor  
Advertising

**Employer Address**

1385 Alice Drive

**City**

Florence

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

33

**Why would you like to serve?**

To continue to give back to the community through service to others.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State?**

Yes

**If so, please list:**

Florence Co. Planning  
Commission, Dist. 8

**Have you formerly served on any Commissions/ Boards of the City/ County/ State?**

Yes

**If so, please list:**

Flor. Co./Municipal Planning Com.,  
Flor. City Planning Com., Flor.  
Accommodations Advisory Com.,  
SC State Scenic Highways Com.,,  
SC State Disabilities Board of  
Florence Co.

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?** **Yes/No**

No

**If so, list the position and date:**

**Are you involved in any Community Activities?**

Yes

**If so, please list:**

Salvation Army Board,  
Camp Pee Dee Pride  
Board

**What are your goals and objectives if appointed to the Commission/Board?**

I desire to work with the board and the city to continue to focus on low income and affordable housing opportunities for the citizens of Florence and the Florence community.

## PARKS AND BEAUTIFICATION COMMISSION

### **I. NOMINATIONS:**

There are two (2) expired terms on the Parks and Beautification Commission.

### **II. MEMBERSHIP REQUIREMENTS**

All commission members are required to be residents of the city.

### **III. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilwoman Barnes
- Councilman McCall

### **IV. SEEKING REAPPOINTMENT:**

- Simon Lee
- Walter Sallenger

### **V. NEW APPLICANT(S):**

- Christopher Filyaw
- Paula Lintz
- Hughes Page

### **VI. ATTACHMENTS:**

- Letters of interest from current board members
- Applications received



FULL LIFE. FULL FORWARD.  
**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Simon Lee  
405 Charles Street  
Florence, SC 29506

Dear Mr. Lee,

Our records indicate that your term on the City of Florence Parks and Beautification Commission will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Parks and Beautification Commission or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Parks and Beautification Commission.

I do not want to be considered for reappointment to the Parks and Beautification Commission.

Signature Simon Lee



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**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Walter Sallenger  
316 Cherokee Rd.  
Florence, SC 29501

Dear Mr. Sallenger,

Our records indicate that your term on the City of Florence Parks and Beautification Commission will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Parks and Beautification Commission or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Parks and Beautification Commission.

I do not want to be considered for reappointment to the Parks and Beautification Commission.

Signature

5-15-23

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

Parks and Beautification Commission

**Council District County**

District 1

Florence

**Your Name**

Christopher Filyaw

**Email Address**

chrisrf1973@gmail.com

**Residential Address**

✓ 1840 E Sandhurst Dr, Florence, South Carolina  
29505

**Mailing Address**

1840 E Sandhurst Dr, Florence, South Carolina  
29505

**Your Occupation - Title**

**Business Phone**

(843) 601-4003

**Residence Phone**

(843) 601-4003

**Employer Name**

**Employer Address**

1840 E Sandhurst Dr

**City**

Florence

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

47

**Why would you like to serve?**

I would like to serve to make the Florence SC community a better place for future generations. I want to put my education to work, and gain experience.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:**

County/ State?

No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:**

City/ County/ State?

No

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No**

No

**If so, list the position and date: Are you involved in any Community Activities? If so, please list:**

Activities?

No

**What are your goals and objectives if appointed to the Commission/Board?**

If appointed, I will urge the city to "green the downtown area" I would like to submit the evidence-based research that shows that roof gardens, (green roofs) are healthy for the environment, and the people, and help to protect and restore pollinators that would otherwise become extinct (Example- honey bees.) I would also be interested in other areas of improvement with my science education and experience. I hold a BSc in Environmental Science. Focus: Conservation of Natural Resources. I also have a very good understanding of physics and also social psychology. (I can guide people to move in a certain direction.) I have ideas for the area that would greatly improve the livability and enjoyment of residents and visitors alike.

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

Parks and Beautification Commission

**Council District County**

District 1

Florence

**Your Name**

Paula Joan Lintz

**Email Address**

Lintzpj@gmail.com

**Residential Address**

✓ 1129 Took Place, Florence, South Carolina 29505

**Mailing Address**

1129 Took Place, Florence, South Carolina 29505

**Your Occupation - Title**

Retired

**Business Phone**

**Residence Phone**

(614) 207-9708

**Employer Name**

**Employer Address**

**City**

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

16

**Why would you like to serve?**

Parks and our trail system are an important part of what attracts new people and retirees to live in Florence. I would like very much to be a part of this process.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No**

No

**If so, list the position and date: Are you involved in any Community Activities? If so, please list:**

No

**What are your goals and objectives if appointed to the Commission/Board?**

Selfishly, I want to increase the paved rail trail system. Our running community is huge. We need to give them their space like we have the baseball, soccer and tennis communities. And paved walking/running paths are a great draw for all people.

I also want to work and learn more about our parks. This seems like a great opportunity.



# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

Parks and Beautification Commission

**Council District County**

District 1

Florence

**Your Name**

Page, William 'Hughes'

**Email Address**

hpage@peedeelandtrust.org

**Residential Address**

✓ 906 Scriven Drive, Florence, South Carolina 29501

**Mailing Address**

906 Scriven Drive, Florence, South Carolina 29501

**Your Occupation - Title**

Land Conservation Associate

**Business Phone**

(843) 667-3229

**Residence Phone**

(843) 601-1795

**Employer Name**

Pee Dee Land Trust

**Employer Address**

448 West Cheves Street

**City**

Florence

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

20

**Why would you like to serve?**

To contribute when needed in order to enhance our future within the Pee Dee.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No**

No

**If so, list the position and date: Are you involved in any Community Activities? If so, please list:**

No

**What are your goals and objectives if appointed to the Commission/Board?**

To learn what will benefit our community and to contribute when needed.

## AESTHETICS ADVISORY COMMITTEE

### **I. NOMINATIONS:**

There are two (2) expired terms on the Aesthetics Advisory Committee.

### **II. APPOINTMENT REQUIREMENTS:**

Members must reside or be employed within the city limits.

### **III. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilwoman NeSmith-Jackson
- Councilman Smith

### **IV. SEEKING REAPPOINTMENT:**

- James Hicks
- LaTisha Jackson

### **V. NEW APPLICANT(S):**

- Maureen Finger
- William Thompson

### **VI. ATTACHMENTS**

- Letters of interest from current serving members
- Applications received



FULL LIFE. FULL FORWARD.  
**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. James Hicks  
1710 Raven Dr.  
Florence, SC 29505

Dear Mr. Hicks,

Our records indicate that your term on the City of Florence Aesthetics Advisory Committee will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Aesthetics Advisory Committee or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

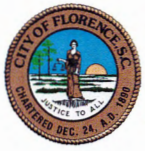
Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Aesthetics Advisory Committee.

I do not want to be considered for reappointment to the Aesthetics Advisory Committee.

Signature



FULL LIFE. FULL FORWARD.  
**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Ms. LaTisha Jackson  
709 Malloy Street  
Florence, SC 29506

Dear Ms. Jackson,

Our records indicate that your term on the City of Florence Aesthetics Advisory Committee will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Aesthetics Advisory Committee or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Aesthetics Advisory Committee.

I do not want to be considered for reappointment to the Aesthetics Advisory Committee.

Signature

# City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Aesthetics Advisory Committee

Council District County

District 1

Florence

Your Name

Maureen Finger

Email Address

memulholland@gmail.com

Residential Address

1325 Sewanee Avenue, Florence, South Carolina  
29501

Mailing Address

1325 Sewanee Avenue, Florence, South Carolina  
29501

Your Occupation - Title

Healthcare professional

Business Phone

Residence Phone

(518) 893-7292

Employer Name

Employer Address

City

State

South Carolina

## General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

9

Why would you like to serve?

I'm interested in contributing to Florence's parks and playground initiatives in some way! I'd love to support the growth and development of more programs for kids.

Do you presently serve on any Commissions/ Boards of the City/ If so, please list:

County/ State?

No

Have you formerly served on any Commissions/ Boards of the If so, please list:

City/ County/ State?

No

Are you currently in a position of responsibility with an organization or board Yes/No

that has received or is seeking funding from the City of Florence?

No

If so, list the position and date:

Are you involved in any Community Activities?

If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

I'd like to support Florence initiatives for family friendly events and playgrounds. I would be grateful for the opportunity to learn and help in any capacity. Thanks for the opportunity to apply!

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

Aesthetics Advisory Committee

**Council District** **County**

District 1

Florence

**Your Name**

Thompson William Levi

**Email Address**

nappyheadinc@gmail.com

**Residential Address**

3 Manigault Ct, Florence, South Carolina 29501

**Mailing Address**

3 Manigault Ct., Florence, South Carolina 29501

**Your Occupation - Title**

Professional Barber

**Business Phone**

(843) 615-4376

**Residence Phone**

(843) 615-4376

**Employer Name**

Thompson & Son Barber  
College

**Employer Address**

218 N Dargan St

**City**

Florence

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

No

**If so, how Long?**

**Why would you like to serve?**

I have a great vision.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State?** **If so, please list:**

No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State?** **If so, please list:**

No

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?** **Yes/No**

No

**If so, list the position and date:**

**Are you involved in any Community Activities?**

**If so, please list:**

No

**What are your goals and objectives if appointed to the Commission/Board?**

To keep the city looking beautiful!

## PUBLIC SAFETY CITIZEN'S REVIEW BOARD

### **I. NOMINATIONS:**

There is one (1) vacancy\* on the Public Safety Citizen's Review Board.

\* Marion McDowell has indicated that he would not like to be considered for reappointment.

### **II. APPOINTMENT REQUIREMENTS:**

- Must be a city resident
- At least 21 years of age

### **III. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Mayor Ervin

### **IV. NEW APPLICANT(S):**

There are currently no qualified applicants on file

### **V. ATTACHMENTS**

- Letters of interest from current serving members
- Applications received



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SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Marion McDowell  
1120 N. Elmgrove Av.  
Florence, SC 29506

Dear Mr. McDowell,

Our records indicate that your term on the City of Florence Public Safety Citizen's Review Board will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Public Safety Citizen's Review Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Public Safety Citizen's Review Board.

I do not want to be considered for reappointment to the Public Safety Citizen's Review Board.

Signature