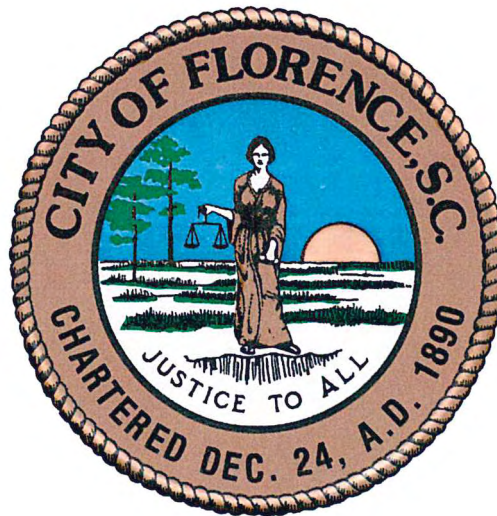


REGULAR MEETING
OF
FLORENCE CITY COUNCIL



COUNCIL CHAMBERS
324 W. EVANS STREET
FLORENCE, SOUTH CAROLINA

MONDAY
JUNE 12, 2017
1:00 P.M.

REGULAR MEETING OF FLORENCE CITY COUNCIL

MONDAY, JUNE 12, 2017 – 1:00 P.M.

CITY CENTER – COUNCIL CHAMBERS

324 WEST EVANS STREET

FLORENCE, SOUTH CAROLINA

I. CALL TO ORDER

II. INVOCATION

Pledge of Allegiance to the American Flag

III. APPROVAL OF MINUTES

April 17, 2017 – Special Meeting

May 8, 2017 – Regular Meeting

May 23, 2017 – Special Meeting

IV. HONORS AND RECOGNITIONS

SPECIAL RECOGNITION BY CHIEF ALLEN HEIDLER

Senior Officer Thomas Herman

Firefighter Riley Prosser

Officer Edward Sieban

SERVICE RECOGNITIONS

Shannon Tanner – 20 years – Fire

Joseph Prosser – 15 years – Fire

Bobby Nichols – 15 years – Fire

Jerome Britt – 15 – Utilities/Collection Operations

Cynthia Gordon – 10 years – Finance and Accounting

V. APPEARANCE BEFORE COUNCIL

- a. Mr. Wayne Jackson, Commander, Veterans Honor Guard**

VI. ORDINANCES IN POSITION

- a. Bill No. 2017-13 – Second Reading**
An Ordinance to amend the General Fund Budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2016 and ending June 30, 2017.
- b. Bill No. 2017-14 – Second Reading**
An Ordinance to declare 0.04 acres (1,781 square feet) of tax parcel 90091-01-011, as surplus and authorize the transfer of land to the South Carolina Department of Transportation for the purpose of bridge replacement on James Jones Avenue at Jeffries Creek.
- c. Bill No. 2017-15 – Second Reading**
An Ordinance to declare 0.34 acres (14,707 square feet) of tax parcel 90051-01-021 and 0.30 acres (12,924 square feet) of tax parcel 90051-01-017, as surplus and authorize the transfer of land to the South Carolina Department of Transportation for the purpose of bridge replacement on Edisto Drive at Jeffries Creek.
- d. Bill No. 2017-16 – Second Reading**
An Ordinance to raise revenue and adopt a budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2017, and ending June 30, 2018.

VII. INTRODUCTION OF ORDINANCES

- a. Bill No. 2017-17 – First Reading**
An Ordinance to amend the Planned Development District Ordinance 2015-05, said properties being specifically designated in the Florence County Tax Records as Tax Map Parcel 00099-01-052, 00099-01-100, and 00099-01-055.
- b. Bill No. 2017-18 – First Reading**
An Ordinance to annex the property located at 717 North Beaverdam Dr., said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 00984-01-046.

- c. **Bill No. 2017-19 – First Reading**
An Ordinance declaring as surplus and authorizing the conveyance of the following real estate parcels to Florence Downtown Development Corporation, Inc. for the purposes of grant reimbursement from the South Carolina Housing’s Neighborhood Initiative Program (NIP): 322 Gaillard Street, 406 West Vista Street, 817 West Sumter Street, 609 East Pine Street, 611 East Pine Street, 207 West Liberty Street, 303 Roughfork Street, and 406 Railroad Avenue; said properties being specifically designated in the Florence County Tax Records as Tax Map Parcels 90103-07-001; 90084-07-016; 90060-06-015; 90103-07-003; 90103-07-004; 90099-01-001; 90084-08-008; and 90088-03-027.

VIII. INTRODUCTION OF RESOLUTIONS

- a. **Resolution No. 2017-10**
A Resolution authorizing the City Manager to complete, and the Mayor to execute and submit an application to the South Carolina Water Quality Revolving Fund Authority (“SRF”) for a low interest loan from the Water Pollution Control Revolving Loan Fund in an amount of approximately \$4.5 million to finance the second phase of improvements and repairs to the Timmons ville Sewer System.
- b. **Resolution No. 2017-11**
A Resolution to name the new gymnasium located on Barnes Street for Florence sports legend Pearl Frances Moore.

IX. REPORT TO COUNCIL

- a. **Appointments to Boards & Commissions**

X. ADJOURN

**SPECIAL MEETING OF FLORENCE CITY COUNCIL
MONDAY, APRIL 17, 2017 – 3:00 P.M.
CHAMBER OF COMMERCE COMMUNITY ROOM
100 WEST EVANS STREET
FLORENCE, SOUTH CAROLINA**

MEMBERS PRESENT: Mayor Wukela called the special City Council meeting to order at 3:05 p.m. with the following members present: Mayor Pro tem Buddy Brand; Councilwoman Teresa Ervin; Councilwoman Octavia Williams-Blake; Councilman Glynn Willis and Councilwoman Pat Gibson-Hye Moore.

Councilman George Jebaily arrived at 3:10 p.m.

ALSO PRESENT: Mr. Drew Griffin, City Manager; Mrs. Dianne M. Rowan, Municipal Clerk; Mr. James W. Peterson, Jr., City Attorney; Chief Allen Heidler, Florence Police Department; Mr. Scotty Davis, Director of Community Services; Mr. Thomas Chandler, Director of Finance; Mr. Ray Reich, Downtown Development Manager; Mr. Chuck Pope, Director of Public Works; Mr. Michael Hemingway, Director of Utilities; Chief Randy Osterman, Florence Fire Department; Mr. Forrest Whittington, Interim Director of Planning, Research and Development; Mr. Jerry Dudley, and Mr. Clint Moore, Development Manager.

A notice of the meeting was sent to the media and individuals requesting a copy of the agenda, informing them of the date, time and location of this special city council meeting.

MEDIA PRESENT: Joshua Lloyd of the Morning News was present for the meeting.

INVOCATION

Councilwoman Ervin provided the invocation for the meeting. The Pledge of Allegiance to the American Flag followed the invocation.

ORDINANCE IN POSITION

BILL NO. 2017-10 – SECOND READING

AN ORDINANCE AUTHORIZING THE CONVEYANCE OF THE REAL ESTATE KNOWN AS TAX PARCEL 90070-01-001 (THE FORMER YOUNG PECAN PROPERTY) DESCRIBED MORE FULLY ON EXHIBIT “A” ATTACHED TO THE ORDINANCE, SAID PROPERTY TO BE UTILIZED PURSUANT TO THE TERMS AND CONDITIONS SET OUT IN THE CONDITIONAL GRANT APPROVED IN RESOLUTION NO. 2017-06.

An Ordinance authorizing the conveyance of the real estate known as Tax Parcel 90070-01-001 (the former Young Pecan Property) described more fully on Exhibit “A” attached to the Ordinance, said property to be utilized pursuant to the terms and conditions set out in the Conditional Grant approved in Resolution No. 2017-06 was adopted on second reading.

Councilwoman Pat Gibson-Hye Moore made a motion to adopt Bill No. 2017-10 on second reading. Councilwoman Ervin seconded the motion.

Council voted unanimously to adopt Bill No. 2017-10 on second reading.

BUDGET AND PLANNING WORK SESSION

Mr. Drew Griffin, City Manager stated that within the Florence Community, there is new subdivision growth that will present challenges relative to utilities, sanitation, policing and fire. Also it will have some political challenges.

- Concepts to think about:
- Direction of Residential Growth
 - Direction of Commercial Growth
 - Impacts Related to:
 - Extension of Water & Sewer Infrastructure
 - Sanitation Services
 - Fire Services
 - Police Services
 - Recreation
 - Streets & Stormwater

These concepts will be talked about from an operational perspective. Even though the FY 2017-18 budget has been balanced, it does not mean that in a few years there may be discussions regarding operational costs that may well exceed \$2 million dollars. That is simply because of growth and expectations of growth and there will be some development. The net cost may not be \$2 million but it will be pretty impactful on our community.

- The bullet points for today:
- Water/Sewer Utilities Update
 - General Fund Budget Trends
 - Annexation and Growth
 - Annexation and Fire Department Facilities and Equipment
 - Annexation and Police Districts
 - L.O.S.T. – County/Municipal Revenue Fund Proceeds
 - Parks and Recreation Maintenance and Capital Facilities
 - Road and Street Maintenance Issues
 - Sanitation Equipment Replacement
 - Neighborhood Revitalization Update
 - Art Trail Gallery Update
 - Discussion and Questions

All of these impact the city in some way.

WATER AND SEWER UTILITIES UPDATE

Mr. Michael Hemingway, Director of Utilities gave an update on the Timmons ville Consent Decree that Council authorized to allow assistance for the Timmons ville community and Honda to maintain its infrastructure. This is a category listing of the different components of the Consent Decree as agreed to with EPA and SC DHEC.

Project	Status
Repair & Rehab of WWTP Sand Filters	Completed
Short-Term WWTP Holding Pond Management	Completed
Repair Existing Collapsed Sewers	Completed
Repair Pump Stations	Completed
Comprehensive Performance Evaluation and Comprehensive Correction Plan	Submittal Completed – work in progress
Operation and Maintenance Program	Submittal Completed – work in progress
Whole Effluent Toxicity	Completed
Local Limits Headworks Analysis & Evaluation	Completed
Safe Drinking Water Corrective Action Plan	Submittal Completed – work in progress

The majority of the tasks have been completed however; there are three pending areas that are still in the process. The programs have been submitted and approved and staff is waiting for DHEC and EPA to approve the construction components on those particular projects. These projects will be going out for bid as soon as they are approved.

Mr. Griffin added that the Timmons ville system was in collapse when the City took it over. It has been brought forward and it is now meeting all of EPA and SC DHEC’s requirements.

On revenue projection, staff guessed based on numbers and those estimates are working out well with the new flex-net radio system that allows the Utility Finance Manager to read all the accounts in Timmons ville from his desk. This system gives him the ability to show customers their actual billings if there are any questions. This has been critical to the success on customer service for the customers in Timmons ville.

The original budget that Council approved was an estimate of \$12.5 million. At that time staff did not know the level and scope of work that was going to be necessary in Timmons ville. Because of AECOM’s component part, the city was able to secure other grant funding that does not have to be repaid. That budget was increased to \$15 million in December 2015. Out of pocket funds have gone down and the grant funds (free money) have increased.

It is projected that the Comprehensive Performance Evaluation and the Comprehensive Correction Plan will be completed by September, 2017. The Safe Drinking Water Corrective Action Plan is projected to be completed by August, 2018. The Operation and Maintenance Program work is projected also to be completed in August of 2018. Presently, the Consent Decree is project to close out November 26, 2018.

Summary of Funding Plan

- ▶ August 2014 City Council approves to move forward with operations and maintenance of the Timmonsville Water and Sewer Utilities with a \$12.5 million initial budget
 - ▶ Budget amended to \$15 million in December 2015 with the increase resulting from grant funding
 - ▶ Comprehensive Performance Evaluation and Comprehensive Correction Plan work is projected to be completed September 2017
 - ▶ Safe Drinking Water Corrective Action Plan work is projected to be completed August 2018
 - ▶ Operation and Maintenance Program work is projected to be completed August 2018
 - ▶ Consent Decree is presently projected to close out November 26, 2018
- Note: Projected revenues are in line with original estimates and it is anticipated that annual costs will be slightly less than revenues.

New Lead and Copper Rules

- ▶ Due to concerns arising from Flint, MI, SCDHEC proposed new rules related to Lead and Copper to become effective 2020
 - ▶ 1991 SCDHEC required testing for lead and set a maximum level of contamination at 15 parts per billion (PPB)
 - ▶ The highest level ever recorded by the City is 7.9 PPB – most years the City records a non-detect under SCDHEC rules.
- ▶ Proposed Rule Changes
 - ▶ Reduction of maximum level of contamination from 15 PPB to 10 PPB in 2020 and to 5 PPB in 2026.
 - ▶ To increase testing as early as 2018 in all schools and day care facilities.
 - ▶ To meet the above levels, additional filtering of the water system may be required.
 - ▶ The City currently operates 13 ground water treatment plants. The net effect may be that the City would increase the filter media replacement schedule from once every seven years to every three years. The estimated cost will increase by \$2 million every three years.

Mr. Griffin reported that due to the concerns regarding Flint, MI each state has looked at how to make sure this situation does not occur locally. The new rules being proposed related to lead and copper will become effective 2020.

Mr. Hemingway reviewed what the new rules would mean for the City of Florence. Presently the maximum level of contamination is 15 parts per billion (PPB). The highest level ever recorded in the City of Florence was 7.9 PPB. With the new rules that are being proposed, the maximum level allowed will drop from 15 PPB to 10 PPB in 2020 and to 5 PPB in 2026. The City will need to implement some changes to ensure that the City is compliant with the new proposed levels. By 2018, the City will be required to begin testing the water in all schools and day care facilities, within the city's water system and Timmonsville, on a yearly basis. This will be in addition to the presently 20 mandated sites within the utility system (houses built before 1986) that the city currently must test.

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Proposed Projects – Jeffries Creek Sewer Interceptor

- ▶ During 2015 the City completed flow monitoring and hydraulic analysis of Jeffries Creek.
- ▶ Limited capacity for future growth and expansion exists within the present interceptor.
- ▶ Relocation of the existing interceptor will create a major environmental and quality of life impact if the upgrade is to occur in place.
- ▶ A phased project, estimated at a construction cost of \$30 million, completed over a period of five to ten years would resolve capacity issues within the Jeffries Creek interceptor sewer lines.

Mr. Hemingway stated that the Jeffries Creek Sewer Interceptor serves the oldest section of the city, coming through Cherokee Road out to west Florence on Highway 76. This is the area where the City has the most issues with heavy rainfall from inflow and infiltration. There is also limited capacity for future growth and expansion within the present interceptor. Staff is proposing a phased project to be completed over a five year period at an estimated cost of \$30 million. Due to beaver activity within the creek, the water level has been increased 2-3 feet causing manholes to be underwater with the least amount of rainfall. The proposal is to move the sewer out of Jeffries Creek up to higher ground to resolve this issue. Moving the sewer line will also regain some of the capacity that has been lost to infiltration and inflow into the collection system. In a few years, staff will probably propose this project and it will probably be proposed in stages as it is a \$30 million project. In addition, this project is necessary as the regulatory agencies will not continue to tolerate the infiltration and inflow of the system.

General Fund Budget Trends

General Fund Budget Comparison by Year

Fiscal Year	Original Budget	% Change
2013	\$29,200,000	NA
2014	\$29,470,000	0.92%
2015	\$31,400,000	6.55% ^a
2016	\$32,120,000	2.29%
2017	\$33,330,000	3.77% ^b
2018 [*]	\$34,440,000	3.33% ^c
	Average Change	3.37%

^{*}2018 Recommended

^a FY 2015 includes an additional \$1 million in funds collected from 50% of the Municipal Revenue portion of the Local Option Sales Tax for the FMU Health Sciences facility and neighborhood redevelopment are included in the annual budget. This funding source began in FY 2014 but was included in the FY 2014 budget as an amendment to the original 2014 budget.

^b Amount includes an operational millage increase of 3.7 mills

^c Amount includes an operational millage increase of .8 mills

Generally speaking, the above chart shows some increases in the budget and some positive revenue growth within the City.

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General Fund Property Tax/LOST Collection
Comparison by Year

Fiscal Year	Collections	% Change
2013	\$8,470,775	4.39%
2014	\$8,603,212	1.56%
2015	\$8,742,597	1.62%
2016	\$9,034,380	3.34%
2017*	\$9,720,000	7.59% ^a
2018*	\$10,051,000	3.4% ^b
Average Change		3.65%

* 2017 Projected

* 2018 Budgeted

^a Amount includes an operational millage increase of 3.7 mills

^b Amount includes an operational millage increase of .8 mills

This chart shows from a standpoint of General Fund budgeting and property tax, including local option sales tax, that the City is starting to see growth as it occurred pre-recession.

General Fund Business License Collection
Comparison by Year

Fiscal Year	Collections	% Change
2013	\$7,394,577	6.14%
2014	\$7,798,790	5.47%
2015	\$7,838,305	0.51%
2016	\$8,185,112	4.42%
2017*	\$8,623,000	5.35%
2018*	\$8,930,000	3.56%
Average Change		4.24%

* 2017 Projected

* 2018 Budgeted

Business License collections is also showing positive growth.

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General Fund Compensation & Benefits Comparison by Year

As shown below, compensation and benefits were relatively static between FY 2013 and 2016 based on the City’s use of COLAs only in FY 13, 14 & 15 and merit only in FY 2016. Beginning in FY 2017, and incorporated into FY 2018, both COLA and merits are included. Also, beginning in FY 2017 payment of overtime was re-established as part of compensation instead of the exclusive use of compensatory time.

Fiscal Year	Compensation & Benefits Total	% Change
2013	\$19,342,094	NA
2014	\$19,675,934	1.73%
2015	\$19,764,246	0.45%
2016	\$19,887,777	0.63%
2017*	\$21,020,907	5.33% ^a
2018*	\$22,680,420	6.55% ^a

* 2017 Projected
* 2018 Budgeted

^a Percent change with Building Permits Department is 4.70% in FY 17 & 7.89% in FY 18

Mr. Griffin stated that one of the biggest impacts in the General Fund Budget is compensation. Compensation grew in 2017 because a small cost of living increase was created and merit increases were restored. This year staff will look at adding back four positions (three in police and one in public works) that were placed on hold during the recession. Also, payment of overtime was re-established as part of compensation instead of awarding compensatory time. There is also an increase in the employee and employer’s contributions to the state retirement system.

ANNEXATION AND GROWTH

Mr. Griffin reviewed the maps showing the potential growth of the city and stated the real growth will occur in the west area of Florence.

Council had a very lengthy discussion regarding annexations. Issues discussed were residents not understanding the benefits of annexing into the city; the donut holes that are located within District 1 and District 2 and the ongoing issues in these two districts; having city departments implement a plan to reach out to the homeowners or the property owners to encourage them to annex; addressing the obstacles that prevent annexation; making a concerted effort to get people to annex; and what can and can not be done in order for property to be annexed into the City. Councilwoman Ervin expressed her concerns regarding Sumter Street not having sewer service and what needs to occur so those residents will have this service available to them. In addition, Councilwoman Moore would like for staff to go into the neighborhoods and talk with the community, giving them the facts and offering solutions, to the annexation issues.

Mr. Griffin stated that individual annexations are addressed on a regular basis. A long standing policy of the city is that annexations must meet a feasibility cost analysis and be contiguous to be approved. In some of the areas discussed it is not feasible to annex even though it appears it would be.

BREAK: Council recessed for a break from 4:44 p.m. until 5:00 p.m.

Planning As We Grow

- ▶ Potential Action Based on Growth
 - ▶ Relocation of Ben Dozier Fire Station to Hoffmeyer Road Area
 - ▶ Utilizing existing equipment and manpower
 - ▶ Additional Fire Station – W. Palmetto/Ebenezer Road
 - ▶ Requires additional equipment and manpower
- ▶ Establishment of a seventh Police District

Monitoring and Evaluating City Growth

- ▶ Planning to Ensure
 - ▶ Efficient Use of Fire Department Resources
 - ▶ Effective Fire Department Response
 - ▶ 5 Minutes/90% of the Time
 - ▶ Maintain ISO Class I Rating
- ▶ Long Term Planning
 - ▶ 2 – 10 Years

Mr. Griffin stated that obviously with growth, the City will need to do some kind of planning and one of the biggest impacts relative to growth is fire protection. It is believed that annexation will occur to the west and because the City has good coverage in the existing developed areas of the municipal limits, there are probably two options that the City will face. One is the relocation of the Ben Dozier Fire Station and the second option is the construction of an additional fire station in order for the fire department to maintain the City's current ISO rating of Class I. More than likely as the City grows there will be the need to create other policing districts. The goals of the fire department are: Efficient Use of Fire Department Resources; Effective Fire Department Response (5 minutes/90% of the time); Maintain ISO Class I Rating; and plan within a 2-10 year period.

Chief Randy Osterman reviewed the current locations of the fire stations and the coverage area within the goals previously stated. Chief Osterman stated that presently, for the most part, with the exception of the western end, the city is pretty well covered within the 3.5 mile response zone, which roughly equates into a 5 minute response. Chief Osterman added they would like to relocate the Ben Dozier Fire Station to Hoffmeyer Road somewhere between Jody Road and I-95. The new fire station would ideally be located on Ebenezer Road between Pineneedles Road and Palmetto Street (possibly near the new Soccer Complex). The relocation of the existing fire station and the construction of a new fire station depend on the growth of the city and any future annexations.

ANNEXATION AND FIRE DEPARTMENT FACILITIES AND EQUIPMENT

Estimated Associated Costs

- ▶ Fire Station Relocation (Ben Dozier #4)
 - ▶ Construction - \$ 2 Million
- ▶ Additional Fire Station
 - ▶ Construction - \$2 Million
 - ▶ Apparatus and Equipment - \$750,000
 - ▶ Personnel Costs – 12 additional employees
 - ▶ \$627,903 annually

Note 1: 2010 G.O. Bond that financed Fire Station 5 and equipment will mature in 2025

Note 2: Recommend refinancing bond issue for two future fire stations and equipment in approximately 5 years.

Chief Osterman stated the last time the city bought significant replacement fire trucks was in 2010 when 2 pumpers and a ladder truck were replaced. This year's budget includes the borrowing of \$1.35 million to replace two pumpers that are now 13 years old and a small rescue truck that is 15 years old. The plan is to purchase two new pumpers, take the two 13 year old trucks and make them reserve trucks; replacing the two 26 year old trucks that are in reserve at present. Without adding existing fire stations, this action should get the city through the next seven years as relates to trucks.

Fire Apparatus Replacement Funding

- ▶ The last significant Fire equipment/apparatus replacement was completed in 2010 when 2 replacement pumper trucks, one replacement ladder truck, and one used service truck were purchased for approximately \$1.8 million
- ▶ The equipment in 2010 was funded as part of a General Obligation bond issue that funded a variety of projects.
- ▶ The FY 2017-18 budget includes the purchase of two (2) replacement pumpers and a replacement service truck. The total estimated cost of this equipment is \$1.35 million.
- ▶ It is anticipated that funding for the equipment to be purchased in FY 2017-18 will be through a seven-year lease-purchase arrangement.
- ▶ The first of seven annual debt service payments has been included in the FY 2017-18 budget in the amount of \$200,000.
- ▶ Barring any unforeseen need for earlier equipment replacement needs for existing stations, the next scheduled significant Fire equipment replacement would be no sooner than 2024. At that time, two pumper trucks (and possibly a ladder truck) will be scheduled for replacement.
- ▶ The construction of future Fire stations will require the acquisition of additional Fire apparatus for one station only.

ANNEXATION AND POLICE DISTRICTS

As the city grows you must look at additional policing simply because of area expansion. Annexation increases area patrol responsibilities for the police department and it may eventually adversely affect response time. As the areas of responsibility increase over the next 5 to 10 years, significant changes will need to be made.

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The daily operations of the police department presently include 6 geographic police districts for timely response to call for service. Increased annexation will require additional police districts for better coverage and to maintain acceptable response times.

Chief Allen Heidler reminded Council that a couple of years ago there were discussions regarding the return to centralized police operations with zoned districts. The department had been operating under a decentralized concept where there were actually two police departments that were operating not in unison with each other. Recentralizing the department allowed for a few more officers to be placed back on the street. In so doing the districts were slightly redrawn. The department has done very well with annexations and dealing with incorporating the annexed areas into all of these districts. One of the things being looked at is trying to keep the response time to a six minute level. This is the standard that the department has used for a number of years. When the department was decentralized the response time was climbing up toward 7 minutes (6 minutes and 49 seconds). A new assessment with Central Communications on the response time has been completed and it is right at the 6 minute level. Looking ahead at future annexations, it will be necessary to redraw the districts in order to maintain the 6 minute concept.

Mr. Griffin added that as we add the seventh or eighth police district that is obviously adding employees. As the area expands that pushes the concept of new districts, not just the number of people being served but it goes back to the Chief being able to create districts where they can get to somebody in the six minute window. Potential reoccurring costs are close to \$500,000; one time cost of approximately \$144,000. That represents 8 officers, 2 shifts, basic personnel equipment for 8 officers \$96,000, vehicles \$240,000 and cameras and computers \$48,000.

Annexation Challenges for the Police Department

- ▶ Adding a seventh and eighth police district to each shift

- ▶ Redrawing police district lines – budget impact follows:
 - ▶ Additional 8 officers - $\$52,430 \times 8 = \$419,440$
 - ▶ Basic personnel equipment (8 officers): $\$12,000 \times 8 = \$96,000$
 - ▶ Vehicles, cameras & computers (8 officers):
 $\$30,000 \times 8 = \$240,000$ vehicles (leased);
 $\$6,000 \times 8 = \$48,000$ cameras and computers

- ▶ Budget impact: Recurring: \$478,350
One-time: \$144,000

LOCAL OPTION SALES TAX
USE OF 50% OF COUNTY/MUNICIPAL REVENUE FUND PROCEEDS

Mr. Griffin stated with regard to the Local Option Sales Tax, a fund from the County/Municipal Revenue Fund proceeds was created that redirected 50% of the 29% money for designated project funding while continuing to provide a credit against property taxes for the remaining 50% of the LOST County/Municipal Revenue Fund. This change was intended to generate \$1 million per year over a 6-year period. Those funds were earmarked as follows: 1) First three years (FY 14, 15, & 16) to generate \$3 million for funding to facilitate the location of the FMU Health and Sciences School in downtown; 2) Second three years (FY 17, 18 & 19) to generate \$3 million for neighborhood redevelopment in blighted

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and struggling neighborhoods. Since 2014, the City has realized in excess of \$1 million per year. In the first three years, the funds in excess of \$1 million per year were dedicated for Neighborhood Redevelopment use. It is important to note, this collection rate has resulted in full funding of the \$6 million commitment to be completed in 2018.

Use of LOST County/Municipal Revenue Fund Proceeds

- ▶ In July 2013 City Council adopted Ordinance No. 2013-17 to provide for a change in the amount of credit given toward property taxes from the funds collected through the Local Option Sales Tax (LOST).
- ▶ By state law, 71% of the revenues raised by LOST must be utilized to credit or offset property taxes owed. These revenues represent the Property Tax Credit Fund.
- ▶ The remaining 29% of the revenues raised by LOST constitute the County/Municipal Revenue Fund.
- ▶ The Ordinance approved the use of 50% of the 29% monies for designated project funding while continuing to provide a credit against property taxes for the remaining 50% of the LOST County/Municipal Revenue Fund. As such, the City continues to provide credit against property taxes for exceeding the property tax credit required by state law.
- ▶ This change was intended to generate approximately \$1 million per year over a 6-year period for a total of \$6 million. Those funds were earmarked as follows:
 - ▶ First three years (FY 14, 15, & 16) to generate \$3 million for funding to facilitate the location of the FMU Health and Sciences School in downtown.
 - ▶ Second 3 years (FY 17, 18 & 19) to generate \$3 million for neighborhood redevelopment in blighted and struggling neighborhoods.
- ▶ Since 2014, the City has realized in excess of \$1 million each year. In the first three years, the funds in excess of \$1 million per year were dedicated for Neighborhood Redevelopment use.
- ▶ This collection rate has resulted in full funding of the \$6 million to be completed in FY 2018.

Summary of \$6 Million Funding By Year

A. FMU Health Sciences Facility Funding

Collected in FY 2014	\$	1,264,000	
Collected in FY 2015		1,227,000	
Collected in FY 2016		<u>1,440,000</u>	
Total Collected in FY 2014 through FY 2016	\$		3,931,000
Total Provided for FMU Health Sciences Facilities	\$		<u>3,000,000</u>

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B. Neighborhood Redevelopment Funding

Carryforward for Neighborhood Redevelopment		\$	931,000
Estimated Collections for Neighborhoods in FY 2017	\$	1,400,000	
Estimated Collections Needed for Neighborhoods in FY 2018		<u>669,000</u>	
Total Collections for Neighborhoods in FY 2017 and FY 2018		\$	<u>2,069,000</u>
 Total To Be Provided for Neighborhood Redevelopment		 \$	 <u>3,000,000</u>

A decision that council will make in the near term, not associated with this budget, is how to move forward with the application of this funding. It is city staff's recommendation that the following deferred maintenance and capital needs within recreation be considered.

Staff would propose approximately \$2 million be allocated to existing facilities repair and maintenance and approximately \$1.9 million for the repair or construction of two community centers. There is an option to purchase additional land next to the Tennis Complex which staff would recommend that the City purchase (\$1.3 million). It could be set up for future recreation facilities or other uses that Council has had discussions regarding. Another recommendation is sports facilities redevelopment or development improvements like track or baseball facility for \$3.2 million. Trail connections are always important to this community and push the City forward in a certain way (\$400,000). And then staff recommends setting some money aside for contingency (\$400,000). These recommendations create about \$9.2 million worth of investments. The money would be borrowed for 11 years and could be made available to use within a relatively short period of time, if Council approves. This would also free up about \$400,000 for those reoccurring costs that have been discussed.

PARKS AND RECREATION MAINTENANCE AND CAPITAL FACILITIES

**Consideration for Continued Use of
50% of County/Municipal Revenue Fund Proceeds**

The following is a list of Recreation and Athletic projects for Council consideration that may be funded through a bond issue with debt service paid using proceeds from the LOST County/Municipal Revenue Fund.

Expenditure	Cost
Maintenance/Repairs to Recreation Facilities	\$ 2,000,000
Two Community Centers	1,900,000
Land Purchase (Clemson Property)	1,300,000
Sports Facilities Improvement/Development	3,200,000
Trail Connections	400,000
Contingency	<u>400,000</u>
TOTAL	\$ 9,200,000

Annual debt service for the bond issue would be approximately \$1 million for eleven years. The funds remaining from approximately \$1.4 anticipated to be collected from the LOST County/Municipal Revenue Fund would be approximately \$400,000. These funds could be used annually for Neighborhood Redevelopment, expanded recreation facility operations.

ROAD AND STREET MAINTENANCE ISSUES

Road and Street Maintenance

Street and sidewalk construction and maintenance within the State and at the local level is a somewhat complex issue:

City of Florence

- ▶ Funds 1 asphalt truck and Crew (2 man crew) for street repairs on streets within the City of Florence
- ▶ Funds a Rights-of-Way Crew (2 man crew) that repairs edge of R-O-W issues within the City of Florence which may also include minor sidewalk repair

The City through the General Fund, does not fund capital (large cost) related street/sidewalk repair projects. These type projects have always been referred to the Florence Area Transportation Committee. This citizen's committee is appointed by the local state legislative delegation and receives an allocation of funding through the State for street maintenance within Florence County. The Committee does receive requests for projects directly from neighborhood groups. The City is not a member of this Committee but as mentioned above may submit requests for specific projects. The Committee does give priority to state owned streets within the County.

The City receives no appropriation from the State (from the gasoline excise tax) for street maintenance and/or repair. In addition, Florence County collects a \$30.00 road maintenance fee per vehicle for the maintenance of roads and bridges in the County – these funds are expended in a manner approved by Florence County Council.

Mr. Griffin stated that road and maintenance issues remain an important concern for the City. The City has one asphalt truck with a crew of two men and a right-of-way maintenance crew dedicated for street repairs on streets within the City of Florence. The cost of this crew is about \$400,000 per year. This crew deals with right-of-way issues and potholes.

City Road Maintenance

Current:

- ▶ Approximately \$2,000,000 allocated annually to Florence County Transportation Committee. Derived from the C-Fund allocation through SC DOT (\$0.0266 per gallon tax - \$69,000,000 for all 46 counties).
- ▶ SC DOT District Office also receives an allocation for road maintenance for state maintained highways.

The Florence Area Transportation Committee receives approximately \$2,000,000 to deal with resurfacing of road issues in Florence. The City receives no appropriation from the gas tax to direct it toward road maintenance. Also, the City has very limited options to raise money for road maintenance. The City has over 100 miles of city owned roads and is responsible for the repair and maintenance of these roads.

Why SC Primary Roads Have Crumbled Even as DOT Got More Money⁽¹⁾

- ▶ Some revenues sent to DOT are diverted or spent on expenses mandated by lawmakers
- ▶ How SC roads compare with those in other states
- ▶ Some roads-funding criticism aimed at Infrastructure Bank
- ▶ How SC came to own so many roads

⁽¹⁾Source: greenvilleonline.com

The above information tells how South Carolina primary roads have crumbled even as SC DOT received money. It gives a basis of information to be able to respond to questions regarding road maintenance and the direction that the state and the legislative body are moving toward.

Florence County Road System Maintenance Fee

Vehicles assessed within Florence County for 2016 – 105,000

Vehicles taxed within City of Florence for 2016 – 33,900

Revenue generated @ \$30 per vehicle: \$3,150,000

City vehicle revenue generated @ \$30 per vehicle: \$1,017,000

A City Road Maintenance Fee Based on 33,900 registered vehicles would generate revenue as follows:

Per Vehicle Rate	Revenue
\$10.00	\$339,000
\$15.00	\$508,500
\$20.00	\$678,000
\$30.00	\$1,017,000

If the City decided to work in concert with the Florence County Transportation Committee for a particular road project by matching funds, to raise money to do that, it would require the implementation of a city road maintenance fee. The County currently has a \$30.00 road maintenance fee that is used for County Public Works and infrastructure funding for the various districts. City residents would pay \$60.00 with the addition of a \$30.00 city road maintenance fee (\$30.00 for city and \$30.00 for county). This money would go into a special designated fund managed by the City. The only other option is to deal with the issue at the state level. If they redirect funding, then that money should come back to the City. At present, the SC DOT makes no repairs on a city-owned road. The cost to resurface a mile of road is about \$400,000. Mr. Griffin stated that the 100 miles of road located in the City can not be maintained, to the expectation of our citizens, with no dedicated funding. The only answer to this issue is to have a portion of the gas tax redirected to local entities.

Road Maintenance Fee Issues For Consideration

- ▶ Implementation of a Road Maintenance Fee would constitute the imposition of a new local fee.
- ▶ Certain requirements on the imposition of local fees are mandated pursuant to SC Code § 6-1-330. This section provides, among other requirements, that any new local fee imposed must:
 - ▶ be approved by ordinance by a positive majority of City Council,
 - ▶ be approved only after public notice is provided of the fee being considered, and
 - ▶ be approved only after a public hearing is held pertaining to the new fee.
- ▶ SC Code § 6-1-330 requires that revenues from the new local fee must be used specifically for the purpose which the fee was paid.
- ▶ A City of Florence Road Maintenance Fee would be most appropriately structured and collected in the same manner as the Florence County Road Maintenance Fee.
 - ▶ As such, the City would need to request that Florence County collect the fee along with the City's vehicle property taxes that are collected by the County. Remittance from the County to the City would be on a monthly basis
 - ▶ If the County agrees to collect the fee for the City, certain computer programming would need to be performed by the County, the cost of which would be borne by the City.
- ▶ By state law, vehicle taxes are collected on a calendar year basis. Therefore, no fees would be collected until January 2018.
- ▶ The City of Aiken, SC adopted a Road Maintenance Fee for the purpose of streets and roads improvements within the city limits in June 2016. Aiken County collects the fee on behalf of the City of Aiken. The City began collecting the fee in January 2017.
- ▶ The City of Laurens, SC also has a Road Maintenance Fee which is collected by Laurens County on behalf of the City of Laurens.

An option for funding city road repairs and maintenance is to add a City of Florence Road Maintenance Fee. If the City decided to impose a fee there are certain requirements on the imposition of the fees mandated under SC Code § 6-1-330. In addition, this section requires that revenues from the fee must be used specifically for the purpose for which the fee was paid. It would be necessary for the City to request that Florence County collect the fee along with the City's vehicle property taxes that are currently collected by the County.

SANITATION EQUIPMENT REPLACEMENT

Capital Equipment Replacement Funding

The City's long-term policy for funding much of the capital equipment in the General Fund has been through the use of fiscal year-end savings/reserves to lessen the budgetary impact that capital equipment needs have on annual budgets.

However, large capital purchases (specifically, sanitation equipment and fire apparatus) require special budgetary an funding considerations.

Sanitation Trucks Replacement Funding

- ▶ The City currently maintains, with life-cycle replacement, a fleet of eleven (11) residential garbage and yardwaste trucks and five (5) commercial garbage trucks, for a total of sixteen (16) garbage trucks.
- ▶ The City currently funds replacement commercial garbage truck through an annual adjustment as needed in the commercial dumpster fees.
- ▶ A residential sanitation truck costs approximately \$250,000 each, and a commercial truck costs approximately \$270,000 each.
- ▶ Sanitation trucks are typically replaced on an eight-year cycle.
- ▶ In March 2012, City Council adopted an ordinance amending Section 9-80 of the City's Code of Ordinance pertaining to the use of the 75¢ monthly garbage fee collected for users of the rollcart collection system.
- ▶ The amending ordinance provides for the use of this monthly fee to cover costs not only for rollcarts and recycling bins, but for the purchase of replacement residential garbage collection capital equipment (residential garbage and yardwaste trucks).
- ▶ Through FY 2017 the City has funded several six-year debt service financings for six (6) residential garbage trucks using proceeds from the monthly residential garbage fee. Two (2) additional residential garbage trucks funded through six year debt service financings have been included in the FY 2018 budget.
- ▶ In 2012, using funds that had accumulated over time, the ordinance was amended to fund residential sanitation collection equipment.
- ▶ Because this fund has been utilized for the past five years with no adjustments made to the monthly charge, the funds on hand to cover residential garbage collection equipment no longer covers future funding for sanitation trucks in FY 2018.
- ▶ As such, the 75¢ monthly charge does not generate sufficient revenues to fully cover debt service for the above noted eight (8) trucks during FY 2018. Without an adjustment to the monthly charge, the debt service shortfall will have to be covered with other General Fund operating revenues.

Mr. Griffin stated there is a mechanism to replace commercial sanitation trucks through an annual adjustment, as needed, in the commercial dumpster fees. However, the city does not have a mechanism to replace residential sanitation trucks. Each residential sanitation truck costs approximately \$250,000 and are typically replaced on an eight-year cycle.

In March of 2012, City Council amended the city ordinance pertaining to the use of the 75¢ monthly garbage fee collected for users of the rollcart collection system. The amending ordinance provides for the use of this monthly fee to cover costs not only for rollcarts and recycling bins, but for the purchase of replacement residential garbage trucks. Through 2017 the City has funded several six-year debt service financings for six (6) residential garbage trucks using proceeds from the monthly residential garbage fee. Two (2) additional residential garbage trucks funded through six year debt service

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financings have been included in the FY 2018 budget. In 2012, using funds that had accumulated over time from the collection of these fees, the ordinance was amended to fund residential sanitation collection equipment. Because this fund has been used for the past five years with no adjustments made to the monthly charge, the funds on hand to cover residential garbage collection equipment no longer covers future funding for sanitation trucks in FY 2018. The 75¢ monthly charge does not generate sufficient revenues to fully cover debt service for the above noted eight (8) trucks during FY 2018. Without an adjustment to the monthly charge, the debt service shortfall will have to be covered with other General Fund operating revenues.

Challenge

- ▶ In the next six years beginning FY 2019, the Sanitation Department will need to replace eight residential sanitation trucks.
 - ▶ At an approximate total cost of \$1,750,000 of new money
- ▶ The City has had no increase in the 75¢ monthly garbage fee collected for users of the rollcart collection system since the adoption of the original rate ordinance 21 years ago in April 1996.
- ▶ In order to fully fund the required replacement schedule for eleven (11) residential garbage and yardwaste trucks, the city will need to consider increasing the 75¢ monthly garbage fee over three (3) years by an additional \$2.00 beginning in FY 2018.
- ▶ The increase required to fully cover debt service for ongoing residential garbage and yardwaste truck replacement would be as follows:

Current Monthly Rate	\$0.75	\$0.75
FY 2018 Increase	\$1.00	\$1.75
FY 2019 Increase	\$0.50	\$2.25
FY 2020 Increase	\$0.50	\$2.75
Recommended Monthly Rate		\$2.75

- ▶ It is recommended that this fee increase be implemented over the next three fiscal years beginning with FY 2018 in January 2018.

Staff feels the most reasonable way to purchase the new eight residential sanitation garbage trucks is to begin an increase in the monthly rollcart fee in January 2018 or at the beginning of FY 2019. Staff recommends that the current 75¢ monthly fee be increased to \$2.75 over the next three years.

NEIGHBORHOOD REVITALIZATION UPDATE

Neighborhood Revitalization

NRS FUNDING	
Neighborhood Redevelopment Funds	\$3,000,000
SC Community Loan Fund	\$700,000
Neighborhood Initiative Program	\$570,000
Penny Sales Tax	<u>\$4,745,000</u>
TOTAL BUDGET	\$9,020,000

The above chart shows the funds that have been set aside for neighborhood redevelopment.

Neighborhood Revitalization

PROJECTS	Expended to date	2017	2018	2019	TOTAL
Property Acquisition & Demolition	\$315,000	\$100,000	\$100,000	\$100,000	\$615,000
Professional Services	\$0	\$100,000	\$80,000	\$80,000	\$260,000
Housing Construction	\$0	\$1,080,000	\$1,160,000	\$1,160,000	\$3,400,000
Corridor Enhancements	\$875,000	\$3,100,000	\$770,000	\$0	<u>\$4,745,000</u>
PROJECTS TOTAL					\$9,020,000

These are the projects proposed and the timeline for the expenditure of the \$9,020,000 over the next three years.

ART TRAIL GALLERY UPDATE

Art Trail Gallery

Original scope of work included:

- ▶ Renovation of approximately 6000 sq. ft. of 1st floor including operable partition wall system.
- ▶ Installing code compliant interior stairs to 2nd & 3rd floors.
- ▶ Installing code compliant exterior stairs to 2nd & 3rd floors.

Low bid =	\$799,000
Budget =	(\$525,000)
Shortfall =	\$274,000

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Modified scope of work to include:

- ▶ Renovation of approximately 6000 sq. ft. of 1st floor with operable wall system covering approximately 60% of floor area.
- ▶ Installing code compliant interior stair well possibly w/o stairs.
- ▶ Deluxe exterior stairs.

Modified low bid =	\$650,000
Budget =	<u>(\$525,000)</u>
Shortfall =	\$125,000

Anticipated start date May 15. Completion date November 1.

The low bid on renovations for the Art Trail Gallery was \$799,000. The budget for these renovations was \$525,000 leaving a shortfall of \$274,000. After negotiations with the contractor, the modified low bid is now \$650,000 leaving a shortfall of \$125,000. This is for the first floor only.

Staff's recommendation is to invest to at least have access for the first floor. The \$125,000 shortfall would come from year end savings.

Councilman Jebaily reported that Florence has now been officially recognized as the seventh Cultural District in the state of South Carolina. This allows Florence to promote and market the Cultural District in downtown Florence. Councilman Jebaily added it would be in the best interest of Florence to have all three floors of the Art Trail Gallery fully operational as this would allow the City to promote the District and to attract travelers off of the interstate to downtown.

ADJOURN

Councilman Jebaily made a motion to adjourn the meeting. There was no objection. The meeting was adjourned at 6:23 p.m.

Dated this 12th of June, 2017.

Dianne M. Rowan, Municipal Clerk

Stephen J. Wukela, Mayor

**REGULAR MEETING OF FLORENCE CITY COUNCIL
MONDAY, MAY 8, 2017 – 1:00 P.M.
CITY CENTER – COUNCIL CHAMBERS
324 WEST EVANS STREET
FLORENCE, SOUTH CAROLINA**

MEMBERS PRESENT: Mayor Wukela called the regular City Council meeting to order at 1:06 p.m. with the following members present: Mayor Pro tem Buddy Brand; Councilman George Jebaily; Councilwoman Teresa Ervin; Councilman Glynn Willis and Councilwoman Pat Gibson-Hye Moore. (Councilwoman Octavia Williams-Blake was not present).

ALSO PRESENT: Mr. Drew Griffin, City Manager; Mrs. Dianne M. Rowan, Municipal Clerk; Mr. James W. Peterson, Jr., City Attorney; Chief Allen Heidler, Florence Police Department; Mr. Scotty Davis, Director of Community Services; Mr. Thomas Chandler, Director of Finance; Mr. Ray Reich, Downtown Development Manager; Mr. Chuck Pope, Director of Public Works; Mr. Michael Hemingway, Director of Utilities; Chief Randy Osterman, Florence Fire Department; and Mr. Clint Moore, Development Manager.

A notice of the meeting was sent to the media and individuals requesting a copy of the agenda, informing them of the date, time and location of this regular city council meeting.

MEDIA PRESENT: Joshua Lloyd of the Morning News was present for the meeting.

INVOCATION

Councilwoman Ervin provided the invocation for the meeting. The Pledge of Allegiance to the American Flag followed the invocation.

APPROVAL OF MINUTES

Councilman Jebaily made a motion to adopt the minutes of the April 10, 2017 Regular City Council Meeting. Mayor Pro tem Brand seconded the motion, which carried unanimously.

HONORS AND RECOGNITIONS

SERVICE RECOGNITIONS

Mayor Wukela presented Timothy Wilson with a Certificate of Recognition. Timothy has completed 15 years of service with the City of Florence Public Works Department.

EDUCATIONAL RECOGNITIONS

Keith Harris received an educational recognition for passing his “E” Water Operator Certification Exam on April 6, 2017.

Johnathan English passed his “C” Water Operator Certification Exam on April 28, 2017 and was presented an educational recognition.

Omar Taylor received an educational recognition for passing his “D” Water Operator Certification Exam on April 28, 2017.

PUBLIC HEARING

**A PUBLIC HEARING WILL BE HELD TO RECEIVE INPUT ON THE CITY OF FLORENCE
FISCAL YEAR BUDGET 2017-2018.**

Mayor Wukela declared the public hearing open at 1:12 p.m.

Mr. Thomas Chandler, Director of Finance stated for the proposed FY 2017-18 Budget, all funds total \$84,678,000. Total for General Fund is \$34,440,000; General Fund Debt Service fund is \$445,000; Hospitality Fund is \$6,385,000; Water and Sewer Utilities Enterprise Fund is \$33,560,000; Stormwater Utility Enterprise Fund is \$1,380,000; Water and Sewer Utilities Construction Fund is \$6,936,000; Stormwater Utility Construction Fund is \$607,000; Water and Sewer Utilities Equipment Replacement Fund is \$845,000; and the Stormwater Equipment Replacement Fund is \$80,000.

FY 2017-18 General Fund Budget Highlights include:

- Growth in the General Fund is showing improvement from the past several years;
- Local economic condition appears to be stable with some growth anticipated;
- FY 2017-18 budget reflects that condition;
- Downtown Development, Neighborhood Redevelopment, Tennis, Soccer, Gymnasium, and Streetscape Projects continue and are funded through growth-oriented funds or special appropriations (not from the General Fund)

Mr. Bryan Braddock of the House of Hope gave an update on the new Courtney McInnis Graham Community Shelter. Last year the City of Florence, Florence County, the Bruce and Lee Foundation, individual donors, and local churches partnered to purchase, renovate and open the new Courtney McInnis Graham Community Shelter. In six months, since opening on October 17, 2016, the Shelter has assisted in providing food, shelter, clothing, and case management to 330 different individuals. This number could easily double by October, 2017. Also, 312 individuals have been given case management assistance. In addition, permanent housing has been secured for 26 individuals.

Councilman Jebaily thanked Mr. Braddock for the update and stated he is most excited about the 26 individuals who have found permanent housing. This is a tremendous achievement. As other entities have appeared before Council regarding homelessness, Councilman Jebaily asked what could be done to have a collaborative, cooperative effort so that the homeless issue can be addressed in a comprehensive way. Are these efforts ongoing already?

Mr. Braddock stated that the biggest collaborative effort is the Mayor's Coalition. Through the direction and guidance of Mr. Richard Savage, sub-committees have been formed to become even more proactive. One of the sub-committees deals with the homeless issue and a plan, "No One Unsheltered" has been developed. Of the over 400 homeless men, women and children in the Pee Dee, over 100 are unsheltered. The Courtney McInnis Graham Community Shelter (CMGCS) is able to shelter around 35 to 40 per night of that need. The CMGCS potentially may partner and collaborate with the Pee Dee Transitional Shelter and the Salvation Army to find an overflow facility. Everyone would be vetted through the CMGCS and then transported (by the City through taxi service) from the different agencies to a shelter. Mr. Braddock added they are also working with PDRTA to add a stop at the shelter so that as people are leaving the shelter in the morning they will have transportation to the service providers they need. It is a collaborative effort in terms of funding, transportation, and multiple service providers (Pee Dee Coalition, Lighthouse Ministries and Family Promise) who handle different issues. No one organization is funded enough or has enough staffing or the abilities to handle every single need.

Councilman Jebaily commended Mr. Braddock and all the other who are working together to provide these services.

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In response to a request, Mr. Braddock stated that because of lack of accommodations, they are having to turn away males. They are full every night. They can house 40 men and up to 40 women and there are three family rooms at the shelter. The greatest need at this time is men and single women, followed by families (women with children).

Councilman Jebaily reviewed the number of beds that are available throughout the city for men, women and families.

Councilwoman Ervin thanked Mr. Braddock for the services he is providing for the homeless. Councilwoman Ervin added that she is glad to see that everyone is working together to address the issue of homelessness and is looking forward to seeing what will be coming from the Mayor's Coalition sub-committees.

Councilwoman Moore expressed her thanks to Mr. Braddock for the tremendous work he is doing. Councilwoman Moore asked if someone going into the shelter would be able to take their belongings in with them. Mr. Braddock responded that they can bring their belongings into the shelter but they are limited to what the lockers can hold. Mr. Braddock added the shelter has had discussions about funding for a buggy barn. The minimum cost for adding a buggy barn would be approximately \$15,000 and it would provide more space for their belongings.

Mayor Wukela declared the public hearing on the budget closed at 1:37 p.m.

ORDINANCES IN POSITION

BILL NO. 2017-08 – SECOND READING

AN ORDINANCE TO ADOPT THE CITY OF FLORENCE FIVE YEAR COMPREHENSIVE PLAN UPDATE, THE DOWNTOWN FLORENCE FIVE YEAR COMPREHENSIVE PLAN UPDATE, AND THE CITY OF FLORENCE PEDESTRIAN MASTER PLAN.

An Ordinance to adopt the City of Florence Five Year Comprehensive Plan Update, the Downtown Florence Five Year Comprehensive Plan Update, and the City of Florence Pedestrian Master Plan was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2017-08 on second reading. Councilwoman Moore seconded the motion, which carried unanimously.

BILL NO. 2017-09 – SECOND READING

AN ORDINANCE FOR THE CONSIDERATION OF ABANDONMENT OF CITY OF FLORENCE INTEREST IN PORTION OF UNOPENED RIGHT-OF-WAY, SECTION OF RIGHT-OF-WAY BOUNDED ON THE NORTH BY WOODS ROAD, ON THE EAST BY TAX MAP PARCEL 90036-11-019, ON THE SOUTH BY UNOPENED RIGHT-OF-WAY AND ON THE WEST BY TAX MAP PARCELS 90036-06-001 AND 90036-06-002.

An Ordinance for the consideration of abandonment of City of Florence interest in portion of unopened right-of-way, Section of right-of-way bounded on the North by Woods Road, on the East by Tax Map Parcel 90036-11-019, on the South by unopened right-of-way and on the West by Tax Map Parcels 90036-06-001 and 90036-06-002 was adopted on second reading.

Councilwoman Moore made a motion to adopt Bill No. 2017-09. Councilman Jebaily seconded the motion, which carried unanimously.

BILL NO. 2017-11 – SECOND READING

AN ORDINANCE TO ANNEX THE PROPERTY LOCATED AT 1414 NORTH BUNCOMBE ROAD, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90098-05-002.

An Ordinance to annex the property located at 1414 North Buncombe Road, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90098-05-002 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2017-11 on second reading. Councilwoman Moore seconded the motion.

Council voted unanimously to adopt Bill No. 2017-11 on second reading.

BILL NO. 2017-12 – SECOND READING

AN ORDINANCE TO DECLARE A PORTION OF TAX PARCEL 90086-02-004, SPECIFICALLY AN ADDITIONAL 4 FEET ALONG THE BACK PROPERTY LINE, AS SURPLUS AND AUTHORIZE THE TRANSFER OF LAND TO BARTH, BALLENGER, & LEWIS HOLDINGS, LLC FOR THE PURPOSES OF COMBINING WITH FLORENCE COUNTY TAX PARCEL 90086-02-011.

An Ordinance to declare a portion of Tax Parcel 90086-02-004, specifically an additional 4 feet along the back property line, as surplus and authorize the transfer of land to Barth, Ballenger & Lewis Holdings, LLC for the purposes of combining with Florence County Tax Parcel 90086-02-011 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No.2017-12. Councilman Jebaily seconded the motion, which carried unanimously.

INTRODUCTION OF ORDINANCES

BILL NO. 2017-13 – FIRST READING

AN ORDINANCE TO AMEND THE GENERAL FUND BUDGET FOR THE CITY OF FLORENCE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017.

An Ordinance to amend the General Fund Budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2016 and ending June 30, 2017 was passed on first reading.

Councilwoman Moore made a motion to pass Bill No. 2017-13. Councilman Jebaily seconded the motion.

Mr. Thomas Chandler, Director of Finance reported to Council this is an Ordinance to amend the fiscal year 2016-2017 General Fund budget to appropriate \$1,950,000 of Unassigned Fund Balance to fund costs that were not included in the current FY 2016-17 budget. The \$1,950,000 is made up of the Conditional Grant appropriation approved by City Council in February 2017 to contribute to Francis Marion University a total of \$1.2 million over a period of two fiscal years. The first contribution of \$600,000 will be made in the current FY 2016-17 budget and the remaining \$600,000 will be made in FY 2018. This contribution will be used to assist Francis Marion University in the acquisition of 201 W. Evans Street (the Old Post Office building) for use as a health education facility.

Also included as part of the \$1,950,000 are costs incurred for damages associated with Hurricane Matthew that occurred in October 2016 including debris hauling, monitoring and grinding. While these expenses are anticipated to be reimbursed by FEMA, only partial reimbursement has been received or

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does anticipate being received for FY 2016-17. The remaining FEMA reimbursements are expected in next fiscal year. Therefore, an amendment to the FY 2016-17 budget is required to appropriate interim funding in the amount of \$1,350,000 to cover projected costs to be incurred this fiscal year.

The General Fund budget is also being amended by an additional \$130,000 to provide for funding from the South Carolina Department of Transportation for a Florence County Transportation Committee paving project on Bintree Lane.

Additionally, a portion of FEMA reimbursement revenue anticipated to be received in FY 2016-17, and the related expenses for Hurricane Matthew cleanup in this fiscal year, will be added to the General Fund budget in the amount of \$600,000.

Council voted unanimously to pass Bill No. 2017-13.

BILL NO. 2017-14 – FIRST READING

AN ORDINANCE TO DECLARE 0.04 ACRES (1,781 SQUARE FEET) OF TAX PARCEL 90091-01-011, AS SURPLUS AND AUTHORIZE THE TRANSFER OF LAND TO THE SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF BRIDGE REPLACEMENT ON JAMES JONES AVENUE AT JEFFRIES CREEK.

An Ordinance to declare 0.04 acres (1,781 square feet) of Tax Parcel 90091-01-011, as surplus and authorize the transfer of land to the South Carolina Department of Transportation for the purpose of bridge replacement on James Jones Avenue at Jeffries Creek was passed on first reading.

Mr. Clint Moore, Development Manager reported that the City owns a small piece of property (0.04 acres) on James Jones Avenue heading north towards downtown. SC DOT is requesting that the property be declared surplus and conveyed to them to become a part of the James Jones right-of-way to accommodate bridge replacement on James Jones Avenue.

The City currently has 365 feet of gravity sewer and approximately 450 feet of water line located in the right-of-way that is required to be relocated at an estimated cost of \$350,000 to \$400,000. This cost will be encumbered by the City of Florence.

Mayor Pro tem Brand made a motion to pass Bill No. 2017-14. Councilman Jebaily seconded the motion.

Council voted unanimously to pass Bill No. 2017-14 on first reading.

BILL NO. 2017-15 – FIRST READING

AN ORDINANCE TO DECLARE 0.34 ACRES (14,707 SQUARE FEET) OF TAX PARCEL 90051-01-021 AND 0.30 ACRES (12,924 SQUARE FEET) OF TAX PARCEL 90051-01-017, AS SURPLUS AND AUTHORIZE THE TRANSFER OF LAND TO THE SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF BRIDGE REPLACEMENT ON EDISTO DRIVE AT JEFFRIES CREEK.

An Ordinance to declare 0.34 acres (14,707 square feet) of Tax Parcel 90051-01-021 and 0.30 acres (12,924 square feet) of Tax Parcel 90051-01-017, as surplus and authorize the transfer of land to the South Carolina Department of Transportation for the purpose of bridge replacement on Edisto Drive at Jeffries Creek was passed on first reading.

Mr. Clint Moore, Development Manager reported that a request has been received from SC DOT to transfer the property (0.34 acres and 0.30 acres) to accommodate the bridge replacement on Edisto Drive. Water and sewer utility relocation is required with project costs to be encumbered by SC DOT.

Mayor Pro tem Brand made a motion to pass Bill No. 2017-15. Councilwoman Ervin seconded the motion, which carried unanimously.

PROCLAMATION

Councilwoman Moore read the Proclamation recognizing the three Special Olympians who competed in the 2017 Austria Special Olympics World Winter Games.

Latrice Pringle competed in snowboarding and won the Gold Medal in Snowboarding, Advanced Super G; Keith Frostic competed in Alpine Skiing and won a Silver Medal in Alpine Novice Super G and Jackie Hoch competed in Alpine Skiing and won the First Place Medal for Special Olympics USA, and also won the Bronze Medal in Alpine Novice Super G.

INTRODUCTION OF RESOLUTIONS

RESOLUTION NO. 2017-09

A RESOLUTION HONORING MILADIES 182'S CONTRIBUTIONS TO THE EFFORTS TO REVITALIZE DOWNTOWN FLORENCE.

A Resolution honoring MiLadies 182's contributions to the efforts to revitalize Downtown Florence was adopted by Council.

Mayor Pro tem Brand made a motion to adopt Resolution No. 2017-09. Councilwoman Ervin seconded the motion.

Resolution No. 2017-09 was adopted unanimously by Council.

Councilman Willis read the Proclamation and presented it to the owners of MiLadies 182.

RESOLUTION NO. 2017-08

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF FLORENCE, SOUTH CAROLINA, APPROVING REDEVELOPMENT GRANTS IN THE DOWNTOWN HI OVERLAY DISTRICT.

(NOTE: THIS WILL BE DISCUSSED IN EXECUTIVE SESSION)

Following a discussion in Executive Session, a Resolution by the City Council of the City of Florence, South Carolina, approving Redevelopment Grants in the Downtown H1 Overlay District was adopted by Council.

Councilman Willis made a motion to adopt Resolution No. 2017-08. Councilwoman Moore seconded the motion, which carried unanimously.

REPORT TO COUNCIL

APPOINTMENTS TO BOARDS & COMMISSIONS

CONSTRUCTION AND MAINTENANCE BOARD OF ADJUSTMENTS AND APPEALS

Mayor Wukela deferred his appointment for an Architect.

Councilwoman Ervin deferred her appointment for an Engineer.

Councilwoman Moore made a motion to appoint Mr. James Cooper, Jr. to serve as an Electrical Contractor for the Construction and Maintenance Board of Adjustments and Appeals. Councilwoman Ervin seconded the motion, which was approved unanimously.

Mr. James Cooper, Jr. was appointed to serve an initial two year term on the Construction and Maintenance Board of Adjustments and Appeals.

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Mayor Pro tem Brand made a motion to appoint Mr. Gilbert Dozier to serve as a General Contractor for the Construction and Maintenance Board of Adjustments and Appeals. Councilwoman Ervin seconded the motion, which was approved unanimously by Council.

Mr. Gilbert Dozier was appointed to serve an initial two year term on the Construction and Maintenance Board of Adjustments and Appeals.

Councilman Jebaily deferred his appointment for a Mechanical Contractor.

Councilwoman Williams-Blake was not present for the meeting. Her appointment for a Plumbing Contractor was deferred.

Councilman Willis made a motion to appoint Ms. Ann K. Scott to serve as a Layperson for the Construction and Maintenance Board of Adjustments and Appeals. Councilwoman Moore seconded the motion. The motion was unanimously approved by Council.

Ms. Ann K. Scott was appointed to serve an initial four year term on the Construction and Maintenance Board of Adjustments and Appeals.

Mayor Wukela made a motion to appoint Mr. Chaznick Torrae Rivers to serve as a Layperson for the Construction and Maintenance Board of Adjustments and Appeals. Councilwoman Ervin seconded the motion, which carried unanimously.

Mr. Rivers was appointed to serve an initial four year term on the Construction and Maintenance Board of Adjustments and Appeals.

Councilwoman Ervin made a motion to appoint Ms. Tiana Drummond Phiri to serve as a Layperson for the Construction and Maintenance Board of Adjustments and Appeals. Councilwoman Moore seconded the motion, which was approved unanimously by Council.

Ms. Phiri was appointed to serve an initial four year term on the Construction and Maintenance Board of Adjustments and Appeals

OTHER BUSINESS – COUNCILMAN WILLIS

In recognition of National Peace Officer's Memorial Day, May 15, 2017, Councilman Willis thanked the Police Departments, its Officers and the Support Staff for their services.

EXECUTIVE SESSION

Mayor Pro tem Brand made a motion to enter into Executive Session for the purpose of :

- 1) Discussion of negotiations incident to proposed contractual arrangements. [30-4-70(a)(2)] and;
- 2) Discussion of negotiations incident to matters relating to a proposed economic development [30-4-70(a)(5)]. (Resolution No. 2017-08).

Without objection, Council entered into Executive Session at 2:08 p.m.

Mayor Wukela reconvened the regular meeting at 3:14 p.m.

Mayor Wukela stated no action was taken on the first matter discussed in Executive Session.

**REGULAR MEETING OF FLORENCE CITY COUNCIL
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With regard to the second Executive Session matter, Resolution No. 2017-08, Councilman Willis made a motion to adopt Resolution No. 2017-08. Councilwoman Moore seconded the motion, which carried unanimously.

ADJOURN

Mayor Pro tem Brand made a motion to adjourn the meeting. Without objection the meeting was adjourned at 4:15 p.m.

Dated this 12th day of June, 2017.

Dianne M. Rowan, Municipal Clerk

Stephen J. Wukela, Mayor

**SPECIAL MEETING OF FLORENCE CITY COUNCIL
TUESDAY, MAY 23, 2017 – 3:00 P.M.
SOCCER COMPLEX – ED YOUNG CABIN
FLORENCE, SOUTH CAROLINA**

MEMBERS PRESENT: Mayor Wukela called the special meeting to order at 3:10 p.m. with the following members present: Mayor Pro tem Frank J. Brand, II; Councilwoman Teresa Myers Ervin; Councilwoman Octavia Williams-Blake; Councilman Glynn F. Willis, Councilwoman Pat Gibson-Hye Moore; and Councilman George D. Jebaily.

ALSO PRESENT: Mr. Drew Griffin, City Manager; Mrs. Dianne M. Rowan, Municipal Clerk; Mr. James W. Peterson, Jr., City Attorney; Mr. Michael Hemingway, Director of Utilities; Mr. Chuck Pope, Director of Public Works; Chief Allen Heidler, Florence Police Department; Chief Randy Osterman, Florence Fire Department; Mr. Ray Reich, Downtown Development Manager; Mr. Scotty Davis, Director of Community Services; and Mr. Thomas Chandler, Director of Finance.

Notices of this special meeting were sent to the media and individuals requesting a copy of the agenda, informing them of the date, time and location of the meeting.

MEDIA PRESENT

Josh Lloyd from the Morning News was present for the meeting.

INVOCATION

Councilwoman Ervin gave the invocation for the meeting. The Pledge of Allegiance to the American Flag followed.

APPEARANCE BEFORE COUNCIL

Caroline Genoble, President of The Children's Museum; Elizabeth Jones and Emily Whitehead appeared before Council to give a report on The Children's Museum of the Pee Dee.

Ms. Whitehead reported that The Children's Museum became a non-profit in 2009 when the new Florence Museum wanted them to be a part of the new facility in downtown Florence. As it came closer to reviewing the plans for the new Museum and allocating the money, it became apparent the new Museum would not have room for The Children's Museum. The Board decided to move forward with plans to build an educational hands-on creative space for children and young families in the community. Ms. Whitehead stated The Children's Museum would love to locate in downtown and be a part of the revitalization of downtown. If located in downtown it could also reach children in disadvantaged areas that would be within walking distance that otherwise would not have access to quality, hands-on learning experiences. The Children's Museum of the Pee Dee would be threefold and themed, highlighting unique aspects of the region: the railroad, the Pee Dee River, and agriculture. These themes will be incorporated into hands-on educational activities of the permanent exhibits at the museum and will support the mission and core values of the museum. The board believes the effects of promoting the mission and implementing the core values will improve the quality of life in the Pee Dee region.

The Children's Museum is requesting funds to purchase and renovate a multi-use property in downtown Florence. The space will be used as the primary business location and museum space. These funds will also be used to build, and where applicable, purchase exhibits for the museum.

UPDATE ON BRANDING OF CITY OF FLORENCE

Mr. Griffin gave an update on the initiatives that are occurring with the branding for the City of Florence. Some of the things that are going on in the community to promote the branding are: Pepsi Cola has donated 30,000 cans of Pepsi bearing the branding and tag line for the City. They will soon be available in local grocery stores; an e-blast newsletter is being sent out twice a month; city staff appeared on the VIP magazine cover and the city is looking for other ways to get this information out into the public realm more frequently and effectively.

Mr. Griffin gave an update on the Neighborhood Revitalization; Vista Place and Old Carver Station are two of the revitalization projects. Mr. Griffin also provided information on three current ongoing street projects: Woody Jones/David McLeod Boulevard (develop pedestrian access and movement in this area), Sumter Street and Vista Street. Sumter Street has been bid (a \$3.2 million redevelopment project) and will soon be ready to start; Vista Street is completed; and property is still being purchased for the Pine Street Project.

BUDGET WORKSESSION

Mr. Drew Griffin, City Manager stated there would be some discussion on developments that have occurred since the first budget work session regarding employee compensation relative to the changes in state retirement. Also to be discussed is the change in South Carolina State Law relative to road funding.

Topics that were discussed at the first work session include: Water/Sewer Utilities Update; General Fund Budget Trends; Annexation and Growth; Annexation and Fire Department Facilities and Equipment; Annexation and Police Districts; L.O.S.T. – County/Municipal Revenue Fund Proceeds; Parks and Recreation Maintenance and Capital Facilities; Road and Street Maintenance Issues; Sanitation Equipment Replacement; Neighborhood Revitalization Update; and Art Trail Gallery Update.

Listed below are the ten components to the FY 2017-18 Budget that will be discussed:

- ▶ Budget Totals By Fund
- ▶ Compensation/Benefits Changes/General Fund Budget Highlights
- ▶ General Fund
- ▶ Retirement System Reform Legislation and Budgetary Impact
- ▶ CDBG Funding Update
- ▶ Community Programs Funding
- ▶ Hospitality Special Revenue Fund
- ▶ SC Road Bill H. 3516 – State Law Effective July 1, 2017
- ▶ Water & Sewer Enterprise Fund
- ▶ Stormwater Utility Enterprise Fund
- ▶ Water/Sewer & Stormwater Utility Construction Funds
- ▶ Utilities Equipment Replacement Funds

If all funds for the City of Florence were combined, the total budget would be \$84,678,000. The two largest funds are the General Fund and the Water and Sewer Utility Enterprise Fund. The General Fund Debt Service Fund is associated with the fire station, recreation facility and sanitation equipment. The Hospitality Fund includes the \$2 million that the Bruce and Lee Foundation has given the City for the new Soccer Complex. (Chart on next page)

**SPECIAL MEETING OF FLORENCE CITY COUNCIL
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Proposed FY 2016-17 Budgets by Fund

General Fund	\$	34,440,000
General Fund Debt Service Fund		445,000
Hospitality Fund		6,385,000
CDBG Fund		261,850
W/S Utilities Enterprise Fund		33,560,000
Stormwater Utility Enterprise Fund		1,380,000
W/S Utilities Construction Fund		6,936,000
Stormwater Utility Construction Fund		607,000
W/S Utilities Equipment Replacement Fund		845,000
Stormwater Equipment Replacement Fund		80,000
ALL FUNDS	\$	84,678,000

At the first budget work session of April 17th, a cost of living/merit pay increase to be effective January 1, 2018 was included in the budget, along with a longevity recognition pay and a 5% projected increase in the health insurance premium were presented (the bullet points in blue). At that time staff presented a balanced budget. The following items are recommended to be included in the FY 2017-18 budget. The bullet points in orange are related to the new state law regarding retirement benefits. These changes had an impact of \$356,000 on the FY 2017-18 budget.

FY 2017-18 Compensation & Benefits

- ▶ Cost of Living/Merit pay increases eligibility effective January 1, 2018 included in the budget presented in the April 17th meeting.
- ▶ Annual Longevity Recognition Pay.
- ▶ Projected 5% Health Insurance Premium increase for City effective January 1, 2018.
- ▶ Retirement System contribution increases for the City and employees **effective July 1, 2017** (date modified April 25, 2017).
 - ▶ SCRS: **Employee** contribution increases .34% (from 8.66% to 9.00%)
 - ▶ SCRS: **City** contribution increases 2.00% (from 11.56% to 13.56%)
 - ▶ PORS: **Employee** contribution increases .51% (from 9.24% to 9.75%)
 - ▶ PORS: **City** contribution increases .51% (from 14.24% to 16.24%)
- ▶ The impact of the Retirement System Reform Legislation and resulting contribution increases for the City will be further reviewed in a later chart.

The following is a list of highlights from the FY 2017-18 General Fund Budget.

Initial budget requests were \$2,100,000 greater than revenue estimates. To resolve this shortfall and to balance the budget, adjustments are made to capital requests, adjustments made based on attrition trend savings and delayed hiring and also adjustments made to department operational requests.

A huge and important consideration in balancing the budget is the job related vacancies. They help in the following two ways: 1) they help on trending into the next year's budget and 2) when there are vacancies and they result in net savings at the end of the year, those net savings are used for one time purchases of capital items. This helps mediate the impact into the next fiscal year.

As in prior years, the Community Grant Funding has been budgeted at the same level except for an increase to PDRTA in the amount of \$25,000 for the Downtown Shuttle Service. Four additional requests have been received totaling \$298,340 and are not included in the FY 2018 budget.

**SPECIAL MEETING OF FLORENCE CITY COUNCIL
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FY 2016-17 General Fund Budget Highlights

- ▶ Initial budget requests were \$2,100,000 greater than revenue estimates
 - ▶ Shortfall resolved through:
 - ▶ Adjustments to capital requests
 - ▶ Adjustments based on attrition trend savings and delayed hiring
 - ▶ Adjustments to department operational requests
- ▶ FY 2017 job related vacancies and controlling expenditures have resulted in savings.
- ▶ FY 2017 anticipated savings will be used for:
 - ▶ One time purchases of capital items
 - ▶ Auto Equipment
 - ▶ Maintenance Equipment
 - ▶ Data Processing Equipment
 - ▶ Office Equipment & Furniture
- ▶ Community Grant Funding budgeted at same level as FY 2017.
 - ▶ Note that the FY 2017 PDRTA budget was amended to include an additional \$25,000 for Downtown Shuttle Service. The shuttle service budget has been included in the FY 2018 PDRTA appropriation.
 - ▶ Four additional requests totaling \$298,340 are not included in the FY 2018 budget. A listing of these requests is included in a later chart.

GENERAL FUND

For the FY 2017-18 General Fund Budget, original expenditure requests were \$2,100,000 higher than the original revenue projections.

**Balancing the FY 2017-18
General Fund Budget**

Original Revenue Projections: \$34,426,000	Original Expenditure Requests: \$36,526,000
Difference \$2,100,000	

**Final FY 2017-18 Balanced Budget
\$34,440,000***

*Includes increase of 0.8 operating mills as authorized by City Council in FY 2016-17.

FY 2016-17 General Fund Original Budget = \$33,330,000

**SPECIAL MEETING OF FLORENCE CITY COUNCIL
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The budget was balanced by taking the following actions:

Actions Taken to Balance FY 2017-18 General Fund Budget

- ▶ Attrition savings adjustments and Extended Hiring Timeline
- ▶ Operational Funding Request Adjustments
- ▶ Capital Funding Request Eliminations
- ▶ End of Year Capital Purchases
- ▶ Revenue Adjustments
- ▶ Additional adjustments were used to balance the budget to meet the retirement reform legislation

Revenues were increased by \$14,000 to help balance the FY 2017-18 budget.

<u>General Fund</u>	
<u>Revenue Projection Increases Made In</u>	
<u>Balancing Proposed FY 2017-18 Budget</u>	
Miscellaneous Revenues	\$ <u>14,000</u>
TOTAL	\$ 14,000

Extending the hiring timeline for 16 weeks saves the City \$406,000 a year. There is \$996,000 in the trend from attrition savings.

<u>General Fund</u>	
<u>Compensation and Benefits Cost Reductions</u>	
<u>Made in Balancing Proposed FY 2017-18 Budget</u>	
From Extended Hiring Timeline	\$ 406,000
From Attrition Savings Trend	\$ <u>996,000</u>
TOTAL	\$ 1,402,000

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A large portion of the \$215,000 reduction in the Police Department is in a downward trend of fuel costs and prisoner housing costs. Total reduction is \$349,500 in General Fund Operational and Capital Funding.

<u>General Fund</u>		
<u>Operational & Capital Funding Reductions</u>		
<u>Made In Balancing Proposed FY 2017-18 Budget</u>		
Department	Operations	Capital
Police	\$ 215,000	\$ 0
Fire	23,000	0
Beautification & Facilities	11,000	0
Recreation	12,500	35,000
Athletics	<u>53,000</u>	<u>0</u>
Subtotal	\$ 314,500	\$ 35,000
Operations and Capital TOTAL	\$ 349,500	

These are purchases that were in the original budgets and are being bought early or are being added back into the department's budgets.

<u>General Fund</u>	
<u>End of Current Year Capital Purchases</u>	
<u>Proposed in Balancing FY 2017-18 Budget</u>	
Department	Amount
Community Services	\$ 30,000
Police	65,000
Fire	36,000
Beautification & Facilities	85,000
Recreation	45,500
Athletics	<u>73,000</u>
TOTAL	\$ 334,500

This chart outlines the reductions that were necessary to balance the budget. The reductions totaled \$2,086,000 and are listed below.

<u>Summary of Expenditure Adjustments</u>	
<u>To Balance General Fund Budget</u>	
Expenditure Reductions	Amount
Compensation and Benefits Cost Reductions	\$ 1,402,000
Operational Funding Reductions	314,500
Eliminated Capital Cost Reductions	35,000
End of Year Capital Purchases Reductions	<u>334,500</u>
Reductions to Balance Budget	\$ 2,086,000

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This is a recap of how the FY 2017-18 General Fund Budget was balanced.

Balancing the FY 2017-18 General Fund Budget – Recap

GF REVENUES

FY 2017-18 Original GF Revenues	\$ 34,426,000	\$
Revenue Adjustments – Grants, Etc.	<u>+14,000</u>	
FY 2017-18 Adjusted GF Revenues		\$ 34,440,000

GF EXPENDITURES

Original Expenditure Projections	\$ 36,526,000	
Expenditure Reductions	<u>-2,086,000</u>	
FY 2017-18 Adjusted GF Expenditures		\$ 34,440,000

Note: SC Pension Reform additional cost to the General Fund is \$356,000 not included in total above.

This chart details the increase of the employee's and City's contributions to the State Retirement System. The City was notified of this increase on April 25, 2017. The 2% increase to the City was not included in the original budget presented to Council on April 17, 2017.

**State Retirement System
Pension Reform Legislation**

- ▶ Following the City's development of a balanced General Fund budget, the governor signed into law, on April 25, 2017, H.3726 which addresses South Carolina's unfunded pension liability and long-term solvency of the retirement system.
- ▶ The law changes both the City's and employees' contribution rates effective July 1, 2017. The 2% City contribution rate was not included in the original budget as balanced in a previous chart.
- ▶ The City's contribution rate for FY 2017-18 for both the SC Retirement System (SCRS) and the Police Officers Retirement System (PORS) increases by 2% to 13.56% and 16.24% respectively.
- ▶ The City's rates will continue to increase annually by 1% through July 1, 2022. The eventual scheduled employer rate is 18.56% for SCRS and 21.24% for PORS.
- ▶ The employee contribution rate for SCRS increases to and is capped at 9%.
- ▶ Employer and employee contribution rates may be decreased in equal amounts once the system is 84% funded.

**SPECIAL MEETING OF FLORENCE CITY COUNCIL
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Originally the budget included a 1% COLA and Merit Pay eligibility effective January 1, 2018. The increase in the state retirement contribution added an estimated cost of an additional \$356,000 to the General Fund that was not included in the original budget presented to Council at the work session on April 17, 2017. The decision was made to suspend the merit pay and implement a 2% COLA effective January 1, 2018. This action saved the City \$234,000. The remaining \$122,000 was absorbed through additional expense reductions shown in the chart below (\$5,000-Other Employee Benefits; \$12,000-General Insurance Claims; and \$105,000-GF Contingency and Miscellaneous Non-Departmental Expenses). These adjustments balanced the General Fund Budget.

Retirement Contribution Increase
Impact on General Fund Budget

- ▶ The increased contribution amount for the City, at an estimated cost of an additional \$356,000 in the General Fund, was not included in the original budget as shown and balanced in a previous chart.
- ▶ The original balanced budget included a 1% COLA and Merit Pay eligibility effective January 1, 2018.
- ▶ Due to the increased cost of the 2% retirement system contribution in the amount of \$356,000, the Merit Pay for FY 2017-18 was suspended for the upcoming budget year, rendering a budget savings of \$234,000.
- ▶ The remaining \$122,000 (\$356,000 [increased retirement cost] minus \$234,000 [merit pay cost]) was absorbed through additional expense reductions as follows:

	Amount
Other Employee Benefits	\$ 5,000
General Insurance Claims	12,000
GF Contingency and Miscellaneous Non-Departmental Expenses	105,000
TOTAL	\$ 122,000

- ▶ Following these adjustments, the General Fund is balanced with revenues and expenditures budgeted at \$34,440,000.

The following chart illustrates the General Fund Revenue Budget by Source and the percentage of the budget for each category. Property Taxes and Licenses and Fees are the largest contributors to the General Fund revenues.

FY 2017-18 General Fund
Revenue Budget by Source

Category	FY 2018	% of Total
Property Taxes*	\$ 10,581,600	30.72%
Licenses & Fees	12,655,000	36.75%
Governmental Reimbursements	2,535,300	7.36%
Permits and Fees	2,552,000	7.41%
Fines & Forfeitures	422,100	1.23%
Miscellaneous & Other Revenues	470,000	1.36%
Interfund Transfers	<u>5,224,000</u>	<u>15.17%</u>
TOTAL	\$ 34,440,000	100.00%

*Local Option Sales Property Tax Credit accounts for 55.91% of the total Property Taxes

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This is a comparison between this year's budget and last year's budget. There is a small increase in property tax revenues and Business Licenses. Franchise Fees are essentially unchanged. Government Reimbursements are down and that is because of the transfer from the County for Judicial Center security. The County will be responsible for the security and not the City. Permits and Fees have slightly increased.

**General Fund
FY 2017 & 2018 Revenue
Budget Comparison**

Category	Original FY 2017	Budget for FY 2018	Change From Original FY 17	% Change From FY 17
Property Taxes	\$ 10,145,400	\$ 10,581,600	\$ 436,200	4.30%
Business Licenses	8,172,000	8,930,000	758,000	9.28%
Franchise Fees	3,720,000	3,725,000	5,000	0.13%
Govt Reimbursement	2,989,600	2,535,300	-454,300	-15.20%
Permits and Fees	2,129,000	2,552,000	423,000	19.87%
Fines & Forfeitures	611,000	422,100	-188,900	-30.92%
Other Revenues	484,000	470,000	-14,000	-2.89%
Interfund Transfers	<u>5,079,000</u>	<u>5,224,000</u>	<u>145,000</u>	<u>2.85%</u>
TOTAL	\$ 33,330,000	\$ 34,440,000	\$ 1,110,000	3.33%

It is difficult to reduce the budget because a large proportion of the budget is fixed costs. Variable costs are fairly limited and only account for 3.4% of the budget.

**FY 2017-18 General Fund
Expenditure Budget by Category**

	FIXED COSTS	FY 17 Budget	% of Total
Personnel/Benefits		\$ 22,680,420	65.85%
Departmental Operations		5,564,900	16.16%
Capital Leases		825,400	2.40%
Grants		32,000	0.09%
OPEB/Unemployment Comp		721,600	2.10%
Property/Liability/Small Claims		573,000	1.66%
Fixed Non Departmental		<u>2,861,300</u>	<u>8.31%</u>
Subtotal		\$ 33,258,620	96.57%
	VARIABLE COSTS		
Other Capital		\$ 556,780	1.62%
Other Non Departmental		336,600	0.98%
Community Programs		<u>288,000</u>	<u>0.84%</u>
Subtotal		\$ 1,181,380	3.43%
TOTAL		\$ 34,440,000	100.00%

**SPECIAL MEETING OF FLORENCE CITY COUNCIL
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This chart shows the changes by category for the FY 2017-18 budget.

<u>FY 2017-18 Changes by Category</u>			
<u>From FY 2016-17 Original Budget</u>			
FIXED COSTS	FY 17 Budget	FY 18 Budget	% Change
Personnel/Benefits	\$ 21,675,700	\$ 22,680,420	4.64%
Departmental Operations	5,503,100	5,564,900	1.12%
Capital Leases	595,500	825,400	38.61%
Grants	308,500	32,000	-89.63%
OPEB/Unemployment Comp	583,300	721,600	23.71%
Property/Liability/Small Claims	545,000	573,000	5.14%
Fixed Non Departmental	<u>2,808,800</u>	<u>2,861,300</u>	<u>1.87%</u>
Subtotal	\$ 32,019,900	\$ 33,258,620	3.87%
VARIABLE COSTS			
Other Capital	\$ 364,100	\$ 556,780	52.92%
Other Non Departmental	683,000	336,600	-50.72%
Community Programs	<u>263,000</u>	<u>288,000</u>	<u>9.51%</u>
Subtotal	\$ 1,310,100	\$ 1,181,380	-9.83%
TOTAL	\$ 33,330,000	\$ 34,440,000	3.33%

CDBG FUNDING UPDATE

Mr. Scotty Davis, Director of Community Services reported that notification has been received that the City will receive between \$225,000 and \$240,000 in CDBG funding for FY 2017-18. As soon as the amount is confirmed, Council will be presented a proposed budget for the CDBG funding.

CDBG Funding

- ▶ CDBG funding for FY 2016-17 was \$261,850.
- ▶ For FY 2017-18, the City does anticipate receiving funding.
- ▶ Upon notice of funding we will present a CDBG budget for Council's consideration.
- ▶ It is anticipated that the funding level may be between \$225,000 and \$240,000.
- ▶ The budget presented to Council will likely be similar in nature to prior years.

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COMMUNITY PROGRAMS FUNDING

The following chart shows the community programs that have been funded in the past. The Pee Dee Coalition, House of Hope, Loving Arms, Inc. and Resurrection Restoration Center are not included in the FY 2017-18 budget.

**Appropriation Requests by Agency/Event
FY 2017-18**

<u>Included in FY 2017-18 Budget</u>		<u>Not Included in FY 2017-18 Budget</u>	
Agency/Project/Event	Amount	Agency/Project/Event	Amount
PAL Programming	\$ 5,000	Pee Dee Coalition	\$ 15,000
Boys & Girls Club	41,000	House of Hope	50,000
PDRTA	193,000	Loving Arms, Inc.,	
Red Cross	10,000	N.R. House II	50,000
Keep Florence Beautiful	5,000	Resurrection Rest. Center	<u>183,340</u>
Legislative Day	10,000		
City Talk Programming	7,000	TOTAL	\$ 293,340
Stadium Commission	8,100		
CAA Boxing Program	10,000		
Weed & Seed	<u>50,000</u>		
TOTAL	\$ 339,100		

Notes:

- 1) Reference budget request documents provided by requesting agencies in budget notebook.
- 2) Staff recommends that we carry forward into next year approximately \$50,000 for funding of the Mayor's Coalition Homelessness Initiative.
- 3) From information provided at the Budget Public Hearing, the Coalition is developing a proposal for Council's consideration (No One Unsheltered).

HOSPITALITY FUND

The Hospitality Fund is one of the City's growth funds but it is also a restricted fund. State Law limits the expenditure of hospitality funds to tourism related enterprises. However, because at least \$900,000 in accommodations taxes are collected annually in Florence County, State law permits hospitality funds to be spent for operations related to tourism enterprises.

This is a comparison of the Hospitality Fees from FY 2013 to FY 2018.

<u>FY 2013-2018</u>		
<u>Hospitality Fees Comparison</u>		
Fiscal Year	Collections	% Change
2013	3,214,470	3.94%
2014	3,396,306	5.66%
2015	3,677,328	8.27%
2016	3,863,554	5.06%
2017*	4,000,000	3.53%
2018*	4,130,000	3.25%
*2017 Estimated		
*2018 Budgeted		

**SPECIAL MEETING OF FLORENCE CITY COUNCIL
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The amount projected for FY 2017-18 is \$6,385,000. The \$2,000,000 from the Drs. Bruce and Lee Foundation is for the soccer complex.

<u>Hospitality Fund Revenues</u>	
Hospitality Fees	\$ 4,130,000
Interest Earnings	5,000
Drs. Bruce & Lee Foundation Grant Revenue ¹	2,000,000
From Hospitality Fund Unappropriated Surplus ²	<u>250,000</u>

FY 17-18 Hospitality Fund Estimated Revenues

\$ 6,385,000

¹Drs. Bruce and Lee has committed to provide \$2 million per year in FY2017, 2018 and 2019 for construction of the Soccer Complex and \$750,000 in FY 2020 for the Regional Recreation/Gymnasium Facility.

²This amount represent the 2nd of two payments totaling \$500,000 for additional funds for the Civic Center expansion. The supplemental amount is in addition to funding approved by City Council in December 2015, to be equally shared with Florence County. This funding in the amount of \$15 million in Civic Center expansion and improvements, is being financed through the issuance of Florence County Accommodations Fee Revenue Bonds.

This is the list of recommended expenditures for the Hospitality Fund for FY 2017-18. The largest expenditures are the different debt services.

<u>Hospitality Fund Expenditures</u>	
Freedom Florence and Tennis Center Operations	\$ 1,075,000
Florence Museum	96,000
Florence Downtown Development Corporation	74,800
Florence Downtown Economic Development Incentives	80,000
Florence Downtown Promotions	30,000
Wayfinding Signage	25,000
Radio Drive/Veterans Park Debt Service (through June 2021)	239,000
Soccer Complex Debt Service	2,055,200
Tennis Center/Performing Arts Center Debt Service (through April 2024)	532,500
Recreation Facility/Gymnasium Debt Service (through June 2034)	291,000
2016 Special Obligation Bond Debt Service Appropriation (through Dec. 2046)	300,000
Florence Historic District Street Lighting Operations	30,000
Florence Civic Center (Debt Service effective through April 2040. FY 17-18 DS=\$617,500)	1,542,500
James Allen Plaza Restroom Facilities – 3 rd of 10-year Lease Payment	9,000
Contingency	<u>5,000</u>
 FY 17-18 Hospitality Fund Estimated Expenditures	 \$ 6,385,000

**SPECIAL MEETING OF FLORENCE CITY COUNCIL
MAY 23, 2017 – PAGE 13**

The Florence Downtown Development Corporation's funding is basically a 50% split between property expenses and organizational expenses.

<u>Florence Downtown Development Corporation Funding</u>	
<u>Expense Category</u>	<u>Amount</u>
Property Ownership Expenses (i.e., insurance, utilities repairs, etc.)	\$ 37,100
Organizational Administration (i.e., printing, supplies, professional fees, etc.)	<u>37,700</u>
Total Funding	\$ 74,800

This is the Civic Center Funding Budget Request for FY 2017-18. This is the City's 50% share and will be matched by the County.

<u>Civic Center Funding</u>	
<u>Expense Category</u>	<u>Amount</u>
Debt Service	\$ 617,500
Operations (City's 50% share of Civic Center Deficit)	450,000
Business Development (Marketing)	150,000
Capital Improvements	75,000
Civic Center Expansion/Renovations (Pymt.2 of 2)	<u>250,000</u>
Total Funding	\$ 1,542,500

Note: In FY 2016-17 the Civic Center also received City Accommodations Tax in the amount of \$104,600 for advertising, marketing & promotions (\$95,600), and business and conference development (\$9,000).

BREAK: 5:19 P.M. TO 5:30 P.M.

**SPECIAL MEETING OF FLORENCE CITY COUNCIL
MAY 23, 2017 – PAGE 14**

Mr. Griffin reported that the SC Road Bill will become effective July 1, 2017 and will increase the gas tax by 2 cents for the next six years. The law increases the C-Funds, which are funds that are directed to the Florence County Transportation Committee to determine repairs inside the City. The Florence CTC receives approximately \$1.9 million from the C-Funds. C-Funds are the only funds that are directed for local roads through the gas tax law.

**SC Road Bill Enacted Into
Law Effective July 1, 2017**

The final version of the new law includes the following:

- ▶ Increases the gas tax 2 cents every year for six years beginning on July 1, 2017.
- ▶ Increases sales taxes on cars, fees for hybrid cars and vehicle registration fees beginning on July 1, 2017.
- ▶ Increases the C-Fund allocation by \$40 million from the current annual amount of approximately \$75 million. The law also increases from \$9.5 million to \$17 million the amount donor counties receive to close the gap between what they contribute to the C-Fund and what they receive from it. The law adds another \$3 million for donor counties that still aren't made whole by their portion of the \$17 million fund. These are funds cities and towns may seek from their CTC for road projects within their jurisdictions.
- ▶ Grants the governor authority to appoint nine members of the S.C. DOT commission with the advice and consent of the Senate and House of Representatives. This replaces the current approval by local legislative delegations. The new law allows the governor to remove S.C. DOT commissioners for any reason without approval of the House and Senate.
- ▶ Reduces the manufacturing property tax effective assessment ratio from 10.5 percent to 9 percent, phased in over six years. The law includes a reimbursement to counties, cities and school districts from the state's general fund of up to \$85 million per year to cover the losses.
- ▶ The reimbursement will be distributed to local governments using the same method as the Trust Fund for Tax Relief for the homestead property tax exemption. This is not part of the annual state budget debate. Once the \$85 million reimbursement cap is reached, the manufacturing property tax exemption will be reduced proportionately. This exemption will not impact the local government bonded indebtedness cap.

WATER & SEWER UTILITIES ENTERPRISE FUND

This is a strong fund that functions well, is managed well and is well operated. This is a relatively simple budget for the City. It is an operational budget but is tremendously important from the standpoint of the stability it provides the City. 46% of the revenues for this fund comes from water fees and charges; 48% from wastewater fees and charges and 6% from other revenue.

Water & Sewer Revenues by Source

Water Fees & Charges	46%
Wastewater Fees & Charges	48%
Other Revenue	6%

**SPECIAL MEETING OF FLORENCE CITY COUNCIL
MAY 23, 2017 – PAGE 15**

This chart shows the Water and Sewer Expenses by Department. The two largest expenses of the Water & Sewer Department are in debt service and nondepartmental construction. Wastewater treatment is the third largest expenditure.

<u>Water & Sewer Expenses by Department</u>		
Utility Finance	\$ 2,147,090	6.41%
Engineering	1,256,150	3.74%
WW Treatment	4,619,010	13.76%
Surface Water Production	1,953,670	5.82%
Ground Water Production	1,872,680	5.58%
Distribution Operations	2,009,910	5.99%
Collection Operations	1,439,990	4.29%
Debt Service	10,036,000	29.90%
Nondepartmental	<u>8,225,500</u>	<u>24.51%</u>
TOTAL	\$ 33,560,000	100.00%

WATER & SEWER UTILITIES CONSTRUCTION FUND

This is the construction fund. Total budget for this fund is \$6,939,000 and consists of the items listed below. This year \$2.2 million is being carried forward from prior years and added to this fund is \$2 million of new money. There is also some SC DOT relocation money included (\$500,000); there is a capital construction fund transfer of \$1.2 million; and reimbursement from 1 cent sales tax in the amount of \$427,000. \$100,000 is budgeted to assist in the county driven water line extensions. FSD1 is reimbursing the city for their portion of the access road from the waste water facility to McLaurin Elementary School in the amount of \$191,000. The City is expecting FEMA reimbursement of \$192,000 and the projected interest earning are \$25,000.

<u>FY 2017-18 Water & Sewer Construction Fund Revenue</u>	
Projected Funds on Hand on July 1, 2017	\$ 2,251,000
FY 2017-18 Transfer from W/S Operating Fund	2,000,000
Cashua Drive Capital Contribution – SCDOT Relocation	500,000
Capital Construction Fund Transfer	1,250,000
Utility Relocation Reimb. for Highway Projects (from 1¢ Sales Tax)	427,000
Florence County Infrastructure Fund Reimbursement	100,000
Florence School District 1 Reimbursement for Access Road	191,000
FEMA Reimbursement	192,000
Projected Interest Earnings	<u>25,000</u>
Total W/S Construction Fund Revenue	\$ 6,936,000

**SPECIAL MEETING OF FLORENCE CITY COUNCIL
MAY 23, 2017 – PAGE 16**

This is a list of projects that are funded through the Water and Sewer Construction Fund.

FY 2017-18 W/S Construction Fund Projects

A. Projects Approved in Prior Year Budgets		
1. Jeffries Creek Beaver Management (SSO Compliance)	\$	7,000
2. Waterline Extension Requests – Florence County		100,000
3. Pamplico Hwy. Widening Utilities Relocation (SCDOT)		555,000
4. South Carolina Widening – Utilities Relocation (SCDOT)		1,178,000
5. New WWMF Access Road (City Portion)		471,000
B. Projects Approved and Added in FY 2016-17		
1. Elevated Tank Inspection Repair and Painting	\$	300,000
2. Hoffmeyer Road Sewer Extension (Annexation)		300,000
3. McCown St. Water Plant Filter Vessel Replacement		600,000
4. Sumter St. Development Sewer Improvements		250,000
5. Soccer Complex Water & Sewer Utilities		60,000
6. West Florence Annexations		600,000
7. Jeffries Creek Interceptor		25,000
C. Proposed Projects for FY 2017-18		
1. Hampton Pointe Water and Sewer – FEMA	\$	66,000
2. Whipporwill Water Line – FEMA		38,000
3. National Cemetery Rd. Water Line – FEMA		24,000
4. Stagecoach Road Water Line – FEMA		50,000
5. Friendfield Road Water Line – FEMA		25,000
6. CCSC Byrnes Blvd. Dam Water Line – FEMA		50,000
7. Stratton Drive/I-95 Sewer Interceptor Replacement		1,000,000
8. SCDOT Alligator Road Widening – Utilities Relocation		100,000
9. Pisgah Road 18" Water Line Extension		200,000
10. Ebenezer Road Water Line Extension		278,000
11. SCDOT National Cemetery Rd. Bridge – Water Line Bore		30,000
D. Other		
1. Utility Line Engineering/Legal/Professional Services	\$	150,000
2. Reserved for Other Projects		<u>479,000</u>
Total W/S Construction Fund Expenses	\$	6,936,000

**SPECIAL MEETING OF FLORENCE CITY COUNCIL
MAY 23, 2017 – PAGE 17**

Stormwater Utility Enterprise Fund

The Stormwater Utility Fund operates like the Water and Sewer Utilities Fund but is smaller. The total budget is \$1,380,000. This fund all comes from a flat fee. It is a very dependable fund. When this fund was created the City stated they would dedicate 50% of the funds to operations and 50% to construction associated with the stormwater utility. These fees have not been increased since the utility was adopted.

Stormwater Revenues by Source

Stormwater Fees (\$1,310,000)	95%
Other Revenue (\$70,000)	5%

Stormwater Expenses by Category

Operations	51%
Debt Service	25%
Nondept/Const Fund Transfer	24%

Stormwater Utility Construction Fund

The Stormwater Utility Construction Fund has \$607,000 on hand to be used for projects. \$100,000 is being transferred from the Stormwater Operating Fund.

FY 2017-18 Stormwater Construction Fund Revenue

Projected Funds on Hand on July 1, 2017	\$	502,000
FY 2017-18 Transfer from Stormwater Operating Fund		100,000
Projected Interest Earnings		<u>5,000</u>
Total Stormwater Construction Fund Revenue	\$	607,000

**SPECIAL MEETING OF FLORENCE CITY COUNCIL
MAY 23, 2017 – PAGE 18**

This is a list of the Stormwater Construction Fund Projects. Because of EPA rules relative to water quality the City must have some funds available to deal with water quality issues. The NPDES Phase II Compliance is an ongoing project. \$192,000 has been reserved for other projects.

FY 2017-18 Stormwater Construction Fund Projects

A. Projects Approved in Prior Years		
1.	Stormwater Operations Division Pipe Projects	\$ 10,000
2.	End-of-Pipe Water Quality Enhancements Projects	5,000
3.	Double-Barrel Pipe Repair (Behind Calvary Baptist)	10,000
4.	Timrod Park Pipe Outfall Improvements	60,000
5.	NPDES Phase II Compliance	50,000
6.	Walden/Washington Streets Storm Drain Pipe	5,000
7.	Edisto/Jackson Streets Storm Drain Pipe	40,000
8.	Edisto/Madison Streets Storm Drain Pipe	20,000
9.	612 Marion Street Storm Drain Pipe	20,000
B. Projects Approved in FY 2016-17		
1.	2709 Whitestone Drive Storm Drain Pipe	\$ 25,000
2.	Stephenson/Diggs Storm Drain Pipe	20,000
3.	1713/1719 Norwood Drive Storm Drain Pipe	20,000
4.	Aaron Circle Ditches and Driveway Pipes	35,000
5.	Brandon Drive Storm Drain Pipe	35,000
6.	Malden/Brandon Drive Storm Drainage Improvements	35,000
D. Other		
1.	Stormwater Engineering/Legal/Professional Services	\$ 25,000
2.	Reserved for Other Projects	<u>192,000</u>
Total S/W Construction Fund Expenses		\$ 607,000

Utilities Equipment Replacement Fund

The Equipment Replacement Fund is how the Utilities replace their equipment. Unlike the General Fund, this is a self-perpetuating fund and is funded on an annual basis. This fund allows for the replacement of equipment when it is needed and does not require that the purchase be deferred.

W/S Equipment Replacement Fund Budget by Department

<u>Department</u>	<u>Amount</u>
Utility Finance	\$ 61,200
Engineering	72,000
Wastewater Treatment Plant	205,500
Surface Water Production	18,000
Ground Water Production	74,000
Distribution Operations	64,300
Collection Operations	<u>350,000</u>
W/S Capital Equipment Fund Total	\$ 845,000

**SPECIAL MEETING OF FLORENCE CITY COUNCIL
MAY 23, 2017 – PAGE 19**

There is \$80,000 in the Stormwater Equipment Replacement Fund.

<u>Stormwater Equipment Replacement Fund Budget By Department</u>	
<u>Department</u>	<u>Amount</u>
Stormwater Operations	\$ <u>80,000</u>
Stormwater Capital Equipment Fund Total	\$ 80,000

INTRODUCTION OF ORDINANCE

**BILL NO. 2017-16 – FIRST READING
AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF
FLORENCE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2017, AND
ENDING JUNE 30, 2018.**

An Ordinance to raise revenue and adopt a budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2017, and ending June 30, 2018 was passed on first reading.

Councilman Jebaily made a motion to pass Bill No. 2017-16 on first reading. Councilman Willis seconded the motion, which carried unanimously.

ADJOURN

With no objection, the meeting was adjourned at 5:56 p.m.

Dianne M. Rowan, Municipal Clerk

Stephen J. Wukela, Mayor

V. a.
Appearance
Mr. Wayne Jackson
Veterans Honor Guard

Florence Veterans Honor Guard

Talking Paper

Who?: The Veterans Honor Guard (VHG) was formed in 2008 to give Pee Dee area veterans the “Final Salute”. There were not then, nor now, enough active duty personnel in the area to support every veteran who passes away in our area proper military funeral rites.

- The VHG is a volunteer, 501(c)3 organization, that is registered with the South Carolina Secretary of State. We do accept donations which generally do not exceed \$7000 per year.
- VHG currently has about 25 members of which 16 are considered to be generally active.
- Each VHG member pays his/her own expenses such as gas and uniforms.
- Typically the VHG will perform 160-200 ceremonies during a calendar year in which about 70% are performed in the Florence National Cemetery. The area of “jurisdiction” is a 30-mile radius from the intersection of I-20 and I-95.

HOW ?: The VHG works only through the local funeral homes for “call-outs”. Each veteran must have a valid DD-214 form and not had a dishonorable discharge from any branch of the service.

- A full last salute consists of two flag folders, reader, seven person firing party, a caller for the firing party, and a bugler-12 individuals.
- The VHG requires at least a 24 hour notice from the funeral home to commit to a ceremony. Currently, due to manpower restrictions the VHG only performs ceremonies Monday through Friday.
- The VHG also assists the Florence National Cemetery with various ceremonial support throughout the year.
- The VHG supports veterans in all the services: Army, Navy, Air Force, Marine, and Coast Guard.
- The VHG does have a constitution and slate of officers but previous rank in the military has no bearing on any duties performed or office assumed.

What We Need ?: More volunteers ! Any veteran from any service is needed to help us. The VHG meets at VFW Post 3181 the first Thursday of every month at 6PM. A prospective member only need a valid DD214 form and no dishonorable discharge. All training provided and help with uniforms is available. It is very rewarding and also great comradery with the other VHG members. Contact Col (ret) Wayne Jackson, Commander VHG at (843) 250-8859 or via email at jacksonswjl@msn.com.

VI. a.
Bill No. 2017-13
Second Reading

FLORENCE CITY COUNCIL MEETING

DATE: May 8, 2017
AGENDA ITEM: Ordinance
DEPARTMENT/DIVISION: Finance

I. ISSUE UNDER CONSIDERATION

For City Council consideration is an ordinance to amend the FY 2016-17 City of Florence General Fund Budget.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN

No previous action has been taken on this ordinance.

III. POINTS TO CONSIDER

A. The objective of the proposed ordinance is to amend the General Fund budget for FY 2016-17 to appropriate \$1,950,000 of Unassigned Fund Balance to fund costs not included in the current FY 2016-17 budget. These costs include the following:

- 1) The Conditional Grant appropriation approved by City Council in February 2017 to contribute to Francis Marion University a total of \$1.2 million over a period of two fiscal years. The first contribution of \$600,000 will be made in FY 2016-17 and the remaining \$600,000 will be made in FY 2018. This contribution will be used to assist the university in the acquisition of 201 W. Evans Street ("the Old Post Office Building") for use as a health education facility. Because funds for this appropriation were not included in the FY 2016-17 budget, an amendment to the budget is required to appropriate funding for this additional cost.
- 2) The costs incurred for damages associated with Hurricane Matthew that occurred in October 2016 including those related to debris hauling and monitoring. While these expenses will be reimbursed by FEMA, only partial reimbursement is anticipated to be received in FY 2016-17. The remaining FEMA reimbursements are expected in the following fiscal year. Therefore, an amendment to the FY 2016-17 budget is required to appropriate interim funding in the amount of \$1,350,000 to cover projected costs to be incurred this fiscal year.

B. The General Fund budget is also being amended by an additional \$130,000 to provide for funding from the South Carolina Department of Transportation for a Florence County Transportation Committee paving project on Bintree Lane.

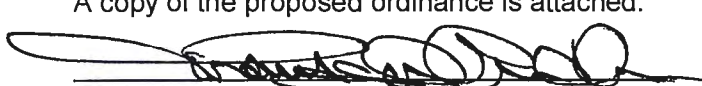
C. Additionally, a portion of FEMA reimbursement revenue anticipated to be received in FY 2016-17, and the related expenses for Hurricane Matthew cleanup in this fiscal year, will be added to the General Fund budget in the amount of \$600,000.


IV. STAFF RECOMMENDATION

Approve and adopt the proposed ordinance.

VI. ATTACHMENTS

A copy of the proposed ordinance is attached.


Thomas W. Chandler
Finance Director


Andrew H. Griffin
City Manager

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE GENERAL FUND BUDGET FOR THE CITY OF FLORENCE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017

BE IT ORDAINED by the City Council of the City of Florence, South Carolina, in a meeting duly assembled and by the authority thereof that the budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2016 and ending June 30, 2017, is hereby amended as follows:

Section 1. A. That the budgeted revenues of the General Fund in said budget are hereby amended by the additional appropriation as follows:

100120-790000 Miscellaneous Grants is increased in the amount of \$130,000 to provide for funding from the SC Department of Transportation (SCDOT) for a Florence County Transportation Committee (CTC) paving project on Bentree Lane.

100375-435010 From Unappropriated Reserve is increased in the amount of \$600,000 from unassigned fund balance to provide property acquisition funding assistance to Francis Marion University (FMU).

B. That the budgeted revenues of the General Fund are also amended by increasing appropriations from the General Fund unassigned fund balance in the amount of \$1,350,000. This amendment is made for costs incurred in FY 2016-17, but not included in the budget, related to damages associated with Hurricane Matthew including debris hauling and monitoring.

C. That the budgeted revenues of the General Fund are further amended to receive and recognize approximately \$600,000 in projected FEMA reimbursement funds for damages associated with Hurricane Matthew including debris hauling and monitoring.

Section 2. A. That the budgeted expenditures of the General Fund in said budget are hereby amended by the additional appropriations as follows:

10049300-594049 Cut/Patch Paving Projects (Non-Departmental) is increased in the amount of \$130,000 to provide for the SCDOT CTC funding for the a paving project on Bentree Lane.

10049300-594145 FMU Appropriation (Non-Departmental) is funded in the amount of \$600,000 to provide the first of two incremental appropriations over two fiscal years totaling \$1.2 million to

FY 2016-2017 Budget Amendment Ordinance (continued)

assist FMU in acquiring 201 W. Evans Street ("the Old Post Office Building") for use as a health education facility.

B. That the budgeted expenditures of the General Fund are also amended and increased in the amount of \$1,950,000 for costs incurred in FY 2016-17, but not included in the budget, for damages associated with Hurricane Matthew including debris hauling and monitoring.

This Ordinance shall become effective immediately upon its approval and adoption by the City Council of the City of Florence, SC.

ADOPTED THIS _____ DAY OF _____, 2017.

Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukela
Mayor

Attest:

Dianne Rowan
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: May 8, 2017

AGENDA ITEM: An Ordinance to declare 0.04 acres (1,781 square feet) of tax parcel 90091-01-011, as surplus and authorize the transfer of land to the South Carolina Department of Transportation for the purpose of bridge replacement on James Jones Avenue at Jeffries Creek.

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

To declare as surplus and authorize the conveyance of land designated as the portion of Florence County tax parcel 90091-01-011 that measures at 0.04 acres (1,781 sq. ft.) shown on the plat attached hereto, as Exhibit "A", is surplus land to the City and sale of said property to South Carolina Department of Transportation at fair market value is in the best interest and to the benefit of the citizens of the City of Florence.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

(1) No previous action has been taken on this item.

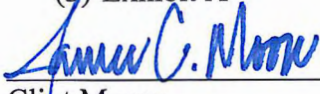
III. POINTS TO CONSIDER:

- (1) Request is being considered for first reading.
- (2) South Carolina Department of Transportation has requested the transfer of property to accommodate the bridge replacement on James Jones Avenue.
- (3) The portion of tax map 90091-01-011 to be conveyed is to be surveyed, subdivided and recorded by SCDOT.
- (4) Compensation for the property has been offered by SCDOT for a total of \$200.00 for the 0.04 acres (1,781 sq. ft.).
- (5) Approximately 365 feet of gravity sewer and approximately 450 feet of water line is required to be relocated at an estimated cost of \$350,000 to \$400,000, to be encumbered by the City of Florence.

IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance
- (2) SCDOT Offer Letter
- (3) Exhibit A



Clint Moore
Development Manager



Andrew H. Griffin
City Manager

ORDINANCE NO. 2017-_____

AN ORDINANCE TO DECLARE 0.04 ACRES (1,781 SQUARE FEET) OF TAX PARCEL 90091-01-011, AS SURPLUS AND AUTHORIZE THE TRANSFER OF LAND TO THE SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF BRIDGE REPLACEMENT ON JAMES JONES AVENUE AT JEFFRIES CREEK:

WHEREAS, after due consideration, the City has concluded that the land designated as the portion of Florence County tax parcel 90091-01-011 that measures at 0.04 acres (1,781 sq. ft.) shown on the plat attached hereto as Exhibit "A" is surplus land to the City, and sale of said property to South Carolina Department of Transportation at fair market value is in the best interest and to the benefit of the citizens of the City of Florence and;

WHEREAS, said portion of Florence County tax parcel 90091-01-011 is to be combined with SCDOT James Jones Avenue Right of Way;

NOW, THEREFORE, be it ordained by the City Council of the City of Florence in meeting duly assembled and by the authority thereof:

1. That pursuant to §5-7-260(6) of the South Carolina Code of Laws, as amended, and §2-26(8) of the Code of Ordinances of the City of Florence, the City Manager of the City of Florence is hereby authorized to execute the necessary Deed and other documentation in order to convey title to the property described above to SCDOT.
2. This Ordinance shall become effective immediately upon its approval and adoption by the City Council of the City of Florence.

ADOPTED THIS _____ DAY OF _____, 2017

Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukela,
Mayor

Attest:

Dianne M. Rowan
Municipal Clerk



South Carolina
Department of Transportation

Road/Route – S-21-12 Connector Bridge Replacement Over Jeffries Creek
Florence County – Project ID – 0034067 Tract-5

City of Florence
180 N. Irby Street, Box AA
Florence, South Carolina 29501

Greetings:

Reference is made to the above captioned project, under which the South Carolina Department of Transportation proposes to acquire a portion of your property for this improvement as has been discussed with you previously. The Department must pay just compensation for the property which is based on a cost estimate. I am now authorized to make you the following offer:

\$200.00 for fee simple title to 0.04 acre (1,781.22 square feet) of land and all improvements thereon, if any

Please give this offer your prompt attention and let me know your decision as soon as possible. Retain this information to report your payment according to IRS rules in Publication 544.

If I can be of any further assistance, do not hesitate to contact me.

Sincerely,

Brandon Hufnagel
Right of Way Agent
413 Westmore Court
Murrells Inlet, SC 29576
(803) 260-4243

2/9/17

Date Offer Made

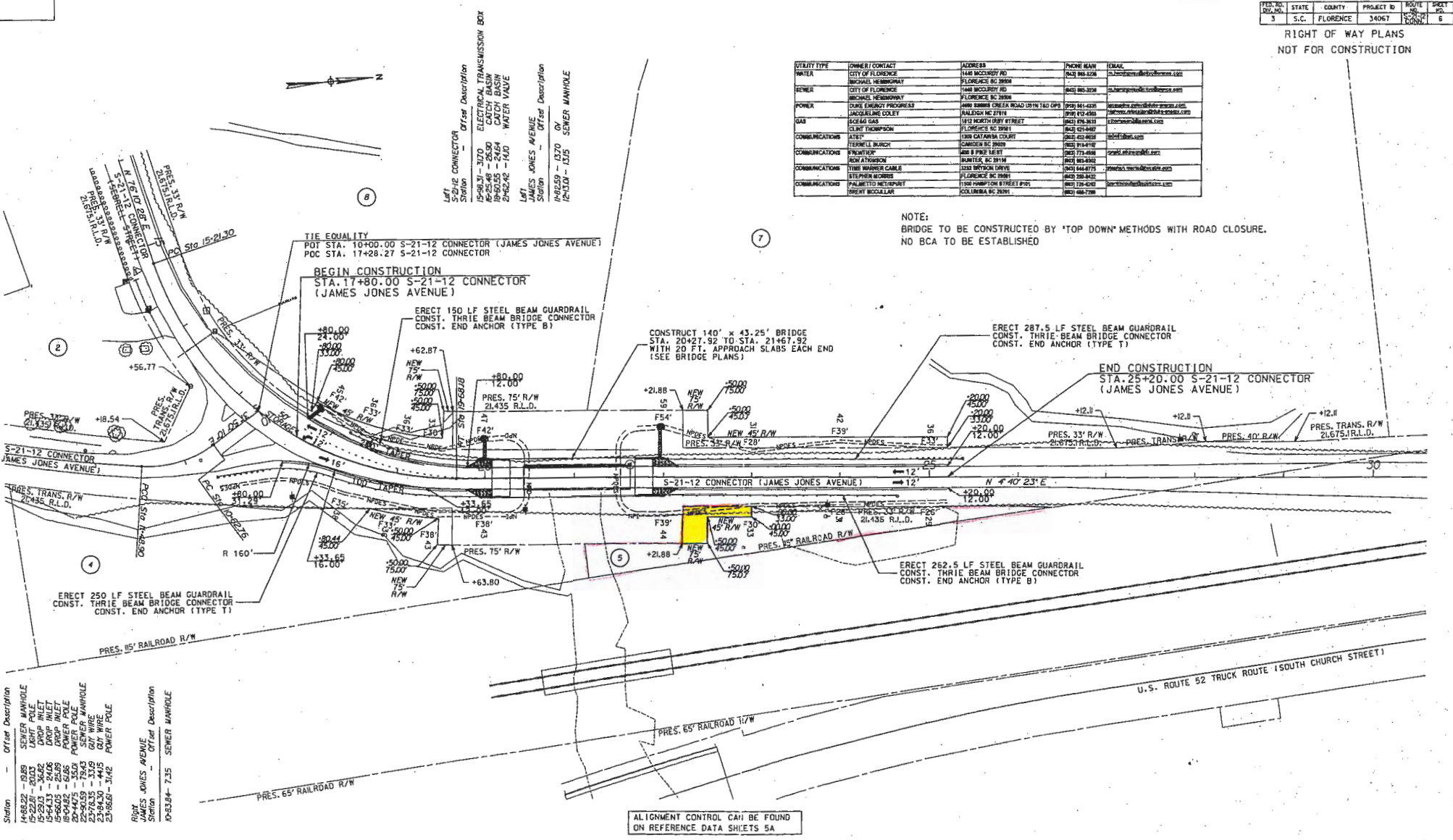
EXHIBIT A

FED. DIST. NO.	STATE	COUNTY	PROJECT ID	POST-MILE	SHEET NO.
3	S.C.	FLORENCE	34067	12.310	6

RIGHT OF WAY PLANS
NOT FOR CONSTRUCTION

UTILITY TYPE	OWNER / CONTACT	ADDRESS	PHONE NUMBER	EMAIL
WATER	CITY OF FLORENCE	1448 MCCURRY RD	(843) 664-4376	cityengineer@cityofflorence.com
SEWER	CITY OF FLORENCE	1448 MCCURRY RD	(843) 664-3376	cityengineer@cityofflorence.com
POWER	DUKE ENERGY PROGRESS	4400 SUMMIT CREEK ROAD DRY TAP OPS	(919) 864-4300	progress.drytap@duke.com
	JACQUELINE COLLEY	1450 MORTONWAY STREET	(919) 872-4363	jaccolley@progress.com
GAS	CITY OF FLORENCE	1448 MCCURRY RD	(843) 664-3376	cityengineer@cityofflorence.com
COMMUNICATIONS	AT&T	1300 CATANNA COURT	(252) 432-8028	atandt@att.net
	JACQUE GAG	CANTONIA ST 2000	(919) 974-9177	jacgag@att.net
COMMUNICATIONS	FRONTIER	400 S PINE 1ST ST	(252) 775-4988	frontier@frontier.net
	TERENCE BURCH		(252) 974-9177	terence@frontier.net
COMMUNICATIONS	SON AT&T	1400 S PINE 1ST ST	(252) 775-4988	son@att.net
	RON ATKINSON	1400 S PINE 1ST ST	(252) 775-4988	ron@att.net
COMMUNICATIONS	TIME WARNER CABLE	1322 BRYDON DRIVE	(843) 664-8775	time Warner@time Warner.com
	ETHEL HORNES	FLORENCE, SC 29501	(843) 758-9422	etel@time Warner.com
COMMUNICATIONS	PALMETTO NETWORK	1100 HANFORD STREET #201	(843) 738-6242	network@palmetto.com
	BRENT BOCCALINI	COLUMBIA, SC 29901	(843) 688-7288	network@palmetto.com

NOTE:
BRIDGE TO BE CONSTRUCTED BY 'TOP DOWN' METHODS WITH ROAD CLOSURE.
NO BCA TO BE ESTABLISHED



Station - Offset Description

146652	- 03.09	SEWER MANHOLE
152803	- 26.42	DROP INLET
152805	- 26.42	DROP INLET
152807	- 26.42	DROP INLET
152809	- 26.42	POWER POLE
152811	- 26.42	POWER POLE
152813	- 26.42	SEWER MANHOLE
152815	- 26.42	SEWER MANHOLE
152817	- 26.42	SEWER MANHOLE
152819	- 26.42	SEWER MANHOLE
152821	- 26.42	SEWER MANHOLE
152823	- 26.42	SEWER MANHOLE
152825	- 26.42	SEWER MANHOLE
152827	- 26.42	SEWER MANHOLE
152829	- 26.42	SEWER MANHOLE
152831	- 26.42	SEWER MANHOLE
152833	- 26.42	SEWER MANHOLE
152835	- 26.42	SEWER MANHOLE
152837	- 26.42	SEWER MANHOLE
152839	- 26.42	SEWER MANHOLE
152841	- 26.42	SEWER MANHOLE
152843	- 26.42	SEWER MANHOLE
152845	- 26.42	SEWER MANHOLE
152847	- 26.42	SEWER MANHOLE
152849	- 26.42	SEWER MANHOLE
152851	- 26.42	SEWER MANHOLE
152853	- 26.42	SEWER MANHOLE
152855	- 26.42	SEWER MANHOLE
152857	- 26.42	SEWER MANHOLE
152859	- 26.42	SEWER MANHOLE
152861	- 26.42	SEWER MANHOLE
152863	- 26.42	SEWER MANHOLE
152865	- 26.42	SEWER MANHOLE
152867	- 26.42	SEWER MANHOLE
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152991	- 26.42	SEWER MANHOLE
152993	- 26.42	SEWER MANHOLE
152995	- 26.42	SEWER MANHOLE
152997	- 26.42	SEWER MANHOLE
152999	- 26.42	SEWER MANHOLE

Right JAMES JONES AVENUE Station - Offset Description

106338	- 7.55	SEWER MANHOLE
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ALIGNMENT CONTROL CAN BE FOUND ON REFERENCE DATA SHEETS 5A

DATE	DESCRIPTION	BY	CHECKED	REVISIONS		DESCRIPTION	BY	CHECKED	DRAWN BY	DATE	R.L.D.	REVISED BY	DATE
				NO.	DATE								



CIVIL ENGINEERING 0 50 100 150 200

FLORENCE CITY COUNCIL MEETING

DATE: May 8, 2017

AGENDA ITEM: An Ordinance to declare 0.34 acres (14,707 square feet) of tax parcel 90051-01-021 and 0.30 acres (12,924 square feet) of tax parcel 90051-01-017, as surplus and authorize the transfer of land to the South Carolina Department of Transportation for the purpose of bridge replacement on Edisto Drive at Jeffries Creek.

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

To declare as surplus and authorize the conveyance of land designated as the portion of Florence County tax parcel 90051-01-021 that measures at 0.34 acres (14,707 sq. ft.) and tax parcel 90051-01-017 that measures at 0.30 acres (12,924 sq. ft.) shown on the plat attached hereto as Exhibit "A" is surplus land to the City, and sale of said property to South Carolina Department of Transportation at fair market value is in the best interest and to the benefit of the citizens of the City of Florence.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

(1) No previous action has been taken on this item.

III. POINTS TO CONSIDER:

- (1) Request is being considered for first reading.
- (2) South Carolina Department of Transportation has requested the transfer of property to accommodate the bridge replacement on Edisto Drive.
- (3) The portion of tax map 90051-01-021 and 90051-01-017 to be conveyed is to be surveyed, subdivided and recorded by SCDOT.
- (4) Compensation for the property identified as tax parcel 90051-01-021 has been offered by SCDOT for a total of \$1,400.00 for the 0.34 acres (14,707 sq. ft.).
- (5) Compensation for the property identified as tax parcel 90051-01-017 has been offered by SCDOT for a total of \$1,200.00 for the 0.30 acres (12,924 sq. ft.).
- (6) Water and sewer utility relocation is required with project costs to be encumbered by SCDOT.

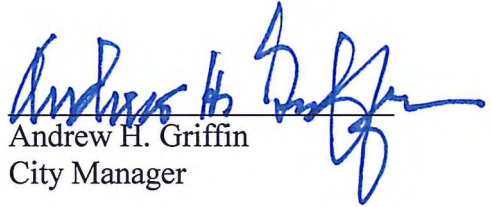
IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance
- (2) SCDOT Offer Letters
- (3) Exhibit A



Clint Moore
Development Manager



Andrew H. Griffin
City Manager

ORDINANCE NO. 2017-_____

AN ORDINANCE TO DECLARE 0.34 ACRES (14,707 SQUARE FEET) OF TAX PARCEL 90051-01-021 AND 0.30 ACRES (12,924 SQUARE FEET) OF TAX PARCEL 90051-01-017, AS SURPLUS AND AUTHORIZE THE TRANSFER OF LAND TO THE SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF BRIDGE REPLACEMENT ON EDISTO DRIVE AT JEFFRIES CREEK:

WHEREAS, after due consideration, the City has concluded that the land designated as the portion of Florence County tax parcel 90051-01-021 that measures at 0.34 acres (14,707 sq. ft.) and tax parcel 90051-01-017 that measures at 0.30 acres (12,924 sq. ft.) shown on the plat attached hereto as Exhibit "A" is surplus land to the City, and sale of said property to South Carolina Department of Transportation at fair market value is in the best interest and to the benefit of the citizens of the City of Florence and;

WHEREAS, said portions of Florence County tax parcel 90051-01-021 and 90051-01-017 is to be combined with SCDOT Edisto Drive Right of Way;

NOW, THEREFORE, be it ordained by the City Council of the City of Florence in meeting duly assembled and by the authority thereof:

1. That pursuant to §5-7-260(6) of the South Carolina Code of Laws, as amended, and §2-26(8) of the Code of Ordinances of the City of Florence, the City Manager of the City of Florence is hereby authorized to execute the necessary Deed and other documentation in order to convey title to the property described above to SCDOT.
2. This Ordinance shall become effective immediately upon its approval and adoption by the City Council of the City of Florence.

ADOPTED THIS _____ DAY OF _____, 2017

Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukela,
Mayor

Attest:

Dianne M. Rowan
Municipal Clerk



Road/Route – Road S-76 (South Edisto Drive) Bridge over Jeffries Creek
Florence County – Project ID – P027057 – Tract 38

City of Florence
324 W. Evans Street
Florence, South Carolina 29501

Greetings:

Reference is made to the above captioned project, under which the South Carolina Department of Transportation proposes to acquire a portion of your property for this improvement as has been discussed with you previously. The Department must pay just compensation for the property which is based on a cost estimate. I am now authorized to make you the following offer:

\$1,200.00 for fee simple title to 0.30 acre (12,924 square feet) of land and all improvements thereon, if any

Please give this offer your prompt attention and let me know your decision as soon as possible. Retain this information to report your payment according to IRS rules in Publication 544.

If I can be of any further assistance, do not hesitate to contact me.

Sincerely,

David P. Thurman, Jr.
Right of Way Agent
908 Market Street
Ruby, SC 29741
(803) 260-6628

4/17/17
Date Offer Made





South Carolina
Department of Transportation

Road/Route – Road S-76 (South Edisto Drive) Bridge over Jeffries Creek
Florence County – Project ID – P027057 – Tract 14

City of Florence
180 N. Irby Street
Florence, South Carolina 29501

Greetings:

Reference is made to the above captioned project, under which the South Carolina Department of Transportation proposes to acquire a portion of your property for this improvement as has been discussed with you previously. The Department must pay just compensation for the property which is based on a cost estimate. I am now authorized to make you the following offer:

\$1,400.00 for fee simple title to 0.34 acre (14,707 square feet) of land and all improvements thereon, if any

Please give this offer your prompt attention and let me know your decision as soon as possible. Retain this information to report your payment according to IRS rules in Publication 544.

If I can be of any further assistance, do not hesitate to contact me.

Sincerely,

David P. Thurman, Jr.
Right of Way Agent
908 Market Street
Ruby, SC 29741
(803) 260-6628

4/12/11

Date Offer Made

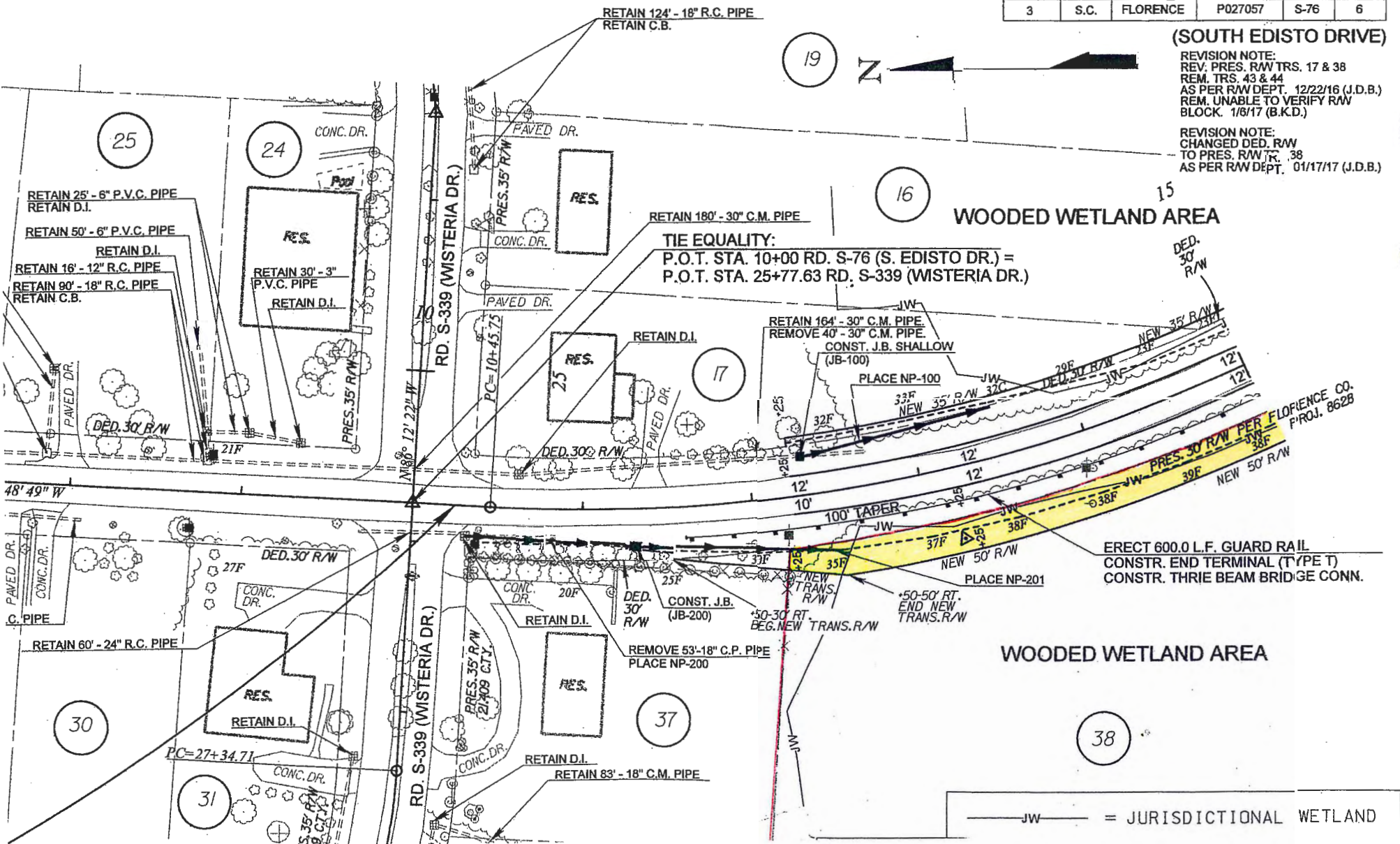


FED. ROAD DIV. NO.	STATE	COUNTY	PROJECT ID	ROAD NO.	SHEET NO.
3	S.C.	FLORENCE	P027057	S-76	6

(SOUTH EDISTO DRIVE)

REVISION NOTE:
 REV. PRES. R/W TRS. 17 & 38
 REM. TRS. 43 & 44
 AS PER R/W DEPT. 12/22/16 (J.D.B.)
 REM. UNABLE TO VERIFY R/W
 BLOCK. 1/6/17 (B.K.D.)

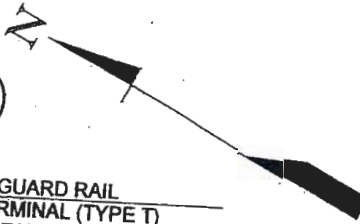
REVISION NOTE:
 CHANGED DED. R/W
 TO PRES. R/W TR. 38
 AS PER R/W DEPT. 01/17/17 (J.D.B.)



TIE EQUALITY:
 P.O.T. STA. 10+00 RD. S-76 (S. EDISTO DR.) =
 P.O.T. STA. 25+77.63 RD. S-339 (WISTERIA DR.)

ERECT 600.0 L.F. GUARD RAIL
 CONSTR. END TERMINAL (TYPE T)
 CONSTR. THREE BEAM BRIDGE CONN.

— JW — = JURISDICTIONAL WETLAND



WOODED WETLAND AREA

CONSTR. SHOULDER PAVING, BRIDGE APPROACH
CONC. CURB AND GUTTER (1'-10") WITH FLUME AND
PLACE 10 TONS RIPRAP SEE S.C.D.O.T. STANDARD
DRAWING (TYPICAL FOUR CORNERS)

WOODED WETLAND AREA
ERECT 87.5 L.F. GUARD RAIL
CONSTR. END TERMINAL
CONSTR. THRIE BEAM BRIDGE

15

16

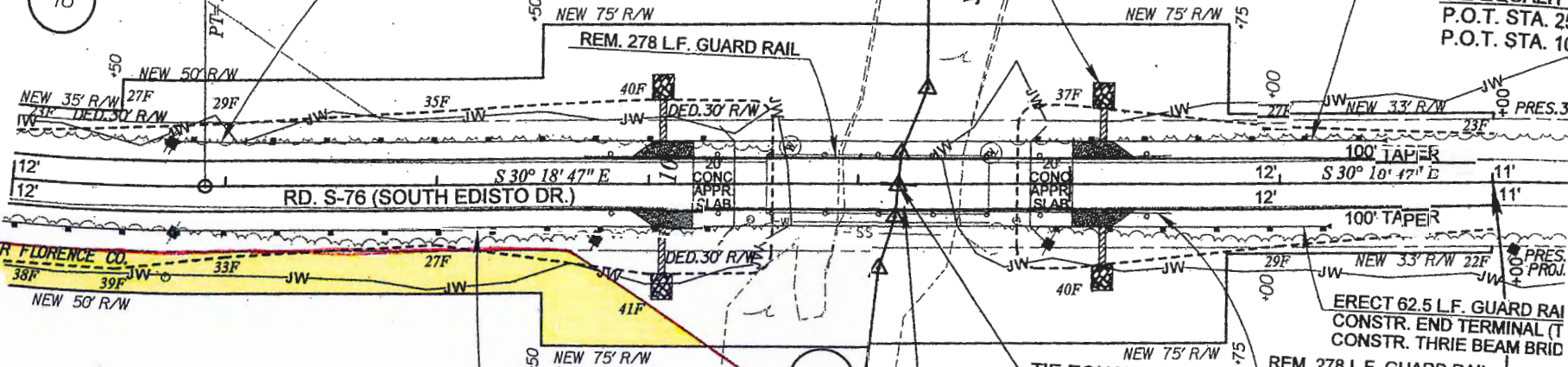
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14

ERECT 187.5 L.F. GUARD RAIL
CONSTR. END TERMINAL (TYPE T)
CONSTR. THRIE BEAM BRIDGE CONN.

REM. 278 L.F. GUARD RAIL

TIE EQUALITY
P.O.T. STA. 25
P.O.T. STA. 10



PRES. 30' R/W PER FLORENCE CO.
PROJ. 8628

ERECT 62.5 L.F. GUARD RAIL
CONSTR. END TERMINAL (T)
CONSTR. THRIE BEAM BRIDGE

TIE EQUALITY:
P.O.T. STA. 19+18.96 RD. S-76 (S. EDISTO DR.) =
P.O.T. STA. 10+00.00 JEFFRIES CREEK

WOODED WETLAND AREA

WOODED WETLAND AREA

FOR GUARD RAIL NOTE
SEE SHEET NO. 6

TIE EQUALITY:
P.O.T. STA. 12+14.10 RD. S-1688
P.O.T. STA. 10+00.00 OUTFALL DI
O.F.D. 1 BEARINGS SHOWN ON F

RIGHT OF WAY NOTE
ALL DEDICATED R/W ON ROADS S-76
AND S-1688 VERIFIED BY PLAT BOOK
SEE RIGHT OF WAY DATA SHEET
FOR PLAT BOOK INFORMATION
J.D.B.

ALIGNMENT DATA AND
BEARINGS ALONG
JEFFRIES CREEK
LISTED ON SH. 5A

SURVEY STA. 22+00.00 END
PROJECT ID P027057
RD. S-76 (S. EDISTO DR.)

REMOVE EXISTING 105' X 30' CONC. BRIDGE
CONSTRUCT 140.00' X 40.00' CONCRETE BRIDGE
STA. 18+41.21 TO STA. 19+81.21 WITH 20' APPROACH
SLABS EACH END. SI ARS TO BE OVERL AID WITH

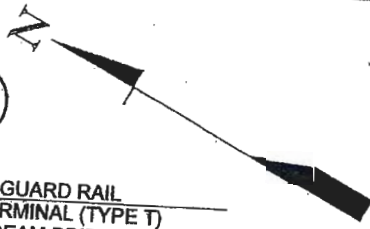
38

14

JEFFRIES CREEK

OUTFALL DITCH

RETAIN



WOODED WETLAND AREA

CONSTR. SHOULDER PAVING, BRIDGE APPROACH
CONC. CURB AND GUTTER (1'-10") WITH FLUME AND
PLACE 10 TONS RIPRAP SEE S.C.D.O.T. STANDARD
DRAWING (TYPICAL FOUR CORNERS)

WOODED WETLAND AREA
ERECT 87.5 L.F. GUARD RAIL
CONSTR. END TERMINAL
CONSTR. THRIE BEAM BRIDGE
TIE EQUALITY
P.O.T. STA. 25
P.O.T. STA. 10

15

16

20

ERECT 187.5 L.F. GUARD RAIL
CONSTR. END TERMINAL (TYPE T)
CONSTR. THRIE BEAM BRIDGE CONN.

NEW 75' R/W

REM. 278 L.F. GUARD RAIL

NEW 75' R/W

NEW 35' R/W 27F

DED. 30' R/W

35F

40F

DED. 30' R/W

37F

27F

NEW 33' R/W

PRES. 30' R/W

12'

RD. S-76 (SOUTH EDISTO DR.)

20'

CONC. APPR. SLAB

CONC. APPR. SLAB

12'

RD. S-76 (S. EDISTO DR.)

11'

100' TAPER

PRES. 30' R/W PER FLORENCE CO. PROJ. 8628

NEW 50' R/W

38F

39F

NEW 50' R/W

27F

JW

27F

JW

41F

JW

JW

JW

JW

JW

JW

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JW

JW

NEW 75' R/W

NEW 75' R/W

ERECT 62.5 L.F. GUARD RAIL
CONSTR. END TERMINAL (T)
CONSTR. THRIE BEAM BRIDGE

FOR GUARD RAIL NOTE
SEE SHEET NO. 6

TIE EQUALITY:
P.O.T. STA. 19+18.96 RD. S-76 (S. EDISTO DR.) =
P.O.T. STA. 10+00.00 JEFFRIES CREEK

WOODED WETLAND AREA

WOODED WETLAND AREA

OUTFALL DITCH

TIE EQUALITY:
P.O.T. STA. 12+14.10 RD. S-1688
P.O.T. STA. 10+00.00 OUTFALL DITCH
O.F.D. 1 BEARINGS SHOWN ON SHEET

14

ALIGNMENT DATA AND
BEARINGS ALONG
JEFFRIES CREEK
LISTED ON SH. 5A

38

JEFFRIES CREEK

SURVEY STA. 22+00.00 END
PROJECT ID P327057
RD. S-76 (S. EDISTO DR.)

REMOVE EXISTING 105' X 30' CONC. BRIDGE
CONSTRUCT 140.00' X 40.00' CONCRETE BRIDGE
STA. 18+41.21 TO STA. 19+81.21 WITH 20' APPROACH
SLABS EACH END. SLABS TO BE OVERLAPPED WITH

RIGHT OF WAY NOTE
ALL DEDICATED R/W ON ROADS S-76
AND S-1688 VERIFIED BY PLAT BOOK
SEE RIGHT OF WAY DATA SHEET
FOR PLAT BOOK INFORMATION
J.D.B.

FLORENCE CITY COUNCIL MEETING

DATE: June 12, 2017
AGENDA ITEM: FY 2017-18 Budget Ordinance – **As Amended for 2nd Reading**
DEPARTMENT/DIVISION: Finance

I. ISSUE UNDER CONSIDERATION

The adoption of Fiscal Year 2017 -18 Budgets for the City of Florence.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN

FY 2017-18 budget development began in February and continued through March and April with the preparation of revenue estimates, wages and benefits data development, the submission of departmental budget requests, and departmental budget meetings with the City Manager. Council work sessions were held to review budget related issues.

III. POINTS TO CONSIDER

1. The General Fund, General Fund Debt Service Fund, Water & Sewer Enterprise Fund, Stormwater Enterprise Fund, Water and Sewer Utilities Construction Fund, Stormwater Utility Construction Fund, Water and Sewer Utilities Equipment Replacement Fund, Stormwater Utility Equipment Replacement Fund, and the Hospitality Fund budgets for the fiscal year ending June 30, 2018, recommended for adoption by the City Council are enclosed for your review.
2. On May 23, 2017, City Council gave first reading to the FY 2017-18 budget ordinance.
3. At the time of first reading, the City had not received the final millage cap information from the SC Office of Revenue and Fiscal Affairs.
4. On May 26, 2017 the City received the millage cap information from the Office of Revenue and Fiscal Affairs. The millage cap, based on the combination of CPI adjustment and population growth, was 1.26%.
5. In FY 2016-17, the City Council authorized an increase in the millage (which was at that time set at 53.7 mills) by a total of 4.5 mills to 58.2 mills.
6. However, given the effective millage cap, the City could only increase the millage in FY 2016-17 by only 3.7 mills, with the anticipation of adding up to the additional .8 mills in FY 2017-18 for a total of 58.2 mills, subject to the millage cap calculation.
7. The FY 2017-18 millage cap of a 1.26% adjustment renders an increase of .7, just slightly less than .8 mills. The .1 millage variance would have rendered approximately \$16,000 in additional tax revenue.
8. The City's FY 2017-18 budget ordinance that received first reading by City Council on May 23rd includes the full .8 millage which anticipated a small population increase. Therefore, the budget ordinance will have to be amended on second reading to incorporate .7 mills for a total of 58.1 operating mills instead of .8 mills.

Fiscal Year 2017-18 Budget Ordinance (continued)

IV. OPTIONS

Adopt the budgets with the millage rate as amended from first reading of the ordinance on May 23, 2017.

Modification of the budgets as presented.

III. STAFF RECOMMENDATION

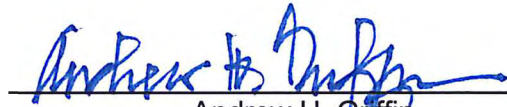
Adopt the FY 2017-18 recommended budgets as amended.

IV. ATTACHMENTS

The FY 2017-18 budget ordinance is attached as amended.



Thomas W. Chandler
Finance Director



Andrew H. Griffin
City Manager

ORDINANCE NO. 2017- _____

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF FLORENCE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2017, AND ENDING JUNE 30, 2018.

WHEREAS, § 5-7-260 of the South Carolina Code of Laws (as amended) requires that a Municipal Council shall act by ordinance to adopt budgets and levy taxes pursuant to public notice.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Florence in Council duly assembled and by the authority of the same:

Section 1

- (a) There is hereby adopted a General Fund budget for the City of Florence for the fiscal year beginning July 1, 2017, and ending June 30, 2018, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$34,440,000.
- (b) Further, there is hereby adopted a General Fund Debt Service Fund budget for the City of Florence for fiscal year beginning July 1, 2017, and ending June 30, 2018, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in the total amount of \$445,000.
- (c) Further, there is hereby adopted a Water and Sewer Utilities Enterprise Fund budget for the City of Florence for fiscal year beginning July 1, 2017, and ending June 30, 2018, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$33,560,000.
- (d) Further, there is hereby adopted a Stormwater Utility Enterprise Fund budget for the City of Florence for the fiscal year beginning July 1, 2017, and ending June 30, 2018, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein providing for revenues and appropriations in the total amount of \$1,380,000.
- (e) Further, there is hereby adopted a Water and Sewer Utilities Construction Fund budget for the City of Florence for fiscal year beginning July 1, 2017, and ending June 30, 2018, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$6,936,000.
- (f) Further, there is hereby adopted a Stormwater Utility Construction budget for the City of Florence for fiscal year beginning July 1, 2017, and ending June 30, 2018, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$607,000.

Fiscal Year 2017-18 Budget Ordinance (continued)

- (g) Further, there is hereby adopted a Water and Sewer Utilities Equipment Replacement Fund budget for the City of Florence for the fiscal year beginning July 1, 2017, and ending June 30, 2018, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein providing for revenues and appropriations in the total amount of \$845,000.
- (h) Further, there is hereby adopted a Stormwater Utility Equipment Replacement Fund budget for the City of Florence for the fiscal year beginning July 1, 2017, and ending June 30, 2017, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein providing for revenues and appropriations in the total amount of \$80,000.
- (i) Further, there is hereby adopted a Hospitality Fund budget for the City of Florence for the fiscal year beginning July 1, 2017, and ending June 30, 2018, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein providing for revenues and appropriations in the total amount of \$6,385,000. Authorized as part of this ordinance and incorporated into the Hospitality Fund budget is a commitment by the City of Florence to contribute to the operations and maintenance costs of the Florence County Museum for the fiscal year beginning July 1, 2017, and ending June 30, 2018, and for future fiscal years through June 30, 2025 pursuant to the Memorandum of Understanding Between Florence County and the City of Florence dated April 25, 2013.

Section 2

In accordance with § 6-1-320 of the South Carolina Code of Laws (as amended), a tax for general operating purposes for the period from July 1, 2017, and ending June 30, 2018, for the sums and in the amount hereinafter mentioned, is and shall be levied, collected and paid into the treasury of the City of Florence for the operational use and service thereof. A tax of fifty eight and one-tenth (58.1) mills upon each one dollar (\$1.00) in value of real estate and personal property of every description owned and used in the City of Florence, South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Florence for the corporate purposes, improvements, and for the purpose of paying current operating expenses of said municipality. Such tax is composed of the existing rate of 57.4 mills plus an additional 0.7 mills, as allowed in § 6-1-320 (A)(1) and § 6-1-320 (A)(2) of the SC Code of Laws, and such tax is levied on property assessed for taxation for County and State purposes.

Section 3

In accordance with of § 6-1-320 of the South Carolina Code of Laws (as amended), a tax for general obligation bond indebtedness for the period from July 1, 2017, and ending June 30, 2018, for the sums and in the amount hereinafter mentioned, is and shall be levied, collected and paid into the treasury of the City of Florence for the purpose of meeting general obligation bond debt service requirements. A tax of up to, but not exceeding, four (4.0) mills upon each one dollar (\$1.00) in value of real estate and personal property of every description owned and used in the City of Florence, South Carolina, is and shall be

Fiscal Year 2017-18 Budget Ordinance (continued)

levied and paid into the City treasury for the credit to the City of Florence for the purpose of providing and paying for general obligation bond debt of the municipality. Such tax is levied on property that is assessed for taxation for County and State purposes.

Section 4

In accordance with § 23-47-10 through § 23-47-80 of the South Carolina Code of Laws (as amended), and § 14-93 through § 14-98 of the City of Florence, SC Code of ordinances (as amended), funding is and shall be provided to allow for the operation, maintenance, and enhancements of the E-911 system through a monthly charge of seventy-seven cents (\$0.77) upon each local exchange access line in the area served by or which would be served by the E-911 service and/or system of the City. Such charges are specifically enforceable under § 23-47-50 (B) of the SC Code of Laws. E-911 fees collected by the City of Florence shall be used to fund the acquisition of Police and Fire communications equipment in compliance with § 23-47-40 (B) of the South Carolina Code of Laws, as amended. Funding in the total amount of \$560,000 is hereby appropriated and allocated in increments of approximately \$80,000 per year over a seven-year period, from fiscal year beginning July 1, 2015 through fiscal year ending June 30, 2022 as part of a multi-year communications equipment budget provided pursuant to the Florence City Council adoption of Resolution No. 2015-13.

Section 5

The City Manager shall administer the budget and may authorize the transfer of appropriate funds within and between departments as necessary to achieve the goals of the budget. The City Manager is authorized to assign fund balance intended to be used for specific purposes.

Section 6

The City Manager or his designee is authorized to execute all necessary documents relating to the lease-purchase financing of equipment specifically authorized in the budget as presented or amended by City Council for fiscal year beginning July 1, 2017, and ending June 30, 2018. This action further constitutes a resolution of City Council authorizing and approving such equipment for lease-purchase acquisition, and this ordinance shall serve as representation of this resolution.

Section 7

If for any reason, any sentence, clause or provision of this Ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

Section 8

That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed, insofar as the same affect this Ordinance.

Fiscal Year 2017-18 Budget Ordinance (continued)

Section 9

That this Ordinance shall become effective on July 1, 2017.

ADOPTED THIS _____ DAY OF _____, 2017.

Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukela
Mayor

Attest:

Dianne M. Rowan
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: June 12, 2017

AGENDA ITEM: An Ordinance to amend Planned Development District Ordinance 2015-05 to update the development plan.

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Request to amend Planned Development District Ordinance 2015-05 to update the development plan.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

- (1) Planning Commission held a public hearing on May 9, 2017 regarding this matter and voted unanimously (6-0) to recommend the proposed amendment.
- (2) The Planned Development District (Ordinance 2015-05) was updated on January 12, 2015 to include defined development standards as well as an updated development and traffic flow plan.

III. POINTS TO CONSIDER:

- (1) The Magnolia Mall is proposing an update to the currently approved development plan. The proposed changes include:
 - a. Parcel 00099-01-001 (Chick-Fil-A site) is to be redeveloped with a new building and parking area on a larger parcel.
 - b. The existing driveways will be reconfigured by closing a section of North Dunbarton Drive to allow for a temporary two way secondary driveway connection between the Mall Ring Road and the Chick-Fil-A site.
 - c. Pavement markings will be revised to improve traffic flow near the Chick-Fil-A site.
- (2) Proposed changes to the Magnolia Mall property parcel 00099-01-052 include the redevelopment of the Sears building in the main mall, with the net building change being a reduction in overall area.

IV. OPTIONS:

City Council may:

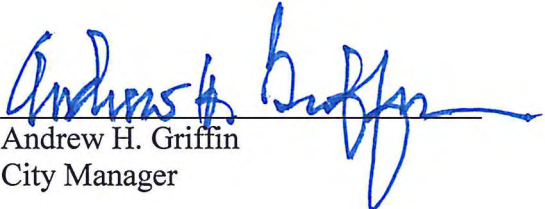
- (1) Approve the request as presented based on the information submitted.
- (2) Defer the request should additional information be needed.
- (3) Suggest other alternatives
- (4) Deny the request.

V. PERSONAL NOTES

VI. ATTACHMENTS:

- (1) Ordinance
- (2) Location Map
- (3) Proposed Site Plan


Jerry B. Dudley
Planning Manager


Andrew H. Griffin
City Manager

ORDINANCE NO. 2017-_____

**AN ORDINANCE TO AMEND PLANNED DEVELOPMENT DISTRICT
ORDINANCE FOR MAGNOLIA MALL TMN: 00099-01-052; 00099-01-100;
00099-01-055 TO ALLOW FOR REDEVELOPMENT:**

WHEREAS, a Public Hearing was held in City Council Chambers on May 9, 2017 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

WHEREAS, the PR Magnolia, LLC made application to amend the Planned Development District Ordinance to update the development plan to allow the proposed future redevelopment consisting of an expansion of the existing use and reconfiguration of roadways on TMS#: 00099-01-052; 00099-01-100; and 00099-01-055;

WHEREAS, the request was made for redevelopment of Magnolia Mall;

WHEREAS, Florence City Council concurs in the aforesaid application, findings, and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE
AUTHORITY THEREOF:**

1. That an Ordinance is hereby adopted by amending Planned Development District Ordinance to update the development plan to allow the proposed future redevelopment consisting of an expansion of the existing use and reconfiguration of roadways on TMS#: 00099-01-052; 00099-01-100; and 00099-01-055.
2. That this Ordinance shall become effective seven days upon its approval adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

EXECUTED ON ONE (1) ADDITIONAL PAGE

Ordinance No. 2017-_____
Page 2 – July 2017

ADOPTED THIS _____ **DAY OF** _____, **2017**

Approved as to form:

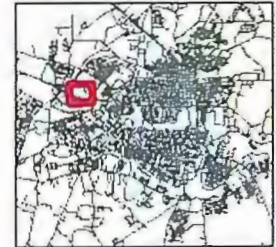
James W. Peterson, Jr.
City Attorney

Stephen J. Wukela
Mayor

Attest:

Dianne M. Rowan
Municipal Clerk

Attachment 2: Location Map



Legend

- Planned Development Map
- Address Points
- Roads
- Parcels



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Attachment 3: Proposed Site Plan

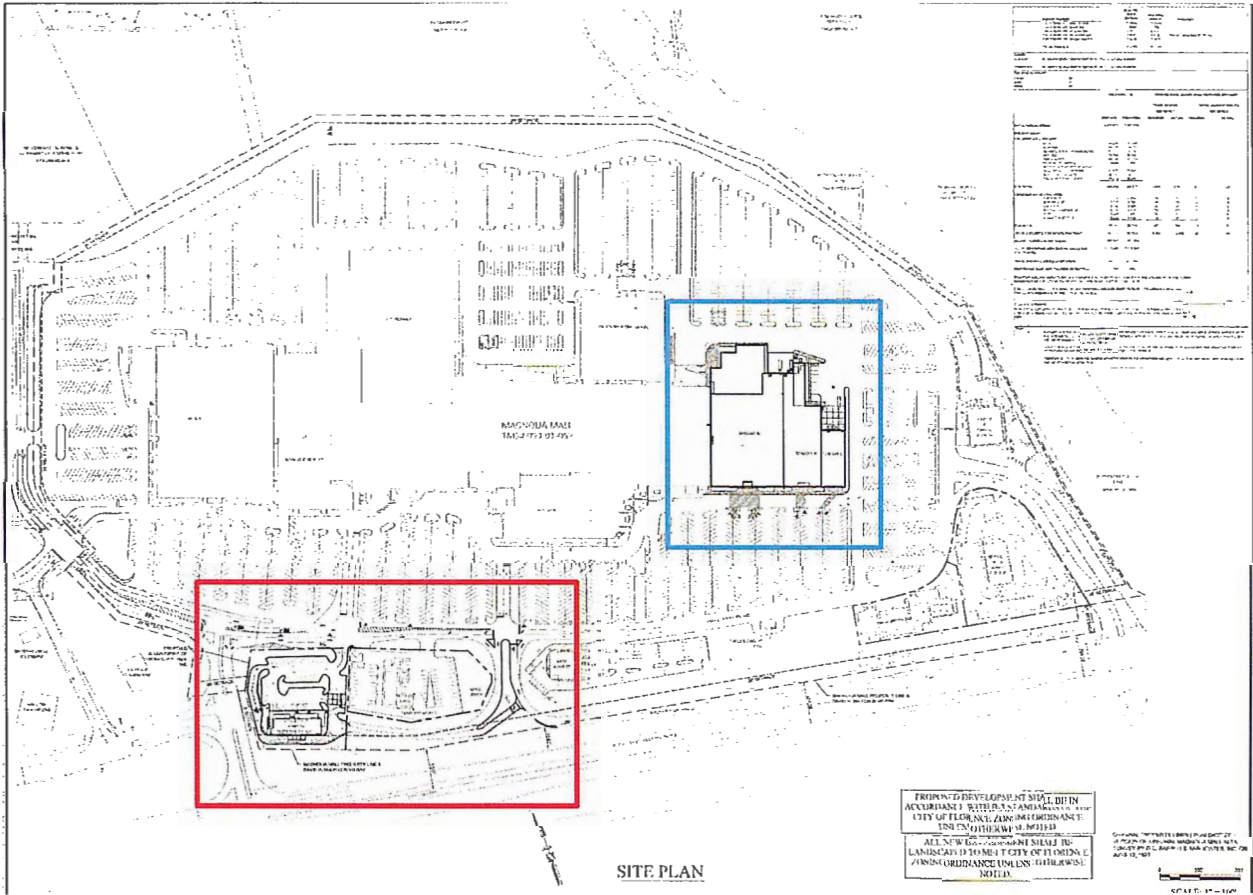


Illustration 1: Former Sears Site Closeup

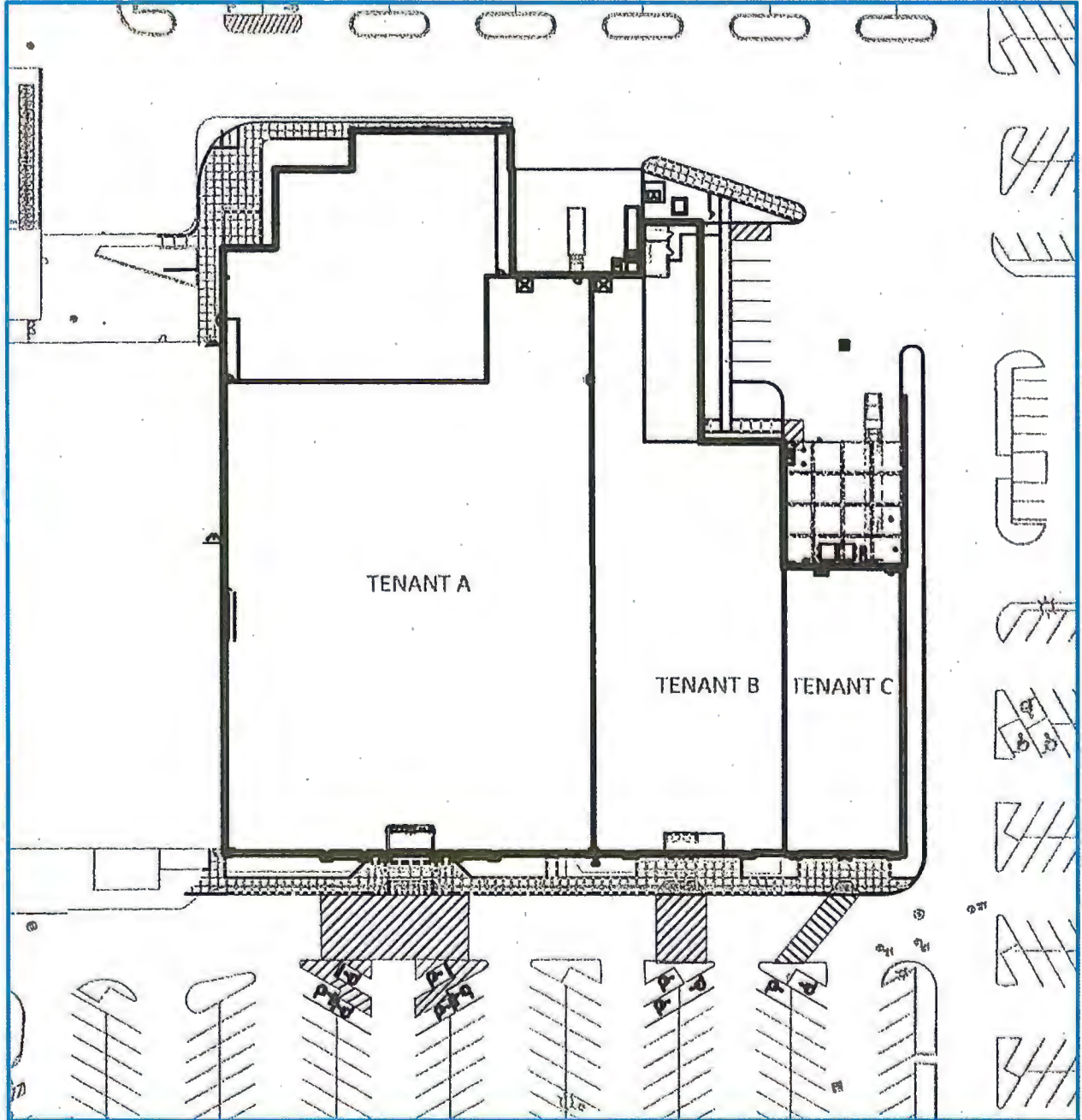
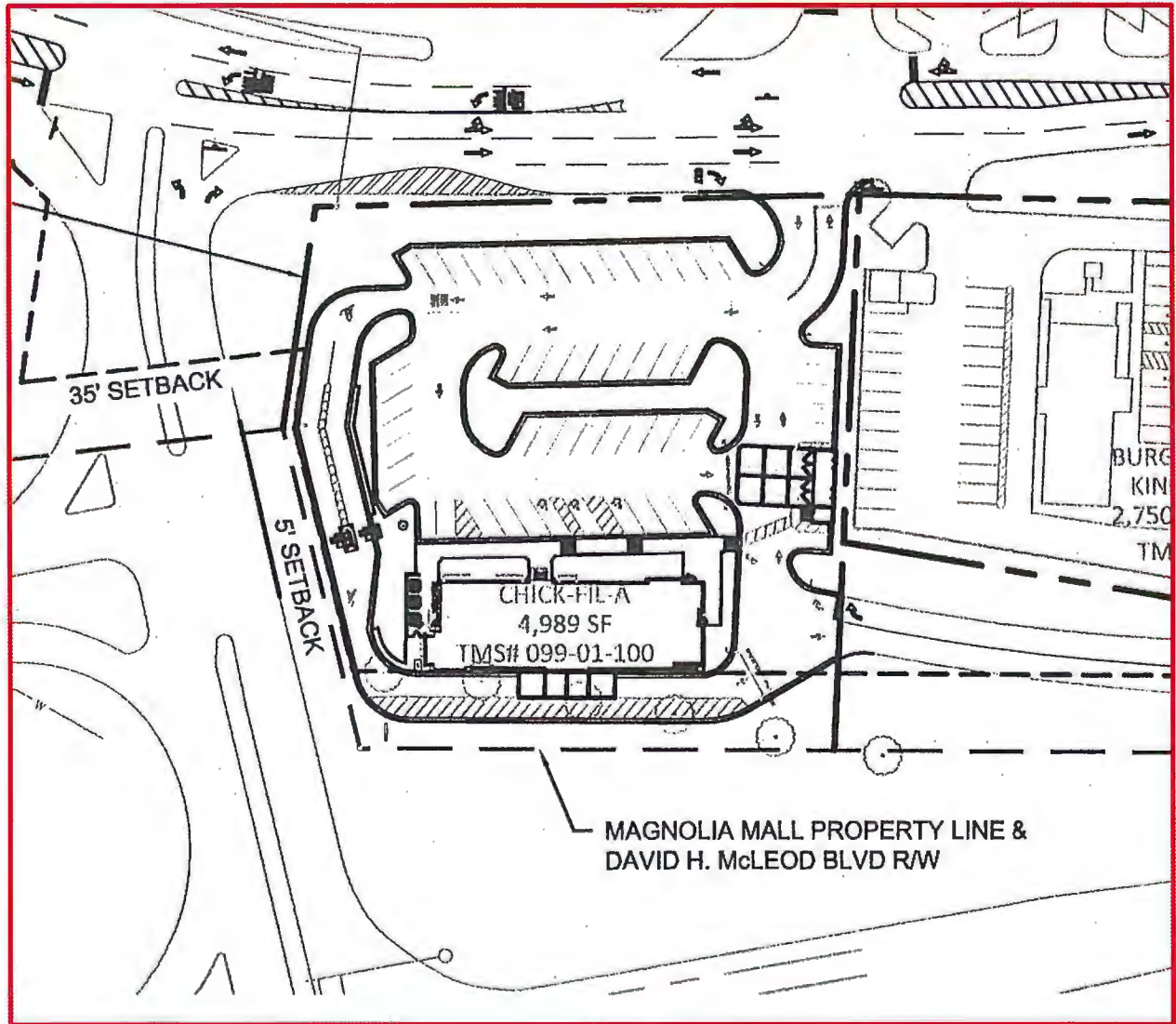


Illustration 2: Reconfigured Chick-Fil-A Closeup



FLORENCE CITY COUNCIL MEETING

DATE: June 12, 2017

AGENDA ITEM: Public Hearing and Ordinance to Annex and Zone Property Owned by Douglas and Pamela Maloy and located at 717 N. Beaverdam Dr., TMN 00984-01-046

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Request to annex property located at 717 N. Beaverdam Dr., Tax Map Number 00984-01-046, into the City of Florence and zone to R-1, Single-Family Residential District. The request is being made by the property owner, Douglas and Pamela Maloy.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

(1) On May 9, 2017 Planning Commission held a public hearing on this matter, and voted unanimously, 6-0 to recommend the zoning request of R-1, Single-Family Residential District.

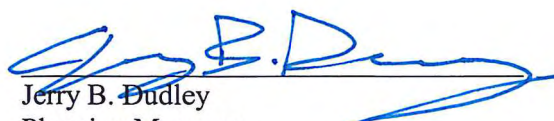
III. POINTS TO CONSIDER:

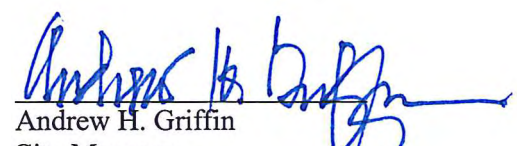
- (1) Request is being considered for first reading.
- (2) The lot is currently the site of a single-family dwelling.
- (3) City water and sewer services are currently available; there is no cost to extend utility services.
- (4) City Staff recommends annexation and concurs with Planning Commission's recommendation to zone the property R-1, Single-Family Residential District.

IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance
- (2) Map showing the location of the property
- (3) Petition for Annexation form


Jerry B. Dudley
Planning Manager


Andrew H. Griffin
City Manager

ORDINANCE NO. 2016 _____

AN ORDINANCE TO ANNEX AND ZONE PROPERTY OWNED BY DOUGLAS and PAMELA MALOY, TMN 00984-01-046

WHEREAS, a Public Hearing was held in the Council Chambers on May 9, 2017 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

WHEREAS, application by Douglas and Pamela Maloy, owner of TMN 00984-01-046, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated in the city limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and adding the zoning district classification of R-1, Single-Family Residential District:

The property requesting annexation is shown more specifically as a portion of Florence County Tax Map 00984, block 01, parcel 146 (1.18 acres).

Any portions of public rights-of-way abutting the above described property will be also included in the annexation.

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

ADOPTED THIS _____ DAY OF _____, 2017
Approved as to form:

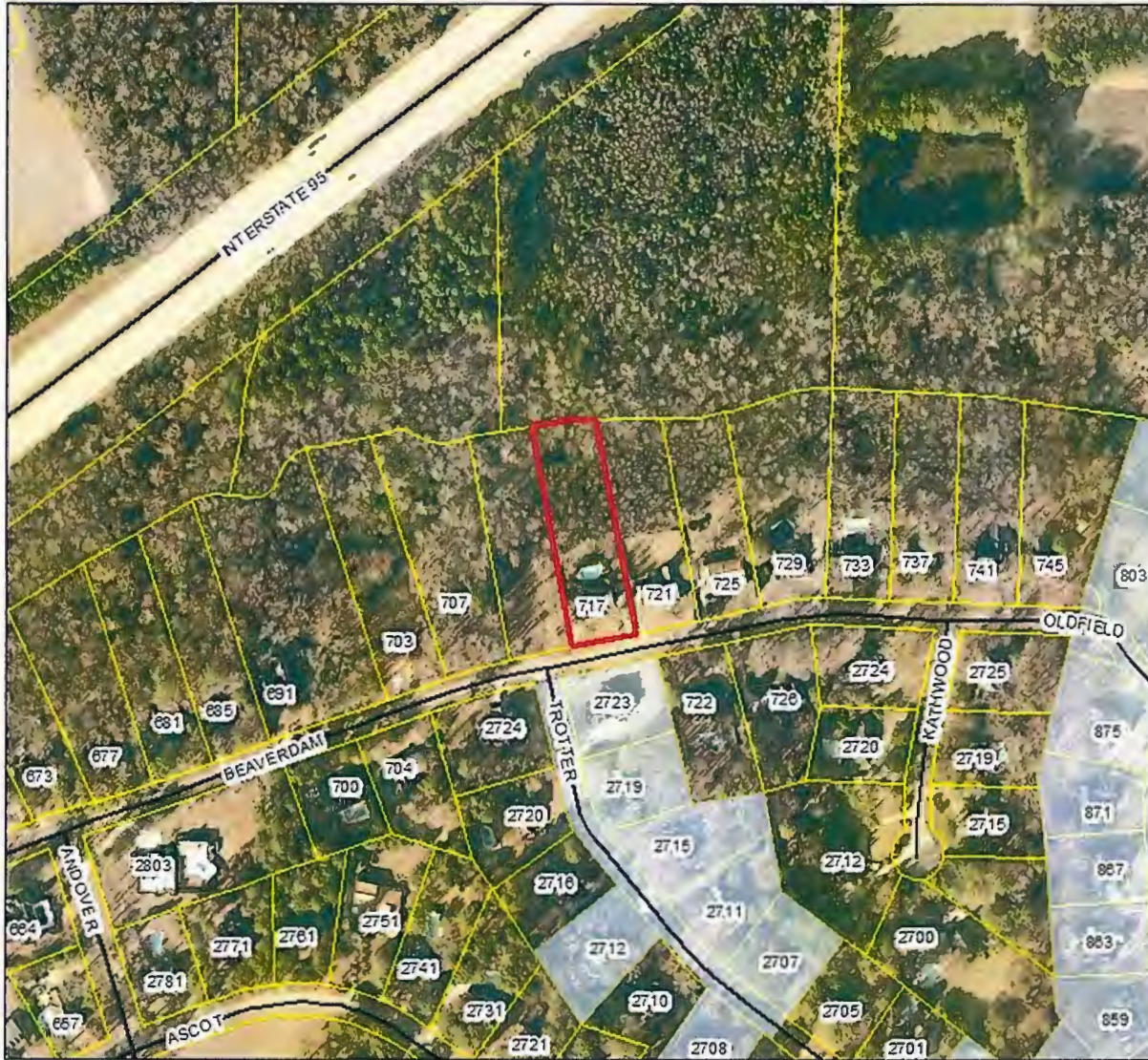
James W. Peterson, Jr.
City Attorney

Stephen J. Wukela,
Mayor

Attest:

Dianne M. Rowan
Municipal Clerk

Attachment 2: 717 North Beaverdam Dr. Florence, SC 29501
 TMN# 00984-01-146

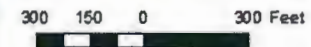


Legend

- Proposed Parcel
- Address Points
- Roads
- City Limits
- Parcels



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STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Urban Planning Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map

00984-01-046 Grove Park IV Lot 46

3. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	<u>2</u>
Race	<u>White</u>
Total 18 and Over	<u>2</u>
Total Registered to Vote	<u>2</u>

Date 3/28/2017

Douglas E. Maloy
Petitioner Douglas E. Maloy

Date 3-28-2017

Pamela S. Maloy
Petitioner

Certification as to ownership on the date of petition:	FOR OFFICAL USE ONLY
Date <u>3-28-2017</u>	<u>AC</u>

FLORENCE CITY COUNCIL MEETING

DATE: June 12, 2017

AGENDA ITEM: An ordinance declaring as surplus and authorizing the conveyance of the following real estate parcels to Florence Downtown Development Corp, Inc. for the purposes of grant reimbursement from the South Carolina Housing's Neighborhood Initiative Program (NIP): 322 Gaillard Street, 406 W. Vista Street, 817 West Sumter Street, 609 E. Pine Street, 611 E. Pine Street, 207 W. Liberty Street, 303 Roughfork Street, and 406 Railroad Avenue; said properties being specifically designated in the Florence County Tax Records as Tax Map Parcel 90103-07-001; 90084-07-016; 90060-06-015; 90103-07-003; 90103-07-004; 90099-01-001; 90084-08-008; 90088-03-027.

DEPARTMENT/DIVISION: Community Services

I. ISSUE UNDER CONSIDERATION:

The above listed real estate parcels were originally purchased in the name of the City of Florence as part of the Neighborhood Revitalization District. South Carolina Housing guidelines for the Neighborhood Initiative Program (NIP) stipulate that the properties have to be deeded to a Non-Profit in order to receive grant funding. Therefore, the City of Florence requests authorization to convey the listed properties to Florence Downtown Development Corp. Inc., in order to receive NIP grant funding reimbursement for the purchase and demolition of the said properties.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

(1) The above listed properties were purchased in the name of the City of Florence.

III. POINTS TO CONSIDER:


- (1) The City of Florence partnered with the Florence Downtown development corporation and received the Neighborhood Initiative Program (NIP) grant from the SC State Housing Authority.
- (2) The goal of the Neighborhood Initiative Program (NIP) grant is to stabilize property values through the removal of blighted properties in strategically targeted areas, in an effort to prevent future foreclosures for existing property owners.
- (3) The NIP grant is assisting in the city's neighborhood redevelopment efforts by stemming the decline of home values and acting as a catalyst to initiate redevelopment and revitalization in the North, East and West Florence areas.

- (4) Several properties have been purchased in the name of the City of Florence under the Neighborhood Initiative Program (NIP) grant. South Carolina State Housing guidelines for the Neighborhood Initiative Program (NIP) stipulate that the properties have to be deeded to the Florence Downtown Development Corp. before the City of Florence is reimbursed with Neighborhood Initiative Program NIP grant funds for the purchase of the properties.
- (5) The City of Florence requests authorization to convey the listed properties to the Florence Downtown Development Corp. Inc., in order to receive Neighborhood Initiative Program (NIP) grant funding reimbursement for the purchase and demolition of the said properties.
- (6) Future Neighborhood Initiative Program (NIP) related property purchases will be in the name of the Florence Downtown Development Corp. Said properties will continue to be utilized by the City of Florence as part of the city's Neighborhood Revitalization Strategy.

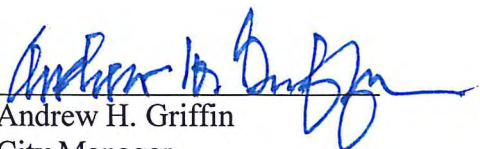
IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance
- (2) Exhibit A - Maps



Scotty Davis
Director of General Services



Andrew H. Griffin
City Manager

ORDINANCE NO. 2017-_____

AN ORDINANCE DECLARING AS SURPLUS AND AUTHORIZING THE CONVEYANCE OF THE FOLLOWING REAL ESTATE PARCELS TO FLORENCE DOWNTOWN DEVELOPMENT CORPORATION, INC. FOR THE PURPOSES OF GRANT REIMBURSEMENT FROM THE SOUTH CAROLINA HOUSING'S NEIGHBORHOOD INITIATIVE PROGRAM (NIP): 322 GAILLARD STREET, 406 WEST VISTA STREET, 817 WEST SUMTER STREET, 609 EAST PINE STREET, 611 EAST PINE STREET, 207 WEST LIBERTY STREET, 303 ROUGHFORK STREET, and 406 RAILROAD AVENUE; SAID PROPERTIES BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCELS 90103-07-001; 90084-07-016; 90060-06-015; 90103-07-003; 90103-07-004; 90099-01-001; 90084-08-008; AND 90088-03-027

WHEREAS, after due consideration, the City of Florence has concluded that the land described on Exhibit "A" attached hereto and incorporated herein by reference, said land being purchased by the City of Florence as a part of its Neighborhood Revitalization Strategy, shall be declared surplus and conveyed to the Florence Downtown Development Corporation; and

WHEREAS, The City of Florence partnered with the Florence Downtown Development Corporation and received the Neighborhood Initiative Program (NIP) grant from the SC State Housing Authority to purchase said properties; and

WHEREAS, It has been determined by the South Carolina State Housing Finance and Development authority that said properties must be deeded to the Florence Downtown Development Corporation as required by the guidelines of the Neighborhood Initiative Program (NIP) before the City of Florence is reimbursed for the purchase of said properties;

NOW, THEREFORE, be it ordained by the City Council of the City of Florence in meeting duly assembled and by the authority thereof:

1. That, pursuant to §5-7-260(6) of the South Carolina Code of Laws, as amended, and §2-26(8) of the Code of Ordinances of the City of Florence, the City Manager of the City of Florence is hereby authorized to execute the necessary deeds and other documentation in order to convey title of said property to the Florence Downtown Development Corporation as part of the city's Neighborhood Revitalization Strategy.

2. This Ordinance shall become effective immediately upon its approval and adoption by the City Council of the City of Florence, South Carolina.

ADOPTED THIS _____ DAY OF JUNE, 2017.

Approved as to form:

JAMES W. PETERSON, JR.
City Attorney

STEPHEN J. WUKELA
Mayor

Attest:

DIANNE M. ROWAN
Municipal Clerk

Exhibit A: 322 S. Gaillard Street, Florence, SC 29501
TMP# 90103-07-001



Legend

-  Proposed Parcel
-  Address Points
-  Roads
-  City Limits
-  Parcels



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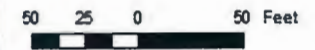







Exhibit A: 406 W Vista Street, Florence, SC 29506
TMP# 90084-07-016



Legend

-  Proposed Parcel
-  Address Points
-  Roads
-  City Limits
-  Parcels



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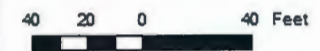







Exhibit A: 817 West Sumter Street, Florence, SC 29501
TMP# 90060-06-015



Legend

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-  Address Points
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-  City Limits
-  Parcels



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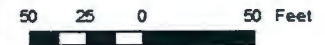







Exhibit A: 609 E. Pine St, Florence, SC 29506
TMP# 90103-07-003



Legend

-  Proposed Parcel
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-  Parcels



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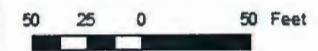







Exhibit A: 611 E. Pine St, Florence, SC 29506
TMP# 90103-07-004



Legend

-  Proposed Parcel
-  Address Points
-  Roads
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-  Parcels



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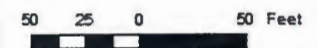







Exhibit A: 207 W Liberty Street, Florence, SC 29506
TMP# 90099-01-001



Legend

-  Proposed Parcel
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-  Parcels



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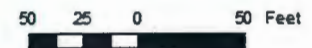







Exhibit A: 303 W Roughfork Street, Florence, SC 29506
TMP# 90084-08-004



Legend

-  Proposed Parcel
-  Address Points
-  Roads
-  City Limits
-  Parcels








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Exhibit A: 406 S Railroad Ave Florence, SC 29506
TMP# 90088-03-027

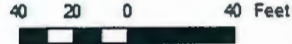


Legend

-  Proposed Parcel
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FLORENCE CITY COUNCIL MEETING

DATE: June 12, 2017

AGENDA ITEM: Resolution

DEPARTMENT/DIVISION: Finance

I. ISSUE UNDER CONSIDERATION

A resolution authorizing the City Manager to complete, and the Mayor to execute and submit an application to the South Carolina Water Quality Revolving Fund Authority ("SRF") for a low interest loan from the Water Pollution Control Revolving Loan Fund in an amount of approximately \$4.5 million to finance the second phase of improvements and repairs to the Timmons ville Sewer System.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN

A. By formal action of both the City of Florence and the Town of Timmons ville in 2013, the City agreed to provide water and wastewater services to the Town of Timmons ville service area. On January 9, 2014 the Timmons ville Water and Sewer System was conveyed to the City of Florence.

B. A number of funding sources, including several grants and SRF loans for both the water and sewer, were identified by the City as part of the financial plan developed to acquire the Timmons ville system and to fund critically needed repairs and upgrades.

C. The original estimated cost of these repairs and upgrades was \$12.5 million. Since the City's acquisition of the Timmons ville system in January 2014, City Council has approved the use of approximately \$2.5 million in additional grant funding sources for upgrades to the this system, bringing the total cost of improvements to approximately \$15 million.

III. POINTS TO CONSIDER

A. Of the estimated repair and upgrade total cost, the Timmons ville sewer system will require approximately \$8.2 million in improvements and repairs. These projects have been separated into two funding phases.

B. Of the \$8.2 million in improvements and repair, financing is being provided through SRF in the form of two principal forgiveness loans (effectively grants) in the total amount of approximately \$1.9 million and two loans in the total amount of approximately \$6.3 million to fund two phases of sewer system improvements.

C. In August 2014, SRF funded the total cost of the first phase of sewer system improvements in the approximate amount of \$2.7 million with \$966,368 provided as SRF funds issued in August 2014 as a principal forgiveness loan. The remaining balance of approximately \$1.75 million was financed in September 2014 through an SRF Loan over a blended period of 20 at an interest rate of 1% and 30 years at an interest rate of 1.1%.

D. For the second phase of sewer system improvements, SRF will finance the total cost in the approximate amount of \$5.51 million.

E. Of the \$5.5 million total, \$1 million will be provided through SRF loan assistance monies to be

CWSRF Loan Application Resolution Agenda Item – Page 2

issued in the form of a principal forgiveness loan. The remaining balance of approximately \$4.5 million will be financed through an SRF Loan over a blended period of 20 years at an interest rate of 1% and 30 years at an interest rate of 1.1%.

F. The adoption of a resolution is required to authorize and approve the completion of an application for a loan from SRF, and to authorize the Mayor to execute and submit to the SRF a loan request from the State Revolving Fund.


G. Following approval for funding, an ordinance authorizing the borrowing of these funds will also need to be adopted by City Council.

IV. STAFF RECOMMENDATION

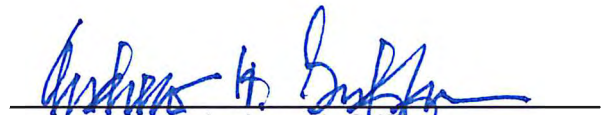
Approve and adopt the proposed resolution authorizing the City Manager to complete, and the Mayor to execute and submit an application to the State Authority for a loan from the State Revolving Fund in the amount of approximately \$4.5 million to finance the second phase of improvements and repairs to the Timmonsville Sewer System.

V. ATTACHMENTS

The proposed resolution is attached.



Thomas W. Chandler
Finance Director



Andrew H. Griffin
City Manager

RESOLUTION NO. 2017-_____

RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF FLORENCE, SOUTH CAROLINA

WHEREAS, the South Carolina Water Quality Revolving Fund Authority (the "State Authority") provides low-interest financing for the construction of publicly owned wastewater treatment facilities from the Water Pollution Control Revolving Loan Fund (the "Fund") pursuant to the Federal Clean Water Act and Title 48, Chapter 5, Code of Laws of South Carolina, 1976, as amended; and

WHEREAS, the City of Florence is legally constituted municipal corporation in the State of South Carolina and is authorized to incur revenue debt pursuant to Title 6, Chapter 21, Code of Laws of South Carolina, 1976, as amended; and

WHEREAS, the City of Florence has determined that it is in the best interests of the City to apply to the State Authority for a loan from the Fund;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Florence, South Carolina (the "Council"), in a meeting duly assembled:

1. That the Council hereby authorizes the City Manager to complete, and the Mayor to execute and submit an application to the State Authority for a loan from the Fund in the amount of approximately \$4,500,000 to finance the second phase of improvements and repairs to the Timmonsville Sewer System. The City Manager is authorized to take such actions as may be necessary or convenient to complete the application process.
2. That the City will grant to the State Authority a pledge of, and lien on, all revenues of the City's combined water and sewer system for repayment of the loan.
3. That the final terms and conditions of the loan and the loan documents shall be subject to the approval of this Council.

ADOPTED this _____ day of _____, 2017.

Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukela
Mayor

Attest:

Dianne M. Rowan
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: June 12, 2017
AGENDA ITEM: Reports to Council
DEPARTMENT / DIVISION: Public Works Department (Recreation / Athletics Division)

I. ISSUE UNDER CONSIDERATION:

A request that the new downtown gymnasium be named for Florence sports legend Pearl Frances Moore.

II. PREVIOUS ACTION:

City Council approved funding for the construction of a new 3 court gymnasium at the Barnes Street Recreation campus located in the downtown area of Florence.

III. POINTS TO CONSIDER:

1. A request from Dr. Fred Carter, President of Francis Marion University, recommending that the new downtown gymnasium be named for Florence sports legend Pearl Frances Moore.
2. Ms. Moore was born in Florence, S.C. and graduated from Wilson high School. She was a three-time MVP for the Lady Tigers and set the school scoring record with a 50-point effort against Mayo High School.
3. Ms. Moore attended Francis Marion University (then College) where she was a four-time All-American and went on to set the all-time women's college basketball career scoring record of 4,061 points – a mark that still stands.
4. Ms. Moore, following her graduation from Francis Marion, went on to play professionally for three seasons, including an all-star streak with the St. Louis Streak in 1980-81.
5. Ms. Moore has been inducted into four Hall of Fames. These include the Florence Area Sports, Francis Marion Athletic, South Carolina Athletic, and the Women's Basketball Hall of Fame in Knoxville, Tennessee.

6. In March 1979, Ms. Moore was presented the Order of the Palmetto by the state legislature and designated as a "Palmetto Lady". March 26, 1979 was designated as Pearl Moore Day in Florence, S.C. and Ms. Moore was presented a key to the city.
7. Since returning to Florence, Ms. Moore has organized a summer basketball camp that serves under privileged young people in the city of Florence.

IV. CURRENT STATUS / PREVIOUS ACTION TAKEN

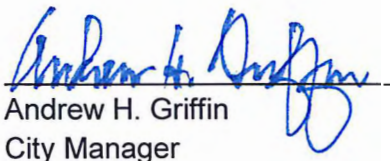
1. The Parks & Beautification Commission considered this request and recommendation at the March 3, 2016 monthly meeting.
2. The Parks & Beautification Commission, after discussing the request, recommends to not name the gymnasium but to place inside the gym a "wall of fame" recognizing individuals from the Florence community that have helped grow the game of basketball for the young people of our City.

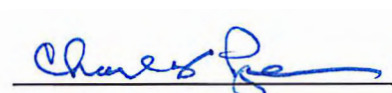
V. OPTIONS:

1. Name the new gymnasium as requested (Pearl Frances Moore Gymnasium).
2. Name the "Main Championship Court" in recognition and honor of Pearl Frances Moore.
3. Do not name the gymnasium at this time.

VI. ATTACHMENTS:

1. A copy of the letter submitted by Dr. Carter dated January 22, 2016 recommending naming the gymnasium for Pearl Frances Moore.
2. Resolution No. 2017-11


Andrew H. Griffin
City Manager


Charles E. Pope
Public Works Director



FRANCIS MARION UNIVERSITY

Office of the President

January 22, 2016

Drew Griffin
Florence City Manager
City Center
324 W. Evans Street
Florence, SC 29501

Dear Drew,

I am writing for the purpose of recommending that the new downtown city gymnasium be named for Florence sports legend Pearl Frances Moore.

Ms. Moore was born in Florence on March 16, 1957, and graduated from Wilson High School in 1975. She was a three-time MVP for the Lady Tigers, when basketball was the only sport offered for female students, and set the school scoring record with a 50-point effort against Mayo High School.

At Francis Marion (then College), she was a four-time All-American and went on to set the all-time women's college basketball career scoring record of 4,061 points -- a mark that still stands. Her scoring feats and statistics could fill this entire page, but I will stop here with the explanation that she was "a player ahead of her time."

Following her graduation from Francis Marion, she went on to play professionally for three seasons, including an All-Star campaign with the St. Louis Streak in 1980-81. Ms. Moore is now enshrined in four Hall of Fames (Florence Area Sports, Francis Marion Athletic, South Carolina Athletic, and the Women's Basketball Hall of Fame in Knoxville, Tenn.). She has been nominated for the Naismith Memorial Basketball Hall of Fame in Springfield, Mass.

In 1979, she was presented with the Order of the Palmetto by the state legislature and designated as a Palmetto Lady. March 26, 1979, was designated as Pearl Moore Day in Florence and she was presented a key to the city.

Since returning to Florence, she organized a summer basketball camp that serves under privileged youngsters in the city of Florence -- an opportunity that these kids would otherwise not have.

No individual involved with the game of basketball and the City of Florence is more deserving than Ms. Moore for this honor. I hope that you and the city will seriously consider this recommendation.

Sincerely,

Luther F. Carter
President

(STATE OF SOUTH CAROLINA)
()
(CITY OF FLORENCE)

RESOLUTION NO. 2017-11

- WHEREAS,** Dr. Fred Carter, President of Francis Marion University, requests that the new downtown gymnasium at Barnes Street Recreation Campus be named for Florence sports legend Pearl Frances Moore; and,
- WHEREAS,** Pearl Frances Moore was born in Florence, S.C. and graduated from Wilson High School where she was a three-time MVP for the Lady Tigers and set school scoring records; and,
- WHEREAS,** Pearl Frances Moore attended Francis Marion University (then College) where she was a four-time All-American and went on to set the all-time women's college basketball career scoring record of 4,061 points – a mark that still stands; and following her graduation from Francis Marion, went on to play professionally for three seasons, including an all-star streak with the St. Louis Streak in 1980-81; and,
- WHEREAS,** Pearl Frances Moore has been inducted into four Hall of Fames (these include the Florence Area Sports, Francis Marion Athletic, South Carolina Athletic, and the Women's Basketball Hall of Fame in Knoxville, Tennessee) and in March 1979, Pearl Frances Moore was presented the Order of the Palmetto by the state legislature and designated as a "Palmetto Lady". March 26, 1979 was designated as Pearl Moore Day in Florence, S.C. and Ms. Moore was presented a key to the city.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Florence, South Carolina hereby names the new downtown gymnasium the “Pearl Moore Basketball Center” located on the Barnes Street Recreation Campus.

AND IT IS SO RESOLVED, this 12th day of June, 2017.

ADOPTED THIS 12th day of June, 2017.

APPROVED AS TO FORM:

JAMES W. PETERSON, JR.

CITY ATTORNEY

STEPHEN J. WUKELA

MAYOR

ATTEST:

DIANNE M. ROWAN

MUNICIPAL CLERK

**IX. a.
Appointments to
Boards/Commissions**

FLORENCE CITY COUNCIL MEETING

DATE: June 12, 2017

AGENDA ITEM: Report To Council / Boards & Commissions

DEPARTMENT/DIVISION: City Council

I. ISSUE UNDER CONSIDERATION:

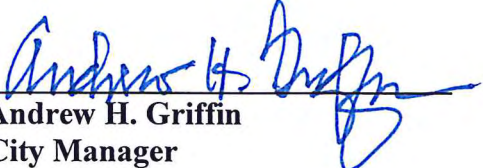
Council will consider nominations for the newly formed
Construction and Maintenance Board of Adjustments and Appeals

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

- a. Five appointments were made to this Board at the May 8, 2017
City Council meeting.
- b. There are four remaining appointments to be made.

III. ATTACHMENTS:

- a. Applications that have been received.


Andrew H. Griffin
City Manager

Construction and Maintenance Board
of Adjustments and Appeals

<u>Board Position</u>	<u>Status</u>	<u>Councilmember to make appointment</u>
Architect (4 year term)	Vacant	Mayor Wukela
Engineer (4 year term)	Vacant	Councilwoman Ervin
Mechanical Contractor (2 year term)	Vacant	Councilman Jebaily
Plumbing Contractor (2 year term)	Vacant	Councilwoman Williams-Blake