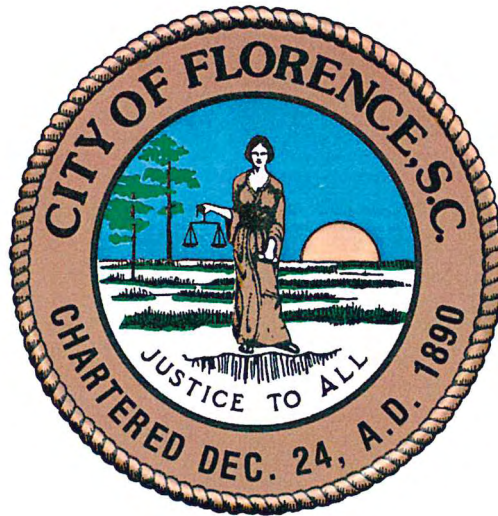


REGULAR MEETING
OF
FLORENCE CITY COUNCIL



COUNCIL CHAMBERS
324 W. EVANS STREET
FLORENCE, SOUTH CAROLINA

MONDAY
SEPTEMBER 11, 2017
1:00 P.M.

REGULAR MEETING OF FLORENCE CITY COUNCIL

MONDAY, SEPTEMBER 11, 2017 – 1:00 P.M.

CITY CENTER – COUNCIL CHAMBERS

324 WEST EVANS STREET

FLORENCE, SOUTH CAROLINA

I. CALL TO ORDER

II. INVOCATION

Pledge of Allegiance to the American Flag

III. APPROVAL OF MINUTES

August 14, 2017 – Regular Meeting

August 22, 2017 – Special Meeting

IV. HONORS AND RECOGNITIONS

SERVICE RECOGNITIONS

Shelly Fennell – 10 years – Police

Charles Nethercutt – 10 years – Police

Thomas Williams – 25 years – Public Works/Beautification & Facilities

Stacie Johnson – 10 years – Police

Christopher Hunter – 10 years – Utilities/Distribution Operations

EDUCATIONAL RECOGNITION

Abbigail Bailey – Passed the Certification Examination for Biological Wastewater Treatment – Class “D”

V. APPEARANCE BEFORE COUNCIL

- a. *Ansley Drive Community Development Group – Regarding closing of Dexter Drive at Attwood and other matters up for consideration being requested by residents.***
- b. *Ms. Katherine Barnett – to speak regarding irregularities and discrimination concerning local vendors.***

VI. ORDINANCES IN POSITION

- a. *Bill No. 2017-29 – Second Reading*
*An Ordinance amending Chapter 13, Article I, Section 13-6 of the City of Florence Code of Ordinances pertaining to a waiver of the business license requirement for special event vendors.***
- b. *Bill No. 2017-30 – Second Reading*
*An ordinance to amend the City of Florence Code of Ordinances Section 19.76 to add additional streets where trucks and buses are prohibited.***
- c. *Bill No. 2017-31 – Second Reading*
*An Ordinance to amend the City of Florence Code of Ordinances, Section 10.10 related to loud, disturbing, and unnecessary noises as created during the construction, etc., of buildings.***
- d. *Bill No. 2017-32 – Second Reading*
*An Ordinance to annex the property located at 2628 Ascot Drive, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 01221-01-165.***
- e. *Bill No. 2017-33 – Second Reading*
*An Ordinance to annex the property located at 1616 Third Loop Road, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90032-05-019.***

VII. INTRODUCTION OF RESOLUTIONS

- a. *Resolution No. 2017 – 15*
A Resolution to re-designate three, two hour parking spaces in the H-1, Historic Overlay District of the Downtown area, to 30 minute parking in front of the buildings located at 126 and 130 North Dargan Street.
*(Note: Staff will request Council to take action to remove this item from the agenda).***

- b. Resolution No. 2017 - 21**
A Resolution Approving the Formation of the City of Florence Public Facilities Corporation.
(This resolution is related to the issuance of an Installment Purchase Revenue Bond for Recreation Capital Improvements)

VIII. REPORT TO COUNCIL

- a. A report on the Mayor's Coalition Homelessness Committee's request for funding in the amount of \$75,000 for the No One Unsheltered Project.**
- b. Appointments to Boards and Commissions**

IX. ADJOURN

**REGULAR MEETING OF FLORENCE CITY COUNCIL
MONDAY, AUGUST 14, 2017 – 1:00 P.M.
CITY CENTER – COUNCIL CHAMBERS
324 WEST EVANS STREET
FLORENCE, SOUTH CAROLINA**

MEMBERS PRESENT: Mayor Stephen J. Wukela called the meeting to order at 1:00 p.m. with the following members present: Mayor Pro tem Frank J. “Buddy” Brand; Councilwoman Pat Gibson-Hye Moore; Councilman Glynn F. Willis; Councilwoman Octavia Williams-Blake; Councilwoman Teresa M. Ervin and Councilman George Jebaily.

ALSO PRESENT: Mr. Drew Griffin, City Manager; Mrs. Dianne Rowan, Municipal Clerk; Mr. James W. Peterson, Jr.; Chief Allen Heidler, Florence Police Department; Mr. Scotty Davis, Director of General Services; Mr. Thomas Chandler, Director of Finance; Mr. Ray Reich, Downtown Development Manager; Mr. Chuck Pope, Director of Public Works; Mr. Michael Hemingway, Director of Utilities; Chief Randy Osterman, Florence Fire Department; Mr. Jerry Dudley, Planning Manager; and Mr. Clint Moore, Development Manager.

A notice of the meeting was sent to the media and individuals requesting a copy of the agenda, informing them of the date, time and location of this regular city council meeting.

MEDIA PRESENT: Mr. Curtis Graham of WBTW-TV13 and Mr. Joshua Lloyd of the Morning News were present for the meeting.

INVOCATION

Councilwoman Teresa M. Ervin gave the invocation for the meeting. The Pledge of Allegiance to the American Flag followed the invocation.

APPROVAL OF MINUTES

Mayor Pro tem Brand made a motion to adopt the minutes of the July 17, 2017 Regular Meeting. Councilman Jebaily seconded the motion, which carried unanimously.

APPEARANCE BEFORE COUNCIL

RECOGNITION OF CITY OF FLORENCE RECREATION DEPARTMENT ATHLETIC PARTICIPANTS AND COACHES.

Ms. Darlene Buchanan, Recreation Manager – To recognize the City’s athletic champions

Mr. Chuck Pope, Director of Public Works stated that each year staff likes to take the opportunity to recognize the City’s student athletes that have accomplished some of their goals through the Recreation Department. These athletes are State Champions, National Champions, All American Champions and Regional Champions. Mr. Pope thanked the Recreation Staff, the parents and the coaches for their hard work and efforts that go into making the recreation programs successful.

Ms. Buchanan recognized the following members of the Gymnastics, Track and Field, Youth Basketball, Youth Softball, and McLeod Park Baseball Teams.

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2017 GYMNASTICS CHAMPIONS:

Gymnastics – USAG State Champion Gymnasts: Ariel Davis (VT, FX, AA); Daija Torian (VT); Savannah Temple (UB); Destiney Harrell (UB, FX); Lindie Matthee (VT); and Myila Howard (VT)..

Gymnastics – AAU State Champion Gymnasts: Mia Cowdright (VT, BB, FX, AA); Courtney Clemson (VT); Emery McCutcheon (VT); Macy Pegram (BB); Jenna Sherer (UB, FX, AA); Kris Thomas (VT); Addie Bausmith (FX); Taylor Malaer (VT, UB, BB, AA); Carson Arthur (UB, FX); Lindie Matthee (BB, AA); Ariel Davis (VT); Destiney Harrell (UB, BB, FX, AA); Emily SantiAnna (UB, BB, FX, AA); and Tori Watrous (FX, AA).

Gymnastics – AAU National Champion Gymnasts: Addie Bausmith (VT,FX, AA); and Ariel Davis (VT, FX).

Gymnastics – Coaches: Wesley Woodward, Alexander Holliday and Trysten Herbert.

Note: Areas of competition: VT = Vault; UB = Uneven Bars; BB = Balance Beam; FX = Floor; AA = All Around (includes all four areas).

2016-17 FLORENCE TRACK CLUB:

USATF Jr. Olympic Cross Country State Champions: Kaylanna Burroughs (2K Individual); Kaleb Burroughs (2K Individual); and Darrian Cole (5K Individual).

USATF Jr. Olympic Cross Country Regional Champion: Kaylanna Burroughs (2K Individual).

USATF Jr. Olympic Cross Country All Americans: Kaylanna Burroughs (2K Individual) (12th Place Overall); and Darrian Cole (5K Individual) (25th Place Overall).

USATF Jr. Olympic Track & Field State Champions: Kaleb Burroughs (1500M, Javelin); Kaylanna Burroughs (1500 M, Long Jump); Kamille Cunningham (Long Jump, High Jump); Cassie Hitch (1500M Race walk); Savannah Jordan (Javelin); Jalene Kennedy (3000M Race walk); Riliagh Lacy (Pole Vault); Kavan Reynolds (High Jump); Ketaveious Rose (High Jump); Thandi Stewart (Discus); Ja'Marcus Williams (100m); Hahsaun Wilson (100m, 200m).

USATF Jr. Olympic Track & Field Regional Champions: Kaleb Burroughs (Javelin); Kamille Cunningham (High Jump); and Cassie Hitch (1500M Race walk).

USATF Jr. Olympic Track & Field All Americans: Ellison Banner (Javelin); Kamille Cunningham (High Jump); and Caelin Sloan (1500M Race walk).

Track Coaches: Winston Stewart, Sr., Willie Burroughs, Mark Bluman, Wayne Lacy, TaMara Sloan, Trey Aldridge, Kinte Duncan, Alexis Morris, Dean Verkoeijen, Leslie Aldridge, Brian Jordan, Don SantiAnna, Heather Burroughs, Julie Allen, Sheri Lacy, Tyler Watters and Alicia Truman.

2017 FLORENCE YOUTH BASKETBALL LEAGUE:

Youth Basketball League – SCAP 12 and under State Champions: Xavier Brown, Bryson Graves, Omari Green, Dominick Jones, Darren Lloyd, Da'Shad McFadden, Devantae' McKinney, Stephen Smalls, Shalon Taylor and Justice Wilson.

Coaches: William Thomas, Jeremiah Gilchrist and Keegan Franklin.

2017 FLORENCE YOUTH SOFTBALL ASSOCIATION:

Youth Softball Association – Dixie Softball 13-15 Belles Division State Champions:

Softball: MaKayla Arceneaux, Gracelyn Flowers, Baylie Garris, Brandi Gayle, Sydney Holland, Peyton McLeod, Skyler Monson, Amber Rogers, Angelle Siders; Hailee Shields, Delaney Timmons and Tionna Williams..

Coaches: David Holland; Mike Timmons, Jr.; and Robert Gayle.

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2017 MCLEOD PARK BASEBALL:

Dixie Boys Ages 13: Dylan Abbott, Carter Campbell, Harley Davis, Jayden Earle, Harrison Forehand, Mason Hedderman, Coleman Kelly, Dalton Moody, Noah Sanders, Blake Smith, Ty Suggs, and Tyler West.

Coaches: Tripp Kelly, Corey Davis, and Scott Abbott.

RECOGNITION OF THE AAU 12 AND UNDER BASKETBALL TEAM, CAROLINA BAD BOYZ.

Councilwoman Williams-Blake recognized the Carolina Bad Boyz Basketball Team. The team finished second in the 12 and under division in the recent International AAU Basketball tournament held in Orlando, Florida. This achievement means they are second in the world. This was the team's first time competing on this level.

Coach Rodney Lesane stated this is the third year this team has been together. They have won three State Championships. The team recently competed in Virginia and they have been invited to participate in a tournament in Birmingham, Alabama next year, hosted by the LeBron James organization.

HONORS AND RECOGNITIONS

RETIREMENT RECOGNITION

Mayor Wukela presented Patricia Black a Retirement Plaque in recognition of her recent retirement from the City. Sgt. Black served from July 1, 2002 until June 30, 2017 with the City of Florence Police Department.

Linda Maleckar received a Retirement Plaque from Mayor Wukela in recognition of 23 years of service with the City. Linda began her career with the City on January 3, 1994 and retired on June 30, 2017.

SERVICE RECOGNITIONS

Mayor Wukela presented Randolph Jones a Certificate of Recognition for completing 30 years of service with the City.

Scotty Davis received a Certificate of Recognition for completing 20 years of service with the City.

EDUCATIONAL RECOGNITIONS

Jonathan English received an Educational Recognition for passing his "B" Water Operator Certification on June 23, 2017. With this certification, Jonathan has achieved the initial step in Level II Operator Certification as a licensed water operator. Jonathan will now begin work on obtaining his final certification Level II-A.

Omar Taylor received an Educational Recognition for passing his "C" Water Operator Certification Exam on June 23, 2017. This completes Level I Operator Certification for a licensed water operator. Omar will now begin work on achieving and obtaining Level II Certification status.

APPEARANCE BEFORE COUNCIL

APPEARANCE BY MS. SUZANNE LAROCHELLE, PEE DEE ACTION TOGETHER GROUP – TO SPEAK REGARDING CHILDREN AND OUR FUTURE.

Ms. LaRochelle spoke to Council regarding the Dr. Iola Jones Park facility. Ms. LaRochelle asked Council these questions: 1) Why does the Dr. Iola Jones Park not have bathroom facilities? 2) Why does the Dr. Iola Jones Park not have a public water fountain? 3) Why is the Dr. Iola Jones Park not handicapped accessible? Ms. LaRochelle requested that Council develop an action plan to address these issues.

Mayor Wukela stated that staff is currently formulating a plan to address these concerns. The members of Council have recognized these issues for a long time. However, due to budgetary constraints it has been difficult to address these complaints. In the coming months, because of some funds that will become available, the city is hoping to do a borrowing of about \$15 million. This funding will be used for renovation to all of the parks and may include funding for a facility at Iola Jones Park.

Councilwoman Moore stated she has been “fighting” for Iola Jones Park for 20 years. At one time there were water fountains at the park but the city removed them after they were filled with sand and dirt. Councilwoman Moore restated that City Council is working to make things at all of the City’s recreational facilities better.

Councilman Jebaily thanked Ms. LaRochelle for her concerns and for sharing them with Council. Councilman Jebaily stated that there are concerns and issues at all of the parks and hopefully with this funding the city will be able to make renovations and improvements to all of them.

Mayor Wukela stated what the community could expect to see in the next few months is a borrowing of about \$15 million which hopefully will be used to initiate renovations and improvements to parks in an omnibus fashion throughout the community. Obviously Iola Jones is one of the parks Council is very concerned about. In addition, Council is committed to making improvements throughout the community.

Council discussed the reasons it is not feasible to have free-standing bathrooms at any of the parks. Unless they are manned, they are usually vandalized and destroyed by the public. The public does not often appreciate public facilities, i.e., restrooms, water fountains, swimming pools. It gets to a point where the city can not maintain the destruction and the vandalism that occurs in the public facilities.

ORDINANCES IN POSITION

BILL NO. 2017-20 – SECOND READING

AN ORDINANCE TO ANNEX PROPERTY LOCATED AT 1403 WHITEHALL DRIVE, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90098-03-012.

An Ordinance to annex property located at 1403 Whitehall Drive, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90098-03-012 was adopted on second reading.

Councilman Jebaily made a motion to adopt Bill No. 2017-20 on second reading. Councilwoman Moore seconded the motion.

Council voted unanimously to adopt Bill No. 2017-20 on second reading.

BILL NO. 2017-21 – SECOND READING

AN ORDINANCE TO ANNEX PROPERTY LOCATED AT 713 N. BEAVERDAM DRIVE, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 00984-01-047.

An Ordinance to annex property located at 713 N. Beaverdam Drive, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 00984-01-047 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2017-21 on second reading. Councilman Willis seconded the motion.

Council voted unanimously to adopt Bill No. 2017-21 on second reading.

BILL NO. 2017-22 – SECOND READING

AN ORDINANCE TO ANNEX PROPERTY LOCATED AT 1512 MCKENNEY COURT, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 01461-02-008.

An Ordinance to annex property located at 1512 McKenney Court, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 01461-02-008 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2017-22 on second reading. Councilwoman Moore seconded the motion.

Council voted unanimously to adopt Bill No. 2017-22 on second reading.

BILL NO. 2017-23 – SECOND READING

AN ORDINANCE TO ANNEX PROPERTY LOCATED AT 1602 SOUTHWOOD COURT, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90080-01-090.

An Ordinance to annex property located at 1602 Southwood Court, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90080-01-090 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2017-23 on second reading. Councilman Willis seconded the motion.

Council voted unanimously to adopt Bill No. 2017-23 on second reading.

BILL NO. 2017-24 – SECOND READING

AN ORDINANCE TO ANNEX PROPERTY LOCATED AT 1605 SOUTHWOOD COURT, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90080-01-087.

An Ordinance to annex property located at 1605 Southwood Court, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90080-01-087 was adopted on second reading.

**REGULAR MEETING OF FLORENCE CITY COUNCIL
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Mayor Pro tem Brand made a motion to adopt Bill No. 2017-24 on second reading. Councilman Jebaily seconded the motion.

Council voted unanimously to adopt Bill No. 2017-24 on second reading.

BILL NO. 2017-25 – SECOND READING

AN ORDINANCE TO ANNEX PROPERTY LOCATED AT 1516 NORTH SIERRA RANGE, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90096-02-007.

An Ordinance to annex property located at 1516 North Sierra Range, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90096-02-007 was adopted on second reading

Councilwoman Moore made a motion to adopt Bill No. 2017-25 on second reading. Councilman Willis seconded the motion.

Council voted unanimously to adopt Bill No. 2017-25 on second reading.

BILL NO. 2017-26 – SECOND READING

AN ORDINANCE FOR CONSIDERATION OF ABANDONMENT OF CITY OF FLORENCE INTEREST IN THE UNDEVELOPED PUBLIC RIGHT-OF-WAY, SECTION OF NORTH TRINITY STREET BOUNDED ON THE NORTH BY WEST DIXIE STREET.

An Ordinance for consideration of abandonment of City of Florence interest in the undeveloped public right-of-way, section of North Trinity Street bounded on the north by West Dixie Street was adopted on second reading.

Councilwoman Ervin made a motion to adopt Bill No. 2017-26 on second reading. Councilwoman Moore seconded the motion.

Council voted unanimously to adopt Bill No. 2017-26 on second reading.

BILL NO. 2017-27 – SECOND READING

AN ORDINANCE TO ANNEX PROPERTIES LOCATED OFF OF WEST PALMETTO STREET, SAID PROPERTIES BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCELS 00075-01-224, 00075-01-225, 00075-01-229, 00076-01-206, 00076-01-207, 00075-01-001, 00075-01-007, 00075-01-090, 00075-01-226, 00075-01-227, 00075-01-228, 00076-01-016, 00076-01-033, AND 00076-04-009.

An Ordinance to annex properties located off of West Palmetto Street, said properties being specifically designated in the Florence County Tax Records as Tax Map Parcels 00075-01-224, 00075-01-225, 00075-01-229, 00076-01-201, 00076-01-207, 00075-01-001, 00075-01-007, 00075-01-090, 00075-01-226, 00075-01-227, 00075-01-228, 00076-01-016, 00076-01-033 and 00076-04-009 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2017-27 on second reading. Councilman Jebaily seconded the motion.

Council voted unanimously to adopt Bill No. 2017-27 on second reading.

BILL NO. 2017-28 – SECOND READING

AN ORDINANCE DECLARING AS SURPLUS AND AUTHORIZING THE CONVEYANCE OF REAL ESTATE PARCEL 407 RAILROAD AVENUE TO FLORENCE DOWNTOWN DEVELOPMENT CORPORATION, INC. FOR THE PURPOSES OF GRANT REIMBURSEMENT FROM THE SOUTH CAROLINA HOUSING'S NEIGHBORHOOD INITIATIVE PROGRAM (NIP). SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90088-03-012.

An Ordinance declaring as surplus and authorizing the conveyance of real estate parcel 407 Railroad Avenue to Florence Downtown Development Corporation, Inc. for the purposes of grant reimbursement from the South Carolina Housing's Neighborhood Initiative Program (NIP). Said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90088-03-012 was adopted on second reading.

Councilwoman Moore made a motion to adopt Bill No. 2017-28 on second reading. Councilman Jebaily seconded the motion.

Council voted unanimously to adopt Bill No. 2017-28 on second reading.

INTRODUCTION OF ORDINANCES

BILL NO. 2017-29 – FIRST READING

AN ORDINANCE AMENDING CHAPTER 13, ARTICLE I, SECTION 13-6 OF THE CITY OF FLORENCE CODE OF ORDINANCES PERTAINING TO A WAIVER OF THE BUSINESS LICENSE REQUIREMENT FOR SPECIAL EVENT VENDORS.

An Ordinance amending Chapter 13, Article I, Section 13-6 of the City of Florence Code of Ordinances pertaining to a waiver of the business license requirement for special event vendors was passed on first reading.

Mayor Pro tem Brand made a motion to pass Bill No. 2017-29 on first reading. Councilwoman Williams-Blake seconded the motion.

Certain special events in the downtown and other areas of the City are often hosted and/or sponsored by the City. As required by City Ordinance, these vendors are charged a business license fee. The City has received several requests to allow vendors participating in a city hosted/sponsored event to be exempted from the requirement for a business license. Because certain special events are held to promote cultural, developmental, and economic objectives of the City, it is reasonable that the City would update its business license ordinance to waive the business license requirement for vendors at special events sponsored/hosted by the City and to also follow certain recommendations of the Model Business License Ordinance for other business license deductions and exemptions.

These vendors will be charged in lieu of the business license fee, a special event permit fee that would be a lessor charge.

Council voted unanimously to pass Bill No. 2017-29 on first reading.

BILL NO. 2017-30 – FIRST READING

AN ORDINANCE TO AMEND THE CITY OF FLORENCE CODE OF ORDINANCES SECTION 19.76 TO ADD ADDITIONAL STREETS WHERE TRUCKS AND BUSES ARE PROHIBITED.

An Ordinance to amend the City of Florence Code of Ordinances Section 19.76 to add additional streets where truck and buses are prohibited was passed on first reading.

**REGULAR MEETING OF FLORENCE CITY COUNCIL
AUGUST 14, 2017 – PAGE 8**

Councilwoman Ervin made a motion to pass Bill No. 2017-30 on first reading. Councilman Willis seconded the motion.

Mr. Jerry Dudley, Planning Manager reported that a request was made to the City of Florence to look at prohibiting commercial trucks and buses on certain streets within the City's north and west communities; similar to the prohibitions already in place on Cherokee Road, South Cashua, and the 100 to 300 blocks of West Evans Street in the downtown area.

The proposed streets for the prohibition of commercial trucks and buses include the portion of North Alexander to extend from the intersection of Darlington Street to the intersection of West Ingram Street; as well as the portion of West Sumter Street that begins at North Alexander Street and proceeds to the intersection of North Irby Street; as well as the portion of Chase Street that begins at the intersection of West Darlington Street and continues to West Lucas Street.

The purpose of this request is to prohibit heavy commercial trucks and buses from traveling through the residential areas in north and west Florence.

Under the current ordinance, exceptions are made for school buses and community type buses, as well as the PDRTA buses.

Councilwoman Ervin sponsored this bill and was in complete support of the approval of this request.

Mayor Wukela opened the public hearing at 2:22 p.m. to receive any comments regarding this request.

There being no one present to speak, Mayor Wukela closed the public hearing at 2:24 p.m.

Council voted unanimously to pass Bill No. 2017-30.

BILL NO. 2017-31 – FIRST READING

AN ORDINANCE TO AMEND THE CITY OF FLORENCE CODE OF ORDINANCES, SECTION 10.10 RELATED TO LOUD, DISTURBING, AND UNNECESSARY NOISES AS CREATED DURING THE CONSTRUCTION, ETC., OF BUILDINGS.

An Ordinance to amend the City of Florence Code of Ordinances Section 10.10 related to loud, disturbing, and unnecessary noises as created during the construction, etc., of buildings was passed on first reading.

Councilwoman Ervin made a motion to pass Bill No. 2017-31 on first reading. Councilman Jebaily seconded the motion.

Mr. Jerry Dudley, Planning Manager stated this was brought forth as a recommendation to change the times in which construction can occur within the City. This is based upon the Noise Ordinance and the noise associated with construction activity.

Currently between the hours of 7:00 a.m. and 6:00 p.m. construction, and the noises associated with the construction, is allowed within the City.

Under the proposed Ordinance the new hours would remain 7:00 a.m. to 6:00 p.m. for the commercial zoning district and 8:00 a.m. to 6:00 p.m. for the residential zoning districts. The proposed Ordinance does not change the hours for commercial districts.

Council discussed the later starting time for residential districts and maybe extending the ending time beyond 6:00 p.m.

Mayor Wukela suggested that Council pass Bill No. 2017-31 on first reading and discuss it further during second reading. Council will have the opportunity to modify the proposed Ordinance before it is adopted on second reading.

Council voted unanimously to pass Bill No. 2017-31 on first reading.

BILL NO. 2017-32 – FIRST READING

AN ORDINANCE TO ANNEX THE PROPERTY LOCATED AT 2628 ASCOT DRIVE, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 01221-01-165.

An Ordinance to annex the property located at 2628 Ascot Drive, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 01221-01-165 was passed on first reading.

Mayor Pro tem Brand made a motion to pass Bill No. 2017-32. Councilwoman Ervin seconded the motion.

Mr. Jerry Dudley, Planning Manager reported this is a request for annexation of property located at 2628 Ascot Drive and also requesting an R-1, Single-Family Residential District zoning designation. The Future Land Use Plan has this area designated as Neighborhood Conservation. City water and sewer services are currently available with no cost to extend utility services.

On August 8, 2017 the Planning Commission unanimously recommended the R-1, Single-Family Residential zoning designation.

Council voted unanimously to pass Bill No. 2017-32 on first reading.

BILL NO. 2017-33 – FIRST READING

AN ORDINANCE TO ANNEX THE PROPERTY LOCATED AT 1616 THIRD LOOP ROAD, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90032-05-019.

An Ordinance to annex the property located at 1616 Third Loop Road, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90032-05-019 was passed on first reading.

Mayor Pro tem Brand made a motion to pass Bill No. 2017-33. Councilwoman Moore seconded the motion.

Mr. Jerry Dudley, Planning Manager reported this is a request to annex property located at 1616 Third Loop Road and zone the property R-2, Single-Family Residential District. The surrounding zoning is R-2, Single-Family Residential District. The Future Land Use Plan of the property is Public and Institutional and was associated with a church located nearby. However, it is consistent with the neighborhood and the Neighborhood Conservation recommendation.

City water is currently available; however City sewer service is currently not available. There will be a cost to extend utility services from the developer.

On August 8, 2017 the Planning Commission unanimously recommended the R-2, Single-Family Residential zoning.

Council voted unanimously to pass Bill No. 2017-33 on first reading.

BILL NO. 2017-34 – FIRST READING

**AN ORDINANCE TO DECLARE SURPLUS AND CONVEY PROPERTY TO PROJECT LEOPARD ORCHID.
(NOTE: THIS ITEM WILL BE DISCUSSED IN EXECUTIVE SESSION).**

An Ordinance to declare surplus and convey property to Project Leopard Orchid was passed on first reading.

(This item was discussed in Executive Session).

INTRODUCTION OF RESOLUTIONS

RESOLUTION IN HONOR OF MR. FRED THOMAS

A RESOLUTION TO HONOR MR. FRED THOMAS FOR HIS OUTSTANDING AND DEDICATED SERVICE TO THE CITIZENS OF THE CITY AND COUNTY OF FLORENCE.

A Resolution to honor Mr. Fred Thomas for his outstanding and dedicated service to the citizens of the City and County of Florence was adopted by Council.

Councilwoman Moore made a motion to adopt this Resolution. Councilman Willis seconded the motion, which carried unanimously.

Councilwoman Moore read the Resolution and presented it to Mr. Thomas.

RESOLUTION NO. 2017-15

A RESOLUTION TO RE-DESIGNATE THREE, TWO HOUR PARKING SPACES IN THE H-1, HISTORIC OVERLAY DISTRICT OF THE DOWNTOWN AREA, TO 30 MINUTE PARKING IN FRONT OF THE BUILDINGS LOCATED AT 126 AND 130 NORTH DARGAN STREET.

(NOTE: STAFF HAS REQUESTED THIS ITEM BE DEFERRED.)

A Resolution to re-designate three, two hour parking spaces in the H-1 Historic Overlay District of the downtown area, to 30 minute parking in front of the building located at 126 and 130 North Dargan Street.

(Note: Staff has requested this item be deferred)

RESOLUTION NO. 2017-18

A RESOLUTION EXPANDING THE GEOGRAPHIC BOUNDARIES FOR DOWNTOWN BUSINESS INCENTIVES PREVIOUSLY ADOPTED IN RESOLUTION 2012-04 AND 2015-03.

A Resolution expanding the geographic boundaries for downtown business incentives previously adopted in Resolution 2012-04 and 2015-03 was adopted by Council.

Councilman Willis made a motion to adopt Resolution No. 2017-18. Councilwoman Moore seconded the motion.

Mr. Ray Reich, Downtown Development Manager reported to Council that in 2012 a Resolution was passed establishing one of the first incentives, Façade Grants, Design Grants and Sign Grants, for downtown Florence. In 2015, realizing there was a need for additional grants to take care of getting the interior of buildings renovated; Council amended the 2012 Resolution and added the Redevelopment Grants. There was a restriction on both of those that the incentives would be only on the H1 Zoning District. Since 2012 there has been approximately \$180 million worth of investment in the H1 Zoning District. Staff now feels like there is a need to grow those boundaries. The H1 Zoning District would stay the same but the boundaries would be extended where people could apply for these incentives that have been restricted only to the H1 District. Staff has determined that growth is needed to the north on Dargan Street (to go another block); north on Irby Street and west on Evans Street to encourage further development.

(Councilwoman Ervin left the meeting at 2:50 p.m.).

(Councilwoman Moore left the meeting at 2:50 p.m. and returned at 2:53 p.m.).

Following a discussion regarding the possible redevelopment of South Irby Street and the obstacles staff has faced in the past with the property owners, staff will reengage with those property owners to determine their level of interest in redevelopment of property located along South Irby Street to the intersection of Cherokee Road.

**REGULAR MEETING OF FLORENCE CITY COUNCIL
AUGUST 14, 2017 – PAGE 11**

Council voted unanimously to adopt Resolution No. 2017-18.
(Councilwoman Ervin and Moore were not present for the vote).

RESOLUTION NO. 2017-19

A RESOLUTION OF CITY COUNCIL APPROVING DOWNTOWN REDEVELOPMENT GRANTS FOR FIRST QUARTER, FY 2018.

(NOTE: THIS ITEM WILL BE DISCUSSED IN EXECUTIVE SESSION)

A Resolution of City Council approving Downtown Development Grants for first quarter, FY 2018 was adopted by Council.

(Note: This item was discussed in Executive Session)

ADDENDUM TO THE AGENDA

THE FOLLOWING MATTER WILL BE CONSIDERED FOR ADDITION TO TODAY'S AGENDA.

BILL NO. 2017-35 – FIRST READING

AN ORDINANCE TO DECLARE AS SURPLUS AND CONVEY, LAND TOTALING APPROXIMATELY 14.33 ACRES LOCATED ON NATIONAL CEMETERY ROAD IN ORDER THAT SAID LAND AREA CAN BE SOLD TO THE DEPARTMENT OF VETERANS AFFAIRS FOR THE EXPANSION OF THE NATIONAL CEMETERY.

Councilman Jebaily made a motion to add Bill No. 2017-35 to the agenda. Councilman Willis seconded the motion.

By unanimous vote, Bill No. 2017-35 was added to the agenda.

An Ordinance to declare as surplus and convey, land totaling approximately 14.33 acres located on National Cemetery Road in order that said land area can be sold to the Department of Veterans Affairs for the expansion of the National Cemetery was passed on first reading.

Councilwoman Moore made a motion to pass Bill No. 2017-35 on first reading. Mayor Pro tem Brand seconded the motion.

Mr. Scotty Davis, Director of General Services reported that several years ago the City of Florence purchased land in East Florence near the National Cemetery for the purpose of constructing housing. Since then, the city has constructed housing in other parts of the city.

The Department of Veterans Affairs is now ready to purchase these City owned parcels at appraised value for expansion of the National Cemetery as discussed in 2015. This will include the undeveloped portions of Johns Avenue; East Ervin Street; and undeveloped, unnamed street extending north from East Ervin Street. The right-of-ways were abandoned by the City on June 8, 2015 by adoption of Ordinance 2015-16. Staff is requesting to be allowed to sell these properties to the Department of Veterans Affairs for the appraised values.

Approximately 80% of the land was purchased with CDBG monies and the remaining was purchased with General and Stormwater Funds. The City will receive approximately \$300,000 from the purchase of the 14 acres. The funds that were CDBG money will be used in the north, east and west areas of Florence. The General Fund monies and the Stormwater Funds that were used in the purchase of the land will be directed back to those funds.

Council voted unanimously to pass Bill No. 2017-35 on first reading.

EXECUTIVE SESSION

Mayor Pro tem Brand made a motion to enter into Executive Session. Councilman Willis seconded the motion, which carried unanimously.

Council entered into Executive Session at 3:00 p.m. for the purpose of discussion of negotiations incident to matters relating to a proposed Economic Development [30-4-70(a)(5)].

Mayor Wukela reconvened the regular meeting at 3:32 p.m.

Mayor Wukela stated Council discussed in Executive Session negotiations incident to matters relating to a proposed Economic Development [30-4-70(a)(5)] and as a result Council is prepared to consider the following:

BILL NO. 2017-34 – FIRST READING
AN ORDINANCE TO DECLARE SURPLUS AND CONVEY PROPERTY TO PROJECT LEOPARD ORCHID.

An Ordinance to declare surplus and convey property to Project Leopard Orchid was passed on first reading.

Mayor Pro tem Brand made a motion to pass Bill No. 2017-34 on first reading. Councilman Willis seconded the motion.

Council voted unanimously to pass Bill No. 2017-34 on first reading.

RESOLUTION NO. 2017-19
A RESOLUTION OF CITY COUNCIL APPROVING DOWNTOWN REDEVELOPMENT GRANTS FOR FIRST QUARTER, FY 2018.

A Resolution of City Council approving downtown redevelopment grants for first quarter, FY 2018 was adopted by Council.

Councilwoman Moore made a motion to adopt the three grants as recommended. Councilman Jebaily seconded the motion, which carried unanimously.

REPORT TO COUNCIL

APPOINTMENTS TO BOARDS AND COMMISSIONS

ACCOMMODATIONS TAX ADVISORY COMMITTEE

Councilwoman Moore made a motion to reappoint Mr. Chad Patterson to serve on the Accommodations Tax Advisory Committee. Mayor Pro tem Brand seconded the motion, which carried unanimously.

Mr. Patterson was reappointed to serve on the Accommodations Tax Advisory Committee for a term to begin immediately and end June 30, 2020.

**REGULAR MEETING OF FLORENCE CITY COUNCIL
AUGUST 14, 2017 – PAGE 13**

CITY OF FLORENCE PLANNING COMMISSION

Mayor Pro tem Brand made a motion to reappoint Ms. Dorothy Hines to serve on the City of Florence Planning Commission. Councilman Willis seconded the motion, which carried unanimously.

Ms. Dorothy Hines was reappointed to serve on the City of Florence Planning Commission for a term to begin immediately and end June 30, 2020.

Councilman Jebaily made a motion to appoint Mr. Robby Hill to serve on the City of Florence Planning Commission. Mayor Pro tem Brand seconded the motion, which carried unanimously.

Mr. Robby Hill was appointed to serve on the City of Florence Planning Commission for a term to begin immediately and end June 30, 2020.

CITY OF FLORENCE BOARD OF ZONING APPEALS

Councilwoman Williams-Blake made a motion to reappoint Mr. Isaac Wilson to serve on the Zoning Board of Adjustments and Appeals. Mayor Pro tem Brand seconded the motion.

Mr. Isaac Wilson was reappointed to serve on the City of Florence Board of Zoning Appeals for a term to begin immediately and end June 30, 2020.

Councilman Willis made a motion to reappoint Dr. Bernetha George to serve on the City of Florence Board of Zoning Appeals. Councilwoman Moore seconded the motion, which carried unanimously.

Dr. Bernetha George was reappointed to serve on the City of Florence Board of Zoning Appeals for a term to begin immediately and end June 30, 2020.

Mayor Wukela made a motion to reappoint Mr. Randolph Hunter, Jr. to serve on the City of Florence Board of Zoning Appeals. Councilman Jebaily seconded the motion, which carried unanimously.

Mr. Randolph Hunter, Jr. was reappointed to serve on the City of Florence Board of Zoning Appeals for a term to begin immediately and end June 30, 2020.

CITY OF FLORENCE DESIGN REVIEW BOARD

Councilwoman Ervin's appointment to the City of Florence Design Review Board was deferred.

Councilwoman Moore made a motion to appoint Mr. Antwan Wells to serve on the City of Florence Design Review Board. Councilman Jebaily seconded the motion, which carried unanimously.

Mr. Antwan Wells was appointed to serve on the City of Florence Design Review Board for a term to begin immediately and end June 30, 2021.

Mayor Pro tem Brand made a motion to reappoint Mrs. Julia Buyck to serve on the City of Florence Design Review Board. Councilman Jebaily seconded the motion, which carried unanimously.

Mrs. Julia Buyck was reappointed to serve on the City of Florence Design Review Board for a term to begin immediately and end June 30, 2021.

Councilman Jebaily made a motion to reappoint Mr. Nathaniel Mitchell to serve on the City of Florence Design Review Board. Councilwoman Moore seconded the motion, which carried unanimously.

**REGULAR MEETING OF FLORENCE CITY COUNCIL
AUGUST 14, 2017 – PAGE 14**

Mr. Nathaniel Mitchell was reappointed to serve on the City of Florence Design Review Board for a term to begin immediately and end June 30, 2021.

HOUSING AUTHORITY BOARD

Mayor Wukela made a motion to appoint Ms. Frances Ann James to serve on the Housing Authority Board. Mayor Pro tem Brand seconded the motion. Voting in favor of the motion was Mayor Wukela, Mayor Pro tem Brand, Councilwoman Williams-Blake and Councilman Willis.

(Councilwoman Ervin was not present for the vote.)

(Councilman Jebaily and Councilwoman Moore abstained from voting.)

Ms. Frances Ann James was appointed to serve on the Housing Authority Board for a term to begin immediately and end June 30, 2022.

PARKS AND BEAUTIFICATION COMMISSION

Councilwoman Williams-Blake made a motion to reappoint Ms. Alexis Fleming to serve on the Parks and Beautification Commission. Mayor Pro tem Brand seconded the motion, which carried unanimously.

Ms. Alexis Fleming was reappointed to serve on the Parks and Beautification Commission for a term to begin immediately and end June 30, 2022.

CONSTRUCTION AND MAINTENANCE BOARD OF ADJUSTMENTS AND APPEALS

Mayor Wukela deferred his appointment of an Architect to serve on this Board.

Councilwoman Ervin's appointment to this Board was deferred.

Councilman Jebaily deferred his appointment for a Mechanical Contractor to serve on this Board.

Councilwoman Williams-Blake deferred her appointment for a Plumbing Contractor to serve on this Board.

OTHER BUSINESS

A. Mr. Drew Griffin, City Manager stated city staff met with representatives from the Census Bureau last week and they asked that a packet of information be given to the members of City Council. This packet provides information about the upcoming census and how important the census is to the City of Florence. The census is used within the context of federal government in many ways. It is the demographic base that all things are derived from. This is the first information that has become available regarding the 2020 census.

B. Mr. Griffin passed out information from the Mayor's Coalition regarding the charge that was given to the Coalition during the budget year to come together with an overarching plan. This is their proposed plan to deal with the homeless efforts in the City of Florence. It is called No One Left Unsheltered. There is a request that it go back to Council for funding of this effort.

Mayor Wukela stated he knows that Mr. Braddock, Executive Director of House of Hope, and the members of the Mayor's Coalition have worked very hard on this and feels it represents a very positive move forward. It is also what the City has been trying to achieve for some time; a unified effort from

**REGULAR MEETING OF FLORENCE CITY COUNCIL
AUGUST 14, 2017 – PAGE 15**

among multiple organizations. Mayor Wukela requested the members of Council review the information so they would be in a position to act on it.

Councilman Jebaily stated at one time there were several different entities coming to Council requesting funding. Council was willing to help but asked if it could be accomplished in a unified and systematic way so that the issues could be addressed and the different agencies would be working together. Councilman Jebaily is very pleased that the message was received and there is now a program that will provide much better service for the citizens. Other members of Council stated they were also very pleased with the results of the Coalition's hard work.

Mayor Wukela stated that the Coalition has done what Council asked them to do. It is now incumbent upon Council to move forward with this program.

C. Mr. Griffin passed out information regarding the request received from Ms. Buquilla Cannon regarding the historic marker for North Dargan Street. Through the persistence of Mr. Ray Reich, Downtown Development Manager, the State Archives has agreed to a historic marker to be placed on North Dargan Street. Mr. Griffin gave members of Council the proposed language for the marker. This action requires a sponsoring agent; which in this case will be the City of Florence. At this time a location for the marker has not been determined. The City will fund the \$1,800 cost for the marker.

ADJOURN

Councilman Willis made a motion to adjourn the meeting. Without objection, the meeting was adjourned at 3:50 p.m.

Dated this 11th day of September, 2017.

Dianne M. Rowan, Municipal Clerk

Stephen J. Wukela, Mayor

**SPECIAL MEETING OF FLORENCE CITY COUNCIL
TUESDAY, AUGUST 22, 2017 – 4:30 P.M.
CITY CENTER
PECAN CONFERENCE ROOM – FOURTH FLOOR
324 WEST EVANS STREET
FLORENCE, SOUTH CAROLINA**

MEMBERS PRESENT: Mayor Wukela called the special City Council meeting to order at 4:39 p.m. with the following members present: Mayor Pro tem Buddy Brand; Councilwoman Teresa Ervin; Councilwoman Octavia Williams-Blake; Councilman Glynn Willis; Councilwoman Pat Gibson-Hye Moore and Councilman George Jebaily.

ALSO PRESENT: Mr. Drew Griffin, City Manager; Mrs. Dianne M. Rowan, Municipal Clerk; Mr. James W. Peterson, Jr., City Attorney; Mr. Thomas Chandler, Director of Finance; Mr. Ray Reich, Downtown Development Manager; and Mr. Scotty Davis, Director of General Services

A notice of the meeting was sent to the media and individuals requesting a copy of the agenda, informing them of the date, time and location of this special city council meeting.

No one from the media was present for the meeting.

INVOCATION

Councilwoman Ervin provided the invocation for the meeting. The Pledge of Allegiance to the American Flag followed the invocation.

ORDINANCES IN POSITION

BILL NO. 2017-34 – SECOND READING

AN ORDINANCE AUTHORIZING THE CONVEYANCE OF THE REAL ESTATE BEING A PORTION OF LOTS LOCATED AT THE NORTHEAST CORNER OF NORTH DARGAN STREET AND EAST DARLINGTON STREET BEING APPROXIMATELY 0.56 ACRES TO BE SPLIT FROM PARCELS DESIGNATED AS TAX PARCELS 90086-05-003, 008, AND 010 IN THE RECORDS OF THE FLORENCE COUNTY TAX ASSESSOR TO PALMETTO HOUSING CORPORATION FOR THE DEVELOPMENT OF PROJECT LEOPARD ORCHID.

An Ordinance authorizing the conveyance of the real estate being a portion of lots located at the northeast corner of North Dargan Street and East Darlington Street being approximately 0.56 acres to be split from parcels designated as Tax Parcels 90086-05-003, 008, and 010 in the records of the Florence County Tax Assessor to Palmetto Housing Corporation for the development of Project Leopard Orchid was adopted on second reading.

Councilwoman Moore made a motion to adopt Bill No. 2017-34 on second reading. Councilwoman Ervin seconded the motion.

Council voted unanimously to adopt Bill No. 2017-34 on second reading.

SPECIAL MEETING OF FLORENCE CITY COUNCIL
AUGUST 22, 2017 – PAGE 2

BILL NO. 2017-35 – SECOND READING

AN ORDINANCE AUTHORIZING THE TRANSFER OF PARCELS CONTAINING APPROXIMATELY 14.33 ACRES SHOWN ON THE PLAT ATTACHED HERETO AS EXHIBIT “A” AND DESIGNATED AS TAX MAPS 90119-04-001, 90119-04-002, 90119-04-003, 90119-04-004, 90119-04-005, 90119-04-008, 90119-04-009, 90119-04-010, 90119-04-011, 90119-04-012, 90119-04-013, 90119-04-014, 90119-04-015, 90119-05-001, 90119-05-002, 90119-05-003, 90119-05-004, 90119-05-005, 90119-06-001, 90119-06-002, 90119-06-003, 90119-06-004, 90119-06-005, 90119-06-006, 90119-06-007, 90119-06-008, 90119-06-009, 90119-06-010, 90119-07-002, 90119-07-003, 90119-07-004, 90119-07-005, 90119-07-006, 90119-07-007, 90119-07-008, 90119-08-001, 90119-08-002, 90119-08-003, 90119-08-004, 90119-08-005, 90119-08-006, AND 90119-08-007 AND ALL ADJACENT, ABANDONED RIGHTS-OF-WAY IN THE RECORDS OF THE FLORENCE COUNTY TAX ASSESSOR.

An Ordinance authorizing the transfer of parcels containing approximately 14.33 acres shown on the plat attached hereto as Exhibit “A” and designated as Tax Maps 90119-04-001, 90119-04-002, 90119-04-003, 90119-04-004, 90119-04-005, 90119-04-008, 90119-04-009, 90119-04-010, 90119-04-011, 90119-04-012, 90119-04-013, 90119-04-014, 90119-04-015, 90119-05-001, 90119-05-002, 90119-05-003, 90119-05-004, 90119-05-005, 90119-06-001, 90119-06-002, 90119-06-003, 90119-06-004, 90119-06-005, 90119-06-006, 90119-06-007, 90119-06-008, 90119-06-009, 90119-06-010, 90119-07-002, 90119-07-003, 90119-07-004, 90119-07-005, 90119-07-006, 90119-07-007, 90119-07-008, 90119-08-001, 90119-08-002, 90119-08-003, 90119-08-004, 90119-08-005, 90119-08-006, and 90119-08-007 and all adjacent, abandoned rights-of-way in the records of the Florence County Tax Assessor was adopted on second reading.

Councilwoman Ervin made a motion to adopt Bill No. 2017-35 on second reading. Councilwoman Moore seconded the motion.

Council voted unanimously to adopt Bill No. 2017-35 on second reading.

ADJOURN

Councilman Willis made a motion to adjourn the meeting. Without objection the meeting was adjourned at 4:50 p.m.

Dated this 11th day of September, 2017.

Dianne M. Rowan, Municipal Clerk

Stephen J. Wukela, Mayor

FLORENCE CITY COUNCIL MEETING

DATE: August 14, 2017
AGENDA ITEM: Ordinance – First Reading
DEPARTMENT/DIVISION: Finance

I. ISSUE UNDER CONSIDERATION

An ordinance amending Sections 13-6 of the City of Florence, SC Code of Ordinances to provide a waiver of the business license requirement for vendors participating in events sponsored and/or hosted by the City.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN

No previous action has been taken on this ordinance.

III. POINTS TO CONSIDER

A. The City currently and periodically hosts and/or sponsors certain special events in the downtown and other areas within the City. These special events are designed to accomplish community livability and cultural objectives, promote economic vitality, and foster a healthy climate for business activity and development.

B. A unique variety of vendors are often utilized at these events, and a City business license fee is charged as required by City ordinance.

C. Several requests have been received to allow vendors participating in City hosted/sponsored events to be exempted from the requirement for a business license.

D. A number of municipalities in the state provide for a business license exemption for vendors participating in events hosted/sponsored by the municipality.

E. The City's business license ordinance currently prescribes situations that qualify for exemptions to the business license requirement. Additionally, the Municipal Association's Model Business License Ordinance provides additional language recommended for deductions and exemptions.

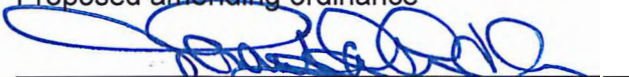
F. Because certain special events are held to promote cultural, developmental, and economic objectives of the City, it is reasonable that the City would update its business license ordinance to waive the business license requirement for vendors at special events sponsored/hosted by the City and to also follow certain recommendations of the Model Business License Ordinance for other business license deductions and exemptions.

IV. STAFF RECOMMENDATION

Approve and adopt the proposed ordinance.

V. ATTACHMENTS

Proposed amending ordinance



Thomas W. Chandler
Finance Director



Andrew H. Griffin
City Manager

ORDINANCE NO. 2017-_____

AN ORDINANCE AMENDING CHAPTER 13, ARTICLE I, SECTION 13-6 OF THE CITY OF FLORENCE CODE OF ORDINANCES PERTAINING TO A WAIVER OF THE BUSINESS LICENSE REQUIREMENT FOR SPECIAL EVENT VENDORS

WHEREAS, Chapter 13, Article I of the City of Florence, South Carolina Code of Ordinances (“the Code”) regulates the license fees for business activity performed within the City limits; and

WHEREAS, the City hosts and/or sponsors certain special events in the downtown and other areas within the City; and

WHEREAS, these special events are designed to accomplish community livability and cultural objectives, promote economic vitality, and foster a healthy climate for business activity and development; and

WHEREAS, these special events often incorporate the participation of a unique variety of specialty vendors; and

WHEREAS, Section 13-6 of the Code provides for certain business license fee deductions and exemptions; and

WHEREAS, the Municipal Association’s Model Business License Ordinance provides other recommended language for deductions and exemptions; and

WHEREAS, it has been deemed reasonable and in the best interest of the City to provide a waiver to the business license requirement for vendors at these special events; and

WHEREAS, the City proposes to revise its business license ordinance to: a) provide an exemption for vendors at special events by including a business license waiver into the City’s license ordinance, and b) incorporate into the City’s the ordinance language from the Municipal Association’s Model Business License Ordinance recommended for charitable contributions, deductions and exemptions.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Florence, South Carolina that the City of Florence Code of Ordinances, Section 13-6 License Fee Deduction and Exemptions be amended in its entirety to read as follows:

Sec. 13-6. Deductions, exemptions, charitable organizations, and waivers for special events vendors

(a) No deductions from gross income shall be made except income from business done wholly outside of the City on which a license tax is paid to some other City or a county, taxes collected for a governmental entity, or income which cannot be taxed pursuant to State or Federal law. The applicant shall have the burden to establish the right to deduction by satisfactory records and proof.

(b) No person shall be exempt from the requirements of this chapter by reason of the lack of an established place of business within the City, unless exempted by State or Federal law. The License Inspector shall determine the appropriate classification for each business in accordance with the latest issue of the North American Industry Classification System (NAICS) for the United States published by the Office of Management and Budget. No person shall be

exempt from this chapter by reason of the payment of any other tax, unless exempted by State law, and no person shall be relieved of the liability for the payment of any other tax by reason of the application of this chapter.

(c) Charitable organizations which have exemptions from state and federal income taxes shall be exempt from a business license tax only in cases where the sponsors, organizers, directors, trustees, or persons who exercise ultimate control of the organization receive no part of the proceeds of operation, and all proceeds are devoted to charitable purposes as defined by this chapter. Payment of necessary costs of operation and wages to non-management employees will not disqualify a charitable organization from exemption.

(d) The requirement for a business license shall be waived for any vendor who is not otherwise required to hold a valid business license and who is invited or encouraged by the City to participate in City-hosted and/or City-sponsored special events. Such vendors shall be required to submit a written application for a Special Event Vendor Permit on a form prescribed and dispensed by the City upon such terms as indicated on the permit. The City may charge a Special Event Vendor Permit fee, subject to periodic review for appropriateness and adjustment as deemed reasonable by the City Manager or authorized designee.

This ordinance shall become effective immediately upon adoption.

ADOPTED THIS _____ DAY OF _____, 2017.

Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukeia
Mayor

Attest:

Dianne Rowan
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: August 14, 2017

AGENDA ITEM: Ordinance for a text amendment to Chapter 19, Article 4 Section 19.76, City of Florence Code of Ordinances to add additional streets prohibiting trucks and buses.
First Reading

DEPARTMENT/DIVISION: Department of Planning, Research & Development

SPONSOR: Councilwoman Teresa Meyers Ervin

I. ISSUE UNDER CONSIDERATION:

Proposed text amendment to Chapter 19, Article 4 Section 19.76, City of Florence Code of Ordinances to add additional streets prohibiting trucks and buses.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

(1) City Council will hold a public hearing on August 14, 2017 regarding this matter.

III. POINTS TO CONSIDER:

- (1) This request is being considered for first reading.
- (2) The text amendment was prepared by the Planning, Research & Development Department upon recommendation to add additional streets where commercial trucks and buses would be prohibited from driving into residential neighborhoods.
- (3) The proposed prohibited streets include:
 - a. North Alexander Street, the 300, 400, 500, 600 and 700 blocks thereof, between the intersection of West Darlington Street and the intersection of West Ingram Street.
 - b. West Sumter St, the 900, 800, 700, 600, 500, 400, 300, and 200 blocks thereof, between the intersection of North Alexander Street and the intersection of North Irby Street.
 - c. Chase Street, the 300, 400, 500, 600, 700, 800, 900, 1000, and 1100 blocks thereof, between the intersection of West Darlington Street and the intersection of West Lucas Street.

IV. OPTIONS:


City Council may:

1. Approve the request as presented based on the information submitted.
2. Defer the request should additional information be needed.
3. Suggest other alternatives.
4. Deny the request.

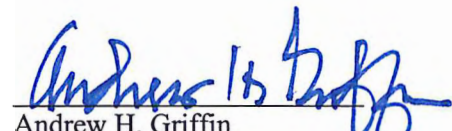
V. PERSONAL NOTES:

VI. ATTACHMENTS:

- (1) Ordinance/Proposed Amendment Additions
- (2) Location Map – West Sumter Street
- (3) Location Map – North Alexander Street
- (4) Location Map – Chase Street



Jerry Dudley
Planning Manager



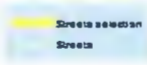


Andrew H. Griffin
City Manager

Attachment 2) Proposed Amendment Additions – West Sumter Street

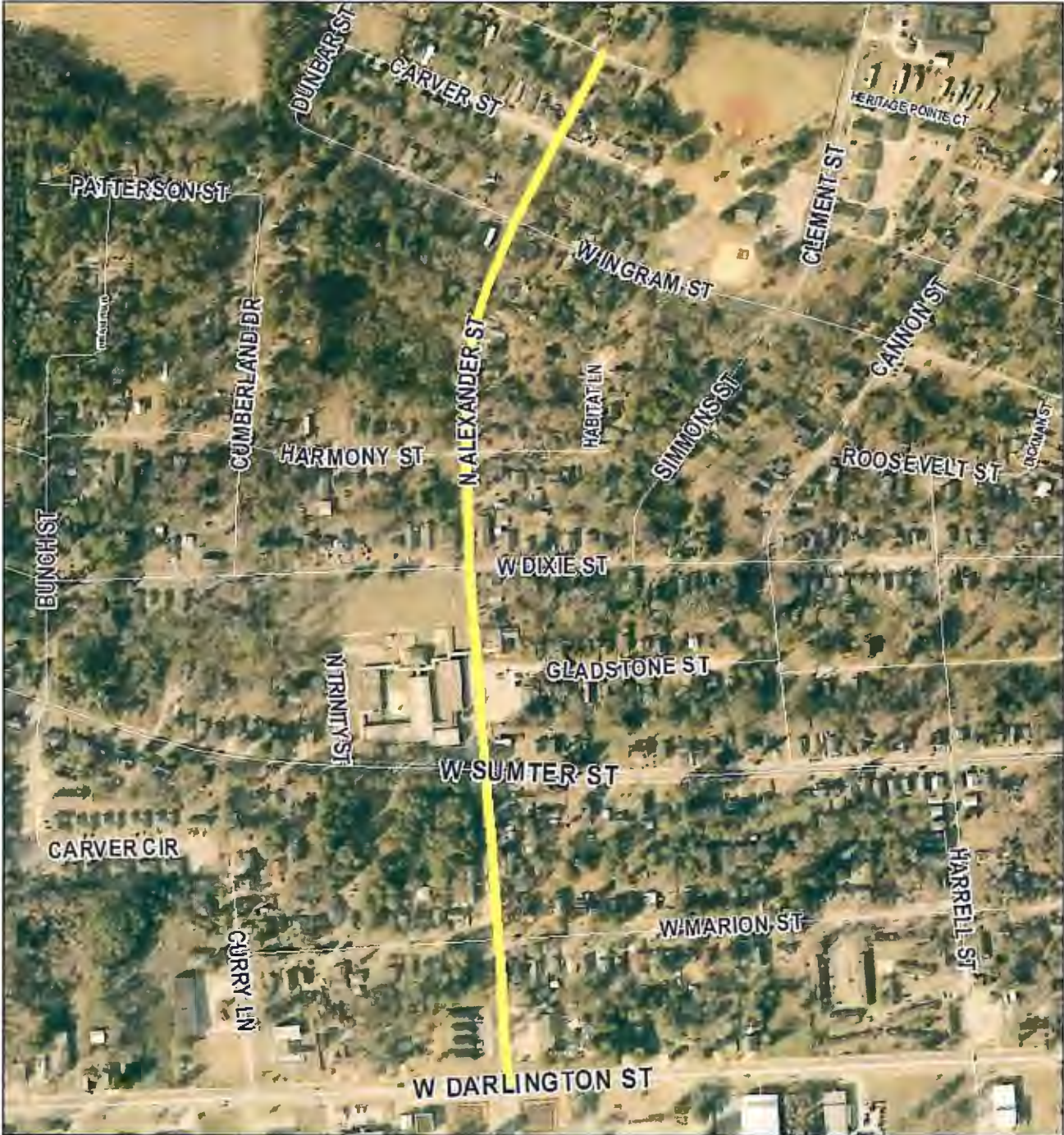


City of Florence Code of Ordinances
Section 19.76 Amendment Trucks and Buses prohibited




W. Sumter Street to N. Irby St

1 inch = 748 feet
 Date: 7/28/2017

Attachment 3) Proposed Amendment Additions – North Alexander Street



**City of Florence Zoning Code of Ordinance
Section 19.76 Amendment Street Map**

<p>FULL LIFE. FULL FORWARD FLORENCE SOUTH CAROLINA</p>	<p>1 in ch = 350 feet Date: 7/31/23/17</p>		<p>Streets section 2 Streets</p>	<p>N. Alexander St, 300 block to N. Alexander St, 700 block</p>
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Attachment 4) Proposed Amendment Additions – Chase Street



**City of Florence Zoning Code of Ordinance
Section 19.76 Amendment Street Map**

<p>FULL LIFE. FULL FORWARD. FLORENCE SOUTH CAROLINA</p>	<p>1 in. = 739 feet Date: 7/31/2017</p>		<p>Streets shown in 2 Streets</p>	<p>Chase St, 300 block to Chase St, 1100 block</p>
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ORDINANCE NO. 2017_____

AN ORDINANCE TO AMEND THE CITY OF FLORENCE CODE OF ORDINANCES SECTION 19.76 TO ADD ADDITIONAL STREETS WHERE TRUCKS AND COMMERCIAL BUSES ARE PROHIBITED.

WHEREAS, there have been changes in traffic flow in the City of Florence and the streets therein which has brought about the need to include portions of North Alexander Street, West Sumter Street, and Chase Street within the areas which prohibit all trucks and commercial buses;

WHEREAS, this Ordinance will prohibit commercial traffic on residential streets that will promote the protection of life and property, the construction and condition of the roadway, and the prevention of noise;

WHEREAS, as a result of the above-referenced changes since the enactment of the present code provisions, it is in the best interest of the citizens of the City of Florence to update the code provisions found in Section 19.76 applicable to such traffic;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That the text of the City of Florence Code of Ordinances Article IV of Chapter 19, Section 19.76 will read in whole as follows (additions have been underlined):

ARTICLE IV: TRUCKS AND OTHER HEAVY VEHICLES

19.76 Trucks and buses prohibited, where; exceptions.

- (a) *Prohibition.* All trucks and commercial buses in excess of two (2) tons in weight, having ten (10) wheels or more, shall be prohibited from traveling on the following streets or portions of streets:

South Cashua Drive, between the Five Points intersection and the intersection of Second Loop Road;

Cherokee Road, between the Five Points intersection and the intersection of Cherokee Road and Irby Street.

West Evans Street, the 100, 200, and 300 blocks thereof, between the intersection of Dargan Street and the intersection of McQueen Street.

Marsh Avenue, from the Second Loop intersection southwest to the Third Loop Road intersection.

Bellevue Drive from the Second Loop intersection southwest to the Third Loop Road intersection.

North Alexander Street, the 300, 400, 500, 600 and 700 blocks thereof, between the intersection of West Darlington Street and the intersection of West Ingram Street.

West Sumter St, the 200, 300, 400, 500, 600, 700, 800, and 900 blocks thereof, between the intersection of North Alexander Street and the intersection of North Irby Street.

Chase Street, the 300, 400, 500, 600, 700, 800, 900, 1000, and 1100 blocks thereof, between the intersection of West Darlington Street and the intersection of West Lucas Street.

- (b) *Exceptions.* The above prohibitions shall not apply to:
- (1) Trucks engaged in delivery of products and merchandise to establishments located on such streets nor to trucks engaged in public service along such streets;
 - (2) Buses engaged in the transportation of school children and buses engaged in the transportation of person to Sunday school and church and buses engaged in the transportation of passengers within the urban area;
 - (3) Further, such limitation shall not apply to trucks/drivers going to and from home when their residence is on a street which intersects with Cherokee Road provided, however, a permit granting permission has been obtained from the chief of police. The permit shall be valid only when in possession of the applicant to whom issued for such truck.
2. That this Ordinance, and the amendments contained herein, shall become effective immediately upon its approval and adoption by the City Council of the City of Florence.

ADOPTED THIS _____ DAY OF _____, 2017

Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukela,
Mayor

Attest:

Dianne Rowan
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: August 14, 2017

AGENDA ITEM: Ordinance to amend Article 1 of Chapter 10. Section 10.10 of the City of Florence Code of Ordinances related to loud, disturbing, and unnecessary noises as created during the construction, etc., of buildings.
First Reading

DEPARTMENT/DIVISION: Department of Planning, Research & Development

SPONSOR: Councilwoman Teresa Meyers Ervin

I. ISSUE UNDER CONSIDERATION:

Proposed text amendment to Chapter 10, Article 1 Section 10.10, City of Florence Code of Ordinances related to loud, disturbing, and unnecessary noises as created during the construction, etc., of buildings.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

(1) City Council will hold a public hearing on August 14, 2017 regarding this matter.

III. POINTS TO CONSIDER:

- (1) This request is being considered for first reading.
- (2) The text amendment was prepared by the Planning, Research & Development Department upon recommendation that construction projects in residential neighborhoods start time should be adjusted from 7:00 a.m. to 8:00 a.m.

IV. OPTIONS:

City Council may:

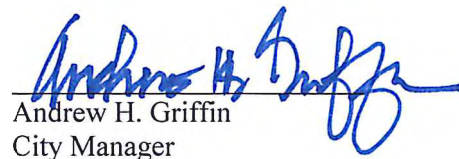
1. Approve the request as presented based on the information submitted.
2. Defer the request should additional information be needed.
3. Suggest other alternatives.
4. Deny the request.

V. PERSONAL NOTES:

VI. ATTACHMENTS:

- (1) Ordinance/proposed text amendments


Jerry Dudley
Planning Manager


Andrew H. Griffin
City Manager

ORDINANCE NO. 2017_____

AN ORDINANCE TO AMEND THE CITY OF FLORENCE CODE OF ORDINANCES SECTION 10.10 RELATED TO LOUD, DISTURBING, AND UNNECESSARY NOISES AS CREATED DURING THE CONSTRUCTION, ETC., OF BUILDINGS.

WHEREAS, the City of Florence understands that residents have a right and should be ensured an environment free from excessive sound and vibration that may jeopardize their health, safety, welfare, or degrade the quality of life.

WHEREAS, this Ordinance will change the allowed hours of construction related noise within residential zoning districts from between 7:00 a.m. and 6:00 p.m to between 8:00 a.m. and 6:00 p.m.;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That the text of the City of Florence Code of Ordinances Article I of Chapter 10, Section 10.10 will read in whole as follows (additions have been underlined):

ARTICLE I: IN GENERAL

10.10 Same - Enumeration.

The following acts, among others, are declared to be loud, disturbing and unnecessary noises in violation of section 10-9; but this enumeration shall not be deemed to be exclusive:

- (1) Animals, birds, etc. The keeping of any animal which by causing frequent or long-continued noise shall disturb the comfort or repose of any persons in the vicinity.
- (2) Blowers. The operation of any noise-creating blower or power fan or any internal combustion engine the operation of which causes noise due to the explosion of operating gases or fluids, unless the noise from such blower or fan is muffled and such engine is equipped with a muffler device sufficient to deaden such noise.
- (3) Construction, etc., of buildings. The erection (including excavating), demolition, alteration or repair of any building other than between the hours of 7:00 a.m. and 6:00 p.m. within commercial zoning districts on weekdays and between the hours of 8:00 a.m. and 6:00 p.m within residential zoning districts on weekdays, except in case of urgent necessity in the interest of public health and safety, and then only with a permit from the codes enforcement officer, which permit may be granted for a period not to exceed three (3) days or less while the emergency continues and which permit may be renewed for periods of three (3) days or less while the emergency continues. If the codes enforcement officer shall determine that the public health and safety will not be

impaired by the erection, demolition, alteration or repair of any building or the excavation of streets and highways within the hours of 6:00 p.m. and 7:00 a.m. in commercial zoning districts and 6:00 p.m. and 8:00 a.m. in residential zoning districts, and if such officer shall further determine that loss or inconvenience would result to any party in interest, such officer may grant permission for such work to be done within the hours of 6:00 p.m. and 7:00 a.m. in commercial zoning districts and 6:00 p.m. and 8:00 a.m. in residential zoning districts., upon application being made at the time the permit for the work is awarded or during the progress of the work.

- (4) Defect in vehicle or load. The use of any automobile, motorcycle or vehicle so out of repair, so loaded or in such manner as to create loud and unnecessary grating, grinding, rattling or other noise.
- (5) Drums, etc. The use of any drum or other instrument or device for the purpose of attracting attention by creation of noise to any performance, show or sale.
- (6) Exhaust. The discharge into the open air of the exhaust of any steam engine, stationary internal combustion engine, motorboat or motor vehicle except through a muffler or other device which will effectively prevent loud or explosive noises therefrom.
- (7) Hawkers, peddlers, etc. The shouting and crying of peddlers, hawkers and vendors which disturbs the peace and quiet of the neighborhood.
- (8) Horns, signaling devices, etc. The sounding of any horn or signaling device on any automobile, motorcycle or other vehicle on any street or public place of the city, except as a danger warning; the creation by means of any such signaling device of any unreasonably loud or harsh sound; and the sounding of any such device for an unnecessary and unreasonable period of time; the use of any signaling device except one operated by hand or electricity; the use of any horn, whistle or other device operated by engine exhaust; and the use of any such signaling device when traffic is for any reason held up.
- (9) Loading, etc., of vehicles; opening, etc., of boxes, etc. The creation of a loud and excessive noise in connection with loading or unloading of any vehicle or the opening and destruction of bales, boxes, crates and containers.
- (10) Loudspeakers, etc., for advertising. The using, operating or permitting to be played, used or operated of any radio receiving set, musical instrument, phonograph, loudspeaker, sound amplifier or other machine or device for the producing or reproducing of sound which is cast upon the public streets for the purpose of advertising or attracting the attention of the public.
- (11) Metal rails, pillars, etc., in transportation. The transportation of rails, pillars or columns of iron, steel or other material over and along streets and other public places upon carts, drays, cars, trucks or in any other manner so loaded as to cause loud noises or so as to disturb the peace and quiet of such streets or other public places.
- (12) Pile drivers, hammers, etc. The operation between the hours of 12:00 p.m. and 7:00 a.m. of any pile driver, steam shovel, pneumatic hammer, derrick, steam or electric hoist or other appliance the use of which is attended by loud or unusual noise.

- (13) Radios, phonographs, etc., generally. The using, operating or permitting to be played, used or operated of any radio receiving set, musical instrument, phonograph or other machine or device for the producing or reproducing of sound in such manner as to disturb the peace, quiet and comfort of the neighboring inhabitants or at any time with louder volume than is necessary for convenient hearing for persons who are in the room, vehicle or chamber in which such machine or device is operated or who are voluntary listeners thereto. The operation of any such instrument, phonograph, machine or device in such a manner as to be plainly audible at a distance of fifty (50) feet from the building, structure or vehicle in which it is located, or from the voluntary listeners thereto, shall be prima facie evidence of a violation.
- (14) Schools, courts, churches, hospitals. The creation of any excessive noise on any street adjacent to any school, institution of learning, church or court while the same is in use, or adjacent to any hospital, which unreasonably interferes with the workings of such institution, or which disturbs or unduly annoys patients in the hospital, provided conspicuous signs are displayed in such streets indicating that the same is a school, hospital or court street.
- (15) Steam whistles. The blowing of any steam whistle attached to any stationary boiler except to give notice of the time to begin or stop work or as a warning of fire or danger or upon request of the city manager.
- (16) Yelling, shouting, etc. Yelling, shouting, hooting, whistling or singing on the public streets, particularly between the hours of 11:00 p.m. and 7:00 a.m. or at any time or place so as to annoy or disturb the quiet, comfort or repose of persons in any office, or in any dwelling, hotel or other type of residence, or of any persons in the vicinity.
2. That this Ordinance, and the amendments contained herein, shall become effective immediately upon its approval and adoption by the City Council of the City of Florence.

ADOPTED THIS _____ DAY OF _____, 2017

Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukela,
Mayor

Attest:

Dianne Rowan
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: August 8, 2017

AGENDA ITEM: Public Hearing and Ordinance to Annex and Zone Property Owned by Amanda and Sam Chambers, TMN 01221-01-165

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Request to annex property located at 2628 Ascot Dr., Tax Map Number 01221-01-165, into the City of Florence and zone to R-1, Single-Family Residential District. The request is being made by the property owner, Amanda and Sam Chambers.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

(1) On August 8, 2017 Planning Commission will hold a public hearing on this matter.


III. POINTS TO CONSIDER:

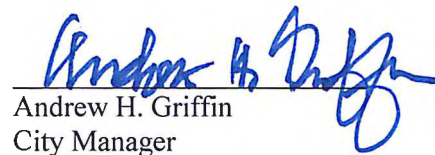
- (1) Request is being considered for first reading.
- (2) The lot is currently the site of a single-family dwelling.
- (3) City water and sewer services are currently available; there is no cost to extend utility services.
- (4) City Staff recommends annexation to zone the property R-1, Single-Family Residential District.

IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance
- (2) Map showing the location of the property
- (3) Petition for Annexation form


Jerry Dudley
Planning Manager


Andrew H. Griffin
City Manager

Attachment 2:
2628 Ascot Dr. Florence, SC 29501

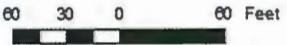


Legend

- Proposed Parcel
- Address Points
- Manhole
- Gravity Main
- Water Mains
- Roads
- City Limits
- Parcels



DISCLAIMER:
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STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

- 1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
- 2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map 01221-01-165

- 3. Annexation is being sought for the following purposes:

CITY SERVICES & BENEFITS

- 4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	<u>5</u>
Race	<u>W</u>
Total 18 and Over	<u>3</u>
Total Registered to Vote	<u>3</u>

Date 07-03-2017

Amadea M Chambers
Petitioner

Date 7/3/2017

Richard Paul
Petitioner

Certification as to ownership on the date of petition:	FOR OFFICAL USE ONLY
Date 7/4/2017	<i>Alfred Cassidy</i>

ORDINANCE NO. 2017 _____

AN ORDINANCE TO ANNEX AND ZONE PROPERTY OWNED BY AMANDA and SAM CHAMBERS, TMN 01221-01-165

WHEREAS, a Public Hearing was held in the Council Chambers on August 8, 2017 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

WHEREAS, application by Amanda and Sam Chambers, owners of TMN 01221-01-165, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated in the city limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and adding the zoning district classification of R-1, Single-Family Residential District:

The property requesting annexation is shown more specifically on Florence County Tax Map 01221, block 01, parcel 165 (0.498 acres).

Any portions of public rights-of-way abutting the above described property will be also included in the annexation.

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

ADOPTED THIS _____ DAY OF _____, 2017
Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukela,
Mayor

Attest:

Dianne M. Rowan
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: August 8, 2017

AGENDA ITEM: Public Hearing and Ordinance to Annex and Zone Property Owned by Gary Finklea, TMN 90032-05-019

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Request to annex property located at 1616 Third Loop Rd., Tax Map Number 90032-05-019, into the City of Florence and zone to R-2, Single-Family Residential District. The request is being made by the property owner, Gary Finklea.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

(1) On August 8, 2017 Planning Commission will hold a public hearing on this matter.

III. POINTS TO CONSIDER:

- (1) Request is being considered for first reading.
- (2) The lot is currently vacant.
- (3) City water is currently available; however, City sewer service is currently not available. There will be a cost to extend utility services from the developer.
- (4) City Staff recommends annexation to zone the property R-2, Single-Family Residential District.

IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance
- (2) Map showing the location of the property
- (3) Petition for Annexation form


Jerry Dudley
Planning Manager


Andrew H. Griffin
City Manager

Attachment 2:
1616 3rd Loop Rd, Florence, SC 29505



Legend

- Proposed Parcel
- Address Points
- Manhole
- Gravity Main
- Water Mains
- Roads
- City Limits
- Parcels



DISCLAIMER:
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STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

- 1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
- 2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map 90032-05-013
2003 Third Loop Road

- 3. Annexation is being sought for the following purposes:

Benefits of City Services & Governance

- 4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	<u>0</u>
Race	<u>0</u>
Total 18 and Over	<u>0</u>
Total Registered to Vote	<u>0</u>

Date 7-11-17

Finkler, Law, Fern, PAF, Shre
 Petitioner
Alan Fern, Gary Finkler
 Petitioner

Certification as to ownership on the date of petition:

Date 7/12/2017

FOR OFFICIAL USE ONLY

Alford Carter

ORDINANCE NO. 2017 _____

AN ORDINANCE TO ANNEX AND ZONE PROPERTY OWNED BY GARY FINKLEA, TMN 90032-05-019

WHEREAS, a Public Hearing was held in the Council Chambers on August 8, 2017 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

WHEREAS, application by Gary Finklea, owner of TMN 90032-05-019, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated in the city limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and adding the zoning district classification of R-2, Single-Family Residential District:

The property requesting annexation is shown more specifically on Florence County Tax Map 90032, block 05, parcel 019 (0.274 acres).

Any portions of public rights-of-way abutting the above described property will be also included in the annexation.

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

ADOPTED THIS _____ DAY OF _____, 2017
Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukela,
Mayor

Attest:

Dianne M. Rowan
Municipal Clerk

**VII. a.
Resolution
No. 2017-15**

FLORENCE CITY COUNCIL MEETING

DATE: July 17, 2017

AGENDA ITEM: Consideration of a resolution to re-designate three, two hour parking spaces in the H-1, Historic Overlay District of the downtown area, to 30 minute parking in front of the buildings located at 126 and 130 North Dargan Street.

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Consideration of a resolution to re-designate three two hour parking spaces in the H-1, Historic Overlay District of the downtown area; to 30 minute parking in front of the buildings located at 126 to 130 North Dargan Street; shown more specifically on Florence County Tax Map Parcels 90169-01-031 and 90169-01-030.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

- (1) City Council adopted Ordinance 88-51 on September 26, 1988 to limit on street parking to two hours on the 100 blocks of North and South Dargan and the 100 and 200 blocks of West Evans.
- (2) City Council adopted Resolution 2016-17 on June 13, 2016 to limit three on street parking spaces to 30 minutes located on the West side of the 100 block of South Irby.

III. POINTS TO CONSIDER:


- (1) Within the controlled parking zones of the downtown, shorter term parking, i.e. 30 minute parking, allows for quicker turn over within each block and maintains economic vitality.
- (2) Currently, on-street parking is limited to two hours on the 100 blocks of North and South Dargan and the 100 and 200 blocks of West Evans (Ordinance 1988-51).
- (3) Section 19-4 of the Code of Ordinances allows the chief of police, when so directed by resolution of City Council, to regulate the operation of vehicles within the City by erecting or placing of proper signs or markers indicating limited or prohibited parking, angle parking, parking of official vehicles, or parking of public service vehicles
- (4) Per the 2016 Parking Study for Downtown Florence, conducted by CDM Smith, it is recommended to establish metered parking by 2021. However, it is also recommended to reevaluate the on-street parking on a yearly basis.

IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Resolution
- (2) Site map of proposed parking on North Dargan Street


Jerry Dudley
Planning Department Manager


Andrew H. Griffin
City Manager

(STATE OF SOUTH CAROLINA)
()
(CITY OF FLORENCE)

RESOLUTION NO. 2017-_____

A RESOLUTION TO RE-DESIGNATE THREE, TWO HOUR PARKING SPACES IN THE H-1, HISTORIC OVERLAY DISTRICT OF THE DOWNTOWN AREA, TO 30 MINUTE PARKING IN FRONT OF THE BUILDINGS LOCATED AT 126 AND 130 NORTH DARGAN STREET.

WHEREAS, the City Council of the City of Florence seeks to provide both an effective and safety-oriented means of on-street parking within the municipal limits of the City and;

WHEREAS, Section 19-4 of the City of Florence Code of Ordinances allows the chief of police, when so directed by resolution of City Council, to regulate the operation of vehicles within the City by erecting or placing of proper signs or markers indicating limited or prohibited parking, angle parking, parking of official vehicles, or parking of public service vehicles and;

WHEREAS, Ordinance 88-51 established two hour, on-street parking in the following areas:

1. 100 and 200 blocks of West Evans Street,
2. 100 blocks of North and South Dargan Street and;

WHEREAS, the City Council of the City of Florence wishes to establish three, thirty minute on-street parking spaces in front of the properties located at 126 and 130 North Dargan.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. On the 100 block of North Dargan Street, three spaces on the west side of the street in front of the buildings located at 126 to 130 North Dargan Street shown more specifically on Florence County Tax Map Parcels 90169-01-031 and 90169-01-030, be designated as thirty (30) minute parking;

AND IT IS SO RESOLVED, this _____ day of _____, 2017.

ADOPTED THIS _____ day of _____, 2017.

(EXECUTED ON ONE ADDITIONAL PAGE)

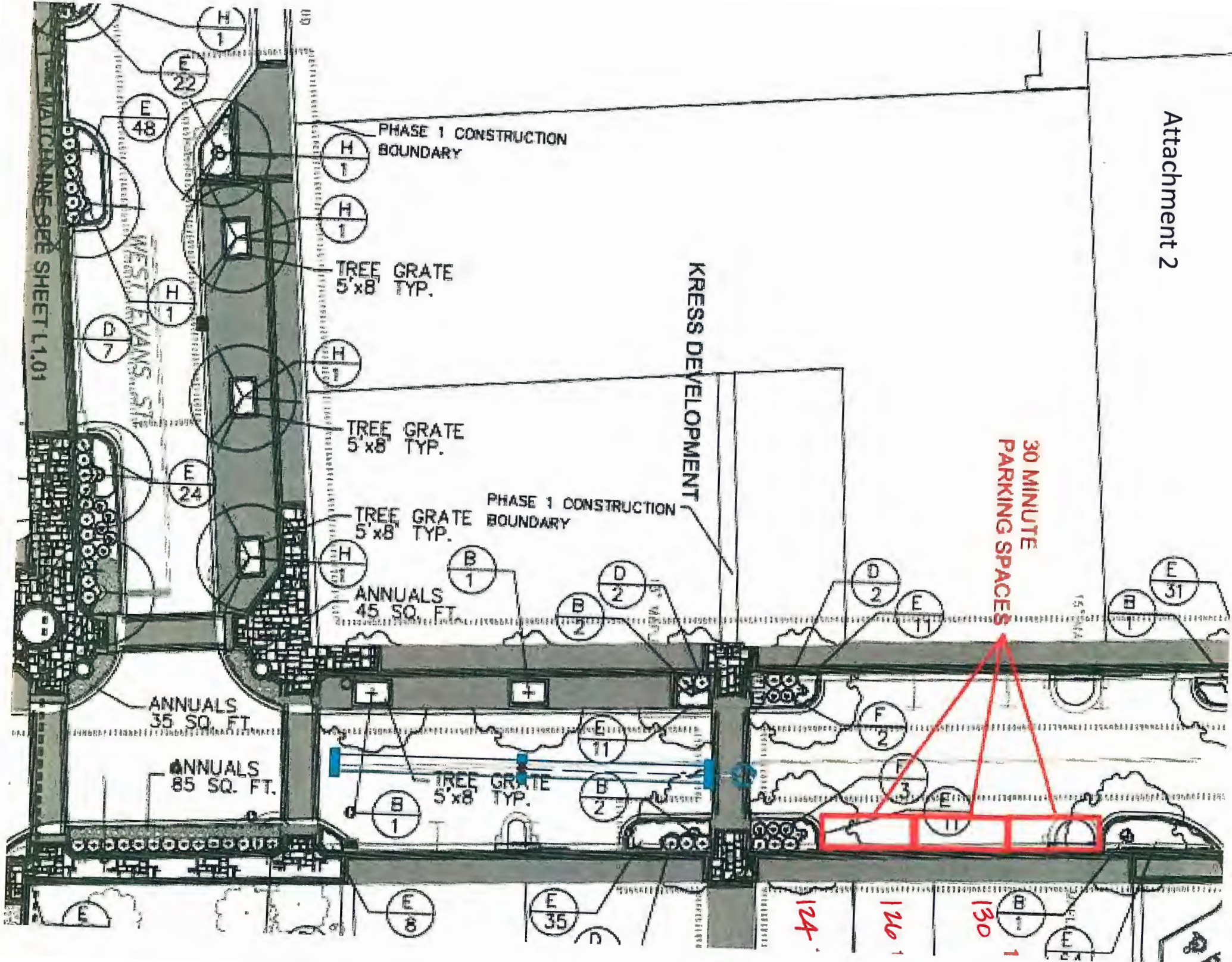
Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukela,
Mayor

Attest:

Dianne M. Rowan
Municipal Clerk



30 MINUTE
PARKING SPACES

124
126
130

**VII. b.
Resolution
No. 2017-21**

FLORENCE CITY COUNCIL MEETING

DATE: September 11, 2017

AGENDA ITEM: A Resolution approving the formation of the City of Florence Public Facilities Corporation in connection with the issuance of an Installment Purchase Revenue Bond for Recreation Capital Improvements

DEPARTMENT/DIVISION: Finance

I. ISSUE UNDER CONSIDERATION

A Resolution approving the formation of the City of Florence Public Facilities Corporation in connection with the issuance of an Installment Purchase Revenue Bond for Recreation Capital Improvements

II. CURRENT STATUS/PREVIOUS ACTION TAKEN

A. The City is committed to providing its residents with quality programs and facilities that promote and encourage meaningful recreational and athletic activities. As such, City staff has identified a number of capital improvement projects that need to be considered for funding to ensure the City's commitment continues to be adequately met.

B. At the Budget and Planning work session held April 17, 2017, the following list of recreation and athletic projects, facilities, and improvements were presented for Council to consider funding through a bond issuance:

PROJECT	ESTIMATED COST
Capital improvements/renovations to Recreation Facilities	\$ 2,000,000
Two Community Centers	1,900,000
Land Purchase (Clemson Property)	1,300,000
Sports Facilities Improvements and Development	3,200,000
Trail Connections	400,000
Contingency	400,000
TOTAL	\$9,200,000

C. Since that meeting, staff has further determined that there may be additional capital facility construction needs for sports facilities development and construction up to an additional \$5.8 million. This additional project would increase the total borrowing need to approximately **\$15 million**.

D. These projects are necessary to provide previously deferred improvements and other capital repairs, as well as certain renovations to and acquisitions for the City's parks, recreation, and athletics facilities.

E. At the work session City Council was informed that the annual debt service for a bond issue could be funded with revenues generated as a result of Council's adopting in fiscal year 2014 an ordinance that changed the amount of credit given toward property taxes from a portion of the Local Option Sales Tax ("LOST") funds collected.

F. By state law, 71% of the revenues raised by LOST must be utilized to credit or offset property taxes owed. These revenues represent the Property Tax Credit Fund. The remaining 29% of the revenues generated by LOST constitute the County/Municipal Revenue Fund ("29% monies").

**Florence City Council Meeting Agenda Item
Resolution Approving an Installment Purchase Revenue Bond for Recreation Capital Improvements
September 11, 2017 – Page 2**

G. The ordinance approved use of fifty percent of the 29% monies for designated project funding while continuing to provide a credit against property taxes for the remaining fifty percent of the LOST County/Municipal Revenue Fund. As such, the City continues to provide credit against property taxes that significantly exceed the property tax credit required by state law.

H. Since adoption of the ordinance in fiscal year 2014 that changed the amount of credit given from LOST toward property taxes, a total of \$6 million funding will be fully collected this fiscal year. This total amount represents the use of \$3 million each for the downtown FMU Health Sciences building and neighborhood redevelopment.

I. As noted in item E. above, future LOST collections resulting from the 2014 ordinance would become available in fiscal year 2018 to provide debt service for a bond issue to finance recreation capital improvement needs.

III. POINTS TO CONSIDER

A. Funding provided through future use of fifty percent of the 29% monies noted above, at an estimated \$1.4 million per year would provide a sufficient revenue stream to pay debt service on bonds issued in the principal amount and for the recreation and athletic needs discussed above.

B. Annual debt service for the bond issue would be approximately \$1.3 million for fifteen years. Any funds remaining from the 29% monies could be used annually for expanded recreation facility operational costs and neighborhood redevelopment.

C. The form of borrowing which best suits the above scenario is an Installment Purchase Revenue Bond (IPRB). This structure is a variation of lease purchase structure which the City successfully used in financing Veterans Park and Tennis Center. It requires formation of a South Carolina non-profit entity which serves as Lessor with the City under the IPRB structure. This meeting will include a discussion of the IPRB structure which will also address the issue of G.O. bond 8% debt limit and the City's current G.O. debt limitations.


IV. STAFF RECOMMENDATION

Approve and adopt the proposed resolution approving the formation of the City of Florence Public Facilities Corporation (as the South Carolina non-profit entity described at IIIC herein) in connection with the further recommendation that the IPRB structure be used to finance the Recreation Capital Improvements described above.


V. ATTACHMENTS

A. A Resolution approving the formation of the City of Florence Public Facilities Corporation in connection with the issuance of Installment Purchase Revenue Bond financing for certain recreation and athletic improvements, facilities and acquisitions.

B. The proposed financing schedule for Series 2017 Installment Purchase Revenue Bond.



Thomas W. Chandler
Finance Director



Andrew H. Griffin
City Manager

RESOLUTION NO. 2017-_____

A RESOLUTION APPROVING THE FORMATION OF THE CITY OF FLORENCE PUBLIC FACILITIES CORPORATION.

BE IT RESOLVED BY THE CITY COUNCIL ("COUNCIL") OF THE CITY OF FLORENCE, SOUTH CAROLINA (the "CITY"), AS FOLLOWS:

SECTION 1. Findings and Determinations. Council hereby finds and determines:

(a) The City anticipates financing capital improvements related to its parks, recreation and athletic facilities (the "Facilities").

(b) It is further anticipated that in order to facilitate the financing of such capital improvements, the City of Florence Public Facilities Corporation (the "Corporation") will be formed.

(c) In order to provide funds for the payment of the costs of the Facilities, it is expected that the Corporation will arrange for the issuance of an Installment Purchase Revenue Bond, Series 2017 (the "Bond") under and by the terms of such agreements as shall subsequently be approved by Council.

NOW THEREFORE BE IT RESOLVED by Council as follows:

1. Council approves the creation of the Corporation for the purpose indicated above and the undertakings by the Corporation relating to the issuance of the Bond.

2. This Resolution shall take effect immediately and be in full force from and after its adoption.

DONE IN MEETING DULY ASSEMBLED this 11th day of September, 2017.

CITY OF FLORENCE, SOUTH CAROLINA

Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukela
Mayor

Attest:

Dianne Rowan
Municipal Clerk

VIII. a.
Report to Council

FLORENCE CITY COUNCIL MEETING

DATE: September 11, 2017

AGENDA ITEM: Report to Council

DEPARTMENT/DIVISION: City Council

I. ISSUE UNDER CONSIDERATION:


The Mayor's Coalition Homelessness Committee is requesting funding in the amount of \$75,000 for the No One Unsheltered Project.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

1. Mr. Bryan Braddock, Executive Director of House of Hope appeared before Council at the May 8, 2017 City Council meeting to give an update on the request of Council to develop a collaborative program that would address the homeless issue in an all-inclusive and comprehensive manner.
2. Through the Mayor's Coalition Homelessness Committee (MCHC), a collaborative effort between City agencies and local nonprofit organizations, the No One Unsheltered project (NOU) was formed and launched on July 17, 2017.
3. In order to support the operational costs assumed by the organizations participating in the NOU Project, the MCHC is requesting the approval of an initial budget of \$75,000.

III. ATTACHMENTS:

1. Copy of the Mayor's Coalition Homelessness Committee's Grant Disbursement Proposal.


Andrew H. Griffin
City Manager



**Mayor’s Coalition Homelessness Committee
Grant Disbursement Proposal**

The Mayor’s Coalition Homelessness Committee (MCHC) is a collaborative effort between City agencies and local nonprofit organizations committed to reducing the conditions affecting life satisfaction for all citizens in the City of Florence. On July 17, 2017 the MCHC, will launch the No One Unsheltered Project (NOU). The NOU Project ensures that any person in need of emergency shelter in the City of Florence is matched with a bed in one of the participating shelters. Through resource pooling, coordinated communication, transportation services, and collaboration the NOU project is able to fully meet the emergency shelter needs of Florence’s homeless population on any given night, based on data from the 2017 Point in Time (PIT) survey.

In order to support the operational costs assumed by the organizations participating in the NOU Project, the Mayor’s Coalition Homelessness Committee requests that the City of Florence approve an initial budget of \$75,000.00 for the first 12 months of operation. These funds will be distributed among the participating NOU organizations based on direct services provided to persons seeking shelter. A cost cap of \$75 per NOU client has been determined as the basis for fund distribution. Each of the NOU participating organizations, including the designated fiscal agent, will be reimbursed a portion of the \$75 per person cap for services provided in any of the 5 service categories described below (see Attachment A for detailed service descriptions).

1. Initial Application/Referral - \$10
2. Transportation - \$10
3. Shelter - \$25
4. Service Point Entry/Case Management - \$20
5. Administration - \$10

All requests for reimbursements will be processed through Helping Florence Flourish, acting as the independent third party fiscal agent.

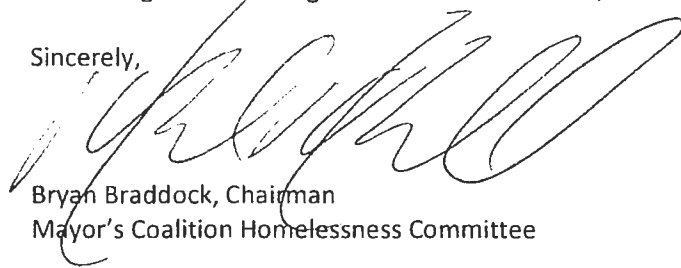
Below is the current list of authorized NOU participating organizations. Each organization listed has submitted a signed memorandum of understanding, executed by their respective Executive Directors and Board Chairs confirming their understanding of and commitment to the NOU Project.

Organization	Representative
Family Promise	Scott Rickert
Light House Ministries	Cecelia Meggs
House of Hope	Bryan Braddock
Loving Arms	Cindy Williams
Pee Dee Coalition	Shonette Dargan
Pee Dee Community Action Program	Sonyetta Cooper
Resurrection Restoration Center for the Homeless	Modestine Brody
The Naomi Project	Joyce Ford
The Salvation Army	Heather Steverson

The MCHC and NOU Project Team will continue to meet periodically to review program outcomes and make adjustments to procedures as necessary and will submit quarterly progress and financial reports to the City Manager.

Thank you for acknowledging the work of the Mayor's Coalition Homelessness Committee through your generous offer of support. The spirit of collaboration inspired by the Mayor's Coalition and made possible through the support of the City of Florence will have a significant and measurable effect on addressing the sheltering needs of homeless men, women, and families in the City of Florence.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bryan Braddock', written in a cursive style.

Bryan Braddock, Chairman
Mayor's Coalition Homelessness Committee

ATTACHMENT A

Service Descriptions

Initial Application/Referral: Determining NOU eligibility, locating a bed at one of the partnering agencies, completing the NOU referral form, coordinating transportation to the partnering agency (if required), and confirming placement with the partnering agency.

Transportation: Transporting clients to a partnering agency/shelter. Transportation is available through House of Hope using the contracted taxi service or may be provided by either the referring or partnering agency.

Shelter: Providing food, essential hygiene supplies, and overnight shelter in a safe environment.

Service Point Entry/Case Management: Completing HMIS Service Point interview and entering information into the HMIS system. Determining issues contributing to client's homelessness, and providing client with list of local agencies that will assist them based on their specific needs.

Administration: Collecting and verifying all NOU referral forms from partnering agencies on monthly basis. Submitting invoices to the City of Florence for reimbursement. Issuing checks to NOU participating agencies based on services provided; maintaining records of clients served and expenses incurred by the NOU.

**VIII. b.
Report to Council
Appointments to
Boards/Commissions**

FLORENCE CITY COUNCIL MEETING

DATE: September 11, 2017

AGENDA ITEM: Report to Council/Boards & Commissions

DEPARTMENT/DIVISION: City Council

I. ISSUE UNDER CONSIDERATION:

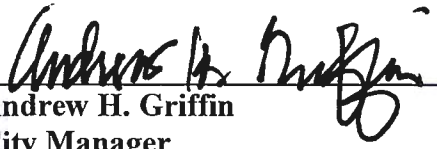
Council will consider nominations for City Boards and/or Commissions

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

There are four (4) Boards or Commissions that have either a vacancy or an expired term.

III. ATTACHMENTS:

Spreadsheet of Council Nominations to Boards and Commissions
Letters from Board members indicating if they want to continue to serve
Applications Received



Andrew H. Griffin
City Manager

SCHEDULE OF COUNCIL NOMINATIONS TO BOARDS AND COMMISSIONS - September 2017

	District 1	District 2	District 3	At-Large 1	At-Large 2	At-Large 3	Mayor	
	Ervin	Moore	Brand	Jebaily	Wms-Blake	Willis	Wukela	Currently Serving
City of Florence Design Review Board	X ^b							Pierce Campbell
Parks and Beautification Commission						X		Vacancy
Veterans Park Commission							X	Vacancy

^bBusiness, Commerce or Industry within Downtown Central Distirt.

City of Florence Design Review Board

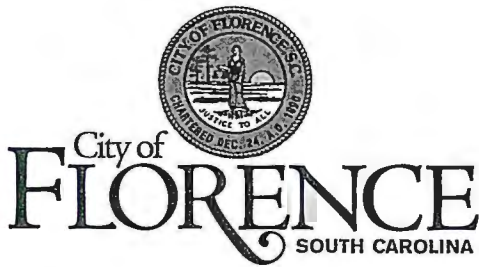
<u>Current Board Member</u>	<u>Status</u>	<u>Councilmember to make appointment</u>
1) Pierce Campbell	Would like to be reappointed	Councilwoman Ervin

Notes:

1) Appointment requires: Business, Commerce or Industry within Downtown Central District

Attachments:

Letters of interest from current board member
Applications received



CITY ADMINISTRATION

TEL: (843) 665-3113

FAX: (843) 665-3110

May 2, 2017

Mr. Pierce Campbell
Turner Padgett Graham & Laney, P.A.
P. O. Box 5478
Florence, SC 29502

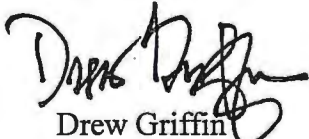
Dear Mr. Campbell:

Our records indicate that your term on the City of Florence Design Review Board will expire on June 30, 2017. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the City of Florence Design Review Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

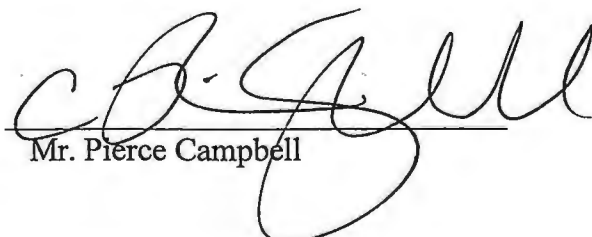
The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,


Drew Griffin
City Manager

I would like to be considered for reappointment to the City of Florence Design Review Board.

I do not want to be considered for reappointment to the City of Florence Design Review Board.


Mr. Pierce Campbell

Parks and Beautification Commission

Current Board Member

Status

**Councilmember to
make appointment**

Vacancy (Tallon Temple Resigned)

Councilman Willis

Attachments:

Applications received

Veterans Park Commission

Current Board Member

Status

Councilmember to
make appointment

Vacancy (Danny Ellerbe Resigned)

Mayor Wukela

Attachments:

Applications received

**Construction and Maintenance Board
of Adjustments and Appeals**

<u>Current Board Member</u>	<u>Status</u>	<u>Councilmember to make appointment</u>
Vacant (Architect)		Mayor Wukela
Vacant (Engineer)		Councilwoman Ervin
Vacant (Mechanical Contractor)		Councilman Jebaily
Vacant (Plumbing Contractor)		Councilwoman Williams-Blake

Attachments:

Letters of interest from current board member
Applications received

05/08/2017

CONSTRUCTION AND MAINTENANCE BOARD
OF ADJUSTMENTS AND APPEALS

This is a nine member board who will hear appeals arising under the building code, the residential code, the electrical code, the fuel gas code, the plumbing code, the mechanical code, the fire code, the energy conservation code and the property maintenance code.

The Board shall consist of nine members as follows: one architect; one engineer; one electrical contractor; one general contractor; one mechanical contractor; one plumbing contractor and three laypersons who are residents of the city, provided, however, at all times at least four (4) of the members will be residents of City Council Districts One or Two. With the exception of the layperson, all of the members of the board shall be licensed by the state in their respective professions and shall have done a significant amount of business with the city in their respective professions so as to be familiar with the city's code practices.

The terms of office of the members of this Board shall be for four (4) years. In order to establish a rotational appointment for the members, the initial terms of members shall be staggered with four (4) of the members being for an initial term of two (2) years and five (5) of the members being for four (4) years. The initial four (4) year terms shall apply to the member that is an architect, the member that is an engineer, and the three (3) members who are laypersons. The initial terms of the remaining members shall be for two (2) years.

APPOINTEES

TERM TO EXPIRE

Vacant (Architect)
4 year term

Vacant (Engineer)
4 year term

James Cooper, Jr.
332 N. Church Street
Florence, SC 29506
(W) 843-661-5450
1403 Reed Court (29506)
P. O. Box 569 (20503)
Florence, SC
(H) 843-601-2667
Electrical Contractor
Initial 2 year term

06/30/2019

Gilbert K. Dozier
P. O. Box 102
Florence, SC 29503
(W) 843-992-5082
716 Rice Hope Cove
Florence, SC 29501
(H) 843-667-0167
General Contractor
Initial 2 year term

06/30/2019

Vacant
Mechanical Contractor
2 year term

Vacant
Plumbing Contractor
2 year term

Ann K. Scott
1806 National Cemetery Road
Florence, SC 29506
(W) 843-292-1028
1314 E. Pine Street
Florence, SC 29506
(H) 843-245-2558
Layperson
Initial 4 year term

06/30/2021

Chaznick Torrae Rivers
435 Anita Drive
Goose Creek, SC 29445
(W) 855-477-5797
309 S. Gaillard Street
Florence, SC 29506
(H) 843-409-2726
Layperson
Initial 4 year term

06/30/2021

Tiana Drummond Phiri
United Real Estate
2145 Fernleaf Lane
Florence, SC 29501
(W) 803-807-1282
417 Peatree Court
Florence, SC 29505
Layperson
Initial 4 year term

06/30/2021



APPLICATION FOR BOARDS AND COMMISSIONS
CITY OF FLORENCE
SOUTH CAROLINA

Board or Commission for which you are applying:			
Construction and Maintenance Board of Adjustments and Appeals			
Your Name (Last, First, Middle)	County	Council District	
Wilcox, William, Joseph	Florence	District One	
Residential Address	City	State	Zip Code
3130 Greystone Dr.	Florence	South Carolina	29501
Mailing Address	City	State	Zip Code
3130 Greystone Dr.	Florence	South Carolina	29501
Your Occupation- Title	Business Phone	Residence Phone	
Customer Service Manager	843-432-4148	843-407-4095	
Employer Name	E-mail Address		
Otis Elevator Company	william.wilcox@otis.com		
Employer Address	City	State	Zip Code
1500 Otis Way	Florence	South Carolina	29501

General Qualifications

Are you a resident of the City? Yes X No ___ How Long? 5 Years

Why would you like to serve?

Whenever possible I like to volunteer my time towards community based projects, mainly through Knights of Columbus activities or through my church. I see this as an additional opportunity to help serve and support our local community.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? If so, list the position and date:

No

Are you involved in any Community Activities? If so, please list:

Member of the Florence Knights of Columbus

What are your goals and objectives if appointed to the Commission/Board?

I would like to join the nine member board and serve as an additional technical/code resource. My objective would be to serve and help support the board.

I certify that the information above is true and correct. WJW Initial 7/6/2017 Date

Information on this form will be considered public. WJW Initial 7/6/2017 Date

RETURN COMPLETED FORM TO:

Office of the City Clerk
City of Florence, City Center
324 West Evans Street
Florence, SC 29501
Phone: 843-665-3113 Fax: 843-665-3110
E-mail: drowan@cityofflorence.com

FOR OFFICE USE ONLY

Received:	7-7-2017
Appointed to:	
Date:	

William J. Wilcox, P.E.

3130 Greystone Dr.
Florence, SC 29501
(843) 407-4095 Home
(843) 432-4148 Work
william.wilcox@otis.com

EDUCATION:

Master of Engineering Management
Rose-Hulman Institute of Technology
4.0 GPA

Master of Industrial Technology (M.I.T)
Bowling Green State University
3.9 GPA

B.S. Electrical Engineering
University of Toledo
3.3 GPA

EMPLOYMENT HISTORY:

OTIS ELEVATOR COMPANY (2002-Present) – Florence, SC - Bloomington, IN

AMT Customer Service Manager, 2016-Present

Department Manager overseeing 8 Engineers and Customer Service Employees

- Manages the day-to-day activities of Otis Elevator's North American Customer Service Department. Internal customers include Otis Field Engineers and Regional Supervisors. The department processes over 400 service requests (AMTs) each week requiring unique, rapidly planned Engineering Solutions.
- Implemented new company procedures and techniques that resulted a 9% reduction in Department generated X orders, a 9% reduction in non-billable orders, a 21% reduction in Contract Engineering errors, and implemented a series of lead time reduction projects with the goal of achieving site wide ACE Silver quality standards

Senior Electrical AMT Specifier, 2014-2016

Responsible for the specification and delivery of completed new construction and after-market AMT configurations:

- Worked with SIT Engineering, Manufacturing Personnel, On-Site Mechanics, Construction Supervisors, Contract Engineering, and Otis Managers to develop material lists, wiring diagrams, on-floor sheets, and/or software solutions needed to complete complex AMT configurations on-time and without error.
- Researched the true root cause of all billable AMT's by reviewing Engineering drawings, TDS reports, Concept logic, JDE outputs, and by making direct calls to the field. Whenever possible the billing was changed to reflect the true root cause of the issue, the issue was fully documented, and if needed Quality was notified to follow-up.
- Actively sought to identify newly developing AMT trends, reported these issues to Quality and upper management, and then worked with Quality and SIT Engineering to develop long-term solutions to these issues.

Senior Electrical Engineer, 2004-2013

Provided customized engineering solutions for traditional, hydraulic, and model Otis Elevator products:

- Created contract specific solutions to customer driven specifications including; car call interface to robotic assist hospital vehicles, remote controlled elevator control for prisoner transport cars at prison facilities, riot control features, custom Double Deck (car on top of car) elevator applications, custom built wall-crawling exterior elevator systems that are subject to the elements, super capacity car lifting systems for parking garages, Compass Dispatch systems, special security interface features, high-speed elevators, government driven elevator specifications, etc.
- Performed final electrical authorizations for projects released for production in North America, including final sizing of elevator motors, drive systems, and transformers.
- Lead Contract Engineer on several high-profile signature projects including Mandalay Bay, Bank of America, Goldman Sachs, Trump Towers, City Center, Burj Dubai (United Arab Emirates), and Russia Wharf.
- Contributor in the engineering process flow, and launch of the GEN2 machine-room-less elevator system, the Compass Destination Dispatch System, and the GCS Controller.
- Maintained and updated master base wiring diagrams for various Otis Elevator products.
- Created custom electrical diagrams, erection wiring packages, Standard Work Processes, custom car integration panels (COPS), Lobby Panels, and Standby Power Panels.

Electrical Engineer, 2002-2003

Provided engineering solutions for traditional, hydraulic, and model Otis Elevator products

FLORENCE DARLINGTON TECHNICAL COLLEGE (FDTC) – Florence, SC
Adjunct Professor of Engineering Technology, 2014-Present

Presents detailed technical lectures consisting of digital and analog electric circuits and theory.

The following 4 Credit Hour Semester courses with their labs have been administered during this time:

- EET 145-58T Digital Circuits
- EET 114-58T Electric Circuits II
- EET 220-01 Analog Integrated Circuits
- EET 131-58T Active Devices

DANA CORPORATION (DCC) (1997-2002) - Toledo, OH

Mechanical Electrical Systems Coordinator, 2001-2002

Managed mechanical and electrical new construction projects for Dana Corporation:

- Reviewed energy audits prepared by ESCO's for technical/economical feasibility
- Reviewed the electrical needs of Dana facilities for possible peak shaving generators, PF capacitor banks, cogeneration, TES units, lighting, boilers and chiller retrofits.
- Performed 16 DCC owned power plant/facility engineering audits.
- Researched new energy saving technology for use within the Corporation.
- Initiated the LEED, US Green Building Certification Project for the Longview, TX manufacturing facility.

Project Engineer/Manager, 1997-2001

- Job responsibilities included preparation of bid packages, awarding contracts, working with architects, consultants and regional Dana Engineers, managing construction project budgets and schedules, and overseeing the construction and final completion of each facility.

Project List:

Brantford, ON 87,500Sf (Driveshaft Assembly Plant, \$3.8 Million Canadian)
Maumee, OH 64,250Sf (Office Renovation, \$660,000)
Harrisburg, PA 410,000Sf (Warehouse Renovation, \$2 Million)
Albion, IN 1,800Sf (Office Addition, \$713,000)
Fort Wayne, IN 29,000Sf (Computer Center, \$4.2 Million)
St Johns, MI 4,500Sf (Plant Expansion, \$360,000)
Jonesboro, AK 15,000Sf (Office Addition, \$1.2 Million)
Fort Wayne, IN – (Peak Shaving Generator, \$1.1 Million)
Columbia City, IN 10,200sqft (Office Building, \$1.2 Million)
Statesville, NC 36,000sqft (Axle Testing Lab, \$5.9 Million) – Relocated, NC (Field Engineer)
Owensboro, KY 31,500sqft (Parking Lot Expansion, \$133,000)
Dry Ridge, KY 450,000 (Warehouse Renovation Project, \$4.2 Million)
Kalamazoo, MI 150,000sqft (Spicer Driveshaft Division Office, \$16.5 Million)

ELECTRONIC CONCEPTS & ENGINEERING, INC., Toledo, OH

Electronic Technician, 1996-1997

- Populated, wave soldered, and tested various circuit boards used in aeronautical and military applications.
- Simulated and analyzed non-functioning circuits utilizing various tools such as SPICE, oscilloscopes, logic analyzers, multimeters, function generators, etc.
- Researched and designed several small military application circuits.

TOLEDO EDISON, DAVIS-BESSE NUCLEAR POWER STATION, Oak Harbor, OH

Regulatory Affairs, CO-OP Student, 1995-1996

- Assisted in the research and preparation of licensing submittals to the Nuclear Regulatory Commission (NRC), the Department of Energy (DOE), and the Environmental Protection Agency (EPA).
- Assisted in researching engineering issues associated with the Spent Fuel Storage Project and the Tenth Refueling Outage. Certified to work in radiological restricted areas.

PROFESSIONAL CERTIFICATIONS/ORGANIZATIONS:

Professional Engineering License – State of South Carolina (PE-30054)
Professional Engineering License – State of Indiana (PE-10302072)
Professional Engineering License – State of Ohio (PE-67061)
Certified Energy Manager (CEM) – Association of Energy Engineers
Certified Demand Side Manager (CDSM) – Association of Energy Engineers
4th Degree Knights of Columbus Officer – Financial Secretary, Florence 2014-2015

ENGINEERING SKILLS:

AutoCad/Viewlogic/E3 Tools	Electrical Codes	Multisim/Test Equipment
Mechanical/Electrical Systems	Digital/Analog Circuits	Cogeneration/ Peak Shaving
Motor/Drive Systems	Value Engineering	Control Systems
Power Distribution Systems	Facility Energy Auditing	Mechanical/ HVAC Systems

NOTIBLE TRAINING SEMINARS:

National Electric Code Training	AHJ Technical Continuing Education
Decision Making for Managers	Harvard Business School
Managing Virtual Teams	Harvard Business School
Influencing and Motivating Others	Harvard Business School
Managing Change	Harvard Business School
Coaching for Results	Harvard Business School
Cost of Quality and Continuous Quality Improvement	United Technologies
Project Risk Management	United Technologies
The Dale Carnegie 12 Week Course	Dale Carnegie Institute
Certified Energy Management (CEM) Seminar/Exam	Association of Energy Engineers
Intro to Energy Management - Seminar/Exam	Association of Energy Engineers
New HVAC/Lighting Tech Convention	Association of Energy Engineers
HVAC&R 101: Fundamental Heating/Vent/AC	Association of Energy Engineers
OSHA Construction Safety & Health	Occupational Safety/Health Association
Fuel Cell Seminar	Fuel Cell Organizing Committee
Uncommon Leader	Dana University
Dana Quality Leadership Award	Dana University
Environmental Compliance Seminar	Dana University
Introduction to Leasing	Dana University
IDRC World Congress	International Development Research Council
AEE World Congress	Association of Energy Engineers