

August 16, 2024 Low Water

Pressure Event and Response

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Utility Operations Director

August 21, 2024

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Section 1 - Timeline of Events

Thursday, August 15

7:00 pm	Operator A comes on shift. The Surface Water Treatment Plant (SWTP) was operating normally except for 3 of the 6 filters had started to Filter-to-Waste (FTW) in the 3 hours prior – signs of high turbidity in the raw water from the on-site reservoir
7:00 pm - 8:00 pm	The remaining 3 filters automatically go FTW when turbidity reaches .3 NTU. The plant is no longer producing new water, but the finish water pumps are still pushing water to the distribution system from the clearwell at a rate of 3.5 million gallons per day (MGD)
8:30 pm	Operator A telephones a more experienced operator (Operator B) to request advice. Operator B recommends continuing to FTW and watch the turbidity readings. Normally the filters would slowly recover and begin to filter normally in 4-6 hours
8:40 pm	Operator A checks the flocculant (ferric) feed into raw water and shuts off lime and fluoride
9:30 pm – 10:00 pm	Operator A observed filter turbidity rise instead of falling as expected
10:00 pm – 10:30 pm	Operator A ran routine finish water samples
11:00 pm – 1:00 am	Operator A recorded tank levels and observed filter turbidity levels drop very slowly

1:00 am – 1:30 am	Operator A ran routine samples
2:00 am	Operator A recorded tank levels



2:20 am	Operator A observed the clearwell level getting low and observed it auto-shut off at 8 ft. The SWTP is no longer producing new water or pushing water to the distribution system.
2:30 am	Operator A telephones a more experienced operator (Operator C) to request advice. Operator C suggested trying to exercise the filter drain valves and to go downstairs to clean the turbidity meter valves. Operator A executed the suggestions but there was no improvement in filter turbidity.
3:00 am	Operator A called Operator C back, and he recommended telephoning the Water Manager (Water Supervisor was on approved leave). Operator A was not able to reach Water Manager, so he called Operator C again, who recommended a ferric jar test to test chemical doses. Operator A was not trained to complete the jar test and was not able to complete it. Operator C recommended shutting off the raw water pumps at the river to stop the feed to the reservoir.
3:30 am	Operator A attempted to try the filter drain valves again and recorded tank levels
3:50 am – 5:30 am	Operator A attempted unsuccessfully to reach Water Manager on the telephone. Operator A continued to try the filter drain valves, observed the filters, but the filter turbidity was no longer dropping
5:30 am – 6:00 am	Water manager telephoned to say he was on the way. Operator A completed routine lab meter calibration.
6:00 am	Operator D arrived for shift, he was briefed by Operator A
6:30 am	Water Manager arrived at SWTP. Decision was made to turn river pumps and chemical feeds back on to feed the plant directly from the river
6:49 am	Water Manager text messaged Utility Operations Director. Director responded to Water Manager. Texts did not relay any information indicating operational issues at the SWTP.



7:20 am	Operator A checked river turbidity levels, SWTP operators began the process of draining sedimentation basins to remove excessively turbid water
9:00 am	Operator C arrived at SWTP and began running ferric jar tests to determine chemical feeds for new source water directly from the river
9:00 am – 10:30 am	Operators drain sedimentation basins, and run water to the filters, and opened drain valves. Operators make chemical feed adjustments based on jar tests and adjust rapid mix and FLOC. Begin filling 1 basin to run new water to filters.
10:30 am	Public Works begins to receive heavy call volume reporting low water pressures in the area primarily served by the SWTP.
10:31 am	Water Manager and Public Works administrative staff telephone the Utility Operations Director to inform him of system pressure issues during a meeting with a local business and about a private plumbing sewer issue.
10:30 am – 3:00 pm	SWTP operators run more jar tests, check basins and monitor filters as they progress to the point where they reach the turbidity target of less than .3 NTU. At this point it no longer FTW and water can begin to filter through to the clearwell.
10:45 am	City Manager, Scotty Davis directed Utility Operations Director, Utilities Planning and Economic Development Director and Distribution Superintendent to set up headquarters at Public Works to monitor system pressures, contact and communicate with sensitive/major water customers, make operational decisions, and coordinate resources to be in a position to regain system pressure as safely and quickly as possible.
11:30 am	Water Production operators began closing elevated tanks so that water pressure would rebound in the system more rapidly.



12:23 pm	The City of Florence issued a press release detailing the city- wide low water pressure situation and issued a boil-water advisory upon the system regaining pressure.
2:30 pm – 6:45 pm	System water pressures slowly rise through the afternoon and early evening.
6:45 pm	SWTP Clearwell reaches 10 feet. Operators turn on finish water pumps at a low rate to begin pushing water to the distribution system. Within 10 minutes, system pressures begin to rise more rapidly.
8:30 pm	SWTP output increases, system water pressures reach normal levels.
8:30 pm - Saturday (August 17 th), and Sunday (August 18 th)	SWTP back to normal operation, elevated tanks brought back online sequentially to reach overall water system volume and stability. Samples collected, samples processed and analyzed, boil-water advisory repealed.



Section 2 – Boil-Water Advisory

The City developed a policy of issuing a boil-water advisory (BWA) any time the water system reaches a low/no pressure situation. This policy goes beyond the Department of Environment Services (DES) requirement, which mandates issuing a BWA only when a significant number of customers are affected by low/no pressure. Typically, boil-water advisories (BWAs) are issued due to water line damage caused by contractor work or environmental conditions, and are confined to a small percentage of system users. However, in the case of the events of August 16, 2024, the loss of pressure system-wide necessitated a system-wide BWA.

Upon testing, there was no confirmed bacteriological contamination of the water system. Also, residual chlorine levels remained consistent. The BWA was issued until the City could complete bacteriological sampling, as required by DES, to verify the absence of harmful bacteria.

Typically, bacteriological sampling will occur after the system has re-stabilized the same day. In the case of August 16th, 2024, the decision was made to conduct most of the sampling the following day during daylight hours, rather than at night, to reduce the potential for errors. Samples were collected and processed, then incubated for 18 hours as required. Samples were negative for total coliform and E. Coli. The BWA was repealed midday on Sunday, August 18, 2024. See Sections 3, 4 and 5 for more information on sampling and sample analysis.



Section 3 – Water Sampling Summary, Sampling Locations and Results

Sampling locations were selected across the entire Florence water system. The red dots on the map below indicate sampling locations. Specific addresses are notated on the forms in Section 4 – Chain-of-Custody forms and Sample results.





Section 4 – Chain-of-Custody Forms and Sample Results

The following bacterial analysis sample chain-of-custody forms and sample result forms show all the samples had acceptable residual chlorine and were negative for Total Coliform and E. Coli.

		Pee Dee River F Total Coliform Bact	Regional teria and	Water 1 E. Col	Fre i in	atment 1 Drinki	Plant ng Wat	er								
Lab ID#: 21903 // EPA System ID Number: 211	Lab ID: SC01278 0001		Come	rt -18							S/	// 9223 B =Absent	-2004	P= Pre	sence	
Waterbath set up date:	8-17-24	Waterbath set up time: _/	: <u>۲۲۲۲ (</u> Waterbath temp.(°C): ۲۲.5 ۹۲ Analyst: ۲۸													٦
Sample (s) transfered to	the incubator (Time) <u>; 175) </u>	Incubator Temperature (°C): <u>35,0°C</u> Analyst: <u>50</u>													
	Sample Informati	on	Biochemical Reactions Reported Test Results													
Sample ID#	L	ocation	Color (after 1	Change 8 hours	記法論	Color C after 22	Change 2 hours	10.20	Fluores	scence	ENGLASS	Total C	oliform	E. Coli		
081724704A	1304 N.	Parlington Str.	Y	\mathbb{N}	States of	Y	N		Y	Ø	Section 1	Р	Ø	P	e	Ì
081724704B	Lucos s	treet (Jank)	Y	N	調査に必須	Y	Ν		Y	Ø	のないの	Р	B	P	Ċ	Ð
0817247040	180 N. B	. Barady Str.	Y	ß	1016/00/	Y	N		Y	N	and the second	Р	Ø	P	C	5
0817247040	1203 E.	Cheves Str.	Y	\odot	の時代	Y	N		Y	$\overline{\mathbb{N}}$	1000	Р	Ø	P	C	5
081724704E	635 As	hby Rd.	Y	\mathbb{N}	and the second	Y	N	軍のため	Y	\mathbb{N}	New York	Р	Ø	P	C	Ð
081724704F	3105 (nrey store	Y	Ŵ	SPONSON STATE	Y	N	10000	Y	Ń	63269	Р	Ø	P	Ű	ŝ
081724704G	3410	Tennyson ct.	Y	Ŵ	THE REAL PROPERTY.	Y	N	2000	Υ	\mathbb{N}	State of the second	Р	Ø	P	Q	Ð
081724704H	3908	W. Lake Dr.	Y	Ń	ALC: NOW	Y	N	1000	Y	Ø	新田田市	Р	Ø	P	Q	Ŷ
081724704I	3000	Boxwood Pr.	Y	Ø	学校学校	Y	N	1938 1938 1938 1938 1938 1938 1938 1938	Y	\square		Р	Ø	語 た 記 を 記 を	0	Ð
0817247045	3040	Pratestore Pr.	Y	Ø	PCD To Alice	Y	N		Y	Ø	PASSAS -	Р	G	P	Q	Ð
081724704K	2466	Easy Street	Y	M	State of the	Y	N	26046	Υ	Ø	BREEK	P	S	P	C	Ð
			Y	N	1000	Y	N		Y	N	No.	Р	A	P		A
Container Lot #: _ <u>M</u>	008v // Exp.	Date: 16-03-26				* Sample	Volume i	is 10	10 mL uni	ess differ	ent	volume is	specified			
Colilet-18 Lot#: <u>AY4</u>	24 // Ехр:	01- Jun - 2025				* Incub	ator tem	npei	rature n	ange: 3	5.0	°C ± 0.	5 °C			
Waterbath Thermom	eter SN:1272	•				* Wateri	bath temp	erati	ure range	: 44.3 °C	- 4	4.7 °C				
Test results record	ed by: <u>Secteril</u>	ha				***Yellow	color & F	luor	escence	yields a	POS	BITIVE E.	Coli result			
Date / Time : <u>8-18</u>	-24 /1155					Waterba	th SN° 95	04-1	06 / Incu	bator SN	: 20	7NO158				
Incubator Temp (°C): <u>35.0°</u>					Colliert	Colllert-	18 F	PA Comp	arator Lo	ot#:	JW772 /	EXP: 28-	Sep-202	ł	
									Re	ov. 02/0	6/2	024 (SV	VTP/BT)			





CITY OF FLORENCE Pee Dee Regional Water Treatment Plant

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		ALLEN J)avis		1 4	VST	SRIB) SEA	ple Local Au Dian	lione	Station: Water Production			
	Sampler (Sign	alure) A 1 7		i Pocie	c Cok	ationate	178a	rial Num	RIBUTIC	N Lab 10 8: 21903 & Instat: A.D.			
		- America		160	320	1001	DS	51		Regulatory: (YES) NO			
DATE	Operator Semple ID #	SAMPLE ID #	LOCATION	Sample Time	# of containers	Type of conteiner	Grab	Chlorine Res. (ppn1)	Analysis Required	Fielingulated By: DATE / TAKE			
08-17-2024	104A	081724704A	1304 N. DARLINGTON STREET	11; A.M	01	Piastic	1	0.56	TC	Redelved By: DATE / TAVE			
08-17-2024	704B	081724704B	LUCAS STREET (TANK)	12: 30	01	Please	1	1.36	TC EC				
08-17-2024	704c	0817247046	180 N.B. BARODY STREET	1: P.M	01	Plasfo	1	0.2D	TO	Relinquished By: DATE / TIME			
08-17-2024	7040	0817247040	1203 E. CHEVES STREET	1: 20 1: p.M	01	Pleasien	1	0.20	2TC EC	Received By: DATE / TIME			
08-17-2024	704E	081724704E	635 ASHBY ROAD	1. 58	01	Plasto	1	0.25	TC EC	DPD Lot A 4060 II Bun Date: MARCH-2029			
08-17-2024	704F	081724704F	3105 GREY STONE	2:35	01	Plasfic	V	0.36	No.	r weigt street			
08-17-2024	7046	0817247046	3410 TENNYSON COURT	2. 58 2. p.iy	01	Passilo	V	0.95	TC BC	Boilie Lot # MWCOBV #Exp. Date: OCT. 03, 2026			
08-17-2024	704H	0817247048	3908 W. LAKE DRIVE	3:28 3: P.M	01	Plastic	4	1.18	TC	idenx Bottle preserved w/ Sodium Thiosulfste			
08-17-2024	704I	081724704I	3000 BOXWOOD DRIVE	4:00 4:00	01	Plastic	1	091	10	ICED: 12 YES [] NO			
08-17-2024	7045	0817247045	3040 DRAKESHORE DRIVE	4,20 4, p.M	01	Plastic	V	0.96	TC EC	Temperature upon receipt: Themsometer SN; 6.8 1272			
08-17-2024	704K	081724704K	2466 EASY STREET	4: p.M	01	Plasfic	A	0.95	SC ES	Program Area: Drinking Water			
					01	Pleado	1		TO	Conniss galles			
					01	Plastic	1	,	No.				
					01	Pleasite	1		TC				

TC: Totel Coliform // EC: E. Coli



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City of Florence Pee Dee River Regional Water Treatment Plant Total Coliform Bacteria and E. Coli in Drinking Water Colilert -18

Lab ID#: 21903 // EPA System ID Number: 211	Lab ID: SC01278 0001										f 9223 E Absent	3 -2004	P= Presence		
Waterbath set up date:	08-16-29 Waterbath set	up time: <u>2) </u>	1	Nater	bath	temp.(°	C): _	44.	5 A	nat	yst:				
Sample (s) transfered to	the Incubator (Time): 2200	Incubator	Temper	ature	(°C):	35.0	o°		Anal	yst	G	न्ते			
	Sample Information		B	ocher	nica	l Reacti	ions				Rep	orted Te	est Resu	lts	
Sample ID#	Location	Color after 1	Change 8 hours	C aft	olor C er 22	hange hours		Fluore	scence	NO02	Total C	oliform	E.	Coli	
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-		Y	N			Ν		Y	Ν		Р	А	P	А	
		Y	N			Ν		Y	Ν	技巧な死	Р	А	P	А	
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		Y	N	١		N	100	Υ	N	\$1.70 M	Р	A	Р	A	
		Y	N	١	 	N	1000	Y	N	調業に	Р	A	P	A	
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		Y	N	2021		N	No.	Y	N		Р	A	P	А	
		Y	N	Contractor 1		Ν	Rector in	Υ	N	温泉園	Р	A	P	A	
		Y	Ν			Ν	語源を	Y	N	an and	Р	А	P	А	
		Y	N	强制改变		N	海路設	Y	N	の語い	Ρ	А	P	А	
		Y	N		1	Ν	No.	Y	N		Ρ	А	Р	A	

Container Lot #: AF424 MH0068V // Exp. Date: 01-307-2025 10-03-26 BT 8-17-24	* Sample Vo						
Colilet-18 Lot#: _ <u>AY424</u> // Exp: _ <u>0]- Jun-2025</u>	* Incubato						
Waterbath Thermometer SN:1272							
Test results recorded by: for guile	***Yellow co						

ample Volume is 100 mL unless different volume is specified

Incubator temperature range: 35.0 °C ± 0.5 °C

* Waterbath temperature range: 44.3 °C - 44.7 °C

*Yellow color yields a **POSITIVE** Total Coliform result

**Yellow color & Fluorescence yields a POSITIVE E. Coli result

Waterbath SN" 9504-106 / Incubator SN: 207NO158

Colliert / Colliert-18 PA Comparator Lot#: JW772 / EXP: 28-Sep-2024

Rev. 02/06/2024 (SWTP/BT)



Date / Time : 8-17-24 / 1710

Incubator Temp (°C): _____35.0 °C

CITY OF FLORENCE Pee Dee Regional Water Treatment Plant

			"CHAIN OF	CUSTO	BV		192.92	A CONTRACTOR OF THE	and rest to the second	Rev. 02/03/2022 B					
	Collected B	Alex M	utro/u		1. T		3813)	nie Locat	inne						
	Semicir (Swandare)					Bhc	ce	es		Lab ID & 21903 & holistic Ard					
		and	m	t Posto 231	68 Gali 00 6 (orimale 20149	17 88 	rial Numi	1180	Regulatory: (YEA NO					
DATE	Operator Sample ID #	SAMPLE ID #	LOCATION	Sampie Time	# of	Type of container	GERD	Chiorine Res. (ppm)	Arrehysis Required	ALEX MOTION 08-16 235					
08-16-24	733A	091624 Bucces	Bullees	2121	01	Fastio	1	0.65	TO	Received BY: DATE / TENE					
		-			01	Pleasico	1		- RO	1999					
				<u> </u>	01	opseid	V	_	TO	Relinquished By: DATE / TIME					
					01	Plasfic	V		EC	Received By: DATE / Tehil					
					01	Plasfo	V		EC EC	DPD Let A4060 // Exp. Dele: Mar/29					
					01	Plastic	V		TC EC						
					01	Pissio	1		EC EC	Bolins Lot 赤 M1-2008V // Emp. Date: 10-03-26					
					01	Plase	V		EC ES	Idenx Bassie preserved w/ Sodium Thiosulfete					
					01	Plastic	1		80	iced: X yes N No					
					01	Plaste	1		27	Temperature upon receipt: Thermometer SN: 5.0 1272					
					01	Plasto	1		30	Program Arees Drinking Weter					
					01	Plasto	1		TC ES	Commonster Collected at Ohtside					
					01	Plasto	4	Ì	TO EC	Spigot right of entrance,					
					01	Pleasilo	1		270 BE	Fluiren Lite to mins Betwee Collecting					



City of Florence Pee Dee River Regional Water Treatment Plant Total Coliform Bacterla and E. Coli in Drinking Water



Lab ID#: 21903 // EPA Lab ID: SC01278 System ID Number: 2110001 SM 9223 B -2004 A=Absent P= Presence

Waterbath set up date:	Waterbath set up time:	1600)	Wa	aterbath	temp.(°	°C):	44.	<u>3</u> A	nal	lyst:	KW			
Sample (s) transfered to the Incubator (Time): (609 Incubator Temperature (°C):35.cs Analyst:Kul															
	Sample Information	<u> </u>	Biochemical Reactions Reported Test Results										ilts		
Sample ID#	Location	Color (after 1	Change 8 hours		Color Change after 22 hours			Fluores	scence	Total Coliform			E. Coli		
081724-A	3203 MIDDLECOFF LN	Y	\mathbb{N}	10000	Y	N		Υ	Ň	Selection of the select	Р	Ø	P	Ø	
6B1724-B	6515 E. PALMETTO ST	Y	\odot	の設定の	Y	N	ALC: NO	Y	N	Total Sector	Р	\otimes	P	A	
081724-C	3204 SKYLANE DR	Y	Ń	5000 A	Y	N		Y	(\mathbb{N})	行政に	Р	Ø	P	A	
081724-0	297 GREER Rd	Y	\odot	の記録目	Y	N	の方で	Y	(\mathbb{N})	のためで	Р	A	P	Ø	
681724-E	317 5. IRBY ST		\odot	10.00	Y	Ν		Υ	(のに見	Р	Ð	P	A	
881724-F	1321 S. EDISTO De		\square	部である	Y	N		Y	\mathbb{N}		Р	\bigcirc	P	Ø	
281724-G	961 S. BREK AVE	Y	\mathbb{N}	日本語は	Y	N		Y	N	記念法	Р	A	Р	Ø	
081724-H	2609 Speing ST	Y	N	清朝 治	Y	N	Marrie V.	Y	\square	の記録	Р	Ô	P	Ø	
081724-5	453 SIESTA DR	Y	\odot	SUDGE.	Y	N		Y	Ń		Р	A	P	Ø	
081724-K	1913 W. WESTMORELAND AVE	Y	\mathbb{N}	通行が	Y	N	語語を	Υ	\mathbb{N}	東京開発	Р	Ø	Р	A	
081724-L	2791 DAVID MeLEOD BLVD	Y	\mathbb{N}	にいたの	Y	Ν	構成が対	Y	\mathbb{N}	ないたため	Р	Ø	P	A	
081724-M	755 E. SMITH ST	Y	\odot	100000	Y	N	語を言	Y	\mathbb{N}	1000	Р	Ø	P	Ø	

Container Lot #: <u>Muldeの</u> // Exp. Date: <u>18-03-26</u> Colilet-18 Lot#: <u>Ay124</u> // Exp: <u>61 Janue 25</u> Waterbath Thermometer SN: <u>1272</u>

Test results recorded by: Surt mile

Date / Time : 8-18-24 / 1024

Incubator	Temp (°C):	350%	
mousator	10mp (0).	<u> </u>	

* Sample Volume is 100 mL unless different volume is specified

* Incubator temperature range: 35.0 °C \pm 0.5 °C

* Waterbath temperature range: 44.3 °C - 44.7 °C

***Yellow color yields a **POSITIVE** Total Coliform result

***Yellow color & Fluorescence yields a <u>POSITIVE</u> E. Coli resuit

Waterbath SN" 9504-106 / Incubator SN: 207NO158

Colilert / Colilert-18 PA Comparator Lot#: JW772 / EXP: 28-Sep-2024

Rev. 02/06/2024 (SWTP/BT)



City of Florence Pee Dee River Regional Water Treatment Plant Total Coliform Bacteria and E. Coli in Drinking Water Colilert -18

Lab ID#: 21903 // EPA Lab ID: SC01278 System ID Number: 2110001

SM 9223 B -2004 A=Absent P= Presence

Waterbath set up date:	<u>O8-17-24</u> Waterbath set up time:	1600		Wa	aterbath	temp.(°C): <u>44</u>	3_ A	nal	lyst:	KIL			
Sample (s) transfered t	ample (s) transfered to the Incubator (Time): 1609 Incubator Temperature (°C): 35.0 Analyst: Kul													
	Sample Information	Biochemical Reactions Reported Test Res										Resul	ts	
Sample ID#	Location	Color after 1	Change 8 hours		Color C after 22	Change 2 hours	Fluor	escence	的情况和	Total C	oliform	F. State	E. (Coli
081724-N	TOZ BROCKINGTON ST	Y	\mathbb{N}	5357552	Y	Ν	Y	\odot	の記念を	Р	A	1000	Р	Ø
081724-P	3208 LEBANON Rd	Y	\mathbb{N}		Y	N	Y	Ŋ	STARKS!	Р	\mathbb{A}	2141-14	Р	Ø
081724-9	1009 E. RIVE ST	Y	\bigcirc	対理が	Y	N	Y	\odot	Collegy	Р	Ø	の言い来	Р	Ø
081724-R	234 E. SHENANDOAH LN	Y	\square	的复数的	Υ	N	Y	Ø	の行くつい	Р	Ø	学会を充立	Р	A
		Y	N	10000	Y	N	Y	N	Services	Р	А	तरन्त्रक	Р	Α
		Y	N	正式の方法	Y	N	Y	N	10000	Р	А	10.200	Р	А
		Y	N	20206	Y	N	Υ	N	1997 (S. 1997)	Р	А	1. A. A. C.	Р	Α
		Y	N	162243	Y	N	Y	Ν	1993	Р	А	STATES IN	Р	Α
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		Y	N	語の語	Y	N	Y	N	10.0 K = 10	Р	А	100000	Ρ	А
		Y	N	NUTERIA	Y	N	Y	N	Reserved and a second	Р	A	States of	Р	A
		Y	N	のため	Y	N	Y	N	国家の	Р	А	and the second se	Р	A

Container Lot #: MUGO&V	// Exp. Date: _ (౦-౦3-૨५
Colilet-18 Lot#: Ay424	// Exp: 01 June 25
Waterbath Thermometer SN:	1272

Test results recorded by: Sect mile

Date / Time : 8-18-24 /1024

Incubator Temp (°C): 35.0%

* Sample Volume is 100 mL unless different volume is specified

* Incubator temperature range: 35.0 °C ± 0.5 °C

* Waterbath temperature range: 44.3 *C - 44.7 *C

***Yellow color yields a <u>POSITIVE</u> Total Coliform result ***Yellow color & Fluorescence yields a <u>POSITIVE</u> E. Coli result

Waterbath SN" 9504-106 / Incubator SN: 207NO158

Colliert / Colliert-18 PA Comparator Lot#: JW772 / EXP: 28-Sep-2024

Rev. 02/06/2024 (SWTP/BT)



CITY OF FLORENCE Pee Dee Regional Water Treatment Plant

CLIAN OF A BRAN										Rev. 02/08/2022 B1
	Ke,	1 blue con	2			ere.	388	ine ross	DOGALES	Station: Water Production
	Sampler (Sign	tature)	11th	i Poole	of Col	orimale		rfal Niconi		LIND NO 85 21803 N INNESS: (K).
	1	1	<u>u</u> uuu	2.2	310	<u>OB</u>		1481		Regulatory: YES NO
DATE	Operator Sample ID #	Sample id #	LOCATION	Sample Tipe	# of contrainers	Type of conteiner	Grab	Chiorine Res. (ppm)	Arrehysis Required	Relinquished By: DATE / TIME
08-17-24	703-A	081724-A	3203 MIODLECOFF LN	0944	01	Plastic	1	0.51	TO	Renolved By: DATE / TIME Ken Julicens 28-17-24/1540
08.17.24	703-B	081724-B	6515 E. PALMETTO ST	1005	01	Pleatic	1	0.54	70 80	
08-17-24	703-C	081724-C	3204 SKYLAME DE	1023	01	Plactic	1	0.52	TO	Relinquished By: DATE / TIME
28-17-24	7030	081724-D	297 GREER Rd	1032	01	Plasia	V	0.49	TO	Received By: DATE / TIME
28-17-24	703-E	081724-E	317 5, 18B4 ST	1046	01	Planto	V	0,48	EC	DPD Lot A 4360 11 From Dates (1) 10 79
08-17-24	703-F	081724-F	1321 S. EDISTO DR	(101	01	Plastic	1	0.46	TO	
08-17-24	703-G	081724-G	961 S. PARK AVE	1114	01	Plasfic	V	۵,5۱	TC	Bottle Lot #Midoos VII From Date: 10-03-26
08-17-24	703-H	081724-14	2609 Speine ST	11/2	01	Phaseo	1	0.49	TO	ideux Bottle preserved w/ Bodium Visiosulfate
08-17-24	703-5	081724-5	453 JIESTA DR	1158	01	Plastic	1	0:65	20	iced: 12, yes 🗆 No
08-17-24	703-K	081724-K	1913 W. WEST MORELAND AVE	1219	01	Plastic	1	0.49	TC BC	Temperature upon receipt: Thermometer SN: 1.4°C 1272
08-17-24	703-L	081724-L	2791 DAVID MILLEOD BLVD	1320	01	Plastio	4	0,52	TC BC	Program Aree: Urinking Weter
08-17-24	703-M	081724-M	755 E. SMITH ST	1356	01	Pitsetio	V	0.91	TC EC	Community: Pace 1 of 2
08-17-24	703-N	081724-N	TO2 BROCKINGTON ST	1410	01	Plasto	V	0.89	TC EC	
68-17-24	703-P	081724-P	3208 LEBANIOLI Rd	1439	01	Planto	4	0.54	20C BO	



CITY OF FLORENCE Pea Das Ragional Water Treatment Plant .

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	CHAIN OF CUSTODY									
	Collected By: Ken Writerosuns,								iem C	Station: Water Production
NATURAL STATES	Sempler (Sign	aluro)	ulit	i Poela	t Colo	ninaŭ BC	100		1	Regulatory: YES) NO
DATE	Operator Sample ID #	SAMPLE ID#	LOCATION	Sampie Time	# of containens	Type of container	Grab	Chlorine Reia. (opm)	Analysis Required	Relinquished By: DATE / TIME
08-17-24	703-02	081724-Q	1009 E. PLUE ST	1501	01	Plastic	X	ato	TO	Received By: DATE // THE KEN' WILLIAMS OB-17-24/154C
08-17-24	703-R	081724-R	234 E. SHEMANDRAH LN	1522	01	Plastic	1	6.31	TC	
					01	Plasado	1		TO	Relinquished By: . DATE / TIME
					01	Fiselic	1		TO	Received By: DATE / TIME
					01	Plastic	4		TO EC	DPD Lot A4060 / BID. Date: MAR29
		- Mathews Ares			01	Plasão	V		ED	
					01	Pissão	V		TO EO	Boilie Lot #: MU608 4 Exp. Date: 10-03-26
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					01	Plastro	4		TO	Program Area: Drinking Water
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Manufactoria Antonio Atlanta		and the second			01	Plastic	V		TC ED	

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City of Florence Pee Dee River Regional Water Treatment Plant Total Coliform Bacteria and E. Coli in Drinking Water Colilert -18

Lab ID#: 21903 // EPA Lab ID: SC01278 SM 9223 B -2004 System ID Number: 2110001 A=Absent P= Preser											nce				
Waterbath set up date: 08-18-24 Waterbath set up time: 1528 Waterbath temp. (°C): 44.3 Analyst: Kw															
Sample (s) transfered to the Incubator (Time): 1537 Incubator Temperature (°C): 35.0 Analyst: KW															
	Sample Information		В	ocł	nemica	al React	ior	15			Rep	orted T	est l	Resul	ts
Sample ID#	Location	Color after 1	Change 8 hours	10000	Color C after 22	Change 2 hours	の言語のよ	Fluore	scence	Total Coliform			E. Coli		Coli
084824-A	MeLEOD MEDICAL PARK #5	Y	Ø	においまた	Y	N		Y	\mathbb{N}	Section 2	Ρ	Ø	単要な注	Р	A
081824-B	Meleos Day Hosp ENTRANCE	Y	٢	1414-000-000	Y	N		Y	\odot	に載める	Р	۲		Р	Ø
281824-C	Maleon and ER ENTRANCE	Y	0	States.	Y	N		Y	(\mathbb{N})	100 miles	Р	Ø	2.7.12.20	Р	۵
081824-D	Maleod ER ENTRANCE	Y	Ø	記載などを	Y	N		Y	\odot	141-152	Р	Ø	100000	P	Ø
081824-E	Meleoo MEDICAL RAZA	Y	1	1444234	Y	N	No.	Y	B	のない	Р	Ø	理想の実施	Р	\bigcirc
081824 F	Maleon MED PARK South	Y	\odot	Sec. 1	Y	N	「「「「「「」」」	Y	٢	記録が	Р	$\textcircled{\belowdot}{\belowdot}$	States -	Р	۵
		Y	N	Sec.	Y	N		Y	Ν		Р	А	たがなめ	Р	А
		Y	N	ALC: NO.	Y	N	New York	Y	Ν	の変換	Р	А	Sector Sector	Ρ	Α
		Y	N		Y	N	STORY -	Y	N		Р	А	NN SERVICE	Р	А
		Y	N	1940/94	Y	N		Y	N	の方法	Р	A	SOM STR	Ρ	Α
		Y	N	10.00	Y	N	調整が高	Y	Ν	言語など	Р	А	Stassak	Р	А
		Y	Ν	「大井公司」	Y	N	がある	Y	Ν	Sec. 1	Ρ	А	の思想で	Ρ	А
Container Lot #: M	Container Lot #: Mwco8V // Exp. Date: 10-03-26 * Sample Volume is 100 mL unless different volume is specified														

Colilet-18 Lot#: Ay-124 // Exp: Ol June 25 Waterbath Thermometer SN: 12:72

Test results recorded by: <u>BT</u>

Date / Time : 8-19-24/0937

Incubator Temp (°C): <u>34.5</u>

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7-1

* Incubator temperature range: 35.0 °C ± 0.5 °C

* Waterbath temperature range: 44.3 °C - 44.7 °C

***Yellow color yields a <u>POSITIVE</u> Total Coliform result ***Yellow color & Fluorescence yields a <u>POSITIVE</u> E. Coli result

Waterbath SN" 9504-106 / Incubator SN: 207NO158

Colilert / Collert-18 PA Comparator Lot#: JW772 / EXP: 28-Sep-2024

Rev. 02/06/2024 (SWTP/BT)



CITY OF FLORENCE Pee Dee Regional Water Treatment Plant

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and the second se	Sampler (Sign	aiure) <u> </u>	Itto	i Poslo	st Col	o limak	mater Seriel Numbers			LND HJ 91 21203	W Initial:	<u>KW</u>	
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10.0.0	-1.7.4			1		1	t.,		TC	Rappived By:	DATE	7 10	
105-18-24	A-CO	081824-A	MCLEOD MEDICAL TARK 5	1327	103	100	1.4	0.63	EO	KEN Kliceans of	-18-241	1510	
08-18-24	763B	18182J-R	Milen Dullar Francis	- in lil	01	C) SS	1		70				
		DEIDETIS	Meads Day Hosp ENTRAK	e <u>1344</u>		<u> </u>	Ľ	0.81	EC	B-D			
08-18-24	703-C	081824-C	MCLEOS OLD ER FUTRENTE	1402	01	(ast	1	. 1-	TO	Neunquisitied By:	DATE	/ Time	
1.0.0					1	3	† .	0.62	T	Received By:	DAYE	7 78.00	
2018.24	Q-203-D	0-4281836	MCLEOD ER ENTRACE	1416	01		1	0.77	E		MP10	/ 100002	
08-18-24	TUZE	~918-rd-E	ut to the D	1.1	01	280	J		TC				
	105 0	DOIDZTE	MCLEOD MED FLAZA	1424	<u> </u>	<u><u> </u></u>	Ľ	0.69	EÀ	DPD Lot A4060 // Box	Data: Mae	29	
28-18-24	703-F	081824-F	McLEOD MED PARK SOLITH	1439	01	plastic	1	0.38	TO ED				
					01	13Elo	1		TC		1. 10 1. 10 1. 10 1. 10 1. 10 1. 10 1. 10 1. 10 1. 10 1. 10 1. 10 1. 10 1. 10 1. 10 1. 10 1. 10 1. 10 1. 10 1.	1	
Contractor of the local division of the loca	Contractor and provide the second	·.				a .	Ľ		EQ	Bottle Lot #MulcoBV // Exp. 1	Date: 10-03	26	
					01	and a set			TC	Felence Rodels and a second			
						100			10	SOMER HURSS (STREETVER WY SOME	an Thiosulfa	9	
				Colonia in contract	01	Plas	A		BC	iced: 🛛 yes 📋	NO		
	-				01	astto	1	1	TC	Temperature upon receipt: 11	nermometer S	N:	
		Contraction of the sectors		·		<u>, 1</u>			EC	Z.1°C	1272		
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Section 5 – Laboratory SOPs for Bacteriological Analysis

The City of Florence SWTP bacteriological analysis laboratory SOPs, QA/QC and sample evaluation procedures are outlined in the document below.

City of Florence, SC Pee Dee Regional Water Treatment Plant

> SC Lab ID#: 21903 EPA Lab ID#: SC01278

Standard Operating Procedure

IX. Total Coliform / E.Coli

SM 9223 B – 2004 (Enzyme Substrate) (Colilert)

Prepared By: Ben Tedder Laboratory Director (Rev. 12/29/2021)



Total Coliform / E.Coli SM 9223 B - 2004 Colilert Page IX-2

A. Scope and Application:

The enzyme substrate test utilizes hydrolysable substrate for the simultaneous detection of Total coliform bacteria and E.Coli. This qualitative analysis is recommended for the determination of total coliform and E.Coli in drinking water and source water. This method is used at the Surface Water Treatment Plant for the detection of total coliform and E. coli on finished water and Clearwell sample, Distribution samples, water main breaks and wells.

B. Summary of Method:

A 100 ml water sample (Finished water, Clearwell) will be collected in a sterile, transparent, non fluorescent borosilicate vessel manufacturer by IDEXX that has been preserved with sodium thiosulfate (Na₂S₂O₃). Add the content of a colliert reagent and shake bottle. Incubate sample for 24 hours at 35 ±0.5 °C.

C. Definitions and abbreviations:

- 1. Coliform: a group of bacteria found in intestines of warm-blooded animals (including humans) and also in plant, soil, air and water. Fecal coliform area specific class of bacteria which only inhabit the intestines of warm-blooded animals. The presence of coliform bacteria is an indication that the water is polluted and may contain pathogenic (disease-causing) organism.
- 2. Grab sample: is a single water sample collected at no specific time. Grab sample will show the water characteristics at the time the sample was taken.
- 3. CW: Clearwell
- 4. FW: Finished Water

D. Safety

- 1. Personal protective equipment:
 - a. Eyes protection: safety glasses
 - b. Skin protection: disposable latex gloves
- 2. MSDS available in the lab



Total Coliform / E.Coli SM 9223 B - 2004 Colilert Page IX-3

E. Equipment and supplies

- 1. Incubator set at 35°C ±0.5 °C
- 2. Long wave length (365 nm) ultraviolet lamp
- 3. UV viewing cabinet
- 4. Sterile (100 mL minimum) Non-fluorescent borosilicate transparent water collection vessel or equivalent with
- 5. Glove
- 6. Pen
- 7. Incubator thermometer
- 8. Color/ Fluorescence comparator P/A (IDEXX cat. #: WP104)
- 9. Disposable pipettes
- 10. Dry bath incubator
- 11. Dry bath incubator thermometer
- 12. Spore ampules BT sure bioindicator
- 13. Autoclave (Market Forge Sterilmatic: Model: ST-MEL)
- 14. Autoclave thermometer
- 15. Autoclave tape & bags

F. Media

- 1. Remel Culti-loop Quality control Culture
 - a. Escherichia Coli (Positive control): Yellow and Fluorescent.
 - b. Pseudomonas Aeruginosa (Negative control): Clear and no-fluorescent.
 - c. Klebsiella Pneumoniae (Positive / Negative control): yellow and no-fluorescent.

G. Reagent and chemical

- 1. Colilert reagent
- 2. DI water



H. Media preparation

- 1. Remove the red sheath and break the loop shaft off from the handle directly into a culture tube containing 10.0 mL of sterile deionized water.
- 2. Incubate the tube at 35-37°C for 10 to 20 minutes to ensure the black film has completely dissolved from the loop. Shake the tube gently to re-suspend the organism.
- 3. For Pseudomonas aeruginosa, label it as (-); for Escherichia Coli (+); for Klebsiella pneumoniae (+/-)
- 4. Place the culture tube in the incubator for 24 hours before using it.
- 5. Media preparation must be replaced when it expires or every three month.

Note: Write the lot number, expiration date, ATCC, prepared by, and preparation date on each tube.

I. Sterilized Water (DI water)

1. Take 500 mL or 1000 mL beaker and fill it up with DI water and autoclave it for 30 minutes at 121°C.

J. Sample collection and preservation:

- 1. To ensure proper sampling, the operator or lab analyst should follow these steps:
 - a. Make sure your hands are clean and / or wearing gloves. The area where the samples are going to be analyzed should be clean and disinfected as well.
 - b. Water faucets from which sample are to be taken shall be free of aerators, bibs, strainers, hose attachments, and purification devices.
 - c. Collect 100 mL of sample, allowing at least a 1- inch air space to facilitate mixing of the sample by shaking



- d. Due to the fact that the sampling points at the SWTP Lab (Faucet) are opened 24 hours a day, the sampler needs to close the faucet and sterilize it using a propane torch. This is the preferred method. An alternate method is spraying outside and inside of the faucet with alcohol or sodium hypochlorite.
- e. After sterilization, open the faucet fully and let the water run for approximately 2 minutes.
- f. Keep the sample bottle closed until it is to be filled.
- g. Reduce flow and remove seal from sample bottle then open. Fill sample bottle to the 100 ml line leaving approximately 1 inch of space at the top. *Caution: Do Not Overfill! Do not allow the inner part of the cap or bottle to come in contact with the faucet or fingers.* Quickly replace and tighten cap.
- h. Sample container: Sterile (100 mL minimum) Non-fluorescent , transparent borosilicate water collection vessel (IDEXX) or equivalent
- i. Sample type: grab

K. Sample preparation and Procedure (Colilert Presence/Absence)

- 1. Collect 100 mL of sample (finished water / Clearwell) in a sterile, transparent, non-fluorescent vessel.
- 2. NOTE: Sample volume analyzed for total coliform and E. Coli in drinking water must be 100 ml. The laboratory must shake the sample vigorously at least 25 times before measuring out the 100 mL to be used for analysis. If a sample bottle is filled to full to allow proper mixing, pour the entire sample into a larger sterile container, mix properly and measure out 100 ml. A 100 mL sample bottle will be use as volume reference in the lab and in the field.
- 3. Carefully separate one Pack (Colilert Reagent) from the strip taking care not to accidentally open adjacent pack.
- 4. Tap the Pack to ensure that all of the colilert powder is in the bottom part of the pack.
- 5. Open one pack by snapping back the top of the scoreline. **DO not touch** the opening of the pack.
- 6. Add collert reagent to 100 mL water sample in a sterile, transparent, non-Fluorescent vessel (100mL).
- 7. Aseptically cap the vessel.
- 8. Shake the bottle at least 35 times to make sure the colilert reagent is completely dissolved. If by the end of the 35 count there is still some reagent at the bottom of the bottle, then keep shaking until the reagent is dissolved completely.
- 9. Incubate prepared sample for 24 hours at 35 °C ±0.5 °C



- 10. Read the results after 24 hours. Compare each result against the comparator dispensed into an identical vessel.
- 11. Record your results as Presence (P) or Absence (A) on the Colilert Analysis form.

L. Interpretation of the results

- 1. If no yellow color is observed on the sample, the test is negative for total coliform.
- 2. If the sample has a yellow color equal to or greater than the comparator, the present of total coliform is confirmed. Therefore the test is positive for total coliform. If the color is not uniform, mix by inversion then re-check.
- 3. If the sample is yellow, but lighter than the comparator, it may be incubated an additional 4 hours (but no more than 28 hours total). If the color does not intensify, the sample is negative for total coliform.
- 4. If sample produces an atypical color change (in the absence of yellow color), laboratory personnel should invalidate the sample, and resample from the same location as the original invalidated sample.
- 5. If yellow is observed, check vessel for fluorescence by placing it under a 6-watt 365nm UV light within 5 inches of the sample in a dark environment. Be sure the light is facing away from your eyes and toward the vessel. If fluorescence is equal or greater than the comparator, the presence of E. coli is confirmed. Therefore the test is positive for E. coli.

M. Calculation and data reporting

- Sample collection date and time, sample set up date and time along with operator's initials must be record on the analysis form.
 After 24 hours record the sample results: P for presence and A for absence. Record the analysis date and time along with the operator's initials.
- If a finished water sample or Clear well water sample tested positive for Total Coliform (yellow), or E. coli. (Yellow & fluorescence), the lab Technician or plant operator shall report the results immediately to the SWTP Superintendent and Utility Director. The Utility Director shall notify DHEC and the City Manager if necessary.
- 3. Record any phone call made (date and time) to report a positive sample and the name of the person to whom the information was reported.
- 4. Record any phone call made (date and time) to report a positive sample and the name of the person to whom the information was reported.



N. Autoclaving contaminated material

1. Waste management

- a. All contaminated material is to be placed in the autoclave.
- b. The bottles, quanti-tray and any other contaminated material are then autoclaved for 30 minutes at 121 °C.
- c. After autoclaving is completed, the sample can be disposal in the sink, then it goes out of the lab to the acid waste tank and then it goes to the lagoon.
- d. Place all bottles, disposable pipette and other material that has been autoclaved in a closed garbage bag and transport to the Lee County Landfill.

2. How to run the autoclave

- a. Keep the instrument plugged in (POWER).
- b. Close drain valve by turning handle clockwise
- c. Open the sterilizer door and fill the chamber with 4-6 quarts (3.7-5.6 liters) of ordinary tap water. DO NOT USE DISTILLED OR DIONIZED WATER
- d. Load Sterilizer: place all contaminated material on the tray.
- e. Put autoclave thermometer inside the sterilizer
- f. **Close Sterilizer Door**: Grasp handle, and holding it in vertical position, pull door down until bottom of door rests in the bottom of door opening. Then rotate handle forward, engaging the lower curved portion under the horizontal rod in the casting at the bottom of the door opening. Push handle all the way down and back until door is locked securely in position.
- g. SET EXHAUST SELECTOR: Located at center of the control housing mounted on top of the unit, to correct position. Unit is now ready to start. All items, other than solutions, may be sterilized with selector at "Instruments". Solutions require a low exhaust. Place selector at "Liquids".
- b. DETERMINE CORRECT STERILIZATION TIMES: 30 minutes (NOTE: In no case should the timer be set to less than 15 minutes. Sterilization will not be accomplished in less than 15 minutes exposure time.
- i. **TURN TIMER:** Located at upper right front of sterilizer. Select desired length of sterilizing period. This turns power supply on and



- j. starts the cycle after pressure temperature combination has been reached. Amber pilot light indicates that the timer is running.
- k. When the sterilizer chamber reaches the selected temperature, the timed exposure cycle will begin. When the exposure cycle is completed, the electric supply will be opened automatically. When the chamber pressure gauge located at the top of the control housing reads "0", the door may be opened. (Release handle and let go to avoid possible contact with remaining steam.) When opening the door, allow a few seconds for steam to escape from chamber before opening completely.
- I. To assist in drying racks, release door handle after pressure has been attained at start of cycle. Pressure in chamber will keep door closed. The use of a wire basket will provide better drying for dressings. At end of sterilizing cycle, release door handle and open slightly. Do not lift door to open position. This will allow steam and moisture to escape. Allow door to remain in this position for 15 to 20 minutes before removing load. Small packs can be dried successfully with this procedure. We do not recommend the sterilization of large packs, such as linens. Be sure condensate baffles are in position in the chamber.
- m. Remove load and check water level for next operation.
- n. Clean the unit after each use.

3. Use of Spore ampoule (BT Sure Biological Indicator to confirm sterilization)

a. Procedures

- 1. Place one BT Sure biological indicator in a horizontal position with representative materials to be sterilized inside the autoclave and another one outside the autoclave as a control.
- 2. Run the autoclave: Select the appropriate cycle and process the load.
- 3. At the end of the cycle: when autoclave finished completely, open the door and take the BT Sure biological indicator out of the autoclave and allow to cool for at least 10 minutes. Failure to cool at least 10 minutes may cause the glass ampoule to burst and may result in injury from hot liquid.
- 4. The chemical indicator on the label changes from blue to black when expose to steam. This distinguishes exposed



from unexposed units. NOTE: a black color doesn't indicate acceptable sterilization.

- 5. Any microbiological incubator that is adjusted for 55 to 60 °C will satisfy the incubation conditions for the BT Sure Biological Indicator.
- 6. To activate the media, place the indicator (sterilized and control one) in an upright position in a plastic crusher. Gently squeeze the crusher to break the glass ampoule. Place the activated indicators in the incubator rack, and incubate immediately for 24 hours @ 55 °C 60 °C

b. Interpretation

- 1. Examine the indicator at regular intervals for any color change (24 hours). The appearance of a yellow color indicates bacterial growth. No color change indicates adequate sterilization.
- 2. Act on a positive test (a color change of yellow) as soon as the color is noted. Notify appropriate personnel.
- 3. The incubation time is 24 hours (meets the US FDA/RIT protocol).
- 4. Record the results.
- 5. Dispose of all used BT Sure biological indicators in accordance with your institution policy. Autoclave any positive cultures (121 °C) for no less than 30 minutes.
- 6. As a positive growth control, place an activated, unsterilized BT Sure biological indicator in the incubator at the same time you place the sterilized one.
- 7. Examine the positive indicator at regular intervals (24 hours). The yellow color is evidence of bacteria growth. Record the results. Removed all positive indicators as the yellow color is noticed, and disposed of as mentioned below.
- 8. If the positive control does not grow, do not use this unit from this package. Contact Thermo Fisher Scientific.



c. Storage and Disposal

- 1. Store BT Sure biological indicators at room temperature. Do not desiccate.
- 2. Do not store these indicators near sterilants or other chemicals
- 3. BT Sure biological indicators have a 24 month shelf life which is clearly designated on each box. Rotate your stock accordingly.
- Do not use after expiration date printed on the package. Dispose of expired indicators by autoclaving @ 121 °C for no less than 30 minutes.

O. Quality Control

1. Media Preparation

For each new lot number three known culture media (Culti-Loops) must be tested. Media will be good for three month.

- a. Prepare the media according to Media Preparation.
- b. In a sterile, transparent, non fluorescent vessel labeled as a negative (-) for Pseudomonas Aeruginosa add 1.0 mL of culture media already prepared. Fill the vessel to the 100 mL mark with sterile deionized water. Add the content of a Colilert reagent and shake until dissolved.
- c. In a sterile, transparent, non fluorescent vessel labeled as a Positive/Negative (+/-) for Klebsiella Pneumoniae add 1.0 mL of culture media already prepared. Fill the vessel to the 100 mL mark with sterile deionized water. Add the content of a Colilert reagent and shake until dissolved.
- d. In a sterile, transparent, non fluorescent vessel labeled as a Positive (+) for Escherichia Coli add 1.0 mL of culture media already prepared. Fill the vessel to the 100 mL mark with sterile deionized water. Add the content of a Colilert reagent and shake until dissolved.
- e. Place vessels in incubator for 24 hours at 35 °C \pm 0.5°C.
- f. After 24 hours read and record the results.
- g. Store the Culti-Loops in it original container at 2-8°C until used.
- h. Each Culti-Loop should contain an intact, dried, black film. Culti-Loop should not be used if: the color has changed; there is evidence of hydration; the expiration date has passed; or there are other signs of deterioration.



Total Coliform / E.Coli SM 9223 B - 2004 Colilert Page IX-11

2. Sample

a. Distribution

- 1. Drinking water for compliance purposes: Preferably hold samples at <10°C during transit to the laboratory. Analyzed samples on day of receipt whenever possible and refrigerate overnight if arrival is too late for processing on same day.
- 2. Do not exceed 30 h holding time from collection to analysis for Coliform bacteria.

b. Surface Water Treatment Plant

- Weekly QC: when samples are analyzed, run a negative control D. I. water/ Pseudomonas Aeruginosa (-), one Known positive (E Coli. or environmental sample-raw water).-Once a week
- 2. Bottle sterility check must be done every new lot.
- 3. Check bottles (10%) for fluorescence under the UV light every time you open a box or when you run bottle sterility check. Check bottles for any crack or broken seal.
- 4. Shake bottle at least 35 times to make sure the reagent is completely dissolved.
- 5. 10 % duplicates must be performed.
- 6. Any reference comparator provided by the manufacture should be discarded by the manufacturer's expiration date or once a year which ever is first.
- 7. Run Colilert P/A once a day on: Finished Water and Clearwell.
- 8. Make sure your hands are clean and or wearing glove when collecting the samples.
- 9. UV lamp must be replaced annually or checked with a UV light meter annually to verify that it emits > 70% of it initial output.
- 10. Make sure the area of analysis is clear, clean and disinfected.
- 11. Do not touch the inner part of the bottle nor the cap with your fingers or anything else that can contaminate the sample.
- 12. Run QC at least twice a year and PT yearly. Make sure all necessary information for the QC and PT sample is recorded. QC and PT samples should be treated as a regular sample. Information such as: Set up date, time and temp, reagent and bottles lot number, volume analyzed and incubator ID, sample ID, analyst, date, time and temp for results and results, should be included in the records.



- 13. Keep all colilert reagent, comparators, quanti-trays, bottles and media in the lab or in the storage room.
- 14. Sample volume: 100 mL.
- 15. Incubator temperature: 35 ± 0.5 °C.
- 16. Record Incubator temperature at least twice per day (AM / PM) with readings separated by at least 4 hours.
- 17. Volume check: measure 100 ml of DI water with a class A graduated cylinder and pour it in a sterile, transparent, non fluorescent borosilicate vessel manufacturer by IDEXX that has been preserved with sodium thiosulfate (Na₂S₂O₃). Mark the level. Use this in the field and in the lab for volume check purposes

3. Spore Ampoule (BT Sure biological indicator)

a. Use biological indicator (BT Sure) to confirm sterilization in the autoclave once a month and record results on the autoclave sterilization log sheet. At a minimum, these records must include the incubation date, time and temperature, and color change.

4. Autoclave

- a. Use an autoclave thermometer with each cycle to confirm and verify sterilization temperature.
- b. Check autoclave thermometer against NIST thermometer annually
- c. Check autoclave sterilization time every 3 months.
- d. Autoclave door seals should be clean and free of caramelized media...
- e. Clean autoclave according to manufacturer instructions

5. Coliert & Colilert -18

- a. Coliert (24 hours)
 - Run colilert (18 or 24) quality control on every reagent lot.
 - In the event only one box of reagent (ex. Colilert-18) last longer than 4 month, quality control will be required again for the same lot #.
 - Record results on Coliert QC form



P. Revision History

Revision	Section Modified &	Reason	Revised By
Date	modifications	Changed	
10/22/2018	• Added rev date on 1 st	Yearly	Brenda
	page	update	Echandy
	• B: modified		
	• M: updated		
	• N.2.h updated		
	• N.2.b.4 updated		
	• P: section added		
	• Q: updated		

Revision	Section Modified &	Reason	Revised
Date	modifications	Changed	By
11/28/2018 12/08/2020 12/29/2021	 Section: K.2 modified and added note for sample volume L.4 added: Invalidate sample O.2.b.9 Added: Lamp detail O.2.b.12 Modified- QC and PT necessary information required for traceability O.2.b.17 Added : Volume check N/A N/A 	Laboratory on site Evaluation findings and recommendatio ns (performed 11-8-18) Yearly Review Yearly Review	Brenda Echandy Brenda Echandy Ben Tedder



Total Coliform / E.Coli SM 9223 B - 2004 Colilert Page IX-14

Q. Reference:

<u>Standard Methods for the Examination of Water and Wastewater</u>, 22th Edition 2012. Section 9223 B Enzyme Substrate Test, Pages: 9-93 – 9.95

<u>Standard Methods for the Examination of Water and Wastewater</u>, 22th Edition 2012 Pp 9-21 Section 9060 B Preservation and Storage

Remel Culti-Loops instruction sheet

<u>BT Sure Biological Indicator</u>, Thermo Fisher Scientific. Rev. 15; 1/16/08; Part No. 7011

<u>Manual for the Certification of laboratories Analyzing Drinking Water-</u> <u>Criteria</u> <u>and procedures Quality Assurance</u>, 5th Edition. Chapter V: Critical Elements for Microbiology

The Update: Office of Environmental Laboratory Certification, DHEC. March 2010.

Coliler-18 IDEXX 2011. Information sheet: 06-02027-18

Market Forge Sterilmatic Manual

Rev. 12/29/2021 (SWTP/BT)

